

BYLAWS
OF THE FACULTY
OF THE
SCHOOL OF VETERINARY MEDICINE
UNIVERSITY OF CALIFORNIA, DAVIS

June 8, 2022



BYLAWS

PART I. FUNCTIONS

1. The Faculty of the School of Veterinary Medicine (SVM) shall conduct the government of the School of Veterinary Medicine subject, however, to the rules and coordinating powers of the Graduate Council with respect to graduate study and the degree of Doctor of Veterinary Medicine (Academic Senate Bylaw 50). The Graduate Council has fully delegated oversight of the Doctor of Veterinary Medicine (DVM) degree, including admissions, academic progress of students, degree completion, certification, curriculum development and general academic management, to the School of Veterinary Medicine (Appendix 1).

PART II. MEMBERSHIP

2. The Faculty of the School of Veterinary Medicine shall consist of:
 - (A) The President of the University *ex officio*;
 - (B) The Chancellor of the Davis campus *ex officio*;
 - (C) The Dean of the School of Veterinary Medicine;
 - (D) Academic Senate Faculty of the School of Veterinary Medicine, referred to herein as “Senate SVM Faculty”
 - (E) Faculty of the School of Veterinary Medicine who are not members of the Academic Senate, referred to herein as “non-Senate SVM Faculty”
 - (1) For the purpose of these Bylaws, appointees in the Professional Researcher and Professor of Cooperative Extension series are included in the definition of Faculty provided in APM 110.
 - (2) Voting rights are extended to non-Senate SVM Faculty to the fullest extent permitted by legislative ruling 12.75 of the Academic Senate of the University, including on all actions that are not final, on final actions for matters not related to the Academic Senate, and on recommendations to other Senate agencies.
 - (3) Only Senate SVM Faculty are eligible to vote when the Faculty is taking final action on any matter for the Academic Senate, or giving advice to University officers or other non-Senate agencies in the name of the Senate.

Hereafter, “Faculty” without “Senate SVM” or “non-Senate SVM” specification means the Faculty of the School of Veterinary Medicine in its entirety, as defined above.

PART III. COMMITTEES

Title 1. Appointment, Tenure, Quorum and Voting

3.
 - (A) Committees shall be appointed or elected each year, not later than July 1, for a term of one year from July 1, unless otherwise provided for.
 - (B) The chairperson of each committee shall be appointed or elected each year, not later than July 1, for a term of one year from July 1. Chairpersons shall not serve more than two consecutive terms.
 - (C) Chairpersons and vice-chairpersons of all committees shall be Senate SVM Faculty.

- (D) Special committees or task forces shall exist no longer than five years unless established as standing committees by legislation.
- (E) Committee meetings may be convened and presided over only by the committee chair, a designee of the committee chair, or a designee of the chairperson of the Faculty.
- (F) A quorum for committee meetings shall be fifty percent of the voting members. If the number of members is an odd number, a quorum shall be fifty percent of the voting members rounded up to the next whole number.
- (G) All members of the Standing Committees of the Faculty and Ad hoc Committees or task forces appointed by the Executive Committee, unless otherwise indicated in these Bylaws, may vote on questions that will be referred to the Faculty Executive Committee for approval and on questions that will be referred for final Academic Senate action to another Academic Senate agency. Voting rights are extended to non-Senate SVM Faculty to the fullest extent permitted by legislative ruling 12.75 of the Academic Senate of the University, including on all actions that are not final, on final actions for matters not related to the Academic Senate, and on recommendations to other Senate agencies. Only Senate SVM Faculty are eligible to vote when the Faculty is taking final action on any matter for the Academic Senate or giving advice to University officers or other non-Senate agencies in the name of the Senate.
- (H) Individuals who hold the administrative title of Associate Dean or equivalent, or above, shall serve only as non-voting *ex officio* members on the Standing Committees of the School.
- (I) Chairs of Standing Committees shall submit an annual report of the Committee's activities to the Executive Committee at such a time requested by the Executive Committee for presentation at a regular meeting of the Faculty.
- (J) Robert's Rules of Order shall govern committee meetings in all cases in which they are applicable. When committee votes result in a tie and not all eligible committee members are present, absent members shall be asked to vote. If the result is still a tie, or no member was absent, the motion voted on shall fail.

