MEETING CALL
REGULAR MEETING OF THE REPRESENTATIVE ASSEMBLY
OF THE DAVIS DIVISION OF THE ACADEMIC SENATE

Thursday, October 28, 2021
2:10 – 3:00 p.m.
Zoom

1. *June 3, 2021 Meeting Summary
2. Announcements by the President – None
3. Announcements by the Vice Presidents – None
4. Announcements by the Chancellor – None
5. Announcements by the Deans, Directors or other Executive Officers – None
6. Special Orders
   a. Remarks by Davis Division Chair Richard Tucker

Annual Reports on Consent Calendar:
   b. *Annual Report of the Committee on Academic Personnel – Oversight Committee
   c. *Annual Report of the Committee on Academic Personnel – Appellate Committee
   d. *Annual Report of the Committee on Academic Freedom and Responsibility
   e. *Annual Report of the Committee on Admissions and Enrollment
   f. *Annual Report of the Committee on Affirmative Action and Diversity
   g. *Annual Report of the Committee on Courses of Instruction
   h. *Annual Report of the Committee on Distinguished Teaching Awards
   i. *Annual Report of the Committee on Elections, Rules and Jurisdiction
   j. *Annual Report of the Emeriti Committee
   k. *Annual Report of the Faculty Distinguished Research Award Committee
   l. *Annual Report of the Committee on Faculty Welfare
   m. *Annual Report of the Grade Changes Committee
   n. *Annual Report of the Graduate Council
   o. *Annual Report of the Committee on Information Technology
   q. *Annual Report of the Library Committee
   r. *Annual Report of the Committee on Planning and Budget
      i. *Annual Report of the Subcommittee on Instructional Space
   s. *Annual Report of the Committee on Privilege and Tenure
   t. *Annual Report of the Committee on Public Service
   u. *Annual Report of the Committee on Research
   v. *Annual Report of the Undergraduate Council
      i. *Annual Report of the Subcommittee on General Education
      ii. *Annual Report of the Subcommittee on Special Academic Programs

*Consent Calendar. Items will be removed from the Consent Calendar on the request of any member of the Representative Assembly.

All voting members of the Academic Senate (and others on the ruling of the Chair) shall have the privilege of attendance and the privilege of the floor at meetings of the Representative Assembly, but only members of the Representative Assembly may make or second motions or vote.
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MEETING SUMMARY
REGULAR MEETING OF THE REPRESENTATIVE ASSEMBLY
OF THE DAVIS DIVISION OF THE ACADEMIC SENATE

Thursday, June 3, 2021
2:10 – 4:00 p.m.

1. Approval of the February 25, 2021 Meeting Summary
2. Announcements by the President – None
3. Announcements by the Vice Presidents – None
4. Announcements by the Chancellor – None
5. Announcements by the Deans, Directors or other Executive Officers – None
6. Special Orders
   a. Remarks by Davis Division Chair Richard Tucker
      • Senate leadership is monitoring the issue of international student return
7. Reports of Special Committees
8. Reports of Standing Committees
   a. Committee on Elections, Rules, and Jurisdiction
      i. Proposed Revision to Davis Division Bylaw 88: Public Service
         • 66 in favor, 3 opposed. Approved.
      ii. Proposed Revision to Davis Division Regulation 524: Posthumous Recognition of Undergraduate Achievements
          • 68 in favor, 2 opposed. Approved.
      iii. Proposed Revision to Davis Division Regulation 521: University of California Entry Level Writing Requirement
           • 67 in favor, 3 opposed. Approved.
      iv. Proposed Revision to Davis Division Regulation A545: Passed or Not Passed Grading
           • 72 in favor, 1 opposed. Approved.
      v. Proposed Revision to Davis Division Regulation A546: Satisfactory or Unsatisfactory Grading
          • 70 in favor, 0 opposed. Approved.
   b. Committee on Public Service
      i. Resolution of Thanks
         • 73 in favor, 2 opposed. Approved.
9. Petitions of Students
10. Unfinished Business
11. New Business
   a. Step Plus Workgroup Report
      • Concerns raised primarily about Above Scale and teaching evaluation components; input will be brought back to the workgroup for review

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Thursday, June 3, 2021
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Zoom

12. Informational Items
   a. *2021-2022 Academic Senate Standing Committee Appointments  94
   b. Revised Committee on Courses of Instruction Policy: Virtual and Hybrid Courses  99
   c. Revised School of Education Bylaws  102
   d. Revised Undergraduate Council Policy: General Education Oral Skills Literacy  108

Ahmet Palazoglu, Secretary
Representative Assembly of the
Davis Division of the Academic Senate

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All voting members of the Academic Senate (and others on the ruling of the Chair) shall have the privilege of attendance and the privilege of the floor at meetings of the Representative Assembly, but only members of the Representative Assembly may make or second motions or vote.
The Committee on Academic Personnel – Oversight Committee (CAP) advises the Vice Provost for Academic Affairs (VPAA) on matters that affect the personnel process. This guidance includes recommendations on appointments, promotions, merits, high-level merit actions, third-year deferrals, five-year reviews, and appraisals. CAP appoints members of Faculty Personnel Committees (FPCs) and also recommends membership on ad hoc committees when necessary, with the latter appointments made by the Vice Provost. The agenda for CAP actions is determined by a list that prioritizes appointments and tenure cases. Appendix A provides a summary of CAP’s deliberations by category for the past academic year.

**Academic Personnel Actions**

During the 2020-21 academic year, CAP met 46 times and considered over 681 agenda items, of which 637 were academic personnel actions. The committee reviewed 19 “Change-of-Title” actions, 28 Endowed Chair actions, 7 Deferrals, 14 Five-Year Reviews, 14 Emeritus Status actions, and 20 appointments or reappointments as Department Chair. CAP also evaluated 16 Initial Continuing Appointments for Lecturers, 7 proposed revisions to departmental voting procedures, and 9 Partner Opportunity Program (POP) requests. Of the 610 academic personnel actions that both CAP and the VPAA reviewed at the time of this report, VPAA disagreed with CAP’s recommendation 67 times (about 11%). In most of these cases, CAP’s recommendation included majority and minority votes.

Overall, both CAP and the FPCs made negative recommendations approximately 4% of the cases. This reflects the high quality of research and teaching that is performed by the vast majority of the faculty at UC Davis.

**Step Plus Implementation**

The 2020-21 academic year was the seventh year of Step Plus implementation for all Academic Senate titles and was the fourth year that accelerations in time for merits were not allowed. The Step Plus system was designed to allow evaluations to be done in a more timely and efficient manner, to reward faculty for outstanding performance in teaching and service in addition to research, and to eliminate the need for faculty to specifically request greater than normal advancement.

Appendix D provides a summary of CAP’s recommendations on non-redelegated Step Plus promotion cases. CAP reviewed a total of 153 Step Plus promotions during the 2020-21 academic year. CAP agreed with the department recommendations in 59% of cases (n=91). CAP recommended an additional 0.5-step or an additional 1.0-step promotion above and beyond department recommendations in 9% of cases (n=14). CAP recommended 0.5- or 1.0-step below the department recommendation in 24% of cases (n=37). CAP recommended a merit increase in lieu of a promotion in 3% of cases (n=6). CAP did not recommend promotion in 3% of cases (n=5).

Appendix E provides a summary of CAP’s recommendations for non-redelegated Step Plus merit cases. CAP reviewed a total of 238 Step Plus merits during the 2020-21 academic year. CAP accepted the department recommendation in 51% of cases (n=122). CAP recommended an additional 0.5-step or an additional 1.0-step merit in 7% of cases (n=17). CAP recommended 0.5- or 1.0-step below the

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1 During the 2020-21 academic year, CAP reviewed several actions that were effective in another year (i.e. 19-20, 18-19, and 17-18). This report analyzes all actions reviewed in 2020-21 including those effective in another year.

2 Final decision information is not yet available for 27 academic personnel actions.
department recommendation in 34% of cases (n=82). CAP did not recommend merit advancement in 7% of cases (n=17).

**Professor, Step 6.0 Merit Actions**

CAP continues to experience difficulties with some cases for advancement to Professor, Step 6.0. The requirement for outside letters was discontinued in the 2014-15 academic year. However, Professor, Step 6.0 is still a barrier step and is subject to the criteria set forth in APM 220-18.b.4 and UCD-APM 220.IV.C.4a. In the absence of outside letters, department letters should be very clear in addressing the Professor, Step 6.0 criteria, and should provide the type of information that was previously gathered from outside letters. Department Chairs should reference the standards for research, teaching, and service as described in the APM. CAP notes that such information continues to be largely absent from the Department Chair and Deans’ letters, suggesting that Professor, Step 6.0 is being regarded as a normal advancement rather than a barrier step. This is further reflected in Department voting patterns and comments, which do not always appear to take the barrier step into account.

If the Department Chair and Dean’s letters do not clearly explain how the candidate has met the criteria outlined in the APM for advancing over this barrier step, CAP will send the dossier back and request that extramural letters be submitted with the packet.

**CAP will continue to return dossiers that do not provide sufficient justification for advancement to Professor, Step 6.0 as specified in the APM.**

**Above Scale Merit Actions**

CAP also continues to experience difficulties with some cases for advancement to Professor, Above Scale and Professor, Further Above Scale. Department Chairs should reference the high standards for research, teaching, and service as described in APM 220 to help ensure understanding of the criteria for advancement to Above Scale and Further-Above-Scale actions. Additionally, departments should note the normative period for advancement to above scale: “Except in rare and compelling cases, advancement will not occur after less than four years at Step IX.”

**Late Appointment Actions**

Over the last several years, CAP has had a problem with late appointment actions. CAP continues to receive appointment actions in late summer/early fall that are effective July 1. This delay means that CAP is being asked to review an appointment that is retroactive to July 1. In many cases, tentative offer letters have already been given to the candidate and, in some cases, candidates have already moved to Davis and purchased a home. This clearly renders CAP’s participation in the appointment process meaningless.

**Dossier Accuracy**

Under Step Plus, more than a one-step advancement is being awarded for outstanding teaching and service. Therefore, it is extremely important that dossiers accurately document both the amount and the quality of teaching and service. To prevent the return of dossiers to departments for correction, CAP requests that Departments and Deans’ offices clearly document the period of review for service activities, provide sufficient detail about teaching activities, including evaluations (and ensure that all links work) and details of graduate student mentoring, provide publications that are readily accessible if not provided in hard copy, and provide verbatim faculty comments in department letters. Publications that are a result of graduate student mentoring should be marked with the appropriate symbol in the MIV publication list.
CAP will routinely return improperly prepared dossiers to departments/candidates, which will result in significant delays in processing merit cases and will likely require the department to revote.

Discussion Items/Requests for Consultation

Other items that CAP discussed include: APM revisions (systemwide and campus), COVID-19 academic personnel guidance; report from the Provost’s Workgroup on Public Scholarship; Step Plus Workgroup recommendations; faculty salary scales; and the proposed working title for Cooperative Extension Specialists.

Promotions

For promotions to Associate Professor (n=82) and Professor (n=71), CAP recommended promotion in 148 of 153 cases. CAP recommended the promotion proposed by the department in 91 cases. CAP modified recommendations from the department in 57 cases (i.e., CAP recommended an alternative step for promotion or recommended merit in lieu of promotion). CAP recommended no advancement in 5 cases.

Accelerated Actions in Time

Appendix B lists the accelerated promotions that came to CAP (as noted, accelerations in time were not an option for normal merit actions in 2020-21). Faculty who received favorable recommendations for a multi-year acceleration generally had received some major recognition nationally or internationally, had superior scholarly achievements, were excellent teachers, and had meritorious service. At the upper levels of the professoriate, the expectation of excellence in all areas increases with each step.

Career Equity Reviews

Career Equity Reviews occur concurrent with a merit or promotion action for faculty who (1) hold an eligible title, and (2) have not been reviewed by CAP during the previous four academic years. The purpose of career equity reviews is to address potential inequities that may have originated at the point of hire and/or during a faculty member’s career. Career equity reviews consider the entire record of the individual to determine whether their current placement on the academic ladder is consistent with that of other faculty at equal or higher rank and step. Career Equity Reviews can also be initiated independent of a merit or promotion action. In 2020-21, CAP conducted 0 career equity review that was initiated at a lower level of review with CAP’s recommendation being against the equity adjustment. As noted above, CAP also examines equity for every case that it reviews and recommends equity adjustments when appropriate.

Five-Year Reviews

CAP conducted 14 five-year reviews, recommending “satisfactory performance, advancement” in 1 case, recommending “satisfactory performance, no advancement” in 11 cases and recommending “unsatisfactory performance, no advancement” in 2 cases.

Initial Continuing Appointments for Lecturers

CAP reviewed and made recommendations on 16 initial continuing non-Senate appointments in 2020-21. CAP recommended appointment in 16 cases and recommended against appointment in 0 cases. Teaching excellence is the primary requirement for a continuing appointment.
Accelerated Merits for Continuing Lecturers

CAP considers accelerated merit requests for Continuing Lecturers, whereas normal merit advancements are redelegated to the Deans. In recommending accelerations (one or two steps beyond the normal two-salary point advancement), CAP looks for evidence of teaching accomplishments that go beyond teaching excellence (the minimum standard for normal advancement). Such evidence may come in the form of prestigious teaching awards or the publication of books that have substantial pedagogical impact. In 2020-21, CAP considered 11 such requests. In 2 cases, CAP agreed with the accelerated merit increase proposed by the department. In the remaining 9 cases, CAP recommended regular merit increases.

University Committee on Academic Personnel (UCAP)

Lisa Tell served as CAP’s representative to the University Committee on Academic Personnel, which held several meetings throughout the academic year. The Office of the President, UCAP members, and other UC Academic Senate committees and officers bring issues to the attention of UCAP. Accordingly, CAP was regularly informed of UCAP discussions and provided input into such discussions, when appropriate.

Respectfully submitted,

Lisa Tell, Chair
Committee on Academic Personnel – Oversight

CAP’s Membership 2020-21
Lisa Tell, Chair
Jeannie Darby, Vice-Chair
Alan Bennett
Edward Dickinson
JoAnne Engebrecht
Neal Fleming
Naomi Janowitz
Kyoungmi Kim
Alexander Soshnikov
Kelly Adams, Analyst
**APPENDIX A: SUMMARY OF CAP ACTIONS**

<table>
<thead>
<tr>
<th>Action Type</th>
<th>Yes</th>
<th>Other</th>
<th>No</th>
<th>Total Actions</th>
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</thead>
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<td><strong>Appointments</strong></td>
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</tr>
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<td>Assistant Professor</td>
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<tr>
<td>Professor</td>
<td>6</td>
<td>5</td>
<td></td>
<td>11</td>
</tr>
<tr>
<td>Assistant/Associate/Adjunct Professor</td>
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<td>Lecturer SOE</td>
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<tr>
<td>Lecturer PSOE</td>
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<td>2</td>
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<tr>
<td>Via Change in Title</td>
<td>14</td>
<td>5</td>
<td></td>
<td>19</td>
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<tr>
<td>Via Change in Department</td>
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<td>Initial Continuing Non-Senate</td>
<td>16</td>
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<td></td>
<td>16</td>
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<tr>
<td>Endowed Chair Appointment/Reappointment</td>
<td>26</td>
<td>1</td>
<td>1</td>
<td>28</td>
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<tr>
<td>Department Chair Review</td>
<td>19</td>
<td>1</td>
<td></td>
<td>20</td>
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<td><strong>Promotions</strong></td>
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<td>71</td>
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<td>Lecturer SOE / Sr. Lecturer SOE</td>
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<td>2</td>
<td></td>
<td>7</td>
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<td><strong>Merit Increases</strong></td>
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<td>108</td>
<td>17</td>
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<td>Assistant Professor</td>
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<td>8</td>
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<tr>
<td>Associate Professor</td>
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<td>21</td>
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<td>Merit to or across Professor, Step 6</td>
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<tr>
<td>Merit to or across Professor, Above Scale</td>
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<td>14</td>
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<td>29</td>
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<tr>
<td>Professor, Above Scale to Further Above Scale</td>
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<td>Other Merit Increases</td>
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<td>Continuing Lecturer</td>
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<td>11</td>
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<td>Lecturer PSOE/SOE</td>
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<td>7</td>
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<tr>
<td><strong>Miscellaneous Actions</strong></td>
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<td>Appraisals</td>
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<td>Career Equity Reviews</td>
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<td>Deferrals</td>
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<td>Emeritus</td>
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<td>Five-Year Reviews</td>
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<td>14</td>
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<td>POP Screenings</td>
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<td>Preliminary Assessments</td>
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<td>TOE Screenings</td>
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<td><strong>TOTAL</strong></td>
<td>402</td>
<td>218</td>
<td>27</td>
<td>647</td>
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</table>

"Yes" actions are those where CAP’s recommendation agreed with the proposed; “Other” actions are those where CAP’s recommendation differed from what was proposed (e.g., instead of a promotion, a merit increase was recommended or instead of the proposed merit, an additional half-step or step was recommended).

3 For example: Professor, Step 4 to 6; Professor, Step 5 to 6; Professor, Step 5 to 7; etc.
4 For example: Professor, Step 8 to Above Scale; Professor 9 to Above Scale; etc.
## APPENDIX B: SUMMARY OF ACCELERATED ACTIONS IN TIME

<table>
<thead>
<tr>
<th>Acceleration Proposed</th>
<th>Yes</th>
<th>Other</th>
<th>No</th>
<th>Total</th>
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<td>1-yr</td>
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<td>2-yr</td>
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## APPENDIX C: SUMMARY OF REDELEGATED MERIT ACTIONS (reviewed by FPC)

<table>
<thead>
<tr>
<th>College/Division/School</th>
<th>FPC Recommendation</th>
<th>Dean’s Decision on All Actions</th>
<th>Actions without FPC Review</th>
<th>Total Actions reviewed by FPC</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Yes</td>
<td>Other</td>
<td>No</td>
<td>Yes</td>
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<tr>
<td>CA&amp;ES</td>
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<td>GSM</td>
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<td>L&amp;S: HArCS</td>
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<td>L&amp;S: MPS</td>
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<td>3</td>
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<td>L&amp;S: SS</td>
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<td>SVM</td>
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<td><strong>30</strong></td>
<td><strong>9</strong></td>
<td><strong>320</strong></td>
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*Other indicates modified actions, which are those where the FPC’s recommendation differed from what was initially proposed, e.g., instead of a normal merit or promotion a Step Plus (extra 0.5 or 1.0 step) merit or promotion was recommended.*
## APPENDIX D: SUMMARY OF NON-REDELEGATED STEP PLUS ACTIONS (PROMOTIONS)

<table>
<thead>
<tr>
<th>College/Division/School</th>
<th>Department Recommendation</th>
<th>CAP Recommendation</th>
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<td>Yes</td>
<td>Other</td>
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<tr>
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<tr>
<td></td>
<td>2.0-step</td>
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</tr>
</tbody>
</table>

**TOTAL** | **91** | **57** | **5** | **153** |
## APPENDIX E: SUMMARY OF NON-REDELEGATED STEP PLUS ACTIONS (MERITS)

<table>
<thead>
<tr>
<th>College/Division/School</th>
<th>Department Recommendation</th>
<th>CAP Recommendation</th>
<th>TOTAL</th>
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<tr>
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<td>Yes</td>
<td>Other</td>
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<td></td>
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<td></td>
<td>2.0-step</td>
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<td><strong>GSM</strong></td>
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<td>1</td>
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<tr>
<td></td>
<td>1.5-step</td>
<td></td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>2.0-step</td>
<td></td>
<td>6</td>
</tr>
<tr>
<td><strong>L&amp;S: HArCS</strong></td>
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<td>2</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>1.5-step</td>
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<td>3</td>
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<tr>
<td></td>
<td>2.0-step</td>
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<td>6</td>
</tr>
<tr>
<td><strong>L&amp;S: MPS</strong></td>
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<tr>
<td></td>
<td>1.5-step</td>
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<td></td>
<td>2.0-step</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td><strong>L&amp;S: SS</strong></td>
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<td>1.5-step</td>
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<tr>
<td></td>
<td>2.0-step</td>
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<td>8</td>
</tr>
<tr>
<td><strong>LAW</strong></td>
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<td></td>
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<td>1.5-step</td>
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<tr>
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<td></td>
</tr>
<tr>
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<td></td>
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<td>2.0-step</td>
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<td>14</td>
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<tr>
<td></td>
<td>1.5-step</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2.0-step</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>SVM</strong></td>
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<td>1</td>
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<tr>
<td></td>
<td>1.5-step</td>
<td>7</td>
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</tr>
<tr>
<td></td>
<td>2.0-step</td>
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<td><strong>TOTAL</strong></td>
<td></td>
<td>122</td>
<td>99</td>
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</table>
2020-2021 Annual Report
Davis Division of the Academic Senate

