Alyssa Panitch  
Associate Dean of Academic Personnel  
College of Engineering  

RE:  Revised Voting Procedures: Department of Computer Science (College of Engineering)  

Dear Dean Panitch,  

The Committee on Academic Personnel – Oversight (CAP) has reviewed the revisions to the Department of Computer Science’s voting procedures, submitted on November 3, 2021. CAP approves the revised voting procedures.  

Sincerely,  

Jeannie Darby  
Chair, Committee on Academic Personnel – Oversight
November 1, 2021

Associate Dean Alyssa Panich
College of Engineering

RE: REVISED VOTING PROCEDURES - DEPARTMENT OF COMPUTER SCIENCE

In response to communication from VPAA Phil Kass, the Computer Science Department is submitting a revision of our approved voting procedures to include the Professors of Teaching (LSOE) line and give them equal voting rights to the regular faculty, as well as to clarify the role of Emeriti and family members.

To accomplish this, the following changes (highlighted in yellow) have been made to the previous bylaws:

• All Senate faculty members are eligible to vote on all appointments, regardless of rank.
• All Senate faculty with tenure or security of employment are eligible to vote on all personnel actions.
• All Senate faculty members are eligible to vote on all personnel actions of those who do not have either tenure or security of employment.
• Senate faculty members who do not have either tenure or security of employment are not eligible to vote on promotion to tenure or to security of employment, or on personnel actions of faculty who have tenure or security of employment. However, faculty who do not have tenure or security of employment may provide comments and attend meetings regarding any personnel actions.
• All Academic Senate faculty are eligible to vote on all merits and continuing appointments for Unit 18 members.
• Faculty members are not allowed to vote on their own cases or on the cases of relatives or family members.
• Emeriti are not eligible to vote.

The faculty voted on the proposed changes to the bylaws, and they were approved by a margin of 25 in favor, 7 opposed.

The revised voting procedures are attached. I am submitting the document with a request for final approval by CAP such that the new procedures go into effect as soon as possible.

Sincerely,

Matt Farrens
Professor and Chair
Department of Computer Science

Alyssa Panitch
Associate Dean of Academic Personnel
1. In academic personnel actions of Senate faculty members the candidate’s materials will be made available, with due consideration of confidentiality, to the Senate faculty members to obtain all relevant information for a thorough evaluation. Departmental votes will be gathered by secret ballot.

2. All Senate faculty members are eligible to vote on all appointments, regardless of rank.

3. All Senate faculty with tenure or security of employment are eligible to vote on all personnel actions.

4. All Senate faculty members are eligible to vote on all personnel actions of those who do not have either tenure or security of employment.

5. Senate faculty members who do not have either tenure or security of employment are not eligible to vote on promotion to tenure or to security of employment, or on personnel actions of faculty who have tenure or security of employment. However, faculty who do not have tenure or security of employment may provide comments and attend meetings regarding any personnel actions.

6. All Academic Senate faculty are eligible to vote on all merits and continuing appointments for Unit 18 members.

7. Faculty members are not allowed to vote on their own cases or on the cases of relatives or family members.

8. Emeriti are not eligible to vote.

9. The departmental letter will be made available to all Senate faculty members and the candidate.