Title II. Standing Committees: Their Powers and Duties

4. **Executive.** There shall be an Executive Committee consisting of the Dean of the SVM as a non-voting *ex officio* member, six members of the Senate SVM Faculty and two members of the non-Senate SVM Faculty. The six members of the Senate SVM Faculty shall be elected by the Senate SVM Faculty and include SVM appointees in both the Professor and Professor of Clinical _ series. The members of the non-Senate SVM Faculty shall be elected by the non-Senate SVM Faculty. Whenever possible, one non-Senate SVM Faculty member of the Executive Committee shall be an appointee in the Health Sciences Clinical Professor series and the other an appointee in either the Adjunct Professor, Professional Researcher or Professor of Cooperative Extension series. Members of the Executive Committee shall serve a term of three years. Two Senate SVM Faculty members of the Executive Committee shall be retired each year, and two new members elected. No more than one non-Senate SVM Faculty member of the Executive committee shall be retired in a single academic year; a new non-Senate SVM Faculty member shall be elected to the Executive Committee when one retires. In case of vacancy, a new member shall be appointed by the Executive

Committee to serve until the following election. A new member shall then be elected for the remainder of the term of the vacated position.

This committee shall consider all matters of general concern to the School and shall bring before the Faculty any recommendations that the committee may deem advisable.

The committee shall appoint all other standing committees of the Faculty as provided for in these Bylaws and such special committees or task forces as it deems necessary. The committee shall appoint the Chairperson of all other standing committees of the Faculty as provided by these Bylaws and of all special committees or task forces it appoints. In case a member of a standing committee of the Faculty vacates their position before completion of their term, the Executive Committee shall appoint a new member for the remainder of the original term.

The committee shall ensure that the membership as defined in Part II of these Bylaws is determined and counted each year and that the list of that voting membership be generated each year. A quorum for meetings of the Faculty as defined under Part V shall also be determined.

This committee shall be responsible for the conduct of elections and voting on all matters submitted to the membership for ballot, including elections, resolutions, and Bylaw revisions. The committee annual report shall include a summary report of all balloting or elections so conducted and not previously reported.

5. **Admissions.** This committee shall consist of nine members. Six members of the SVM Faculty, including at least four members of the Senate SVM faculty, shall serve as voting members and one non-faculty veterinary professional shall serve as a non-voting member. The Associate Dean of Admissions and Student Programs and the Director of SVM Admissions shall be non-voting, *ex officio* members. The non-faculty committee member must be an active member of the profession. Faculty members shall serve a three-year term, and the non-Faculty member shall serve a one-year term but is eligible for reappointment for up to three years. One to two members shall be retired, and an identical number of new members appointed every year. In the event that a non-Faculty member who meets the criteria cannot be identified in any given year, the committee will proceed without appointing a non-Faculty member. It shall be the duty of this committee to examine the credentials of the applicants for admission to the DVM Program, to recommend for admission those best qualified to the Director of SVM Admissions and to report to the Executive committee. Changes to the admissions criteria or process shall be recommended to the Executive Committee by the Admissions Committee or an ad hoc task force appointed by the Executive Committee. Approval of such changes shall require a vote by the Faculty.
6. **Continuing Education and Extended Learning.** This committee shall consist of four members. Three members of the SVM Faculty shall serve a three-year term. One member shall be retired, and one new member appointed every year. The Director of Veterinary Medical Continuing Education shall serve as a voting *ex officio* member. It shall be the duty of this committee to review the Center for Continuing Professional Education's mission, goals, structure, and policies, advise the Center on professional continuing education programs for DVM and Registered Veterinary Technician/Veterinary Assistant, and to report to the Executive Committee. The committee shall consider and make recommendations to the Dean concerning the participation of the School in continuing education and extended learning.
7. **Curriculum.** This committee shall consist of seventeen members. Eight members of the SVM Faculty, including at least five members of the Senate SVM faculty shall be appointed to serve three-year terms, with at least one member from each department and no greater than two members

from any single department. Two to three members shall be retired, and an identical number of new members appointed every year. The remainder of the committee shall comprise the following *ex officio* members: the Chair of the Clinical Education Committee and the Director of Professional Student Clinical Education (voting), the Associate Dean for Professional Education (non-voting), the SVM Education Specialist (non-voting), and a representative from the UCD Library (non-voting). In addition, the committee shall include four veterinary students, one from each class serving a one-year term, as non-voting members. It shall be the duty of this committee to evaluate and make recommendations to the Executive Committee and the Associate Dean for Professional Education concerning pre-veterinary requirements and the professional veterinary curriculum. This committee shall make a continuing evaluation of all educational material offered throughout the 4 years of the DVM curriculum and recommend to the Associate Dean for Professional Education new blocks and changes in existing blocks, including their content, scheduling, and leadership. It shall be responsible for oversight of the composition, delivery, assessment, and remediation of the Year-2 practical and didactic comprehensive examinations. It shall be responsible for executing the block leadership recognition process. It shall report to the Executive Committee before reporting to the Faculty.