Committee on Academic Personnel Appellate Subcommittee
(CAPAC)

<table>
<thead>
<tr>
<th>Total Meetings: 9</th>
<th>Meeting frequency: twice a month and depending upon receipt of appeal(s)</th>
<th>Average hours of committee work each week: 2-3 hours per committee member per appeal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total appeals Reviewed: 37</td>
<td>Total of reviewed deferred from the previous year: 9</td>
<td>Total appeals deferred to the coming academic year: (not included in this report) 8</td>
</tr>
</tbody>
</table>

Divisional Business:

Requests for Consultation and issues considered by the committee:
None

Committee policies established or revised:
None

Bylaw and Regulation changes approved by the Representative Assembly:
None

Systemwide Business:

Requests for Consultation and issues considered by the committee:
None

Respectfully Submitted,

Sashi Kunnath, Chair
John Harada, Member
Sally McKee, Member
Prasad Naik, Member
Jeffrey Stott, Member
Felicia Murdoch, Academic Senate Office Analyst

1 Actions deferred from prior year were actions received in summer 2020.
<table>
<thead>
<tr>
<th>School or College</th>
<th># Appeals</th>
</tr>
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<tbody>
<tr>
<td>School of Medicine</td>
<td>8</td>
</tr>
<tr>
<td>College of Letters and Science</td>
<td>14</td>
</tr>
<tr>
<td>College of Agricultural &amp; Environmental Sciences</td>
<td>5</td>
</tr>
<tr>
<td>College of Engineering</td>
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<tr>
<td>College of Biological Sciences</td>
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<tr>
<td>School of Education</td>
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</tr>
<tr>
<td>School of Law</td>
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<tr>
<td>School of Veterinary Medicine</td>
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</tr>
<tr>
<td>Graduate School of Management</td>
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</tr>
<tr>
<td>School of Nursing</td>
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<tr>
<td><strong>Grand Total</strong></td>
<td><strong>37</strong></td>
</tr>
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</table>
Table 2: CAPAC Recommendations to the Vice Provost – Academic Affairs (Non-Redelegated Actions)

<table>
<thead>
<tr>
<th>Proposed Appeal</th>
<th># Cases</th>
<th>Recommend Approval of Appeal</th>
<th>Recommend Denial of Appeal</th>
<th>Reconsideration²</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accelerated Promotion</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>1.0 Step Merit, Above Scale</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>1.5 Step Merit, Above Scale</td>
<td>2</td>
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<td>1</td>
<td>0</td>
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<tr>
<td>2.0 Step Merit, Above Scale</td>
<td>3</td>
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<td>3</td>
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<tr>
<td>1.0 Step Merit, Further Above Scale</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>1.5 Step Merit, Further Above Scale</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>2.0 Step Merit, Further Above Scale</td>
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<td>0</td>
<td>0</td>
</tr>
<tr>
<td>1.0 Step Merit</td>
<td>2</td>
<td>1</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>1.5 Step Merit</td>
<td>4</td>
<td>0</td>
<td>4</td>
<td>0</td>
</tr>
<tr>
<td>2.0 Step Merit</td>
<td>9</td>
<td>3</td>
<td>6</td>
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<tr>
<td>9% Merit</td>
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<td>0</td>
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<tr>
<td>1.0 Step Promotion</td>
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<td>0</td>
<td>0</td>
<td>0</td>
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<td>2.0 Step Promotion</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>1.0 Step – Appeal of Equity Review</td>
<td>1</td>
<td>0</td>
<td>1</td>
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</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td><strong>28</strong></td>
<td><strong>8</strong></td>
<td><strong>20</strong></td>
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</table>

² A reconsideration occurs when new information has been added to the appeal packet that the previous review committee has not had the opportunity to review. Reconsideration cases are returned to the original review committee via the academic personnel system.
Table 3: CAPAC Recommendations to the Individual Deans (Redelegated Actions)

<table>
<thead>
<tr>
<th>Proposed Appeal</th>
<th># Cases</th>
<th>Recommend Approval of Appeal</th>
<th>Recommend Denial of Appeal</th>
<th>Reconsideration³</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accelerated Promotion</td>
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<td>0</td>
</tr>
<tr>
<td>1.0 Step Merit, Above Scale</td>
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<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>1.5 Step Merit, Above Scale</td>
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<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2.0 Step Merit, Above Scale</td>
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<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>1.0 Step Merit, Further Above Scale</td>
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<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>1.0 Step Merit</td>
<td>2</td>
<td>1</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>1.5 Step Merit</td>
<td>6</td>
<td>1</td>
<td>5</td>
<td>0</td>
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<td>1.5 Step Promotion</td>
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<tr>
<td><strong>TOTALS</strong></td>
<td><strong>9</strong></td>
<td><strong>2</strong></td>
<td><strong>7</strong></td>
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</tr>
</tbody>
</table>

³ A reconsideration occurs when new information has been added to the appeal packet that the previous review committee has not had the opportunity to review. Reconsideration cases are returned to the original review committee via the academic personnel system.
### Table 4: CAPAC Recommendation vs. Final Decision

<table>
<thead>
<tr>
<th>Proposed Appeal</th>
<th># Cases</th>
<th>CAPAC Recommendation</th>
<th>Final Decision (by Provost or Dean)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Recommend Approval of Appeal</td>
<td>Recommend Denial of Appeal</td>
</tr>
<tr>
<td>Accelerated Promotion</td>
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<td>0</td>
</tr>
<tr>
<td>1.5 Step Merit, Above Scale</td>
<td>2</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
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<td>3</td>
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<td>3</td>
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<tr>
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<td>0</td>
</tr>
<tr>
<td>1.5 Step Merit, Further Above Scale</td>
<td>1</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>2.0 Step Merit, Further Above Scale</td>
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<td>0</td>
<td>0</td>
</tr>
<tr>
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<td>2</td>
</tr>
<tr>
<td>1.5 Step Merit</td>
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<td>1</td>
<td>9</td>
</tr>
<tr>
<td>2.0 Step Merit</td>
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<td>7</td>
</tr>
<tr>
<td>1.0 Step Promotion</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>1.5 Step Promotion</td>
<td>3</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>2.0 Step Promotion</td>
<td>1</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>1.5 Step – Appeal of Equity Review</td>
<td>1</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>9% merit</td>
<td>1</td>
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<tr>
<td>TOTAL</td>
<td>37</td>
<td>10</td>
<td>27</td>
</tr>
</tbody>
</table>

---

$^4$ Other is a decision that was made by the Vice Provost of Academic Affairs (non-redelegated actions) or an individual Dean (redelegated actions) that was other than that what was being appealed and the recommendation made by CAPAC to either approve or deny the appeal.

$^5$ Final decision authority has not made its final decision on the appeal action.
2020-2021 Annual Report  
Davis Division of the Academic Senate  

Committee on Academic Freedom & Responsibility

<table>
<thead>
<tr>
<th>Total Meetings: 1</th>
<th>Meeting frequency: Varies</th>
<th>Average hours of committee work each week: Varies</th>
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<table>
<thead>
<tr>
<th>Total Items Reviewed: 2</th>
<th>Total of items reviewed deferred from the previous year: 0</th>
<th>Total items deferred to the coming academic year: 0</th>
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Divisional Business:

**Requests for Consultation (RFC) and issues considered by the committee:**
ASUCD & GSA Joint Statement re: Fall 2020 flexibilities during COVID-19 pandemic

**Committee policies established or revised:**
None

**Bylaw and Regulation changes approved by the Representative Assembly:**
None

Systemwide Business:

**Requests for Consultation (RFC) and issues considered by the committee:**
Openness in Research Policy

Respectfully submitted,

Ben Highton, Chair  
Wiebke Bleidorn, Member  
Darrin Martin, Member  
Meaghan O’Keefe, Member  
Aaron Tang, Member  
Andrew Wong, Academic Federation Representative  
Cole Manley, Graduate Student Representative  
Debbie Stacionis, Academic Senate Analyst
## 2020-2021 Annual Report
### Davis Division of the Academic Senate
#### Committee on Admissions and Enrollment

<table>
<thead>
<tr>
<th>Total Meetings:</th>
<th>Meeting frequency:</th>
<th>Average hours of committee work each week:</th>
</tr>
</thead>
<tbody>
<tr>
<td>8</td>
<td>2-3 times per quarter</td>
<td>1 hour</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Total Items Reviewed:</th>
<th>Total of reviewed items deferred from the previous year:</th>
<th>Total items that will carry over to the coming academic year:</th>
</tr>
</thead>
<tbody>
<tr>
<td>9</td>
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</tr>
</tbody>
</table>

### Divisional Business:

#### Requests for Consultation and issues considered by the committee:
- Admissions Audit: Intercollegiate Athletics First Annual Report
- Options to Address Fiscal Constraints Accelerated by the Pandemic
- Landscape Tool
- API Replacement

#### Committee policies established or revised:
- None

#### Bylaw and Regulation changes approved by the Representative Assembly:
- None

### Systemwide Business:

#### Requests for Consultation and issues considered by the committee:
- Systemwide Online Undergraduate Degree Task Force
- Proposed Curtailment Program
- UC Proposal for New IGETC Ethnic Studies Policy
- Feasibility Study for New College Entrance Exam
- Campus Access Data Reporting

Respectfully submitted,

Deborah Swenson, Chair
Anne Britt, Member
Erik Carlsson, Member
Stefan Hoesel-Uhlig, Member
Brian Johnson, Member
Jamal Lewis, Member
John (Jay) Stachowitz
Narine Yegiyan, Member
Kenneth Hilt, Academic Federation Representative
Cayla Hanson, ASUCD Representative
Jayneel Vora, GSA Representative
Donald Hunt, Ex-Officio
Debbie Stacionis, Academic Senate Analyst
2020-2021 Annual Report
Davis Division of the Academic Senate

Committee on Affirmative Action & Diversity

<table>
<thead>
<tr>
<th>Total Meetings: 8</th>
<th>Meeting frequency: 2-3 times per quarter</th>
<th>Average hours of committee work each week: 4</th>
</tr>
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<tbody>
<tr>
<td>Total Items Reviewed: 7</td>
<td>Total of reviewed actions deferred from the previous year: 0</td>
<td>Total actions deferred to the coming academic year: 2</td>
</tr>
<tr>
<td>Total Applications Reviewed: 18</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Divisional Business:

Requests for Consultation and issues considered by the committee:
RFC: Final Report of the Provost’s Work Group on Public Scholarship
RFC: Proposal to Add Observances to the Master Academic Calendar
RFC: Recommendations from the Work Group on Academic Family Leave Policies
Review of: Applications for the UC Davis Chancellor’s Fellowship for Diversity, Equity & Inclusion (18)
Selection of recommended recipients for the UC Davis Chancellor’s Fellowship for Diversity, Equity & Inclusion
RFC: Step Plus Workgroup Report
Review of: Faculty Equity Advisors Letter from Javier Arsuega
Review of: Cluster Hires Memo

Committee policies established or revised:
None

Bylaw and Regulation changes approved by the Representative Assembly:
None

Systemwide Business:

Requests for Consultation and issues considered by the committee:
RFC: Proposed Revisions to Universitywide Police Policies and Administrative Procedures
RFC: Proposed Presidential Policy on Native American Cultural Affiliation and Repatriation
Respectfully Submitted,

Jose V. Torres, Chair
Keith Baar, Member
Agustina Carando, Member
Gregory Downs, Member
Asli Mete, Member
Beth Rose Middleton Manning, Member
Dawn Sumner, Member
Angela Linderholm, Academic Federation Representative
Dylan Spaulding, Academic Federation Representative
Clifford Tepper, Academic Federation Representative
Juan Melesio, ASUCD Representative
Tatiana Diacova, GSA Representative
Rahim Reed, Associate Executive Vice Chancellor (ex-officio)
Elizabeth Ramirez, Analyst
2020-2021 Annual Report
Davis Division of the Academic Senate

Committee on Courses of Instruction

<table>
<thead>
<tr>
<th>Total Meetings</th>
<th>Meeting frequency</th>
<th>Average hours of committee work each week</th>
</tr>
</thead>
<tbody>
<tr>
<td>10</td>
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<td>2</td>
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<table>
<thead>
<tr>
<th>Total course forms approved</th>
<th>Total courses deferred from the previous year</th>
<th>Total courses deferred to the coming academic year</th>
</tr>
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<tbody>
<tr>
<td>409</td>
<td>51</td>
<td>34</td>
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<table>
<thead>
<tr>
<th>Total petitions approved</th>
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<tbody>
<tr>
<td>246</td>
</tr>
</tbody>
</table>

Divisional Business:

Requests for Consultation and issues considered by the committee:

* Interviews and presentations by instructors teaching hybrid and virtual courses
* Review of letter from ASUCD and GSA regarding instructional flexibilities
* Request for new subject code from Global Learning Hub
* Considered potential process for approval of remote courses for fall 2021 to address travel issues for international students
* Discussion of remote assessments for in-person courses
* Recommended to UIPRC that hybrid/virtual instruction be addressed during program review
* Considered process/timeline for approval of the discontinuations of PHE courses
* RFC – Proposal to Add Observances to the Master Academic Calendar
* RFC – Proposal for a Community-Engaged Learning Attribute in Banner

Committee policies established or revised:

* Virtual and Hybrid Course Policy (Appendix 6)
* Waiver of final exam requirement for winter, spring, and summer session 2021 in light of COVID-19 emergency remote instruction

Bylaw and Regulation changes approved by the Representative Assembly:

* None

Systemwide Business:

Requests for Consultation and issues considered by the committee:

* RFC – Proposed Revisions to Systemwide Regulation 544
* RFC – Proposed Revisions to Systemwide Regulation 630
* RFC – Review of Innovative Learning Technology Initiative (ILTI)
* RFC – Proposed Revision to Senate Regulation 610 (Residency)
Respectfully Submitted,

Stephen Boucher, Chair
Diane Beckles, Member
Nael El-Farra, Member
Susan Handy, Member
Ian Korf, Member
Julia Menard-Warwick, Member
Anthony Passerini, Member
Jon Rossini, Member
Jan Szaif, Member
Michael Toney, Member
David Wilson, Member
Alesia Mcmanus, Academic Federation Representative
Rashita Chauhan, ASUCD Representative
Nicole Kingsley, GSA Representative
Colleen Bronner, COE Courses Committee Chair (ex-officio)
Jochen Ditterich, CBS Courses Committee Chair (ex-officio)
Robert Poppenga, SOVM Courses Committee Chair (ex-officio)
Kenneth Shackel, CAES Courses Committee Chair (ex-officio)
Nicole Sparapani, SOE Courses Committee Chair (ex-officio)
Colleen Sweeney, SOM Courses Committee Chair (ex-officio)
Yinghui Yang, GSM Courses Committee Chair (ex-officio)
Michael Ziser, L&S Courses Committee Chair (ex-officio)
Erin Crom, Registrar (ex-officio)
David Flores, Interim Registrar (ex-officio)
Theresa Costa, Analyst
### 2020-2021 Annual Report

**Davis Division of the Academic Senate**

**Committee on Distinguished Teaching Awards**

<table>
<thead>
<tr>
<th>Total Meetings:</th>
<th>Meeting frequency:</th>
<th>Average hours of committee work each week:</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>As needed</td>
<td>30 minutes</td>
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</table>

<table>
<thead>
<tr>
<th>Total Nominations Reviewed:</th>
<th>Total of reviewed nominations deferred from the previous year:</th>
<th>Total nominations deferred to the coming academic year:</th>
</tr>
</thead>
<tbody>
<tr>
<td>17</td>
<td>0</td>
<td>0</td>
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</table>

**Divisional Business:**

**Requests for Consultation and issues considered by the committee:**
No Requests for consultation were considered by the committee. The committee focused on selecting and recommending award recipients.

**Committee policies established or revised:**
No new committee policies were established or revised.

**Bylaw and Regulation changes approved by the Representative Assembly:**
The committee did not put forward any proposals for bylaw or regulation changes.

**Systemwide Business:**

**Requests for Consultation and issues considered by the committee:**
No requests for consultation were considered by the committee.

**The 2020 Distinguished Teaching Award Recipients:**

**Undergraduate Teaching Award Recipients:**
Assistant Professor Caitlin Patler, Department of Sociology
Assistant Professor of Teaching Jeanette Ruiz, Department of Communication
Assistant Professor Jaroslav Trnka, Department of Physics and Astronomy
Assistant Professor of Teaching Lawrence Torry Winn, School of Education

**Graduate and Professional Teaching Award Recipients:**
Professor Laura Grindstaff, Department of Sociology
Distinguished Professor Chih-Ling Tsai, Graduate School of Management

Respectfully Submitted,

Gail Patricelli, Chair
John Eadie, Member
Paul Eastwick, Member
Mark Henderson, Member
Julie Sze, Member
Amy Bellinghiere, GSA Representative
Helen Fann, GSA Representative
Hyunsoo Kim, GSA Representative
Elizabeth Ramirez, Analyst
**Proposed Amendments to Bylaws and Regulations**

The Committee is authorized “To prepare and report for action by the Representative Assembly such changes and additions to the Bylaws and Regulations as it may deem advisable.” (Davis Division Bylaw 71.B.1). The following changes were recommended during the academic year 2020-2021:

1. **Davis Division Regulation A546.A.2: Satisfactory or Unsatisfactory Grading.** The revisions made to the regulation will allow for grading flexibility to graduate students in the winter 2021 and spring 2021 terms during the COVID-19 public health emergency. The proposal was adopted by the Representative Assembly on February 25, 2021.

2. **David Division Regulation A545.B.1: Passed or Not Passed Grading.** The revisions made to the regulation allow for grading flexibility for undergraduate students in fall quarter 2020, winter quarter 2021 and spring quarter 2021 during the COVID-19 public health emergency. The proposal was adopted by the Representative Assembly on February 25, 2021.

3. **Davis Division Regulation A545.A.1: Passed or Not Passed Grading.** The revisions made to the regulation allow for grading flexibility for undergraduate students not in good academic standing in winter quarter 2021 and spring quarter 2021 during the COVID-19 public health emergency. The proposal was adopted by the Representative Assembly on February 25, 2021.

4. **Davis Division Regulation 521: University of California Entry Level Writing Requirement.** The revisions made to the regulation allow for completion of the Entry Level Writing Requirement for winter quarter 2021 and spring quarter 2021 when a student passes a course with a grade of Passed or C- or better. This allows students to take these courses on a Passed/Not Passed basis. The proposal was adopted by the Representative Assembly on February 25, 2021.

5. **Davis Division Bylaw 88: Committee on Public Service.** This revision to the bylaw included the addition of ex-officio Vice Provost of Public Scholarship in 88.A and 88.B.2.C after the previous revision to the Bylaw that removed the Vice Chancellor of Research. The proposal was adopted by the Representative Assembly on June 3, 2021.

6. **Davis Division Regulation A546.A.2: Satisfactory or Unsatisfactory Grading.** The revisions made to the regulation allow for grading flexibility for graduate students in each summer session(s) 2021 terms during the COVID-19 public health emergency. The proposal was adopted by the Representative Assembly on June 3, 2021.
(7) **David Division Regulation A545.B.1: Passed or Not Passed Grading.** The revisions made to the regulation allow for grading flexibility for undergraduate students in summer session(s) 2021 during the COVID-19 public health emergency. The proposal was adopted by the Representative Assembly on June 3, 2021.

(8) **Davis Division Regulation A545.A.1: Passed or Not Passed Grading.** The revisions made to the regulation allow for grading flexibility for undergraduate students not in good academic standing in summer session(s) 2021 during the COVID-19 public health emergency. The proposal was adopted by the Representative Assembly on June 3, 2021.

(9) **Davis Division Regulation 521: University of California Entry Level Writing Requirement.** The revisions made to the regulation allow for completion of the Entry Level Writing Requirement for summer session(s) 2021 when a student passes a course with a grade of Passed or C- or better. This allows students to take these courses on a Passed/Not Passed basis. The proposal was adopted by the Representative Assembly on June 3, 2021.

(10) **Davis Division Regulation 524: Posthumous Recognition of Undergraduate Achievements.** This revision to the regulation was to reconcile differences between the current version of the DDR 524 and the "Model Policy for the Awarding of Posthumous Undergraduate Degrees" which was endorsed by the systemwide Academic Council in July 2018. The proposal was adopted by the Representative Assembly on June 3, 2021.

**Formal Advice Issued**

Most of the work of the Committee involves advising Senate officers, Senate committees, and individual members when questions or conflicts arise. Such advice is not formally binding but suggests the likely outcome should a formal Legislative Ruling be requested. Advice on issues of a recurring nature and/or of general importance was issued as follows.

