MEMBERS OF THE ACADEMIC SENATE

RE: 2020-2021 Call for Small Grants in Aid of Research ($2,000)

DEADLINE: ~~Tuesday, March 31, 2020~~ **Monday, April 13, 2020**

Important Note:

Academic Senate Committee on Research (COR) grants funds are in fund code 07427 (opportunity funds). All departments will be required to supply account numbers that will accept 07427 funding for grants awarded during the 2020-2021 academic year.

The Committee on Research is now accepting applications from Academic Senate Members for the Small Grant in Aid of Research. Applications must be submitted by 5:00 PM ~~Tuesday, March 31, 2020~~ **Monday, April 13, 2020**, via the online application in the Academic Senate Information System (ASIS). The grant amount is a fixed $2,000. Grant funds can be expended over two fiscal years: 2020-21 and 2021-22. **In no cases will unexpended funds be carried over after June 30, 2022.**

ELIGIBILITY for the Small Grant: All members of the Academic Senate whose standard faculty teaching load is **equivalent to 16 quarter units per year** and are making normal progress or better in the merit cycle are eligible for this program. Please refer to Standing Order of the Regents 105.1 for information on Academic Senate membership. **Faculty on leave without pay (LWOP) should contact the committee to determine eligibility.** The following groups may receive lower priority during the review of applications:

- Faculty who have other grant funding
- Emeriti
- Faculty who have not submitted grant usage reports for previously awarded Academic Senate grants

Note: The Academic Senate Committee on Research will offer grants through two programs (Small Grants in Aid and the larger New Initiative/Collaborative Interdisciplinary grants). Faculty awarded a New Initiative/Collaborative Interdisciplinary grant are not eligible for the Small Grant in Aid awards.

ALLOWABLE EXPENSES: All expenses in the furtherance of the applicant's research, *excluding faculty salaries*, are allowable as long as they are justified in the proposal and meet university rules for eligibility. All books, films, equipment, etc. purchased with grant funds are the property of the University.

APPLICATION PROCEDURES: Applications must be submitted by 5:00 PM ~~Tuesday, March 31, 2020~~ **Monday, April 13, 2020**
1) To complete the online Application for Small Grant in Aid of Research in the Academic Senate Information System (ASIS), login to ASIS at https://asis.ucdavis.edu/grants/index.cfm
2) Login with your Kerberos login and passphrase.
3) Click Apply for Small Grant
4) The following information will be pre-populated on the application form: Name, Email, Step, Title, and Department. Please make sure that the information is correct.
5) Enter your Year of Last Merit or your hire year, if you have not received a merit.
6) Enter the Research Description in the space provided. Please note that there is a 2000 word maximum.
7) If you have received any research funding in the last 18 months, list the amount, funding agency, and very brief description of the funding and usage.
8) Click the Submit application button to send your application.
9) You will receive an email once your application is successfully submitted and you can see the status of your application at https://asis.ucdavis.edu/grants/index.cfm
10) Feedback on grant proposals will not be provided.

Applicants will be notified electronically if they have been awarded funds. Please contact Debbie Stacionis, Academic Senate Analyst, with any questions at (530) 754-4791 or dstacionis@ucdavis.edu.

Karen Bales
Chair of the Committee on Research