8. **Clinical Education Committee.** This committee shall consist of twelve members. Ten members of the SVM Faculty shall be appointed to serve three-year terms and represent the diversity of clinical education selected by DVM students, including but not limited to: small animal, equine, livestock, zoological, companion avian and exotic pet, lab animal, research and pathology. At least eight members shall be SVM faculty with significant clinical teaching responsibilities. Three to four members shall be retired, and an identical number of new members appointed every year. The Associate Dean for Professional Education shall serve as a non-voting *ex officio* member. The Director of Professional Student Clinical Education shall serve as a voting *ex officio* member. It shall be the duties of this committee to evaluate and make recommendations to the Curriculum Committee concerning the academic content and stated learning outcomes of new and existing clinical rotations and clinical externships; to provide DVM students advice on career paths; to review and approve student externships requests and justifications; and to provide timely advice to the Chief Veterinary Medical Officer on DVM student clinical rotation scheduling issues. This committee shall report biannually to the Curriculum Committee.
9. **International Programs.** This committee shall consist of thirteen members. Five members of the SVM Faculty shall serve as voting members. The Associate Dean for Global Programs and the Director of the Office for Global Programs shall both serve as non-voting *ex officio* members. The Associate Dean for Research and Graduate Education shall serve as a non-voting *ex officio* member. Five students or house officers (interns or residents) shall serve as non-voting members. The students or house officers shall consist of three DVM students, one from each of the first three classes in the veterinary school, and two graduate students or house officers. Faculty members shall serve three-year terms, and students shall be appointed annually. One to two Faculty members shall be retired, and an identical number of new members appointed every year. The committee shall provide input to the Associate Dean for Global Programs on all aspects of the School's involvement in international programs and activities and report to the Executive Committee.
10. **Research.** This committee shall consist of eight members. Four members of the SVM Faculty, including at least three members of the Senate SVM Faculty, shall serve as voting members. When possible, the fourth Faculty member shall be a Professional Researcher, an Adjunct Professor or a Professor of Cooperative Extension. One graduate student and one post-doctoral fellow shall serve as non-voting members. The Associate Dean for Research and Graduate Education and one representative from the UCD Library shall both serve as non-voting *ex officio* members. Faculty members shall serve a three-year term, and the student and post-doctoral fellow shall be appointed annually. One to two Faculty members shall be retired, and an identical number of new members appointed each year. It will be the responsibility of this committee to foster faculty research

productivity and excellence within the School and to make appropriate recommendations to the faculty and Dean on all matters pertaining to research. This committee shall report to the Executive Committee.

11. **Student Affairs.** This committee shall consist of thirteen members. Seven members of the SVM Faculty, including at least four members of the Senate SVM Faculty, shall serve as voting members. The Associate Dean for Admissions and Student Programs and the Associate Dean for Professional Education shall serve as non-voting *ex-officio* members. Four veterinary students, one from each class, shall serve as non-voting members. Faculty members shall be appointed for terms of three years, and student members shall be appointed annually. Two to three Faculty members shall be retired, and an identical number of new members appointed every year. It shall be the duties of this committee to consider and make recommendations to the Associate Dean for Admissions and Student Programs and to the Associate Dean for Professional Education concerning student-faculty relationships, including study lists and petitions, academic honors, advising, academic promotion of students, student affairs and discipline, and scholarship and loan funds; and to recommend to the Executive Committee new and revised policies and procedures concerning student performance standards as described hereafter in the Regulations. This committee shall report to the Executive Committee.

PART IV. OFFICERS

12. (A) Chairperson. The Chairperson of the Executive Committee is the Chairperson of the Faculty and shall be elected from the Academic Senate members of the Executive Committee by the Faculty of the School of Veterinary Medicine. The term of office shall be one year and can be renewed once.
- (B) Vice Chairperson. The Executive Committee of the Faculty shall elect from its elected Academic Senate membership a Vice Chairperson. The term of office shall be one year and can be renewed once.