None was issued during 2020-21.

**Other Advice/Responses Provided**

(1) **College and School Bylaw and Regulation Amendments.** CERJ reviewed and provided feedback on bylaw and regulation revisions for the following colleges and schools: College of Agricultural and Environmental Sciences, School of Veterinary Medicine, School of Education, and School of Medicine.

(2) **Request For Consultation: Systemwide Review of Proposed Revisions to Senate Regulation 544.** CERJ was asked to review the proposed revisions to SR 544 as proposed by the University Committee on Education Policy.

(3) **Request For Consultation: Systemwide Review of Proposed Revisions to Senate Regulation 630.** CERJ was asked to review the proposed revisions to SR 630 as proposed by the University Committee on Education Policy.

(4) **Request For Consultation: Systemwide Review of Proposed Revisions to Senate Bylaw 336.F.8.** CERJ was asked to review the proposed revisions to SB 336 as proposed by the
University Academic Senate. These revisions were needed to align with state and federal law.

(5) General Catalog Galleys (2021-2022). CERJ reviewed the General Catalog Galleys for the American History and Institutions (AH&I) Requirement, Courses, General Education, and Independent Student Program sections, and provided feedback and comments to the Office of the University Registrar.

(6) Faculty Guide. CERJ reviewed the 2021 Faculty Guide and provided feedback and comments to the Office of the University Registrar, specifically with regard to referencing divisional bylaws and regulations.

**Pending Matters for 2021-2022**

(1) College and School Bylaw and Regulation Amendments. CERJ received proposed revisions to the following colleges and schools bylaw and regulations and will be reviewed in Fall 2021: College of Biological Sciences.

Respectfully Submitted,

Andrea Fascetti, Chair  
Darien Shanske, Member  
Giacomo Bonanno, Member  
Mary Vasquez, Academic Senate Analyst
2020-2021 Annual Report
Davis Division of the Academic Senate
Emeriti Committee

Total Meetings: 1
Meeting frequency: As necessary
Average hours of committee work each week: varies

Total items reviewed (courses, proposals, cases, etc.): 2
Total of reviewed items deferred from the previous year: 0
Total items deferred to the coming academic year: 0

Divisional Business:

Requests for Consultation and issues considered by the committee:
- Retiree Health Benefits
- Access to Deceased or Departed Faculty Email

Committee policies established or revised:
None

Bylaw and Regulation changes approved by the Representative Assembly:
None

Systemwide Business:

Requests for Consultation and issues considered by the committee:
None

Respectfully submitted,

Dorothy Gietzen, Chair
Joseph E Kiskis, Member
Yoshikazu Takada, Member
David Traill, Member
Shrinivasa Upadhyaya, Member
Leslie Woods, Member
Tom Rost, Ex-Officio
Debbie Stacionis, Analyst
2020-2021 Annual Report
Davis Division of the Academic Senate
Committee on Faculty Distinguished Research Award

Total Meetings: 2
Meeting frequency: As needed
Average hours of committee work each week: 30 minutes

Total Nominations Reviewed: 11
Total of reviewed nominations deferred from the previous year: 0
Total nominations deferred to the coming academic year: 0

Divisional Business:

Requests for Consultation and issues considered by the committee:
No requests for consultation were considered by the committee.
The committee focused on selecting and recommending award recipients.

Committee policies established or revised:
No new committee policies were established.
No established committee policies were revised.

Bylaw and Regulation changes approved by the Representative Assembly:
The committee did not put forward any proposals for bylaw or regulation changes.

Systemwide Business:

Requests for Consultation and issues considered by the committee:
No request for consultation were considered by the committee.

The 2020 Faculty Distinguished Research Award Recipient:
Distinguished Professor Gail Goodman, Department of Psychology

Respectfully Submitted,

Carlito Lebrilla, Chair
Nathan Kupermann, Member
Elizabeth Miller, Member
Biswanath Mukherjee, Member
Alyssa Thornton, Member
Elizabeth Ramirez, Analyst
2020-2021 Annual Report
Davis Division of the Academic Senate

Committee on Faculty Welfare

<table>
<thead>
<tr>
<th>Total Meetings:</th>
<th>12</th>
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<tbody>
<tr>
<td>Meeting frequency:</td>
<td>Approx. every two weeks</td>
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<tr>
<td>Average hours of committee work each week:</td>
<td>Approx. 2 hours each week</td>
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<table>
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<tr>
<th>Total Items Reviewed:</th>
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<tbody>
<tr>
<td>Total items deferred from the previous year:</td>
<td>1</td>
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<tr>
<td>Total items deferred to the coming academic year:</td>
<td>0</td>
</tr>
</tbody>
</table>

Divisional Business:

Requests for Consultation (RFC) and issues considered by the committee:
- Campus Childcare Facilities and Availability
- Davis Campus Parking Concerns
- Provost’s Work Group on Public Scholarship
- Faculty Salary Inequities and Faculty Salary Scales Task Force Report and Recommendations
- Academic Calendar Observance Additions
- Interim COVID-Related Dependent Care Modified Duties
- Proposed Curtailment Program & Proposals to Address Budget Gap
- Access to Departed & Deceased Faculty Email
- Recommendations from Work Group on Academic Family Leave Policies
- COVID Impacts on Faculty
- Step Plus Workgroup Report
- Proposed Revisions to Universitywide Police Policies and Administration Procedures
- Aggie Experts Platform
- Working Title Proposal-Professor of Cooperative Extension

Committee policies established or revised:
None

Bylaw and Regulation changes approved by the Representative Assembly:
None
Systemwide Business:

Requests for Consultation (RFC) and issues considered by the committee:

- Exceptions to Academic Personnel Manual (APM) Section 710 (APM - 710)
- Revisions to systemwide Senate Bylaw 336.F.8
- Proposed Revisions to Leave-Related Policies of APM 700 Series
- Proposed Revision to Senate Bylaw 336 F3
- Proposed Presidential Policy: SARS-CoV-2 (COVID-19) Vaccination Program

Respectfully submitted,

Vladimir Filkov, Chair
Hana Anderson, Member
David Bunch Member
Chris Drake, Member
Lynette Hart, Member
Gerardo MacKenzie, Member
Tom Rost, Member
Keith Bein, Academic Federation Representative
Keavagh Clift, Staff Assembly Representative
Debbie Stacionis, Academic Senate Analyst
Annual Report: Academic Year 2020 - 2021

Davis Division: Academic Senate

Committee on Grade Changes

<table>
<thead>
<tr>
<th>Total Meetings</th>
<th>Meeting frequency</th>
<th>Average hours of committee work each week</th>
</tr>
</thead>
<tbody>
<tr>
<td>9</td>
<td><strong>Once per month during academic year</strong></td>
<td><strong>2-3 hours meeting and 6-8 hours additional review time.</strong></td>
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<table>
<thead>
<tr>
<th>Total Retroactive/Grade Change Petitions Reviewed:</th>
<th>Total of reviewed Retroactive/Grade Change Petitions deferred from the previous year:</th>
<th>Total Retroactive/Grade Change Petitions deferred to the coming academic year:</th>
</tr>
</thead>
<tbody>
<tr>
<td>786</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

Listing of bylaw changes proposed:

Listing of committee policies established or revised:

Issues considered by the committee:

Recommended procedural or policy changes for the coming year:
As the Grade Change Deputies are required to do during the summer months for graduation required grade mode changes, have the GCDs approve all retroactive grade mode changes submitted throughout the year required for graduation with a letter of support from the Academic Advisor verifying that the change is required for graduation.
Committee’s narrative:

2020-2021 Summary and Highlights

During the 2020-2021 academic year, the Office of the University Registrar received 786 Grade/Retroactive Change petitions: 23 grade change petitions, 217 Retroactive Change Petitions (drops and grade mode changes), and 399 Retroactive Withdrawal Petitions. The Grade Change Committee reviewed all of these petitions, other than grade mode changes required for graduation for the months of May and June. Additional retroactive petitions (adds and unit changes) were submitted to the OUR which were processed internally by the Office of the University Registrar according to the Committee’s published guidelines. The Committee approved 62.3% of the petitions it reviewed.

Petitions Approved/Reviewed, 2020-2021

<table>
<thead>
<tr>
<th>Meeting</th>
<th>Grade Changes</th>
<th>Retro-Drops</th>
<th>Retro-WDs</th>
<th>P/NP Changes</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oct</td>
<td>2/9</td>
<td>24(*2)/44</td>
<td>71/80</td>
<td>5/33</td>
<td>102/166</td>
</tr>
<tr>
<td>Nov</td>
<td>3/5</td>
<td>6/18</td>
<td>28/31</td>
<td>13/49</td>
<td>50/103</td>
</tr>
<tr>
<td>Dec</td>
<td>1/1</td>
<td>10(*1)/12</td>
<td>34/38</td>
<td>5/9</td>
<td>50/60</td>
</tr>
<tr>
<td>Jan</td>
<td>1/2</td>
<td>8/19</td>
<td>14/21</td>
<td>6/9</td>
<td>29/51</td>
</tr>
<tr>
<td>Feb</td>
<td>3/4</td>
<td>10(*4)/20</td>
<td>11/21</td>
<td>2/6</td>
<td>26/51</td>
</tr>
<tr>
<td>Mar</td>
<td>0/0</td>
<td>8/11</td>
<td>35/49</td>
<td>9/10</td>
<td>52/70</td>
</tr>
<tr>
<td>Apr</td>
<td>0/1</td>
<td>6(*1)/16</td>
<td>17/24</td>
<td>19/20</td>
<td>42/61</td>
</tr>
<tr>
<td>May</td>
<td>0/0</td>
<td>10(*4)/31</td>
<td>38/60</td>
<td>32/36</td>
<td>80/127</td>
</tr>
<tr>
<td>Jun</td>
<td>0/0</td>
<td>5/18</td>
<td>53/75</td>
<td>1/4</td>
<td>59/97</td>
</tr>
<tr>
<td>Total</td>
<td>10/23</td>
<td>82(*12)/194</td>
<td>301/399</td>
<td>92/175</td>
<td>490/786</td>
</tr>
</tbody>
</table>

Key: Approved/Total; *Denied but approved as Retroactive Withdrawals

Petition Approval Percentage (by meeting), 2020-2021

[Graph showing petition approval percentages for each month from October to June, with values ranging from 59% to 83%]
NOTE: 42% of Retroactive Drop petitions were approved outright, while an additional 11% were approved as Retroactive Withdrawals.
## ANNUAL REPORT: ACADEMIC YEAR 2020-21

### DAVIS DIVISION: ACADEMIC SENATE

### GRADUATE COUNCIL

<table>
<thead>
<tr>
<th>Total Meetings:</th>
<th>Meeting Frequency:</th>
<th>Average Hours of Committee Work Each Week:</th>
</tr>
</thead>
</table>
| Graduate Council: 16  
(all committee work done mostly online) | Bimonthly/As needed | Graduate Council Chair: 14+  
Council Members: 1+ |
| Academic Planning & Development: 1  
(all committee work done mostly online) | Number of members in each standing subcommittee: | PRC Chair: 4+  
Other Subcommittee Chairs: 1.5+  
Subcommittee Members: 1+ |
| Administrative/Appeals: 9 | APD: 6  
Administrative: 3  
Bylaws: 2  
Courses: 8  
EPC: 9  
PRC: 14  
PRCC: 4  
Welfare: 3 | |
| Bylaws: 1  
1 (all committee work done mostly online) | |
| Courses: 1  
(all committee work done mostly online; in person meetings set as needed.) | |
| Educational Policy: 3  
3 (all committee work done mostly online; in person meetings set as needed.) | |
| Program Review: 16  
(all committee work done mostly online) | |
| Program Review Closure: 1  
(all committee work done mostly online; in person meetings set as needed.) | |
| Welfare: 1 | |

### Total Items Approved:

<table>
<thead>
<tr>
<th>Total Number of Items Carried Over from Previous Year:</th>
<th>Total items Carried Over to Coming Year:</th>
</tr>
</thead>
</table>
| Bylaws: 10  
Degree requirements: 20  
Program reviews: 16  
Program review closures: 13  
Proposals for new graduate programs: 1  
Graduate courses: 81  
Academic Senate requests for consultation: 7  
Graduate program management advice or affiliation approvals: 6  
Miscellaneous items: Policies approved, established or revised: 8 | Bylaw revisions: 2  
Degree requirement revisions: 5  
Program reviews: 2  
Program review closures: 4  
Graduate program management advice or Affiliation requests: 2  
Graduate courses: 16  
Miscellaneous business items: 5 |

### Listing of Policies Approved, Established or Revised:

- GC2000-02 (Rev. 02) Legacy Degree Requirements (Effective December 11, 2020)
- GC1998-01 (Rev.10) Policy on Service on Advanced Degree Committees (Effective February 5, 2021)
- GC2005-02 (Rev. 11) Policy on Doctoral Qualifying Examinations (Effective February 5, 2021)
• GC2007-01 (Rev. 04) Graduate Academic Certificate (GAC) and Graduate Academic Unit Certificate (GAUC) Policy and Proposal Guidelines (Effective April 2, 2021)
• Temporary Exception to GC 2005-04 Degree Requirements Policy (Effective 2021-22 Admissions Cycle)
• Temporary Exception to GC2011-04 Policy on Quorum and Voting Rights and Responsibilities (Effective 2021-22 Admissions Cycle)
• Temporary Exception to GC 1998-01 Policy on Service on Advanced Degree Committees (Effective September 1 through Fall 2021, Winter 2022, Spring 2022)
• Temporary Exception to GC2018-02 Graduate Student Course Requirements – English as Second Language Policy (Effective June 25, 2021 – Fall 2022)

Summary of Issues the Graduate Council Considered:

<table>
<thead>
<tr>
<th>Graduate Program Bylaw Revisions</th>
<th>Graduate Program Degree Requirement Revisions</th>
<th>Graduate Program Review Actions</th>
<th>Program Review Closures</th>
<th>Proposals for New Graduate Programs, DEs, or GACs</th>
<th>Graduate Courses Reviewed</th>
<th>Responses to Requests for Academic Senate (AS) Consultation</th>
<th>Graduate Program Management Advice or Affiliation Approvals</th>
<th>Administrative Committee Appeals</th>
<th>Misc</th>
</tr>
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<tbody>
<tr>
<td>10</td>
<td>20</td>
<td>16</td>
<td>13</td>
<td>1</td>
<td>81</td>
<td>7</td>
<td>6</td>
<td>12</td>
<td>2</td>
</tr>
</tbody>
</table>

Committee Narrative:

The Graduate Council is a standing committee of the Divisional Academic Senate responsible for regulating and making recommendations on matters pertaining to graduate education and postdoctoral scholar issues in accordance with Bylaw 80 of the Davis Division of the Academic Senate.

The Council is supported by a structure which includes the following subcommittees: (1) Academic Planning and Development Committee (APD), (2) Administrative Committee, (3) Bylaws Committee, (4) Courses Committee, (5) Educational Policy Committee (EPC), (6) Program Review Committee (PRC), (7) the Program Review Closure Committee (PRCC), (8) the Graduate Student Support Committee, (9) the Graduate Student and Postdoctoral Scholar Welfare Committee, and (10) Chair’s Advisory Committee.

A summary of the Council’s actions for the year is provided below; the item dates correspond to actions taken at Council meetings. Council agendas and minutes are available to the public at: http://academicsenate.ucdavis.edu/committees/committee-list/grad_council/index.cfm and also archived on ASIS.

A. GRADUATE PROGRAM BYLAW REVISIONS:

<table>
<thead>
<tr>
<th>Graduate Program</th>
<th>Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Transportation Technology and Policy</td>
<td>January 22, 2021</td>
</tr>
<tr>
<td>2. Earth and Planetary Sciences</td>
<td>March 5, 2021</td>
</tr>
<tr>
<td>3. DE in Biology of Vector-borne Diseases</td>
<td>March 5, 2021</td>
</tr>
<tr>
<td>4. Mechanical and Aerospace Engineering</td>
<td>March 5, 2021</td>
</tr>
<tr>
<td>5. Integrative Genetics and Genomics</td>
<td>March 5, 2021</td>
</tr>
<tr>
<td>6. Epidemiology</td>
<td>April 2, 2021</td>
</tr>
<tr>
<td>7. Ecology</td>
<td>May 14, 2021</td>
</tr>
<tr>
<td>8. Electrical and Computer Engineering</td>
<td>May 14, 2021</td>
</tr>
<tr>
<td>9. Music</td>
<td>May 14, 2021</td>
</tr>
</tbody>
</table>
### B. GRADUATE PROGRAM DEGREE REQUIREMENTS:

<table>
<thead>
<tr>
<th>Graduate Program</th>
<th>Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Environmental Policy and Management</td>
<td>January 22, 2021</td>
</tr>
<tr>
<td>2. Integrative Genetics and Genomics</td>
<td>January 22, 2021</td>
</tr>
<tr>
<td>3. Earth and Planetary Sciences</td>
<td>March 5, 2021</td>
</tr>
<tr>
<td>4. Epidemiology</td>
<td>March 19, 2021</td>
</tr>
<tr>
<td>5. Food Science</td>
<td>March 19, 2021</td>
</tr>
<tr>
<td>6. Business Administration (MBA)</td>
<td>March 19, 2021</td>
</tr>
<tr>
<td>7. Nursing Science and Health-Care Leadership (Ph.D.)</td>
<td>April 2, 2021</td>
</tr>
<tr>
<td>8. Nursing Science and Health-Care Leadership (M.S.)</td>
<td>April 2, 2021</td>
</tr>
<tr>
<td>9. Physician Assistant Studies</td>
<td>April 2, 2021</td>
</tr>
<tr>
<td>10. Nursing (Master's Entry Program in Nursing)</td>
<td>April 2, 2021</td>
</tr>
<tr>
<td>11. Nursing Science and Health-Care Leadership-Family Nurse Practitioner</td>
<td>April 2, 2021</td>
</tr>
<tr>
<td>12. Biomedical Engineering</td>
<td>April 16, 2021</td>
</tr>
<tr>
<td>13. Entomology</td>
<td>April 30, 2021</td>
</tr>
<tr>
<td>14. Mathematics</td>
<td>April 30, 2021</td>
</tr>
<tr>
<td>15. Music</td>
<td>May 14, 2021</td>
</tr>
<tr>
<td>16. Computer Science</td>
<td>May 28, 2021</td>
</tr>
<tr>
<td>17. Mechanical and Aerospace Engineering</td>
<td>May 28, 2021</td>
</tr>
<tr>
<td>18. Business Administration (MBA)</td>
<td>June 11, 2021</td>
</tr>
<tr>
<td>20. DE in Global Nutrition</td>
<td>June 30, 2021</td>
</tr>
</tbody>
</table>