PART V. MEETINGS

13. (A) Regular meetings of the Faculty shall be held twice annually. Special meetings may be called by the Chairperson. Upon the written request to the staff of the Executive Committee of at least eight Faculty members, notice of a special meeting must be given to the Faculty within thirty days and the special meeting held within sixty days of the request. In the absence of the Chairperson, the Vice Chairperson shall preside at Faculty meetings.
- (B) Twenty-five percent of the Faculty members shall constitute a quorum for the formal faculty meetings.
- (C) The order of business shall be:
 - (1) Minutes of the preceding Faculty meeting
 - (2) Announcements by the President of the University
 - (3) Announcements by the Chancellor of the Davis campus
 - (4) Announcements by the Dean of the SVM
 - (3) Announcements by the Chairperson of the Faculty
 - (4) Announcements by the Chief Veterinary Medical Officer
 - (5) Special orders
 - (6) Reports of standing committees

- (7) Reports of special committees
 - (8) Petitions of students
 - (9) Unfinished business
 - (10) New business
- (D) The regular order of business may be suspended at any meeting by a two-thirds vote of the members present.
- (E) Motions voted on at the meetings shall be procedural only, such as approval of the minutes and adjournment. Votes on all non-procedural matters shall be conducted by ballot as described under 14 (B) and (D) of these Bylaws.
- (F) Robert's Rules of Order shall govern the faculty in all cases in which they are applicable.

PART VI. VOTING

14. (A) All voting shall be overseen by the Executive Committee.
- (B) Voting can be performed electronically or by mail. To simplify procedures, electronic voting should be used preferentially unless determined undesirable in special situations by the Executive Committee. Throughout these Bylaws the term "ballot" shall indicate either electronic or mail ballot.

When balloting is requested, the balloting shall be conducted by the Chairperson of the Executive Committee. Voting exclusively electronically or by mail will be at the request of the Chairperson of the Executive Committee or by written petition of ten members of the Faculty of the School of Veterinary Medicine.

- (1) **Electronic Ballots.** If the voting is performed by electronic methods, each faculty allowed to vote should receive access to a secure, online voting system. The voting procedure should meet the following criteria:
- (a) The system should verify the identity of all voters and prevent voters from voting more than once.
 - (b) It should not be possible to determine how a member has voted.
 - (c) Once a vote has been submitted, no one should be able to change the vote.
 - (d) No one should be able to determine the results of the election or the number of votes until after the deadline for completion of the vote.
- (2) **Ballot by Mail.** If voting is performed by mail ballot, each voter shall receive a plain envelope in which to enclose their marked ballot, and an additional envelope addressed to the Chairperson of the Executive Committee to be used for the return of the sealed ballot. On this envelope addressed to the Chairperson is a space for the voter's signature, and ballots lacking this validating signature are void. Any voter who spoils a ballot may, by tearing it across once and returning it to the Chairperson, obtain another ballot.
- (C) Elections

(1) **Notice of Elections.** No less than 30 days prior to any election, the Chairperson of the Executive Committee shall initiate such election by sending to each member of the Faculty of the School of Veterinary Medicine eligible to vote a notice that nominations for the position(s) in question will be received during the next ten business days and specifying the date and time after which nominations will no longer be received. These nominations shall be in writing and shall contain a statement that the nominee will accept the nomination. The nominations shall be signed by five members of the Faculty of the School of Veterinary Medicine. For the non-Senate SVM Faculty members of the Executive Committee, nominations should be sought from members of the non-clinical series (e.g. Adjunct Professor, Professional Researcher, Professor of Cooperative Extension) and from members of the clinical series (e.g. Health Sciences Clinical Professor) as to provide representation of the non-clinical and clinical constituencies on the Executive Committee whenever possible.

(2) Balloting

- (a) No less than ten business days or more than twenty business days after the time for receiving nominations has expired, the Chairperson of the Executive Committee shall send to the members of the Faculty eligible to vote a ballot containing, in alphabetical order, the names of those persons who have been nominated.
- (b) This ballot shall be accompanied by instructions concerning the proper method of voting and a statement that voting is to be completed within ten business days.
- (c) Elections shall be determined by a plurality. The candidates receiving the highest number of votes shall be declared elected. In elections to fill vacancies with different length terms, the candidates receiving the highest numbers of votes shall be declared elected to the longer terms of office in the order of their total votes. In case of tie votes, the ranking of candidates shall be determined by random assignment. In case the number of persons nominated as herein above prescribed is not in excess of the number of places to be filled, the election by ballot shall be omitted and the Chairperson of the Executive Committee shall declare all nominees elected. The candidates, who are to serve terms of different lengths, if any, shall be determined by random assignments.
- (d) Results of the elections shall be certified by the Executive Committee and announced to the Faculty no more than 20 business days after the voting has been completed.

(D) Matters Other Than Elections

- (1) The Chairperson will notify the members of the nature of the impending ballot and the ballot will be prepared. The vote shall be initiated no less than ten days nor more than thirty days after the members are notified of the impending ballot. Balloting shall be conducted as described under (B) of this Bylaw.
- (2) When ballots are distributed to the voters, they shall be accompanied by at least a summary of the arguments pro and con. Arguments for or against the proposal may be submitted by any member or group of members, and, if submitted, shall be distributed with the ballots.

- (3) When voting on matters that result in a final action for the Academic Senate, or giving advice to University officers or other non-Senate agencies in the name of the Senate, anonymous voting and commenting on the proposal by the non-Senate SVM Faculty shall be initiated. The proposal, pro and con arguments, and instructions and deadline for voting and commenting shall be made available to the voters. Votes submitted within 10 business days following initiation of the vote shall be considered valid. This vote will be advisory to the Senate SVM Faculty only and will not carry any power of decision. Within 10 business days of completing this advisory vote, anonymous voting on the proposal by the Senate SVM Faculty shall be initiated. The proposal, pro and con arguments, results of the advisory vote and all comments submitted by the non-Senate SVM Faculty and instructions and deadline for voting shall be made available to the voters. Votes submitted within 10 business days following initiation of the vote shall be considered valid. Approval of the proposed changes shall require affirmative response in a simple majority of the votes cast by the Senate SVM Faculty.
- (4) When voting on all other matters than described under (D) (3) of this Bylaw, anonymous voting by the Faculty of the SVM shall be initiated. The proposal, pro and con arguments and instructions and deadline for voting shall be made available to the voters. Votes submitted within 10 business days following initiation of the vote shall be considered valid. Approval of the proposal shall require affirmative response in a simple majority of the votes cast by the Faculty of the SVM.
- (5) Results of the vote shall be certified by the Executive Committee and announced to the Faculty no more than 20 business days after the voting has been completed.

PART VII. AMENDMENT OF BYLAWS

15. Written notice of proposed changes to these Bylaws shall be sent to each member of the Faculty of the School of Veterinary Medicine at least five days prior to the regular or special meeting at which the proposed changes will be discussed. The officer presiding at the meeting shall present the proposed changes and request a discussion by the members of the Faculty present. Within 10 business days following the meeting, anonymous voting and commenting on the proposed changes by the non-Senate SVM Faculty shall be initiated. The proposed changes, and instructions and deadline for voting and commenting shall be made available to the voters. Votes submitted within 10 business days following initiation of the vote shall be considered valid. This vote will be advisory to the Senate SVM Faculty only and will not carry any power of decision. Within 10 business days of completing this advisory vote, anonymous voting on the proposed changes by the Senate SVM Faculty shall be initiated. The proposed changes, results of the advisory vote and all comments submitted by the non-Senate SVM Faculty and instructions and deadline for voting shall be made available to the voters. Votes submitted within 10 business days following initiation of the vote shall be considered valid. Approval of the proposed changes shall require affirmative response in two-third of the votes cast by the Senate SVM Faculty. Results of the vote shall be certified by the Executive Committee and announced to the Faculty no more than 20 business days after the voting has been completed.

REGULATIONS

51. **Admissions**

(A) Admission to Regular Status

To be admitted to the School of Veterinary Medicine, applicants must have a Bachelor's Degree from a college or university accredited by an agency approved by the U.S. Department of Education by the end of the spring term prior to matriculation, including such special requirements in preparation for courses in the curriculum of the School of Veterinary Medicine as may be prescribed by the Faculty of the School. The Faculty of the School is authorized to limit the enrollment of students to a number consistent with the facilities and resources available for instruction.