### C. GRADUATE PROGRAM REVIEW ACTIONS:

#### a. PROGRAM REVIEW REPORTS:

<table>
<thead>
<tr>
<th>Graduate Program</th>
<th>GC Transmittal Letter Sent</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Business Administration (MBA) Graduate Program</td>
<td>November 24, 2020</td>
</tr>
<tr>
<td>2. Designated Emphasis in Host-Microbe Interactions</td>
<td>December 17, 2020</td>
</tr>
<tr>
<td>3. Designated Emphasis in Second Language Acquisition</td>
<td>December 17, 2020</td>
</tr>
<tr>
<td>4. Designated Emphasis in Science and Technology Studies</td>
<td>December 17, 2020</td>
</tr>
<tr>
<td>5. Horticulture and Agronomy Graduate Program</td>
<td>December 17, 2020</td>
</tr>
<tr>
<td></td>
<td>Graduate Program</td>
</tr>
<tr>
<td>---</td>
<td>---------------------------------------------------------------</td>
</tr>
<tr>
<td>6</td>
<td>Statistics Graduate Program</td>
</tr>
<tr>
<td>7</td>
<td>German Graduate Program</td>
</tr>
<tr>
<td>8</td>
<td>Dramatic Graduate Program</td>
</tr>
<tr>
<td>9</td>
<td>French and Francophone Studies Graduate Program</td>
</tr>
<tr>
<td>10</td>
<td>Comparative Literature Graduate Program</td>
</tr>
<tr>
<td>11</td>
<td>Designated Emphasis in African American and African Studies</td>
</tr>
<tr>
<td>12</td>
<td>Health Informatics Graduate Group</td>
</tr>
<tr>
<td>13</td>
<td>Textiles Graduate Group</td>
</tr>
<tr>
<td>14</td>
<td>Atmospheric Science</td>
</tr>
<tr>
<td>15</td>
<td>History Graduate Program</td>
</tr>
<tr>
<td>16</td>
<td>Hydrologic Sciences Graduate Program</td>
</tr>
</tbody>
</table>

b. **PROGRAM REVIEW CLOSURE COMMITTEE RECOMMENDATIONS:**

<table>
<thead>
<tr>
<th></th>
<th>Graduate Program</th>
<th>Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Designated Emphasis in Biophotonics and Bioimaging Graduate Program</td>
<td>October 9, 2020</td>
</tr>
<tr>
<td>2</td>
<td>Chemistry Graduate Program</td>
<td>October 23, 2020</td>
</tr>
<tr>
<td>3</td>
<td>Biological Systems Engineering Graduate Program</td>
<td>November 20, 2020</td>
</tr>
<tr>
<td>4</td>
<td>Political Science Graduate Program</td>
<td>November 20, 2020</td>
</tr>
<tr>
<td>5</td>
<td>Business Administration (MBA) Graduate Program</td>
<td>January 22, 2021</td>
</tr>
<tr>
<td>6</td>
<td>International Agricultural Development Graduate Group</td>
<td>January 22, 2021</td>
</tr>
<tr>
<td>7</td>
<td>Anthropology Graduate Program</td>
<td>February 19, 2021</td>
</tr>
<tr>
<td>8</td>
<td>Community Development Graduate Group</td>
<td>February 19, 2021</td>
</tr>
<tr>
<td>9</td>
<td>Agricultural and Environmental Chemistry Graduate Group</td>
<td>February 19, 2021</td>
</tr>
<tr>
<td>10</td>
<td>Animal Biology Graduate Group</td>
<td>February 19, 2021</td>
</tr>
<tr>
<td>11</td>
<td>Avian Sciences Graduate Group</td>
<td>March 5, 2021</td>
</tr>
<tr>
<td>12</td>
<td>Clinical Research Graduate Group</td>
<td>April 30, 2021</td>
</tr>
<tr>
<td>13</td>
<td>Applied Mathematics</td>
<td>May 28, 2021</td>
</tr>
<tr>
<td>14</td>
<td>Performance Studies Graduate Group</td>
<td>June 25, 2021</td>
</tr>
</tbody>
</table>

D. **PROPOSALS FOR NEW GRADUATE PROGRAMS, DESIGNATED EMPHASES, OR GRADUATE ACADEMIC CERTIFICATES:**

<table>
<thead>
<tr>
<th>Program</th>
<th>Type</th>
<th>Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

4
1. Doctor Practice – Family Nurse Practitioner degree program  
   New Program  
   Graduate Council Approval: December 7, 2020

E. GRADUATE COURSES REVIEWED AND APPROVED

Total courses reviewed: 81
Total courses carrying over: 16

F. RESPONSES TO ACADEMIC SENATE REQUESTS FOR CONSULTATION:

<table>
<thead>
<tr>
<th>Request For Consultation (RFC)</th>
<th>Response Submitted</th>
</tr>
</thead>
<tbody>
<tr>
<td>2. Review of Innovative Learning Technology Initiative (ILTI)</td>
<td>February 3, 2021</td>
</tr>
<tr>
<td>3. Proposal to Establish Departmental Status for the Science and Technology Studies Program</td>
<td>February 3, 2021</td>
</tr>
<tr>
<td>4. Proposed Revision to Senate Regulation 610 (Residency)</td>
<td>May 3, 2021</td>
</tr>
<tr>
<td>5. Review of the Center for Healthcare Policy and Research ORU</td>
<td>May 7, 2021</td>
</tr>
<tr>
<td>7. Proposed Presidential Policy – Fee Policy for Graduate Student In Absentia Registration</td>
<td>June 30, 2021</td>
</tr>
</tbody>
</table>

G. GRADUATE PROGRAM MANAGEMENT ADVICE OR AFFILIATION APPROVALS

<table>
<thead>
<tr>
<th>Program</th>
<th>Type of Request</th>
<th>Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. German with DE in Human Rights</td>
<td>Affiliation</td>
<td>February 5, 2021</td>
</tr>
<tr>
<td>2. Spanish with DE in Writing, Rhetoric, and Composition Studies</td>
<td>Affiliation</td>
<td>February 5, 2021</td>
</tr>
<tr>
<td>3. Public Health Sciences with DE in Computational Social Science</td>
<td>Affiliation</td>
<td>February 19, 2021</td>
</tr>
<tr>
<td>4. Nursing Science and Health-Care Leadership with DE in Computational Social Science</td>
<td>Affiliation</td>
<td>March 18, 2021</td>
</tr>
<tr>
<td>5. Anthropology with DE in Human Rights</td>
<td>Affiliation</td>
<td>March 19, 2021</td>
</tr>
<tr>
<td>6. Public Health Sciences with DE in International and Community Nutrition</td>
<td>Affiliation</td>
<td>May 28, 2021</td>
</tr>
</tbody>
</table>

H. ADMINISTRATIVE COMMITTEE APPEALS:

Admissions: 4  
Disqualifications: 6  
Policy Exception: 1  
Reconstitution of Committee: 0  
Split Decision on Qualifying Exam: 2  
Embargo: 3
I. MISCELLANEOUS:

<table>
<thead>
<tr>
<th>TITLE</th>
<th>NOTES</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Geology Graduate Program Name Change to Earth and Planetary Science</td>
<td>GC Approval: November 19, 2020</td>
</tr>
<tr>
<td>2. DE in International and Community Nutrition Name Change to DE in Global Nutrition</td>
<td>GC Approval: March 19, 2021</td>
</tr>
</tbody>
</table>

A. ITEMS REMAINING OPEN

a. Graduate Program Bylaw Revisions

<table>
<thead>
<tr>
<th>Program</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Biochemistry, Molecular, Cellular &amp; Developmental Biology Bylaws</td>
<td>Pending review.</td>
</tr>
<tr>
<td>2. Teacher Education Program Bylaws</td>
<td>Pending review.</td>
</tr>
</tbody>
</table>

b. Graduate Program Reviews

<table>
<thead>
<tr>
<th>Program</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. DE in Nuclear Science</td>
<td>Pending Program Review Committee Report</td>
</tr>
</tbody>
</table>

c. Graduate Program Review Closures

<table>
<thead>
<tr>
<th>Program</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Population Biology</td>
<td>Pending Graduate Program Chair Response</td>
</tr>
<tr>
<td>2. Chemical Engineering</td>
<td>Pending Graduate Studies and Provost Response</td>
</tr>
<tr>
<td>3. Materials Science and Engineering</td>
<td>Pending Graduate Studies and Provost Response</td>
</tr>
<tr>
<td>4. DE in Studies and Performance and Practice</td>
<td>Pending Program Review Closure Committee Report</td>
</tr>
</tbody>
</table>

d. Graduate Program Degree Requirement Revisions

<table>
<thead>
<tr>
<th>Program</th>
<th>Type</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. GAC in Industrial Ecology</td>
<td>Degree Requirements</td>
<td>Pending review.</td>
</tr>
<tr>
<td>2. Agricultural and Resources Economics</td>
<td>Degree Requirements</td>
<td>Pending review.</td>
</tr>
<tr>
<td>3. Native American Studies</td>
<td>Degree Requirements</td>
<td>Pending review.</td>
</tr>
<tr>
<td>4. Plant Pathology</td>
<td>Degree Requirements</td>
<td>Pending review.</td>
</tr>
</tbody>
</table>

e. Courses

Courses to be carried over: 16

f. Miscellaneous
<table>
<thead>
<tr>
<th>Title</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. DE in Environmental Humanities</td>
<td>Proposal</td>
</tr>
<tr>
<td>2. Master of Management</td>
<td>Proposal</td>
</tr>
<tr>
<td>3. Human Development with Computational Science</td>
<td>Affiliation Request</td>
</tr>
<tr>
<td>4. Chemistry</td>
<td>Name Change</td>
</tr>
<tr>
<td>5. Genetics and Genomics with DE in Reproductive Biology</td>
<td>Affiliation Request</td>
</tr>
<tr>
<td>6. Master of Engineering in Medical Device Development</td>
<td>Proposal</td>
</tr>
<tr>
<td>7. Graduate Academic Unit Certificate in Plant Breeding</td>
<td>Proposal</td>
</tr>
</tbody>
</table>

**Closing**

In closing, Graduate Council wishes to thank all of those who have given of their time in support of graduate education and postdoctoral scholar issues during the past year. The contributions of the members of subcommittees and of the *ad hoc* program review committees have been extremely valuable and are deeply appreciated by the Council. Finally, we specifically appreciate the professional support and personal dedication provided by the administrative staff of Graduate Council.

Respectfully submitted,

[Signature]

Dean, Chair
2019-2020 Graduate Council

Members: Dean Tantillo (Chair); Jeffrey Schank (Vice Chair); Angela Gelli; Eleonora Grandi; Enoch Baldwin; Jie Peng; Joy Geng; Lynette Hunter; Manuel Navedo; Rachel Chen; Simona Ghetti; Jean-Pierre Delplanque *ex officio and non-voting (Vice Provost for Graduate Education – Dean of Graduate Studies).*

Academic Federation Representatives: Henry Alitto and Jacob Hosier

Graduate Studies Representatives: Interim Associate Dean Duncan Temple Lang; Acting Associate Dean Ellen Hartigan-O’Connor.

Graduate Student Representatives: Jonathan Minnick, GSA President; Anna Lo (GSA Representative); Tez Stair (GSA Representative); Jayneel Vora (GSA Representative); Gillian Moise (Graduate Student Assistant to the Dean and Chancellor).

Postdoctoral Scholar Representatives: Omobolanle Adewale Osipitan
## 2020-2021 Annual Report
Davis Division of the Academic Senate

### Committee on Information Technology

| Total Meetings: 9 | Meeting frequency: 3 times a quarter | Average hours of committee work each week: Approx. 120 minutes |

| Total 16 Reviewed (courses, proposals, cases, etc.) | Total of reviewed 3 deferred from the previous year | Total 2 deferred to the coming academic year |

### Divisional Business:

#### Requests for Consultation and issues considered by the committee:
- Service Change (from IET): Campus VPN
- Service Change (from IET): Email Impersonation
- Service Proposal (from IET): Duo for New Faculty
- Review of: CIT Memo – Data Principles
- Service Change (from IET): Access for Students in China
- Review of: FireEye Draft Memo
- Service Change (from IET): Duo for Students
- RFC: Step Plus Workgroup Report
- Review of: TurnItIn Usage 2020-21 (presented by IET)
- Review of: Campus Systema and Recovery Plans (Cayuse)
- Service Change (from IET): Zoom Display Name
- Service Change (from IET): Zoom Auto Captioning
- Review of: FireEye Blocking Mode Memo
- RFC: Review of Aggie Experts Platform
- Review of: CBS FEC Stance on New Software Acquisition
- Service Change (from IET): Duo for APHID, MIC, and ASIS

#### Committee policies established or revised:

*None*

#### Bylaw and Regulation changes approved by the Representative Assembly:

*None*
Systemwide Business:

<table>
<thead>
<tr>
<th>Requests for Consultation and issues considered by the committee:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Review of: Proposed Changes to New Policy on Recovery</td>
</tr>
<tr>
<td>Review of: UCOP Proposed Curtailment Program</td>
</tr>
<tr>
<td>RFC: Review of Innovative Learning Technology Initiative (ILTI)</td>
</tr>
<tr>
<td>RFC: Proposed Presidential Policy, Business and Finance Bulletin, IS-12 IT Recovery</td>
</tr>
</tbody>
</table>

Respectfully Submitted,

Matt Bishop, Chair
Petr Jenata, Member
Francois Gygi, Member
Luis Rademacher, Member
Rebecca Schmidt, Member
Ammad Rashid, ASUCD Representative
Lucas Sterzinger, GSA Representative
Viji Murali, CIO and Vice Provost of Information & Educational Technology (ex-officio)
Elizabeth Ramirez, Analyst
### 2020-2021 Annual Report
Davis Division of the Academic Senate

#### Committee on International Education

<table>
<thead>
<tr>
<th>Total Meetings: 7</th>
<th>Meeting frequency: Monthly</th>
<th>Average hours of committee work each month: 2</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Total GE Petitions Reviewed: 11</th>
<th>Total of reviewed deferred from the previous year: 0</th>
<th>Total deferred to the coming academic year: 0</th>
</tr>
</thead>
<tbody>
<tr>
<td>(courses, proposals, cases, etc.)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### Divisional Business:

**Requests for Consultation and issues considered by the committee:**

- Presentation: Wes Young, Director for International Students & Scholars, Department of Homeland Security (DHS) Duration of Stay Changes
- Presentation: Michael Lazzara, Associate Vice Provost of Academic Programs, Global Affairs, Update on Excellence in Teaching of Study Abroad Award
- Presentation: Fadi Fathallah, Associate Vice Provost, Global Education and Services, Zak Frieders, Executive Director, Global Learning Hub, Global Learning Hub Procedures for Program Suspension and Closures
- Presentation: Joanna Regulska, Vice Provost and Associate Chancellor, Global Affairs, Update on numerous Global/International campus-wide activities
- Presentation: Michael Lazzara, Associate Vice Provost of Academic Programs, Global Affairs, Nathan Camp, Partnership Manager, Global Affairs, Marianne McClelland, International Agreements Manager Global Affairs, Global Partnerships Assessment Tools

Committee policies established or revised: 0

Bylaw and Regulation changes approved by the Representative Assembly: 0

#### Systemwide Business:

Requests for Consultation and issues considered by the committee: 0
Respectfully submitted,

Atul Parikh, Chair
Jennifer Schultens, Member
Joseph Sorensen, Member
Samuel Schladow, Member
Shahid Siddique, Member
Woutrina Smith, Member
Mark Mascal, Member
Irene Cortes Puch, AF Representative
Fadi Fathallah, Ex-Officio
Michael Lazzarra, Ex-Officio
Wes Young, Ex-Officio
Zak Frieders, Ex-Officio
Anca Barcu, GSA Representative
Liz Lopez, Analyst
Committee on the Library

Total Meetings: 5
Meeting frequency: Approximately once per quarter
Average hours of committee work each week: varies

Total Items Reviewed: 9
Total of items reviewed deferred from previous year: 0
Total items deferred to the coming academic year: 0

Divisional Business:

Requests for Consultation and issues considered by the committee:
- Proposed Graduate Program Doctor of Nursing Practice – Family Nurse Practitioner (D.N.P.-F.N.P)
- Library Budget Information for Fiscal Year 2020-21
- Library IT Replacement System – UC Library Search
- Renovations of Physical Science and Engineering Library (PSEL)
- UC Davis Library Strategic Plan
- Update on Elsevier & Open Access Agreement
- Department Concerns Regarding Library Changes and Access
- Open Access
- Review of Aggie Experts Platform

Committee policies established or revised:
None

Bylaw and Regulation changes approved by the Representative Assembly:
None

Systemwide Business:

Requests for Consultation and issues considered by the committee:
None
Respectfully submitted,

Eric Rauchway, Chair
Jonathan Eisen, Member
Lynn Kimsey, College of Agricultural and Environmental Sciences Representative
Yuh-Ru Lee, Academic Federation Representative
Gabrielle Nevitt, College of Biological Sciences Representative
Marina Leite, College of Engineering Representative
April Booth, Graduate Student Association Representative
Chih-Ling Tsai, Graduate School of Management Representative
Benjamin Highton, College of Letters and Science Representative
Gina Bloom, College of Letters and Science Representative
Markus Luty, College of Letters and Science Representative
Karrigan Bork, School of Law Representative
Anthony Albano School of Education Representative
Hongwu Chen, School of Medicine Representative
MacKenzie Smith, University Librarian and Vice Provost of Digital Scholarship, Ex-Officio
Debbie Stacionis, Academic Senate Analyst
# 2020-2021 Annual Report

## Davis Division of the Academic Senate

### Committee on Planning and Budget

<table>
<thead>
<tr>
<th>Total Meetings: 14</th>
<th>Meeting frequency: Biweekly</th>
<th>Average hours of committee work each week: 90 minutes</th>
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</thead>
</table>

<table>
<thead>
<tr>
<th>Total items reviewed:</th>
<th>Total of reviewed items deferred from the previous year: 0</th>
<th>Total items deferred to the coming academic year: 0</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Endowed Chairs: 2</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Partner Opportunity Program (POP): 9 (not listed for confidentiality)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Target of Opportunity for Excellence (TOE): 1 (not listed for confidentiality)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Search Waiver: 1 (not listed for confidentiality)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Requests for Consultation: 18</td>
<td></td>
<td></td>
</tr>
<tr>
<td>• Other Items: 5</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## Divisional Business:

### Requests for Consultation and issues considered by the committee:

- Proposal to Establish Interdisciplinary Major in Data Science
- Proposal to Establish Major in Agricultural and Environmental Technology
- Proposed Major in Systems and Synthetic Biology
- Proposal to Establish a Minor in Museum Studies
- Proposed Graduate Program Doctor of Nursing Practice – Family Nurse Practitioner (D.N.P.-F.N.P)
- Proposal to Discontinue Physical Education Program
- Proposal to Establish Departmental Status for the Science and Technology Studies Program
- Proposal for a Minor in Innovation and Entrepreneurship
- Step Plus Workgroup Report
- Proposal to Discontinue the Minor in Coaching Principles and Methods
- Review of the Center For Healthcare Policy and Research Organized Research Unit (ORU)

### Other Items:

- Discussed deferred maintenance and capital projects with AVCs Tollefson and Carroll
Hosted CPB 2021 Winter Retreat with FEC Chairs and administrative leadership

From April to June, reviewed final budget materials for all schools and colleges and provided recommendations and feedback to BIA

Regular discussions with BIA on the state of the campus budget; topics included COVID mitigation efforts, the 2021-22 state budget proposals, and balancing the core-funds budget

Discussed unit and campus strategic planning with Provost Croughan

**Endowed Chair/Professorship Reviews:**

Daryl and Opal Geweke Endowed Chair in Glaucoma Research
Daryl and Opal Geweke Endowed Chair in Glaucoma

**Committee policies established or revised:**

None

**Bylaw and Regulation changes approved by the Representative Assembly:**

None

**Systemwide Business:**

**Requests for Consultation and issues considered by the committee:**

Systemwide Review of Proposed Curtailment Program
Systemwide Review of the Report of the Online Undergraduate Degree Task Force
Review of Innovative Learning Technology Initiative (ILTI)
Faculty Salary Scales Task Force Report and Recommendations
Proposed Revisions to Presidential Policy BFB-BUS-43 Purchases of Goods and Services
Proposed Presidential Policy on Classification of Gifts and Sponsored Awards

Respectfully Submitted,

Bruno Nachtergaele, Chair
Nicole Baumgarth, Member
David Block, Member
Saif Islam, Member
Heather Rose, Member
Fernando Santana, Member
Hollis Skaife, Member
Henry Spiller, Member
Sarah Stewart, Member
Megan Van Noord, Academic Federation Representative
Richard Tucker, Academic Senate Chair (Advisor)
Ahmet Palazoglu, Academic Senate Vice Chair (Advisor)
Kelly Adams, Academic Senate Analyst
2020-2021 Annual Report  
Davis Division of the Academic Senate  
Instructional Space Advisory Subcommittee

<table>
<thead>
<tr>
<th>Total Meetings: 5</th>
<th>Meeting frequency: 1-2 meetings per quarter</th>
<th>Average hours of committee work each week: Approx. 30 min a week on average</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Items Reviewed: 3</td>
<td>Total of reviewed items deferred from the previous year: 1</td>
<td>Total items deferred to the coming academic year: 1</td>
</tr>
</tbody>
</table>

**Divisional Business:**

**Requests for Consultation and issues considered by the committee:**
- Review of: Classroom Schedule Placement Agreements
- Review of: RCA Removal Email
- Review of: Spring 2020 Classroom Condition Survey Results (administered in collaboration with Office of the University Registrar)

**Committee policies established or revised:**
- None

**Bylaw and Regulation changes approved by the Representative Assembly:**
- None

**Systemwide Business:**

**Requests for Consultation and issues considered by the committee:**
- None

Respectfully Submitted,

Andreas Albrecht, Chair  
Luca Comai, Member  
Helen Dahlke, Member  
Jesse Drew, Member  
Jeanette Ruiz, Member  
Sarah Karlen, Academic Federation Representative  
Erin Crom, University Registrar (ex-officio)
Elizabeth Ramirez, Analyst
### 2020-2021 Annual Report
Davis Division of the Academic Senate