(B) Admission to Advanced Standing

Applicants for admission to advanced standing may be accepted under the following conditions:

- (1) The applicant must have completed their undergraduate program in good standing. The applicants's credentials must meet or exceed those of the students in the class in which the applicant is seeking admission. If numerical scores are used for admission, the applicant's score must meet or exceed the average score for the class in which the applicant is seeking admission.
- (2) The applicant must be currently enrolled in an DVM program accredited by the American Veterinary Medical Association and must be in good academic and ethical standing in that program. The applicant must be in the top half of students in the Veterinary School or College in which the applicant is currently enrolled as determined by GPA or class rank, provided this information can be obtained.
- (3) The applicant must have completed veterinary course work equivalent to that required of the students in the DVM program of the School of Veterinary Medicine, UC Davis, who will be in the same academic class. This assessment will be made by the Associate Deans for Professional Education and Admissions and Student Programs.
- (4) The applicant must provide a rationale for requesting admission in advanced standing. Generally, reasons based primarily on financial cost to attend the other program shall not be considered valid. The Associate Deans for Professional Education and Admissions and Student Programs shall decide whether the rationale provided warrants admission to advanced standing.

65. **Honors.**

The faculty of the School of Veterinary Medicine, or a duly authorized committee thereof, may recommend for Honors or Highest Honors such students as it may judge worthy of that distinction, in accordance with the minimum standards prescribed by the Committee on Undergraduate Scholarships, Honors, and Prizes of the Davis Division of the Academic Senate.

72. **Doctor of Veterinary Medicine.**

- (A) The candidate for the degree of Doctor of Veterinary Medicine must hold a Bachelor's degree or equivalent from an accredited university or college.

- (B) The candidate must give satisfactory evidence of possession of a good moral character as determined by the Student Affairs committee.
- (C) The candidate must have completed a curriculum that extends over a period of a minimum of four academic years, including a minimum of one academic year of hands-on clinical education. The last two years must have been spent in the University of California, School of Veterinary Medicine. The candidate must have completed the required work, have fulfilled satisfactorily all special requirements, and have received throughout the entire veterinary course a satisfactory grade as determined by the Faculty of the School of Veterinary Medicine.

80. **Student Performance Standards (DVM).**

This regulation is implemented through policies and procedures that shall be developed by the Student Affairs Committee and approved by the Executive Committee in accordance with the process described below. These School of Veterinary Medicine policies and procedures address standards, and related procedures, including but not limited to academic and professional deficiencies, academic and social misconduct, professionalism, technical standards, attendance, examinations, and grading (hereafter collectively referred to as “[Student Performance Standards](#)”).

The standards and procedures governing Student Performance Standards are detailed in order to provide adequate notice to students of the Faculty’s expectations, to adequately address the variety of different circumstances in which these matters arise, and to ensure, where required, adequate due process protections for students. These policies and procedures are subject to regular modifications to respond to evolving legal requirements and to address new needs identified through experiences using these policies and procedures.

New and revised policies and procedures concerning Student Performance Standards shall be developed and adopted as follows:

(A) Development

The Student Affairs Committee shall develop proposed policies and procedures.

(B) Review and Comment

(1) The Student Affairs Committee may, at its discretion, forward new or proposed changes to Student Performance Standards for review and comment to relevant committees and offices, including but not limited to the Office for Student Programs, the Office for Professional Education, the SVM Dean's Council, the SVM Executive Committee, and the Office of the Campus Counsel.

(2) The Student Affairs Committee shall provide written notice to members of the Faculty of the School of Veterinary Medicine of any new or proposed changes to Student Performance Standards and provide at least 10 days for review and comment by members of the Faculty.

(C) Approval

The Executive Committee has the authority to approve new or proposed changes to the Student Performance Standards that it receives from the Student Affairs Committee. Upon completion of the review and comment period described above, the Student Affairs

Committee may forward proposed new or revised Student Performance Standards, as modified following the review and comment period, to the Executive Committee for approval consideration. Submission of proposed new or revised Student Performance Standards shall include all comments received by the Student Affairs Committee during the review and comment period. Performance Standards approved by the Executive Committee shall be described in a separate policy document available to the Faculty of the SVM. The Faculty of the SVM shall be notified of any approved change to the Student Performance Standards no more than 30 days following approval.