**Committee on Privilege and Tenure – Investigative and Hearings Subcommittee**

<table>
<thead>
<tr>
<th>Total Meetings</th>
<th>Meeting frequency</th>
<th>Average hours of committee work each week</th>
</tr>
</thead>
<tbody>
<tr>
<td>- Investigative: 10</td>
<td>- Investigative: Scheduled biweekly held as needed</td>
<td>- Investigative: dependent on workload</td>
</tr>
<tr>
<td>- Hearings: 3 Hearings</td>
<td>- Hearings: As needed</td>
<td>- Hearings: dependent on workload</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total Matters Reviewed</th>
<th>Total of reviewed matters deferred from the previous year</th>
<th>Total matters deferred to the coming academic year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Investigative:</td>
<td>Investigative: Total New Grievances: 8</td>
<td>Investigative: Total grievances at investigative subcommittee continued: 0</td>
</tr>
<tr>
<td>Hearings:</td>
<td>Total New Grievances Referred: 3</td>
<td>Hearings: Total hearings/matters continued: 1</td>
</tr>
<tr>
<td></td>
<td>Total New Disciplinary Actions Referred: 2</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total New Early Termination Actions Referred: 0</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total New Disciplinary Actions Referred: 2</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total New Early Termination Actions Referred: 0</td>
<td></td>
</tr>
</tbody>
</table>

### Divisional Business:

- **Requests for Consultation and issues considered by the committee:**
  - Step Plus Workgroup Report

- **Committee policies established or revised:**
  - *None*

- **Bylaw and Regulation changes approved by the Representative Assembly:**
  - *None*
Systemwide Business:

Requests for Consultation and issues considered by the committee:

<table>
<thead>
<tr>
<th>Proposed Revisions to Systemwide Senate Bylaw 336.F.8</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proposed Revisions to Systemwide Senate Bylaw 336.F.3</td>
</tr>
<tr>
<td>Proposed Revisions to the University of California Sexual Violence and Sexual Harassment Investigation and Adjudication Framework for Faculty and Staff</td>
</tr>
</tbody>
</table>

As of August 31, 2021

Investigative:

- Grievances where prima facie was not found: Six
- Grievances closed/informally resolved: One
- Grievances not referred to a hearing: None
- Grievances referred to a hearing: Three
- Grievances carried over into 2021-2022: None

Hearing:

- Disciplinary matter:
  - Held: Two
  - Settled: One
  - Withdrawn: None
  - Pending: None

- Grievance matter:
  - Held: One
  - Settled: One
  - Withdrawn: None
  - Pending: None

- Early Termination:
  - Held: None
  - Settled: None
  - Withdrawn: None
  - Pending: None
2020-2021 Annual Report
Davis Division of the Academic Senate
Committee on Public Service

<table>
<thead>
<tr>
<th>Total Meetings: 2</th>
<th>Meeting frequency: As needed</th>
<th>Average hours of committee work each week: 30 minutes</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total Nominations Reviewed: 3</th>
<th>Total of reviewed nominations deferred from the previous year: 0</th>
<th>Total nominations deferred to the coming academic year: 0</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Divisional Business:**

**Requests for Consultation and issues considered by the committee:**
- RFC: Proposal for a Community-Engaged Learning Attribute in Banner
- RFC: Step Plus Workgroup Report
- Drafting of: Resolution of Thanks
- The four UCD Continuing & Professional Education (UCD CP&E) Certificate Proposals reviewed:
  - Proposed Post-Baccalaureate Certificate Program
  - Proposed Update to Master Brewer's Certificate Program
  - Proposed Front End Web Development Certificate Program
  - Proposed Data Analytics Professional Certificate Program

**Committee policies established or revised:**
- No new committee policies were established.
- No committee policies were revised.

**Bylaw and Regulation changes approved by the Representative Assembly:**
- Davis Division Bylaw 88 (Public Service)

**Systemwide Business:**

**Requests for Consultation and issues considered by the committee:**
- No systemwide request for consultation were considered by the committee

Respectfully Submitted,

Valerie Eviner, Chair
Boaz Arzi, Member
Oscar Jorda, Member
Christina Rulli, Member
Ayako Yasuda, Member
Michael Ziccardi, Academic Federation Representative
Juan Melesio, ASUCD Representative
Morgan Matson, GSA Representative
Susan Catron, Dean of the Division of Continuing and Professional Education (ex-officio)
Joanna Regulska, Vice Provost and Dean of Global Affairs (ex-officio)
Elizabeth Ramirez, Analyst
2020-2021 Annual Report
Davis Division of the Academic Senate

Committee on Research

<table>
<thead>
<tr>
<th>Total Meetings:</th>
<th>13</th>
<th>Meeting frequency:</th>
<th>Approx. twice per month</th>
<th>Average hours of committee work each week:</th>
<th>2 hours per week but more in spring quarter</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Total committee business items reviewed:</th>
<th>15</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total of grant proposals reviewed:</td>
<td></td>
</tr>
<tr>
<td>2020-21 travel grants ($800)</td>
<td>85</td>
</tr>
<tr>
<td>2021-22 small grants ($2,000)</td>
<td>169</td>
</tr>
<tr>
<td>2021-22 large grants ($10,000-$25,000)</td>
<td>82</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total of committee business items deferred from the previous year:</th>
<th>0</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total of grant proposals awarded:</td>
<td></td>
</tr>
<tr>
<td>2020-21 travel grants ($800) (Many travel cancelled due to COVID-19)</td>
<td>36</td>
</tr>
<tr>
<td>2021-22 small grants ($2,000)</td>
<td>139</td>
</tr>
<tr>
<td>2021-22 large grants ($10,000-$25,000)</td>
<td>24</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total business items deferred to the coming academic year:</th>
<th>0</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total grant proposals deferred to the coming academic year:</td>
<td>0</td>
</tr>
</tbody>
</table>

Divisional Business:

Requests for Consultation (RFC) and issues considered by the committee:
- Proposed Revisions to PPM 220-01, Organized Research
- Proposed Revisions to PPM 220-05, Integrity in Research
- Final Report of the Provost’s Work Group on Public Scholarship
- Step Plus Workgroup Report
- Provost’s Work Group on Public Scholarship
- Review of the Center For Healthcare Policy and Research ORU
- Review of Aggie Experts Platform
- Implementation of Research Ramp-Up Phases
- Sustainability on the Davis Campus
- Animal Research Transparency Report
- Fiscal Constraints Accelerated by the Pandemic
- Big Shift Toward a Carbon Neutral Future

Committee policies established or revised:
None
Bylaw and Regulation changes approved by the Representative Assembly:
None

Systemwide Business:

Requests for Consultation (RFC) and issues considered by the committee:

<table>
<thead>
<tr>
<th>Systemwide Review of the Report of the Online Undergraduate Degree Task Force</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proposed Presidential Policy on Classification of Gifts and Sponsored Awards</td>
</tr>
<tr>
<td>Proposed Presidential Policy on UC Research Data and Tangible Research Materials</td>
</tr>
<tr>
<td>Proposed Presidential Policy on Native American Cultural Affiliation and Repatriation</td>
</tr>
<tr>
<td>Proposed Themes for Upcoming Lab Fees Research Program Competition</td>
</tr>
<tr>
<td>Proposed Curtailment Program</td>
</tr>
</tbody>
</table>

Respectfully submitted,

Cynthia Schumann, Chair
Laura Borodinsky, Member
Carrie Finno, Member
David Fyhrie, Member
Erin Hamilton, Member
Mark Huising, Member
Ana-Maria Iosif, Member
Pamela Lein, Member
Frank Osterloh, Member
Ana Peluffo, Member
Bruce Rannala, Member
David Woodruff, Member
Robert Zawadzki, Member
Angela Zivkovic, Member
Erin DiCaprio, Academic Federation Representative
Prasant Mohapatra, Ex-Officio
Debbie Stacionis, Academic Senate Analyst
2020-2021 Annual Report
Davis Division of the Academic Senate

Undergraduate Council

<table>
<thead>
<tr>
<th>Total Meetings: 15</th>
<th>Meeting frequency: twice per month/every other week</th>
<th>Average hours of committee work each week: Chair: 10-12 hours/week Members: varies with heaviest workload in late winter and spring</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total business items reviewed: 70</td>
<td>Total of reviewed items deferred from the previous year: 3</td>
<td>Total items deferred to the coming academic year: 4</td>
</tr>
<tr>
<td>- 37 – final UGC statements to program reviews</td>
<td></td>
<td></td>
</tr>
<tr>
<td>- 33 other items</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Divisional Business:

Requests for Consultation and Issues Considered by the Committee:

Requests for Consultations:

- Proposal to Establish an Interdisciplinary Major in Data Science
- Proposal to Establish a Major in Agricultural and Environmental Technology
- Proposal for a Community-Engaged Learning Attribute in Banner
- Proposal to Establish a Minor in Museum Studies
- Discontinuation of the Physical Education Program
- Proposal to Establish Departmental Status for the Science and Technology Studies Program
- Step Plus Workgroup Report
- Proposal to Discontinue the Minor in Coaching Principles and Methods
- Proposed Presidential Policy: SARS-CoV-2 (COVID-19) Vaccination Program

Proposed Revisions to Majors/Minors:

- Proposed Revisions to Human Development Major (College of Agricultural and Environmental Sciences)
- Proposed Revisions to Plan Sciences (College of Agricultural and Environmental Sciences)
- Proposed Revisions to Public Health Minor (School of Medicine)
- Proposed Revisions to Climate Science & Policy Minor (College of Agricultural and Environmental Sciences)
- Proposed changes to the Entomology major / Medical and Veterinary Entomology minor (College of Agricultural and Environmental Sciences)
- Proposed changes to the Community & Regional Development Major (College of Agricultural and Environmental Sciences)
Other Items Reviewed:
- Communication to Senate Chair regarding Closing the Loop Process
- UCOP Proposed Curtailment Program
- Response to ASUCD and GSA joint statement regarding flexibilities for Fall 2020
- 2020 UC Davis Athletics Report of Academic Performance
- Academic Senate Guidelines and Recommendations for Fall Campus Re-Opening

Presentations by Campus Departments:
- Center for Educational Effectiveness Equity Project presentation by Marco Molinaro, Assistant Vice Provost for Educational Effectiveness, Undergraduate Education
- Charting the Future of Experiential Learning at UC Davis and Aggie Launch presentation by Executive Director, Marcie Kirk Holland of the Internship & Career Center

Annual Undergraduate Instruction and Program Reviews:
- Cluster 5 Closing the Loop & Final UGC Statements (14)
- Cluster 6 Closing the Loop & Final UGC Statements (23)

Committee policies established or revised:
- UIPR and GEC Request: Proposed Revisions to the Program Review and GE Assessment Schedule (approved)
- GEC Request: Proposed Revisions to GE Oral Skills Literacy (approved)
- PEC Request: Automating Prerequisite Checking for ELWR Fulfillment (endorsed)
- SAP Request: Proposed Revisions to the SAP Review Schedule (approved)
- UIPR Request: Request to Defer Russian Program Review (approved)

Bylaw and Regulation changes approved by the Representative Assembly:
None

Systemwide Business:

Requests for Consultation and issues considered by the committee:
- Systemwide Review of Proposed Revisions to Senate Regulation 544
- Systemwide Review of Proposed Revisions to Senate Regulation 630
- Systemwide Review of the Report of the Online Undergraduate Degree Task Force
- Review of Innovative Learning Technology Initiative (ILTI)
- Faculty Salary Scales Task Force Report and Recommendations
- Proposed Revision to Senate Regulation 610 (Residency)
- Systemwide Request for Data on Academic Integrity Violations
Respectfully submitted,

Katheryn Russ, Chair
Rebekka Andersen, (Preparatory Education Chair), Member
Colleen Bronner, Member
Natalia Caporale, Member
Victoria Cross (Undergraduate Instruction and Program Review Chair), Member
Rachael Goodhue, Member
David Kyle (Special Academic Programs Chair), Member
Timothy Lewis, Member
Tobias Menely, Member
Benjamin Shaw, Member
Katie Stirling-Harris (General Education Committee Chair), Member
Philip Zerbe, Member
Geoffrey Benn, Academic Federation Representative
Wayne Feng, Academic Federation Representative
Cayla Hanson, ASUCD Representative
Navreet Hundal, ASUCD Representative
Helen Fann, GSA Representative
Deborah Swenson, Committee on Admissions and Enrollment Chair, Ex-Officio
Erin Crom, Registrar, Ex-Officio
David Flores, Interim Registrar, Ex-Officio
Cynthia Ching, Interim Vice Provost and Dean, Undergraduate Education, Ex-Officio
Mary Vasquez, Academic Senate Analyst
2020-2021 Annual Report
Davis Division of the Academic Senate

General Education Committee

<table>
<thead>
<tr>
<th>Total Meetings</th>
<th>Meeting frequency</th>
<th>Average hours of committee work each week</th>
</tr>
</thead>
<tbody>
<tr>
<td>8</td>
<td>3 per quarter</td>
<td>2 hours per month</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total programs reviewed</th>
<th>Total of reviewed programs deferred from the previous year</th>
<th>Total programs deferred to the coming academic year</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

Divisional Business:

Requests for Consultation and issues considered by the committee:

- Discussed DDR 544.D.7. use by freshman students
- Reviewed Cluster 6 department response letters and sent list of courses of concern to COCI for further action
- Responded to consultation request from COCI on the use of the Oral Skills literacy in lower-division language courses

Committee policies established or revised:

- Revised the Oral Skills Literacy interpretation (consulted COCI and approved by GEC and UGC)
- Revised GE Assessment Instructions
- Revised Program Self-Review Worksheet
- Revised Program/GE Review Calendar

Bylaw and Regulation changes approved by the Representative Assembly:

- None

Systemwide Business:

Requests for Consultation and issues considered by the committee:

- None

Respectfully Submitted,

A. Katie Stirling-Harris, Chair
Hussain Al-Asaad, Member
Marina Crowder, Member
Mark Halperin, Member
Eric Louis Russell, Member
Anne Todgham, Member
Michael Toney, Member
Carl Whithaus, Member
Alesia Mcmanus, Academic Federation Representative
Theresa Costa, Analyst
2020-2021 Annual Report
Davis Division of the Academic Senate

Committee on Special Academic Programs

<table>
<thead>
<tr>
<th>Total Meetings</th>
<th>Meeting frequency</th>
<th>Average hours of committee work each week</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total programs reviewed:</th>
<th>Total program reviews deferred from the previous year:</th>
<th>Total program reviews deferred to the coming academic year:</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

The Special Academic Programs Committee will take a three-year hiatus (2018-19, 2019-20, 2020-21) yet retain a chair for the committee, appointed by CoC, to serve on Undergraduate Council. If any SAP business arises (e.g. new course/program approvals or RFCs) the appointed chair and Undergraduate Council will determine membership of the SAP committee at that time. CoC will appoint full membership of the SAP committee for each of the years 2021-22 through 2024-25.

Divisional Business:

Requests for Consultation and issues considered by the committee:
None

Committee policies established or revised:
Revised Program Self-Review Template
Revised SAP Review Schedule

Bylaw and Regulation changes approved by the Representative Assembly:
None

Systemwide Business:

Requests for Consultation and issues considered by the committee:
None

Respectfully Submitted,

David Kyle, Chair
Theresa Costa, Analyst
## 2020-2021 Annual Report
### Davis Division of the Academic Senate
#### Committee on Preparatory Education

<table>
<thead>
<tr>
<th>Total Meetings:</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meeting frequency:</td>
<td>As needed</td>
</tr>
<tr>
<td>Average hours of committee work each week:</td>
<td>Varies</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total items reviewed:</th>
<th>Total of reviewed items deferred from the previous year:</th>
<th>Total items deferred to the coming academic year:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

### Divisional Business:

**Requests for Consultation and issues considered by the committee:**
- Writing Placement & ESL Pathway to ELWR
- ELWR Testing and Grading Options
- Revisions to Davis Division Regulation 521
- Proposal for an Entry Level Writing Requirement Task Force Academic Year 2020-2021
- New Courses 7Y & 7MY for ELWR Fulfillment
- Request for Automated Prerequisite Checking in BANNER

**Committee policies established or revised:**
None

**Bylaw and Regulation changes approved by the Representative Assembly:**
None

### Systemwide Business:

**Requests for Consultation and Issues Considered by the Committee:**
- Proposed Curtailment Program
- Academic Council Waiver of Senate Regulation 636.B and 636.C  fall 2021, winter 2022, spring 2022

Respectfully submitted,

Rebekka Andersen, Chair
Ozcan Gulacar, Member
Yuming He, Member
Fu Liu, Member
Monica Vazirani, Member
Beth Slutsky, Academic Federation Representative
Debbie Stacionis, Analyst
2020-2021 Annual Report
Davis Division of the Academic Senate

Committee on Undergraduate Instruction & Program Review

<table>
<thead>
<tr>
<th>Total Meetings</th>
<th>Meeting frequency</th>
<th>Average hours of committee work each week</th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>Approx. monthly</td>
<td>0.5 hrs/week</td>
</tr>
</tbody>
</table>

| Total programs reviewed: 0 (review schedule shifted back one year due to pandemic) | Total program reviews deferred from the previous year: 0 | Total program reviews deferred to the coming academic year: 1 (German) |

Divisional Business:

Requests for Consultation and issues considered by the committee:
- Received program update from Pace4E
- Interviewed 12 stakeholders for their assessment of the UIPR process

Committee policies established or revised:
- Revised the Program Review Schedule
- Revised Program Self-Review Template – Added questions about courses and virtual/hybrid instruction
- Revised Review Team Recruitment Letters
- Reviewed and approved deferral of German program review for one year

Bylaw and Regulation changes approved by the Representative Assembly:
- None

Systemwide Business:

Requests for Consultation and issues considered by the committee:
- None

Respectfully Submitted,

Victoria Cross, Chair
Thomas Buckley, Member
Jennifer Choi, Member
Debbie Fetter, Member
Patrice Koehl, Member
Joel Ledford, Member
Mitchell Singer, Member
David Wittman, Member
Jennifer Weil, Academic Federation Representative
Ross Wohlgemuth, GSA Representative
Charlie Brummer, CAES FEC Representative (ex-officio)
John Conway, L&S FEC Representative (ex-officio)
Hooman Rashtian, COE FEC Representative (ex-officio)
Karen Zito, CBS FED Representative (ex-officio)
Theresa Costa, Analyst
TO: The Representative Assembly of the Davis Division of the Academic Senate

For the 2020-2021 academic year, 105,909 students applied for undergraduate admission: 18,796 new transfers and 87,113 new freshmen. The Committee does not evaluate freshmen or all transfer applicants to the University. Transfer applicants must have submitted a letter of recommendation in order to be evaluated by the Committee; those who did not submit the letter of recommendation are considered for undergraduate scholarships, but are not eligible for bonus points through the review.

The Committee, comprising members representing all of the colleges, first met on October 27, 2020. At this meeting, committee members reviewed the 2019-2020 Annual Report and the calendar for 2020-2021. They also discussed committee expectations, workload, and reading procedures for application evaluation. Shortly thereafter, the Committee began receiving and reviewing 2020-2021 scholarship applications. In order to be considered, all applicants had to have a minimum 3.25 GPA. The Committee evaluated all complete continuing student applications (1521); they evaluated the eligible transfer student applications from those who submitted a letter of recommendation (606).

A total of 2,127 applications needed to be evaluated for the 2021-2022 scholarship award year. Because each application is to be reviewed by at least two Committee members, 4,254 reads needed to be completed within the reading period. This year we had 20 members, not including the Chair. If all 20 members read equal amounts of applications, they would each need to review about 212 files; this equates to about 24-35 hours of work per person, given a 7 – 10 minute/file reading rate. Readings were officially completed on April 14, over five weeks after the original March 7 deadline.

The University Medalist Sub-Committee reviewed the nomination packets of and interviewed four finalists on May 3, 2021. The group decided upon Madeline Bright a Neurobiology, Physiology and Behavior major from the College of Biological Sciences as the 2020-2021 University Medal recipient.

As we move forward, some of the questions the committee has brought up are as follows:

1. Should CUSHP oversee all scholarships on campus and not just those awarded through this application?

2. Should the process of awarding Regents be reviewed and align more with campus goals?

3. Should there be a governing body overseeing campus scholarships and then a second committee that reviews the applications?

Respectfully submitted,
Carlos Jackson, Chair
Alan Klima
Ali Anooshahr
Anna Uhlig
Bwalya Lungu
Cheryl Boudreau
Christian Baldini
Corrie Decker
James Angelastro
Jennifer Schultens
Karen Ryan
Kristina Horback
Lorenzo Nardo
Margaret Kemp
Margaret Ronda
Miriam Nuno
Mona Monfared
Sascha Nicklisch
Yizumiya Izumiya

Academic Federation Representatives
Melinda Livas
Sriema Walawage
PROPOSED REVISION OF DAVIS DIVISION REGULATION 521:
University of California Entry Level Writing Requirement

Submitted by the Academic Senate Chair.

Endorsed by Executive Council.

Rationale: The proposed revision to Davis Division Regulation 521: University of California Entry Level Writing Requirement adds flexibility to the regulation allowing for completion of the Entry Level Writing Requirement in Fall 2021 when a student passes a course with a grade of Passed or a C- or better. This allows students to take these courses on a Passed/Not Passed basis.

Proposed Revision: Davis Division Regulation 521 shall be amended as follows. Deletions are indicated by strikeout; additions are in bold type.

521. University of California Entry Level Writing Requirement (En. 6/1/2006)

A. The University of California Entry Level Writing Requirement is a reading and writing proficiency requirement governed by Academic Senate Regulation 636 and this Divisional Regulation. (En. 6/1/2006, Am. 9/1/2018)

B. Prior to enrollment at the University of California, each student may satisfy the University of California Entry Level Writing Requirement as specified by Academic Senate Regulation 636. (En. 6/1/2006, Am. 9/1/2018)

C. A student who has not satisfied the University of California Entry Level Writing Requirement prior to enrollment in the University of California, Davis must satisfy the requirement either (En. 6/1/2006)

1. by passing the University of California Analytical Writing Placement Exam administered Systemwide or on the Davis campus, or (En. 6/1/2006)

2. by passing, with a grade of at least C or above, one of the Entry Level Writing Requirement courses certified by the Committee on Preparatory Education and Undergraduate Council. A student who receives a final grade of C- or below has not fulfilled the University of California Entry Level Writing Requirement and may repeat the course(s). The list of certified courses will be maintained by the Committee on Preparatory Education and publicized by the Director of Entry Level Writing. (En. 6/1/2006, Am. 9/1/2018)

   a. For spring quarter 2020, summer session(s) 2020, fall quarter 2020, winter quarter 2021, spring quarter 2021, and summer session(s) 2021, and fall 2021 a student can satisfy the University Entry Level Writing Requirement by passing, with a grade of Passed or at least C-, one of the Entry Level Writing Requirement courses certified by the Committee on Preparatory Education and Undergraduate Council. The list of certified courses will be maintained by the Committee on Preparatory Education and publicized by the Director of Entry Level Writing.
D. If a student is identified as an English language learner (ESL) on the University of California Analytic Writing Placement Exam, or through a placement exam on the Davis campus as determined by the Director for Entry Level Writing, the student will be placed into the ESL pathway for Entry Level Writing. The procedure for the ESL pathway will be maintained by the Committee on Preparatory Education and publicized by the Director of Entry Level Writing and the Director of ESL. (En. 6/1/2006, Am. 9/1/2018)

E. In accordance with Academic Senate Regulation 636.D, students placed into the ESL pathway will have three quarters plus one quarter for each required ESL course to meet the requirement. Other students must satisfy the University of California Entry Level Writing Requirement as early as possible during the first year in residence at the University of California. A student who has not done so within the prescribed timeframe will not be eligible to enroll for additional quarters unless the student has been granted an extension by the Committee on Preparatory Education. The Committee on Preparatory Education may delegate the authority to grant such extensions to that student’s college Dean, or adviser as authorized by the Dean. In the case of such delegation, the Dean shall submit an annual report to the Committee on Preparatory Education. (En. 6/1/2006, Am. 9/1/2016, 9/1/2018)
July 7, 2021

ACADEMIC SENATE DIVISION CHAIRS

Re: Grading Options for ELWR in Fall 2021

Dear Colleagues:

In July, September, and December 2020, the Academic Council endorsed recommendations from the University Committee on Preparatory Education (UCOPE) to temporarily modify the passing requirement for the Entry Level Writing Requirement (ELWR) in Senate Regulation 636.C.1. At its June 2021 meeting, the Council endorsed the enclosed recommendation from UCOPE to extend that temporary modification to summer session 2021 and fall 2021.

In short, SR 636.C normally requires the ELWR to be satisfied with a C or better. The modification allows each Division the flexibility, if they need it, to determine whether a grade of Pass (P) can satisfy the ELWR, even if a C- is the minimum passing grade on the campus.

I ask Senate Division chairs to forward the UCOPE document to your respective Committees on Education Policy and Undergraduate Councils. Please do not hesitate to contact me if you have additional questions.

Sincerely,

Mary Gauvain, Chair
Academic Council

Cc: UCOPE Chair Gagnon
    Senate Directors
    Hilary Baxter, Executive Director, Academic Senate

Encl.
June 7, 2021

MARY GAUVAIN, CHAIR
ACADEMIC SENATE

RE: LETTER GRADE AND P/NP OPTIONS FOR ELWR DURING SUMMER AND FALL 2021

Dear Mary,

Senate Regulation 636.C.1 stipulates that the Entry Level Writing Requirement (ELWR) must be satisfied with a grade of C or better or its equivalent, not a C-. In December, the Academic Council endorsed a recommendation from UCOPE to temporarily modify the passing requirement in Senate Regulation 636.C.1 to allow a C- grade or above to satisfy the ELWR in Winter and Spring 2021.

For Summer session and for all sessions in Fall quarter/semester 2021, UCOPE recommends that each Division be allowed to determine whether a grade of C- or better or its equivalent, or a grade of Pass (and Satisfactory) can satisfy the ELWR, even if a C- is the minimum passing grade on their campus.

On campuses where a grade of C- qualifies as a passing grade, a course taken for a letter grade would also satisfy the ELWR if a C- or better was earned.

Don’t hesitate to contact me if you have any questions or require additional information.

Best wishes,

Jeff Gagnon,
Chair, University Committee on Preparatory Education
BYLAWS AND REGULATIONS
OF THE
FACULTY
OF THE
COLLEGE OF AGRICULTURAL AND ENVIRONMENTAL SCIENCES

UNIVERSITY OF CALIFORNIA
DAVIS

REVISED JUNE 2021
PART I. FUNCTION

1. The Academic Senate Faculty (also referred to as "Academic Senate") of the College of Agricultural and Environmental Sciences shall govern the College of Agricultural and Environmental Sciences in matters of instruction leading to the degree of Bachelor of Science in accordance with the Bylaws and Regulations of the Academic Senate. Conduct of the government with respect to graduate instruction shall be subject to the rules and coordinating powers of the Graduate Council (Am. 5-21-91; 6-5-96; Am. 6-9-05; 5-23-18).

2. The Academic Federation of the College of Agricultural and Environmental Sciences, Davis, shall act in an advisory capacity to the associate director of the Agricultural Experiment Station, Davis. Matters of concern shall include agriculture and natural resources (Am. 11-30-87; 5-21-91; 6-9-05).

PART II. MEMBERSHIP (Am. 5-23-18)

3. The Academic Senate of the College of Agricultural and Environmental Sciences (Davis Division Bylaw 143) shall consist of:

   (A) The president of the university, the chancellor of the Davis campus, the dean of the College of Agricultural and Environmental Sciences, Davis, the dean of Graduate Studies, Davis, and the vice chancellor for Research, Davis (Renum. 2-22-94; Am. 6-9-05; 5-23-18);

   (B) All members of the departments, divisions or equivalent administrative units of the College of Agricultural and Environmental Sciences, Davis, who are members of the Academic Senate (Am. 11-30-71; 5-26-87; Renum. 2-22-94; 6-9-05); and

   (C) The university librarian and registrar of the Davis campus (Am. 11-30-87; 5-21-91; Renum. 2-22-94; 6-9-05).

4. The Academic Federation of the College of Agricultural and Environmental Sciences, Davis, shall consist of: (Am. 11-30-87; 6-9-05)

   (A) All members of the departments, divisions or equivalent administrative units of the College of Agricultural and Environmental Sciences, Davis, who are members of the Academic Federation (Am. 11-30-87; 6-9-05; Am. and Renum. 5-23-18).

   (B) Members of the Academic Federation of the College of Agricultural and Environmental Sciences may serve as representatives to all bodies of the faculty. Only members of the Academic Senate shall be eligible to vote when the Faculty is taking action on any matter for the Academic Senate, including matters relating to courses and programs of instruction, or giving advice to University officers or other non-Senate agencies in the name of the Senate. Members of the Academic Federation are given the right to vote on other questions (Am. and Renum. 5-23-18).

PART III. MEETINGS

5. There shall be at least one regular meeting each year (normally the annual CA&ES spring faculty meeting of members of the Academic Senate and Academic Federation of the college), to be held within the last 15 days of academic instruction. The annual reports of the standing committees shall constitute an order of business at this meeting (Am. 6-2-69; 6-1-95; Am. and Renum. 5-23-18).
6. A special meeting may be called by the chair or vice chair of the Executive Committee at any time. Also, upon the written request of a total of ten members of the Academic Senate and/or representatives of the Academic Federation to the secretary, a special meeting must be called within thirty days of receipt of the request (Renum. 2-22-94; Am. 6-5-96; Am. 6-9-05; Am. and Renum. 5-23-18).

7. The call for each meeting shall be issued through the secretary, who shall notify each member of the Academic Senate and representatives of the Academic Federation, at least five academic days before the meeting. For a special meeting, the notice shall include a statement of the purpose which shall constitute the order of business for the meeting (Am. 6-5-96; 6-9-05; Am. and Renum. 5-23-18).

8. A total of twenty-five voting members of the Academic Senate and/or representatives of the Academic Federation constitute a quorum for the transaction of business in which the Faculty is not taking final action on any matter for the Academic Senate, or giving advice to University officers or other non-Senate agencies in the name of the Senate. At least twenty-five voting members of the Academic Senate shall constitute a quorum for the transaction of business in which the Faculty is taking final action on any matter for the Academic Senate, or giving advice to University officers or other non-Senate agencies in the name of the Senate (Am. 6-5-96; 6-9-05; Am. and Renum. 5-23-18).

PART IV. COMMITTEES (Renum. 5-23-18)

9. (A) Committees of the Faculty include standing committees and special committees. These are made up of members of the Academic Senate, representatives of the Academic Federation, and others as applicable. These committees may be constituted of elected members and representatives, appointed members and representatives, and ex officio members and representatives. The Executive Committee can appoint an additional committee member(s) and representatives(s) on an ad hoc basis whenever the workload increases. Members and representatives of standing committees are appointed annually beginning September 1, and they are expected to serve a term of three years. Continuity is accomplished by appointing some new members and representatives each year with the expectation that each member and representative will serve for three years (Am. 11-28-83; 6-4-84; 5-21-91; 6-5-96; 6-9-05; 6-7-07; Am. and Renum. 5-23-18).

(B) The annual reports of the standing committees shall be presented at the annual meeting of the spring term (Am. 5-28-75; 5-21-91; 6-5-96; 6-9-05).

(C) Special committees are created by action of the Executive Committee. Unless otherwise specified at the time of creation of a committee, the members and representatives shall be appointed by the Executive Committee for terms not to exceed one year. Each special committee shall have such powers and perform such duties as shall be designated in the resolution calling for its appointment. No special committee, however, shall be appointed or elected to perform any duties assigned to a regular standing committee. Only members of the Academic Senate shall be eligible to vote when a special committee is taking action on any matter for the Academic Senate, including matters relating to courses and programs of instruction, or giving advice to University officers or other non-Senate agencies in the name of the Senate. Members of the Academic Federation are given the right to vote on other questions (Am. 5-28-75; 6-5-96; Am. and Renum. 5-23-18).

10. Executive Committee

The Executive Committee shall consist of eight elected members of the Academic Senate and four elected representatives of the Academic Federation, as defined in Part II, one nonvoting undergraduate student and one nonvoting graduate student representative, and the following
as nonvoting *ex officio* members: the dean of the college and an associate dean selected by the dean of the college. The eight members of the Academic Senate and four representatives of the Academic Federation serve three-year terms. Term start dates should be staggered to ideally elect four new Academic Senate and one to two new Academic Federation members each year. If the terms of more than four Academic Senate members end at the same time, terms may be extended one year to re-balance start dates, at the discretion of the CA&ES Faculty Executive Committee. The divisions of Human and Environmental Sciences are each represented by two of the eight Academic Senate members and by one of the four Academic Federation representatives. The division of Agricultural Sciences is represented by four of the eight Academic Senate members and by two of the four Academic Federation representatives. A designated Executive Committee member shall serve as liaison for the college with campus libraries on matters of education.

Only members of the Academic Senate shall be eligible to vote when the committee is taking action on any matter for the Academic Senate, including matters relating to courses and programs of instruction, or giving advice to University officers or other non-Senate agencies in the name of the Senate. Members of the Academic Federation are given the right to vote on other questions.

The undergraduate student representatives are selected through a call by the college Committee on Committees. The committee solicits applications from volunteers who note their committee interest, current GPA and grade level. On this basis, the students are invited to participate. The chosen students are required to complete FERPA certification to ensure student confidentiality (Am. 5-21-91; 6-6-94; 6-5-96; 6-10-98; 6-7-00; 6-9-05; 6-7-07; Am. and Renum. 5-23-18; Am. 6-4-20).

(A) It shall be the duty of the Executive Committee:

1. To coordinate the actions and affairs of the Academic Senate and the Academic Federation of the college (Am. 6-6-94);

2. To recommend to the college members of the Academic Senate and Academic Federation the appointive members and representatives of all standing committees as prescribed in these bylaws (Renum. 2-22-94; Am. 6-5-96, 5-23-18);

3. To appoint members and representatives of special committees as may be authorized (Renum. 2-22-94; Am. 5-23-18);

4. To receive requests that may require committee action and to direct such requests to the appropriate committee or committees (Am. 6-1-67; Renum. 2-22-94, Am. 6-9-05);

5. To serve as liaison between standing and special committees of the college and between those committees and the UC Davis Division of the Academic Senate. Examples of standing and special meetings include the Academic Senate Chairs Orientation meeting in September, CA&ES chairs meetings and other special committees. The Executive Committee should provide for representation at these meetings or arrange for updates to ensure the committee is apprised of Academic Senate and college activities (Am. 6-1-67; Renum. 2-22-94; Am. 6-6-94; 6-5-96, Am. 6-9-05; 5-23-18);

6. To serve as the primary (but non-exclusive) Academic Senate consultative body for the administration of the College of Agricultural and Environmental Sciences on all policy and procedural changes to academic affairs, including faculty hiring. To consider administrative matters referred to it by the dean of the college (Renum. 2-22-94, Am. 6-4-20);
(7) During fall quarter to consider the list of members of the Academic Senate and representatives of the Academic Federation as specified in Bylaw 15C (En. 6-5-96. Am. and Renum. 6-9-05; Am. 5-23-18);

(8) During spring quarter to consider changes in membership of the Academic Senate and representatives of the Academic Federation as specified in Bylaw 15C (En. 6-5-96. Am. and Renum. 6-9-05; Am. 5-23-18); and

(9) To cooperate with the library committees of the UC Davis Division of the Academic Senate and represent the College Academic Senate and Academic Federation with respect to the library on issues of education (En. 6-10-98, Am. and Renum. 6-9-05).

(B) The chair of the committee is authorized to confer with the chair of the Committee on Committees of the UC Davis Division of the Senate to arrange liaison between the two committees (Am. 6-9-05).

(C) Officers

(1) Chair and Vice Chair

The chair and vice chair of the Executive Committee shall be members of the Academic Senate. They shall take office on September 1. The chair, or in the chair’s absence the vice chair, shall call and preside at all meetings (Am. 6-1-67; 5-28-75; 6-5-96; 6-9-05, 5-23-18).

(2) Secretary

The secretary of the Executive Committee can be either a member of the Academic Senate or a representative of the Academic Federation. It shall be the duty of the secretary to issue notice of meetings, to keep and distribute minutes of the proceedings, to issue notice of elections, and to conduct elections as provided in these bylaws. The secretary shall send annually to the members of the Academic Senate and representatives of the Academic Federation, in the fall term, the list of members of the Academic Senate and representatives of the Academic Federation prepared by the Rules and Jurisdiction Committee. Changes in membership and representation shall be reported by the department chairs to the secretary and an updated list shall be prepared spring quarter for approval of the Executive Committee and voted on by the general membership at its annual meeting as specified in Bylaw 15C (Am. 6-1-67; 5-21-91; 6-5-96; 5-23-18).

(D) Following the CA&ES elections, the current Executive Committee and newly elected members and representatives whose term begins the following 1st of September shall meet during May prior to the annual CA&ES spring faculty meeting in June, to select the new chair, vice chair, and secretary. At that same meeting, the student representatives will be identified for all CA&ES committees for the following year (Am. 6-1-67; 11-22-82; 6-9-05; 5-23-18).

(E) The term of the new Executive Committee begins on September 1 of each year (Am. 6-9-05).

(F) The Executive Committee shall determine when vacancies exist in its own membership and representation and shall fill such vacancies as specified in Bylaw 20H (Am. 6-6-94; Renum. 6-9-05; Am. 5-23-18).
(G) The Executive Committee shall have power to receive and act upon resignations, to
decide when vacancies occur, and to make appointments to fill vacancies in standing and
special committees. Substitutes may be appointed in cases of illness or emergency (Am.
5-21-91; 6-5-96; Renum. 6-9-05; Am. 5-23-18).

(H) The Executive Committee shall make its own rules of procedure consistent with the
bylaws (Am. 6-1-67; 6-5-96; Renum. 6-9-05).

(I) At least five academic days prior to the regular meeting of the spring term, the Executive
Committee shall distribute to the members of the Academic Senate and Academic
Federation of the college a list of the proposed members and representatives of the
various standing committees. The ex officio members and representatives and the
proposed chairs of such committees shall be designated. Members of the Executive
Committee shall be eligible to serve as members or representatives and as chairs of
committees. At the regular meeting of the spring term, the Executive Committee shall
report its recommendations for consideration by the Academic Senate and Academic
Federation. Acceptance of the report of the Executive Committee by the Academic
Senate and Academic Federation with or without amendments, shall constitute
appointment of proposed members and representatives of standing committees (Renum.
6-5-05; Am. 5-23-18).

11. Graduate Education Committee

This committee shall consist of at least four appointed members of the Academic Senate,
representing differing areas of interest and expertise, two appointed representatives of the
Academic Federation, one nonvoting graduate student representative, and, as a nonvoting ex
officio member, an associate dean of the college selected by the dean. The chair of the
committee shall be appointed by the Executive Committee. Only members of the Academic
Senate shall be eligible to vote when the committee is taking action on any matter for the
Academic Senate, including matters relating to courses and programs of instruction, or giving
advice to University officers or other non-Senate agencies in the name of the Senate.
Members of the Academic Federation are given the right to vote on other questions. The
graduate student representative is selected through a call by the college Committee on
Committees. The committee solicits applications from volunteers who note their committee
interest, current GPA and grade level. On this basis, the student is invited to participate. The
chosen student is required to complete FERPA certification to ensure student confidentiality.
The duties of this committee shall be to: (En. 6-6-94, Am. and Renum. 6-9-05; 5-23-18)

(A) Advise the Executive Committee on graduate education issues and policies, especially in
the context of college academic plans (En. 6-6-94; Renum. 6-9-05);

(B) Act as liaison between Executive Committee and Graduate Council (En. 6-6-94; Am. and
Renum. 6-9-05);

(C) Review applications for graduate fellowships and other graduate medals and awards that
are held specifically in the college; advise the Executive Committee on proper and best
use of graduate endowment funds specific to the CA&ES (En. 6-6-94; Am. and Renum. 6-
9-05; Am. 5-23-18); and

(D) Maintain communication with the Executive Committee (Am. 6-9-05).

12. Student Actions and Commencement Awards Committee

This committee shall consist of five appointed members of the Academic Senate representing
differing areas of interest and expertise, two appointed representatives of the Academic
Federation, two nonvoting undergraduate student representatives, one nonvoting Dean’s Office
staff, and, as a nonvoting ex officio member, an associate dean of the college selected by the
13. Undergraduate Majors and Courses Committee

This committee shall consist of eight appointed members of the Academic Senate, an appointed representative of the Academic Federation, two nonvoting undergraduate student representatives, one nonvoting Dean’s Office staff, and the following nonvoting ex officio member: an associate dean of the college selected by the dean. The chair of the committee will be appointed by the Executive Committee. Only members of the Academic Senate shall be eligible to vote when the committee is taking action on any matter for the Academic Senate, including matters relating to courses and programs of instruction, or giving advice to University officers or other non-Senate agencies in the name of the Senate. Members of the Academic Federation are given the right to vote on other questions. The Director of Undergraduate Academic Programs will provide staff support. The undergraduate student representatives are selected through a call by the college Committee on Committees. The committee solicits applications from volunteers who note their committee interest, current GPA and grade level. On this basis, the students are invited to participate. The chosen students are required to complete FERPA certification to ensure student confidentiality. The duties of this committee shall be to: (En. 5-21-91; Renum. 2-22-94; Am. and Renum. 6-9-05; 5-23-18)

(A) Review all proposals to add new majors or to change or delete existing majors and to make recommendations for appropriate action to the Executive Committee which will then
forward the proposals to the Davis Division of the Academic Senate (En. 5-21-91; Am. 6-6-94; Am. and Renum. 6-9-05; Am. 5-23-18);

(B) To approve the criteria proposed for any major within the college for a minimum grade point average of a defined set of preparatory courses (or UC Davis equivalents) for entrance into the major (Am. and Renum. 6-9-05);

(C) Review proposals to add new minors or to change or delete existing minor programs of study in the college and make recommendations for appropriate action to the Executive Committee which will then forward the proposals to the Davis Division of the Academic Senate (En. 5-21-91; Am. 6-6-94, Renum. 6-9-05; Am. 5-23-18);

(D) Act upon all requests to add new courses or to change or delete existing courses and periodically review existing courses. At its discretion, the committee may give the concerned department or program (interdepartmental or intercollege majors) a hearing when a course request is denied or when the committee initiates recommendations for changes in an existing course. The committee will make recommendations for appropriate action to the Executive Committee which will then forward proposals with substantial changes to the Davis Division of the Academic Senate (En. 5-21-91; Am. 6-6-94, Am. and Renum. 6-9-05; Am. 5-23-18);

(E) Provide a written report annually to the Executive Committee and to the Academic Senate regarding changes in the educational programs of the college during the past year and on the current status of the programs (En. 5-21-91; Am. 6-6-94, Am. and Renum. 6-9-05); and

(F) Maintain communication with the Executive Committee (Am. 6-9-05).

14. Undergraduate Program Review Committee

This committee shall consist of three members selected from the Academic Senate. The committee chair shall be selected from the committee membership by the Executive Committee. In addition, an associate dean of the college, selected by the dean, serves as a nonvoting ex officio member. The duties of this committee shall be as follows: (En. 5-21-91; Renum. 2-22-94; Am. 6-6-94; 6-5-96, Am. and Renum. 6-9-05; 5-23-18)

(A) The Undergraduate Program Review Committee (UPRC) chair serves as an ex officio and voting member of the Undergraduate Instruction and Program Review (UIPR) Committee, as part of the Undergraduate Council program review process and will be the liaison between the UIPR committee and the Executive Committee (Am. and Renum. 5-23-18);

(B) The committee will assist with program reviews in the college being conducted by the UIPR committee and report conclusions and recommendations of the UIPR committee to the Executive Committee on an annual basis (En. 5-21-91; Renum. 2-22-94; Am. 6-6-94; 6-5-96; Am. and Renum. 6-9-05; 5-23-18); and

(C) The committee shall maintain communication with the Executive Committee (Am. 6-9-05; Renum. 5-23-18).

15. Rules and Jurisdiction Committee

This committee shall consist of at least two members and one representative. Two members shall be selected from the Academic Senate and one representative shall be selected from the Academic Federation. The committee chair shall be selected from the committee membership
by the Executive Committee. The duties of this Committee shall be to: (Am. 11-30-87; 5-21-91; Renum. 2-22-94; Am. 6-5-96; 6-9-05; Am. and Renum. 5-23-18)

(A) Review all changes in Bylaws and Regulations proposed to the college Executive Committee by other committees or by individuals (Am. 5-21-91; Am. 6-5-96; Am. and Renum. 5-23-18);

(B) Recommend such changes and additions to the Bylaws and Regulations as may seem advisable (Am. 5-21-91; Renum. 5-23-18);

(C) Prepare and submit a list of members of the Academic Senate and representatives of the Academic Federation to the secretary annually during the fall quarter. This list shall identify the department(s) within the college with which Academic Senate members and Academic Federation representatives are associated. This list shall be an item of business of the Executive Committee during the fall quarter. Changes shall be reported by the department chairs to the secretary, and an updated list shall be prepared by the committee in spring quarter for approval by the Executive Committee and voted on by the general membership at its annual meeting (Am. 5-30-79; 5-21-91; 6-5-96; 5-23-18);

(D) Upon request, advise committee chairs and other officers of the Executive Committee concerning parliamentary procedures and rules of order (Am. 5-21-91; 6-5-96);

(E) Supervise all elections. These elections shall be conducted by the secretary of the Executive Committee and the Rules and Jurisdiction Committee in accordance with the procedures set forth in these bylaws (Am. 5-30-79; 6-5-96);

(F) Edit and publish the Bylaws and Regulations of the college at appropriate intervals (Am. 5-21-91; 6-9-05); and

(G) Maintain communication with the Executive Committee (Am. 6-9-05).

PART V. ORDER OF BUSINESS (Am. and Renum. 5-23-18)

16. (A) The order of business at regular meetings shall be the following: (Am. 5-28-70; 6-5-96; 6-9-05; Renum. 5-23-18)

1. Approval of Minutes
2. Announcements
3. Reports by administrative officers
4. Reports of special committees
5. Reports of standing committees
6. Unfinished business
7. New business

(B) The regular order of business may be suspended at any meeting by a two-thirds vote of the members present.

(C) The rules contained in Robert’s Rules of Order shall guide meetings in all cases to which they are applicable (Am. and Renum. 5-23-18).

PART VI. AMENDMENT OF BYLAWS AND REGULATIONS (Renum. 5-23-18)

17. These bylaws may be added to, amended, or repealed at any regular or special meeting, by a two-thirds vote of the Academic Senate members present, provided that written notice of the proposed change shall have been sent to each member at least five academic days prior to the meeting at which the amendment is to be moved (Am. and Renum. 5-23-18).
18. The regulations may be added to, amended, or repealed at any regular or special meeting by a majority vote of the Academic Senate members present, provided that written notice of the proposed change shall have been sent to each member at least five academic days prior to the meeting at which the amendment is to be moved (Am. and Renum. 5-23-18).

PART VII. PROCEDURES (Renum. 5-23-18)

19. Definitions

In these Bylaws and Regulations, the term "academic days" shall mean days of instruction unless otherwise specified (Am. 6-4-84; Renum. 5-23-18).

20. Election of the Executive Committee

The secretary of the Executive Committee and the Rules and Jurisdiction Committee shall conduct elections with the assistance of such other tellers as they may deem necessary. The procedure shall be as follows: (Am. 6-1-67; 11-30-71; 5-30-79; Renum. 5-23-18)

(A) Manner of Election (Am. 5-23-18)

Ballots may be conducted by mail or electronically. The ballot shall be conducted by electronic means unless the Rules and Jurisdiction Committee determines that a mail ballot shall be employed instead. Throughout these bylaws the term “ballot” shall denote either a mail or electronic ballot. The only report that shall be generated is the overall result of the vote (Am. 5-23-18).

(1) Electronic Ballots: If the ballot is conducted by electronic means, each voter shall receive access to a secure, on-line voting system. The voting system shall be designed to meet the following criteria: (Am. 5-23-18)

Except as provided otherwise for the election of members of the Representative Assembly, balloting shall be conducted as follows:

(a) The system shall verify each voter’s identity (Am. 5-23-18);
(b) It shall not be possible for any person to determine how any individual has voted (Am. 5-23-18);
(c) Once a vote has been cast, neither the voter nor any other person shall be able to change the vote (Am. 5-23-18); and
(d) No person shall be able to determine the results of the election or the number of votes cast until after the voting deadline (Am. 5-23-18).

(2) Mail Ballots: If the ballot is conducted by mail: (Am. 5-23-18)

A plain envelope shall accompany the ballot. The voter, after marking the ballot, must enclose the ballot in this envelope. A second envelope, addressed to the secretary, shall be provided in which the plain envelope shall be returned to the Secretary. Upon the envelope addressed to the secretary there shall be a space for the name and signature of the voter. No ballot shall be counted unless such signature appears on said envelope (Am. 11-30-71, 6-6-94, Am. and Renum. 5-23-18).

(B) Notice of Election

The secretary shall send to each college member of the Academic Senate and Academic Federation a notice that nominations for Academic Senate members and Academic Federation representatives on the Executive Committee will be received by the secretary
during the next 20 academic days, specifying the date after which nominations will no longer be received. Nomination procedures for regular election to the Executive Committee shall be started annually by the secretary not later than the third Monday in March. The request for nominations shall state which of the college programmatic areas are to be represented by the nominees and shall list the Executive Committee holdovers, with departmental affiliation, college programmatic areas represented, and term remaining (Am. 6-1-67; 6-6-94; 6-5-96; 6-10-98; 6-9-05; Am. and Renum. 5-23-18).

(C) **Nominations**

Academic Senate members for Executive Committee shall be nominated by Academic Senate members, and Academic Federation representatives for Executive Committee shall be nominated by Academic Federation members. Each nominating petition indicates the programmatic area that the nominee is to represent if elected. It shall also include a statement that the nominee will accept the nomination, and shall be recommended in writing (either on paper or by electronic message) by three members of the Academic Senate for a nomination to an Academic Senate vacancy or by three members of the Academic Federation for a nomination to an Academic Federation vacancy, with their departmental affiliations indicated. If nominations received do not provide a candidate for each vacancy, the Executive Committee shall solicit members from the Academic Senate and Academic Federation to fill the vacancies. If only one candidate is nominated for a particular vacancy, the Executive Committee will verify the candidate and fill the vacancy. (Am. 6-6-94; 6-9-05; Am. and Renum. 5-23-18).

(D) **Voting**

Not more than ten academic days after the time for receiving nominations has expired, the secretary shall send a ballot to the college members of the Academic Senate and Academic Federation. This ballot shall consist of a list of the nominees, in an order determined by lot, and the programmatic area each nominee agrees to represent, together with the names and departmental affiliations of those nominating each. The ballot shall also list the names of the holdover members of the Executive Committee. All members of the Academic Senate will vote to elect Academic Senate nominees for each division within the college and all members of the Academic Federation will vote to elect Academic Federation nominees for each division within the college. (Am. 11-30-87; 6-6-94; 6-5-96; Am. and Renum. 5-23-18).

The ballot shall be accompanied by a statement that the ballot is to be submitted to the secretary within ten academic days and that specifies the date after which ballots will not be accepted. The statement shall also include instructions concerning the proper method of returning the ballot (Am. 6-9-05; 5-23-18).

(E) **Counting the Ballots**

The secretary shall deliver the ballots to the Rules and Jurisdiction Committee, who shall count them (Am. 5-30-79; 5-21-91; Renum. 5-23-18).

(F) **Votes Required**

For each place to be filled, the candidates receiving the highest number of votes shall be declared elected. In cases of a tie vote, Rules and Jurisdiction Committee will determine the elected Executive Committee member by lot (Am. 11-30-71; 6-6-94; 6-5-96; 6-9-05; Am. and Renum. 5-23-18).

(G) **Ballot Validity**
No paper ballot shall be valid on which more names of candidates to represent a given programmatic area have been marked than are called for by the ballot. Any voter who spoils a paper ballot may, by tearing it across once and returning it to the secretary, obtain another ballot (Renum. 11-30-71; Am. 6-6-94; Am. and Renum. 5-23-18).

(H) **Vacancy in an Unexpired Term**

The Executive Committee shall arrange to fill a vacancy in an unexpired term either by calling a special election or by appointment of the programmatic area candidate in the previous election, who received the next greatest number of votes after the successful candidate. If placement is filled by election, the Executive Committee can determine the length of term, but no longer than the normal three-year term (Am. 11-30-71; 11-21-72; 6-6-94; 6-10-98; Renum. 5-23-18).

(I) **Announcement**

Results of the election to the Executive Committee shall be announced at the spring meeting (Am. 11-30-71; Renum. 11-21-72; 5-27-77; 6-4-84; Renum. 5-23-18).

21. **Ballots** (Am. 5-28-70; 11-21-72; 6-4-84; 6-5-96; 6-9-05; Am. and Renum. 5-23-18)

Other than election of members and representatives of the Executive Committee, only those items of business which have been considered at a meeting of the Executive Committee or annual meeting may be submitted to a ballot of the membership of the Academic Senate and/or Academic Federation.

(A) Issues related to matters under Academic Senate purview

(1) Subject to this provision, a measure must be submitted to a ballot at the request of the Executive Committee.

(2) Subject to this provision, a measure must be submitted to a ballot at the written request of 20 voting college members of the Academic Senate within ten academic days after the meeting at which the action was taken or the measure considered.

(B) Issues related to other matters

(1) Subject to this provision, a measure must be submitted to a ballot at the request of the Executive Committee.

(2) Subject to this provision, a measure must be submitted to a ballot at the written request of 20 voting college members of the Academic Senate and/or Academic Federation within ten academic days after the meeting at which the action was taken or the measure considered.

(C) Balloting shall be conducted in accordance with the procedures of Bylaw 20, insofar as these are applicable. Ballots shall be accompanied by all relevant texts and a brief summary of the arguments pro and con. In certifying the results, the number of affirmative votes, the number of negative votes, and the number of invalid ballots shall be reported.
REGULATIONS OF THE COLLEGE

PART I. REQUIREMENTS FOR THE BACHELOR OF SCIENCE DEGREE

The Executive Committee shall be responsible for certifying completion of graduation requirements and for recommending variances. The authority to certify completion may be delegated to the Deans or Associate Deans of the college. The authority to recommend variances may be delegated to the Student Actions and Commencement Awards Committee (Am. 5-23-18).

22. The degree of Bachelor of Science will be awarded to those candidates who satisfy the general university requirements (Academic Senate Reg. 630, 634, 636, and 638) and the requirements of the college (Reg. 23). (For an exception, see Academic Senate Reg. 642.) (Am. and Renum. 3-16-76; Renum. 2-22-94; Am. and Renum. 5-23-18).

23. College Requirements (Renum. 3-16-76; 5-23-18)

(A) Each candidate must complete a program of study as prescribed in a major approved by the Undergraduate Majors and Courses Committee and published in the UC Davis General Catalog. The program of study constituting a major, as published in the General Catalog, shall include a specification of depth subject matter courses. The candidate must attain a grade point average of at least 2.000 for these courses. The candidate must complete all required courses for the major on a letter-graded basis, unless courses are only offered on a Passed/Not Passed basis (Am. 3-16-76; 5-13-83; 11-28-83; 2-14-84; 5-21-91; 6-10-98; Renum. 2-22-94; Am. 6-9-05; 5-23-18; 5-16-19).

For Spring 2020, the requirement that courses within the majors of the CA&ES to be taken for a letter grade shall be waived for students in good academic standing. Courses taken for P/NP in satisfaction of major requirements will not be factored into a student’s GPA calculation. This amendment shall be extended to apply to Summer Sessions I and II, 2020, Fall 2020, Winter 2021, Spring 2021, and Summer Sessions I and II, 2021 (Am. 6-4-20, 1-4-21, 3-18-21 and 6-17-21).

For Spring quarter 2020, an undergraduate student in the CA&ES who is not in good academic standing may opt to take specific major requirements on a Passed (P) or Not Passed (NP) basis up to the limits specified in the Davis Division Regulation A545(B) via petition and approval by the CA&ES Dean’s office. Courses taken for P/NP in satisfaction of major requirements will not be factored into a student’s GPA calculation. This amendment shall be extended to apply to Summer Sessions I and II, 2020, Fall 2020, Winter 2021, Spring 2021 and Summer Sessions I and II, 2021 (Am. 6-4-20, 1-4-21, 3-18-21, and 6-17-21).

(B) A minimum of 180 quarter units is required for the degree (Am. 11-26-90; 6-10-98)

(C) No more than 6 units of Physical Education 1 and/or 6 and no more than 20 units of Internship 92 and 192 and courses numbered 90X, 92, 97T, 97TC, 99, 190C, 190X, 192, 197T, 197TC or 199 may be counted toward the total of 180 units for the degree. A maximum of 12 units of Internship 92 and 192 is permitted. Credit will not be given for 192, 199 numbered courses prior to completion of 84 units (Am. 6-1-67; 5-24-77; 6-3-85; 5-21-91; 11-23-92; 6-10-98; 5-23-18).

(D) At least 54 of the 180 units must be in upper division or graduate courses except that a maximum of 9 units in graduate level courses (200 series) and professional courses (300 and 400 series) will be accepted toward satisfaction of this requirement (Am. 5-23-18).

(E) Satisfactory fulfillment of the English composition requirement. The English Composition requirement may be met in one of three ways: (Am. 5-23-18)
Either two courses emphasizing written expression or one course emphasizing written expression and one course emphasizing oral expression, with a grade of C- (or P) or better. The following UC Davis courses satisfy this requirement (Am. 5-23-18):

(a) One course must be selected from English 3, University Writing Program 1, 18, 19, 101, 102 series or 104 series (courses with primary emphasis in writing) (Am. 5-23-18); and

(b) One course selected from the courses not selected above, or from Communication 1, Comparative Literature 1, 2, 3, 4, or Native American Studies 5 (courses emphasizing either writing or speaking skills) (En. 5-28-75; Eff. Fall 1978; 6-3-85; Am. 11-26-90; 6-6-78; 6-1-95; 6-10-98; 6-9-99; 6-10-00; 5-23-18);

Advanced Placement English score of 4 of 5 PLUS any course listed in 1(a) or 1(b) above EXCEPT University Writing Program 1 or English 3 (En. 11-26-90; Am. 6-10-98; 5-23-18)

OR

by passing the English Composition Examination administered by the College of Letters and Science upon completion of 70 units of degree credit (the examination does not yield credit) (Am. 5-23-18).

Meet university residence requirement. No additional college residence requirements (En. 6-3-85, Am. 6-9-05, 5-23-18).

University of California Extension courses can be used to satisfy graduation requirements only with approval of the dean, as long as the units are deemed as transferable units by the Undergraduate Admissions office. Only grade points from University of California, Davis extension courses, not extension courses from other campuses, will be counted toward the student's overall UC grade point average (En. 5-21-91, Am. 6-9-05, 5-23-18).

It is the college policy that students may choose to fulfill the university, college, and major requirements as stated in any UC Davis General Catalog in effect at any time they were enrolled at UC Davis. If they transferred to UC Davis from another post-secondary institution of higher education (i.e., community college, college, or university), they may follow the requirements as stated in any UC Davis Catalog in effect either during the three years immediately preceding their transfer to Davis or at the time they first enrolled at that prior institution, whichever is most recent. Once they have chosen the year of the General Catalog under which they wish to be governed, they must satisfy all of the university, college, and major requirements specified in that catalog (En. 5-21-91; Am. 6-10-98, Am. 6-9-05).

Undergraduate students may not exceed 225 units; registration for enrollment when the limit has been reached may only be approved by the dean (En. 6-10-98, Eff. Fall 1998).

### Majors

The requirements for a major normally originate with the Academic Senate of a department (departmental majors) or an undergraduate group (interdepartmental or intercollege majors) and are finally approved for the Academic Senate of the college by the Undergraduate Majors and Courses Committee. An acceptable major prescribes a plan of study designed to explore an area
systematically, to assure that all students pursuing that major will acquire specified common knowledge while being encouraged in pursuit of their individual educational goals. An approved new major or modification of an existing major shall not become effective until published in the UC Davis General Catalog or a supplement (En. 3-16-76; 5-21-91; Renum. 2-22-94; Am. 6-10-98; 6-9-05; Am. and Renum. 5-23-18).

25. Multiple Majors (Renum. 5-23-18)

(A) A student in good academic standing and with a minimum grade point average of 2.000 in the upper division courses taken toward the major may elect to declare simultaneously more than one major within the college or a combination of majors offered by the college and other undergraduate colleges on campus. Declaration of multiple majors is subject to the approval of the departments, programs or divisions in charge of the majors involved and the dean of the college (Am. 6-9-05).

(B) Combinations of majors offered by a single department, program or division are not allowed (Am. 6-9-05).

(C) Approval of a request to declare more than one major is subject to the criteria for specifying minimal overlap between the programs: (Am. 6-9-05)

1. Eighty percent of the upper division units offered in satisfaction of course and unit requirements of each major must be unique; that is, they may not be offered in satisfaction toward the upper division unit requirements of any of the other selected majors. Courses with substantial overlap in content will not count as part of the 80 percent.

2. Departmental advisors may approve only one course for substitution when considering the 80 percent in upper division courses and units required for each major (Am. 6-9-05).

3. When unit requirements of the majors included in a request differ, the major with the smaller number of upper division units required should be used to compute the minimal unit difference that must be met (En. 5-1-03).

26. Minors (En. 5-21-91; Renum 2-22-94; 5-23-18)

(A) A minor will normally consist of a minimum of 18 to 24 units of upper division work. A grade point average of at least 2.000 is required for courses taken to fulfill the minor. The Passed/Not Passed option cannot be used for courses taken to fulfill minor requirements, unless the required course is only offered passed/not passed (En. 5-21-91; Am. 5-16-19).

For Spring 2020, the requirement that courses within the minors of the CA&ES to be taken for a letter grade shall be waived for students in good academic standing. Courses taken for P/NP in satisfaction of minor requirements will not be factored into a student’s GPA calculation. This amendment shall be extended to apply to Summer Sessions I and II, 2020, Fall 2020, Winter 2021, Spring 2021 and Summer Sessions I and II, 2021 (Am. 6-4-20, 1-4-21, 3-18-21 and 6-17-21).

For Spring quarter 2020, an undergraduate student in the CA&ES who is not in good academic standing may opt to take specific minor requirements on a Passed (P) or Not Passed (NP) basis up to the limits specified in the Davis Division Regulation A545(B) via petition and approval by the CA&ES Dean’s office. Courses taken for P/NP in satisfaction of minor requirements will not be factored into a student’s GPA calculation. This amendment shall be extended to apply to Summer Sessions I and II, 2020, Fall 2020,
Winter 2021, Spring 2021 and Summer Sessions I and II, 2021 (Am. 6-4-20, 1-4-21, 3-18-21 and 6-17-21).

(B) Only one lower division course can be used to satisfy the 18 unit requirement for a minor (En. 5-21-91).

(C) Only one course can be used to satisfy the requirements of both a major and a minor field (En. 5-21-91).

(D) No course can be used to satisfy the requirements of more than one minor (En. 5-21-91).

(E) A student may obtain more than one minor provided the applicable guidelines are allowed (En. 5-21-91).

(F) Transfer units will not normally be used to satisfy minor requirements. Exceptions will require approval by the student's advisor (En. 5-21-91; Am. 6-10-98; 6-9-05; Am. and Renum. 5-23-18).

(G) Students in the College of Agricultural and Environmental Sciences may obtain a minor in another college provided that minor program has been approved by the appropriate Academic Senate committee of that college (En. 5-21-91; Renum. 5-23-18).

(H) Satisfactory completion of a minor program shall be certified by the student's advisor. A student wishing to have a program certified and entered onto a transcript shall file electronically the appropriate form from the student portal and obtain certification from his/her advisor and the dean's office. The filing deadline shall coincide with the deadline for filing the major certification (En. 5-21-91; Am. and Renum. 5-23-18).
PART II. STUDY PLAN APPROVAL AND MAJOR CERTIFICATION (Am. 5-21-91; 6-10-98; 6-9-05)

27. Academic Advising

Each department or undergraduate group develops its own program and procedures to provide academic advising for its students and for compliance with Regulation 31. Each major has one master advisor who provides academic leadership in teaching and advising relative to that major. Faculty advisors are appointed by the master advisor for the major. A faculty advisor must be either a member of the Academic Senate or the Academic Federation. Students should be encouraged to consult regularly with their advisors regarding their proposed study plans and other matters of concern (En. 3-16-76; 5-21-91; Renum. 2-22-94; Am. 6-10-98; 6-9-05; Am. and Renum. 5-23-18).

28. (A) Major Declaration

A student must declare a major once they complete 90 units. If a student changes their major once they complete 135 units, they must obtain approval by the Dean’s Office. Filing a plan does not preclude subsequent change of major or other modifications of the plan, determined in consultation with the student’s faculty advisor. Registration in the college for future quarters shall be denied students who do not comply with this regulation (Am. 5-16-72; 5-30-74; 3-16-76; 5-21-91; 6-10-98; Renum. 3-16-76; 2-22-91; Am. and Renum. 5-23-18).

(B) Major Certification

A major certification is completed by the tenth day of instruction in the quarter a student plans to graduate. At that time the faculty advisor and the graduating advisee verify that all major requirements have been completed. If all major requirements have not been met, the faculty advisor indicates the courses the student must complete with acceptable grades for courses in progress to meet all major requirements. The dean’s office completes the degree certification by verifying that all college and university requirements have been satisfied. The dean’s office will send each master advisor a quarterly listing of all students who filed for candidacy through the Office of the University Registrar (En. 6-10-98; Am. 6-9-05, Am. and Renum. 5-23-18).

29. Add/Drop/Passed/Not Passed - After the Deadline

The dean of the college is designated by the Academic Senate as its agent in acting upon petitions of students to add/drop courses, to elect passed/not passed grading, or to revert back to letter grade after the deadline, such actions to be in accordance with Davis Division guidelines and with policies recommended by the Student Actions and Commencement Awards Committee. The passed/not passed option must not be used for major requirements, unless the required courses is only offered passed/not passed (En. 3-16-76; Am. 5-21-91; Renum. 2-22-94, Am. 6-9-05; Am. 6-7-07; Am. and Renum. 5-23-18; Am. 5-16-19).

30. Academic Probation or Disqualification

Academic probation or disqualification of students in the college shall be governed by the Academic Senate regulations regarding scholastic status (Academic Senate Reg. 900 and 902) and by the Davis Division regulations regarding incomplete grades (Davis Division Reg. A540) and minimum progress (Davis Division Reg. A540 and A552). The dean of the college is designated by the Academic Senate as its agent in administering these regulations, in conformance with policies recommended by the Student Actions and Commencement Awards Committee. The dean may request, from the student's advisor or the master advisor for the major, advice about any case involving probation or disqualification (En. 3-16-72; Am. 5-21-91; Renum. 2-22-94; Am. 6-9-05; Am. 6-7-07; Am. and Renum. 5-23-18).
PART III. HONORS

31. The Student Actions and Commencement Awards Committee shall administer the regulations regarding undergraduate honors, and the Graduate Education Committee shall administer the regulations regarding graduate honors in the college (Renum. 3-16-76; 2-22-94; Am. 5-21-91; 6-6-94; 6-9-05; Am. and Renum. 5-23-18).

32. Undergraduate Honors

The Dean's Honors List includes the names of all students in the college who, in the preceding term, have completed at least 12 units on the Davis campus and who meet the minimum grade point average standard set for all work undertaken in the university by the Committee on Undergraduate Scholarships, Honors, and Prizes of the Davis Division of the Academic Senate. Senior students in honors status have the privilege of taking courses in the 194H series entitled "Special Study for Honors Students" (Renum. 3-16-76; 2-22-94; Am. 6-6-94; Renum. 5-23-18).

33. Honors with the Bachelor's Degree

The graduating students who complete their academic work with distinction may be recommended for honors, high honors, or highest honors in accordance with the minimum standards prescribed by the Committee on Undergraduate Scholarships, Honors, and Prizes of the Davis Division of the Academic Senate. The names of students to whom honors, high honors, or highest honors have been awarded are published in the commencement program, and the distinction is noted on their transcripts and diplomas. Students who have earned less than 45 units at the University of California are not eligible for consideration. Units earned on a passed/not passed basis shall be counted in the total units required for honors, but shall be disregarded in determining the student's grade point average (Renum. 3-16-76; 2-22-94; Am. and Renum. 5-23-18; Am. 5-16-19).
BYLAWS

OF THE FACULTY

OF THE

SCHOOL OF VETERINARY MEDICINE

UNIVERSITY OF CALIFORNIA, DAVIS

June 3, 2021
BYLAWS

PART I. FUNCTIONS

1. The Faculty of the School of Veterinary Medicine shall conduct the government of the School of Veterinary Medicine, subject, however, to the rules and coordinating powers of the Graduate Council respecting graduate study and the degree of Doctor of Veterinary Medicine. (Academic Senate Bylaw 30)

PART II. MEMBERSHIP

2. The Faculty of the School of Veterinary Medicine shall consist of:

   (A) The President of the University;
   (B) The Chancellor at Davis;
   (C) The Dean of the School of Veterinary Medicine;
   (D) All members of the Academic Senate who hold appointments in the School of Veterinary Medicine;
   (E) As representatives, all salaried members of the School of Veterinary Medicine in the Health Sciences Clinical Professor series.

PART III. OFFICERS

3. Chairperson. The Chairperson of the Executive Committee is the Chairperson of the Faculty, and shall be elected by the Faculty at large by mail ballot.

4. Secretary. The Secretary of the Faculty shall be appointed annually by the Executive Committee of the School.

PART IV. MEETINGS

5. Stated meetings of the Faculty shall be held at least twice a year. The Faculty may meet at such other times as it may determine or at the call of the Chairperson or upon written request to the Secretary of eight voting members. In the absence of the Chairperson, the Executive Committee will appoint a member of that committee to preside at Faculty meetings.

PART V. QUORUM

6. Twenty-five percent of the faculty members shall constitute a quorum for the formal faculty meetings.

PART VI. COMMITTEES

Title 1. Appointment, Tenure and Voting

7. (A) Committees shall be appointed or elected each year, not later than July 1, term of one year from July 1, unless otherwise provided for.

   (B) Special committees shall exist no longer than five years unless established as standing committees by legislation.
Committee meetings may be convened and presided over only by the committee chair, a designee of the committee chair, or a designee of the chair of the faculty.

A quorum for committee meetings shall be fifty percent of the voting members. If the number of members is an odd number, a quorum shall be fifty percent of the voting members rounded up to the next whole number.

All members of the Standing Committees of the Faculty and Ad hoc Committees appointed by the Executive Committee, unless otherwise indicated in these Bylaws, may vote on questions that will be referred to the Faculty Executive Committee for approval and on questions that will be referred for final Academic Senate action to another Academic Senate agency. Voting rights are extended to Faculty who are non-members of the Academic Senate (salaried Health Sciences Clinical Professor series) to the fullest degree permitted by Legislative Ruling 12.75 of the Academic Senate of the University, which states, “Only members of the Academic Senate may vote in Senate agencies when those agencies are taking final action on any matter for the Academic Senate, or giving advice to University officers or other non-Senate agencies in the name of the Senate. Persons other than Senate members may be given the right to vote on other questions, such as those that involve only recommendations to other Senate agencies, but only by explicit Bylaw provisions.”

Individuals who hold the administrative title of Associate Dean or equivalent, or above, shall serve only as non-voting ex officio members on the Standing Committees of the School.

Title II. Standing Committees: Their Powers and Duties

8. Executive. There shall be an Executive Committee consisting of the Dean of the Veterinary School, a non-voting ex officio member, and six members to be elected by the Faculty for a term of three years. Two members shall be retired each year and two new ones elected. In case of vacancy, a new member shall be appointed by the Executive Committee to serve the remainder of the academic year.

This committee shall consider all matters of general concern to the School and shall bring before the Faculty any recommendations, which the committee may deem advisable.

The committee shall appoint all other standing committees of the Faculty as provided for in these Bylaws and such special committees, as it deems necessary.

The committee shall ensure that the membership as defined in Part II of these Bylaws is determined and counted each year and that the list of that voting membership be generated each year. A quorum as defined under Part V shall also be determined.

This committee shall be responsible for the conduct of elections and voting on all matters submitted to the membership for ballot, including elections, resolutions, and Bylaw revisions. When the Faculty vote on any matter for the Academic Senate or advising in the name of the Academic Senate, votes of Academic Senate and non-Academic Senate members (salaried Health Sciences Clinical Professor series) shall be
recorded separately, with the vote of the non-senate members provided as advisory. The committee annual report shall include a summary report of all balloting or elections so conducted and not previously reported.

(A) Voting can be performed at a faculty meeting, electronically or by mail. To simplify procedures, electronic voting should be used preferentially unless determined in special situations by the Executive Committee. Throughout these Bylaws the term "ballot" shall indicate either electronic or mail ballot.

When balloting is requested, the balloting shall be conducted by the Chairperson of the Executive Committee. Voting exclusively electronically or by mail will be at the request of the Chairperson of the Executive Committee or by written petition of ten members of the Faculty of the School of Veterinary Medicine.

(1) Electronic Ballots. If the voting is performed by electronic methods, each faculty allowed to vote should receive access to a secure, online voting system. The voting procedure should meet the following criteria:

(a) The system should verify the identity of all voters and prevent voters from voting more than once
(b) It should not be possible to determine how a member has voted.
(c) Once a vote has been submitted, nobody should be able to change the vote
(d) Nobody should be able to determine the results of the election or the number of votes until after the voting deadline.

(2) Ballot by Mail. If voting is performed by mail ballot each voter receives a plain envelope in which to enclose his or her marked ballot, and an additional envelope addressed to the Chairperson of the Executive Committee to be used for the return of the sealed ballot. On this envelope addressed to the Chairperson is a space for the voter’s signature and ballots lacking this validating signature are void. Any voter who spoils a ballot may, by tearing it across once and returning it to the Chairperson, obtain another ballot.

(B) Elections

(1) Notice of Elections. Not less than 30 days prior to any election, the Chairperson shall initiate such election by sending to each member of the Faculty of the School of Veterinary Medicine a notice that nominations for the position(s) in question will be received during the next ten days and specifying the date and time after which nominations will no longer be received. These nominations shall be in writing and shall contain a statement that the nominee will accept the nomination. The nominations shall be signed by five members of the Faculty of the School of Veterinary Medicine.

(2) Balloting

(a) Not less than ten days after the time for receiving nominations has expired, the Chairperson shall send to the members of the Faculty a
ballot containing, in alphabetical order, the names of those persons who have been nominated.

(b) This ballot shall be accompanied by instructions concerning the proper method of returning the ballot and a statement that the ballot is to be returned to the Chairperson within ten days.

(c) Counting of ballots, unless otherwise specified, shall be conducted as outlined in Bylaw 16 of the Davis Division of Academic Senate.

(C) Matters Other Than Elections

(1) The Chairperson will notify the members of the nature of the impending mail ballot and the ballot will be prepared. The ballot shall be distributed to the voters not less than 10 days or more than 20 days after the members are notified of the impending ballot, and ballots shall be returned by the members within seven days. Balloting shall be conducted as described under (A) and (B) (2) (b) and (c) of this Bylaw.

(2) When ballots are distributed to the voters, they shall be accompanied by at least a summary of the arguments pro and con. Arguments for or against the proposal may be submitted by any member or group of members, and, if submitted, shall be distributed with the ballots.

9. Admissions. This committee shall consist of six senate faculty members and one non-faculty veterinary professional who shall serve as a non-voting member. The Associate Dean of Student Programs and the Director of SVM Admissions shall be non-voting, ex officio members. The non-faculty committee member must be an active member of the profession. Faculty members shall serve a three-year term and the non-faculty member shall serve a one-year term, but be eligible for reappointment for up to three years. In the event that a non-faculty member who meets the criteria cannot be identified in any given year, the committee will proceed without appointing a non-faculty member. It shall be the duty of this committee to examine the credentials of the applicants for admission to the School and to recommend for admission those best qualified.

10. Continuing Education and Extended Learning. This committee shall consist of four faculty members, including the Director of Veterinary Medical Continuing Education as an ex officio member. It shall be the duty of this committee to consider and make recommendations concerning the participation of the School in continuing education and extended learning. The Committee will be responsible for reviewing the Center for Continuing Professional Education’s mission, goals, structure, and policies, and advising the Center on professional continuing education programs for DVM and RVT/Vet Assistant programs.

11. Curriculum. This committee shall consist of 17 members. Eight senate faculty members will be appointed to serve three-year terms, with at least one member from each department and no greater than two members from any single department. The remainder of the committee will be comprised of the following ex officio members: the Chair of the Clinical Education Committee and the Director of Professional Student Clinical Education (voting, provided the holders of these positions are members of the senate), the Associate Dean for Academic Programs (non-voting), the SVM Education Specialist (non-voting) and a representative from the UCD Library (non-voting).
addition, the committee will include four veterinary students, one from each class, serving a one-year term, as non-voting members. It shall be the duty of this committee to evaluate and make recommendations concerning pre-veterinary requirements and the professional veterinary curricula. It shall make a continuing evaluation of all educational material offered throughout the 4 years of the DVM curriculum, and recommend new blocks and changes in existing blocks, including their content, scheduling, and leadership. It shall be responsible for oversight of the composition, delivery, assessment, and remediation of the Year-2 practical and didactic comprehensive examinations. It shall be responsible for executing the block leadership recognition process. It shall report to the Executive Committee before reporting to the Faculty.

12. **International Programs.** The International Programs Committee shall consist of thirteen members: five senate faculty members, the Associate Dean and the Director of the Office for Global Programs, both as non-voting ex officio members, the Associate Dean for Research and Graduate Education as a non-voting ex officio member, and five students or residents as non-voting members. The students shall consist of three DVM students from the first three classes in the veterinary school, and two graduate students or clinical residents. Faculty members shall serve three-year staggered terms and students shall be appointed annually. The committee shall provide input on all aspects of the School’s involvement in international programs and activities.

13. **Research.** This committee shall consist of four faculty members, a non-voting graduate student member, and the Associate Dean for Research and Graduate Education and a representative from the UCD Library who will both serve as non-voting ex officio members. Two or three members shall be retired each year and new members appointed, to maintain continuity. It will be the responsibility of this committee to foster faculty research productivity and excellence within the School and to make appropriate recommendations to the faculty and administration on all matters pertaining to research.

14. **Student Affairs.** This committee shall consist of thirteen members, including seven senate faculty members, the Associate Deans for Student Programs and Academic Programs who shall be non-voting ex-officio members, and four veterinary students, one from each class, who shall be non-voting members. It shall be the duty of this committee to consider and make recommendations concerning student-faculty relationships, including study lists and petitions, academic honors, advising, academic promotion of students, student affairs and discipline, and scholarship and loan funds. Faculty members shall be appointed for terms of two years, and student members shall be appointed annually.

**PART VII. ORDER OF BUSINESS**

25. **(A) The order of business shall be:**

   (1) Minutes
   (2) Announcements by the President
   (3) Announcements by the Chairperson
   (4) Announcements by other executive officers
   (5) Special orders
   (6) Reports of special committees
   (7) Reports of standing committees
   (8) Petitions of students
(9) Unfinished business
(10) New business

(B) The regular order of business may be suspended at any meeting by a two-thirds vote of the voting members present.

PART VIII. RULES OR ORDER

26. The rules contained in Robert's Rules of Order shall govern the faculty in all cases in which they are applicable.

PART IX. AMENDMENT OF BYLAWS

28. The foregoing Bylaws may be added to, amended, or repealed at any regular or special meeting by the two-thirds vote of all the voting members present, provided that written notice of proposed changes shall have been sent to each member of the faculty at least five days previous to the meeting at which the changes are to be moved; but no change in the Bylaws shall be made that is inconsistent with legislation of the Academic Senate.

REGULATIONS

51. Admissions

(A) Admission to Regular Status

To be admitted to the School of Veterinary Medicine, students must have at least junior standing in one of the colleges of the University of California or an equivalent thereof satisfactory to the faculty of the School of Veterinary Medicine, including such special requirements in preparation for courses in the curriculum of the School of Veterinary Medicine as may be prescribed by the faculty of that School. The faculty of the School is authorized to limit the enrollment of students to a number consistent with the facilities available for instruction.

(B) Admission to Advanced Standing

Applicants for admission to advanced standing may be accepted under the following conditions:

(1) They must furnish evidence that they are eligible for admission to the Fall Quarter of the School of Veterinary Medicine.

(2) They must show that they have satisfactorily completed courses equivalent in kind and amount to those given in the School of Veterinary Medicine in the quarters preceding that to which admission is desired.

(3) At the discretion of the Dean of the School, they may be required to pass examinations in any or all subjects for which they ask credit.
60. **Requirements for the Degree of Bachelor of Science.**

(A) A degree of Bachelor of Science is granted, upon the recommendation of the faculty of the School of Veterinary Medicine, to students who do not hold a baccalaureate degree and who have met the following requirements:

(1) The candidate shall have completed at least 180 units of college work, and shall have satisfied the general University requirements of Paragraphs 630, 634, 636 and 638.

(2) The candidate shall have completed, in the School of Veterinary Medicine, all courses prescribed in the first two years of the professional curriculum. Exceptions may be made to students in advanced standing.

65. **Honors.**

The faculty of the School of Veterinary Medicine, or a duly authorized committee thereof, shall recommend for Honors or Highest Honors such students as it may judge worthy of that distinction, in accordance with the minimum standards prescribed by the Committee on Undergraduate Scholarships, Honors, and Prizes of the Davis Division of the Academic Senate.

72. **Doctor of Veterinary Medicine.**

(A) The candidate for the degree of Doctor of Veterinary Medicine must have completed the requirements for the Bachelor's degree in one of the colleges or schools of the University of California or at another college or university of approved standing.

(B) The candidate must give satisfactory evidence of possession of a good moral character.

(C) The candidate must have studied veterinary medicine for the equivalent of thirteen quarters including four quarters in the senior year. The last two years must have been spent in the University of California, School of Veterinary Medicine. He or she must have completed the required work, have fulfilled satisfactorily all special requirements, and have received throughout the entire veterinary course a satisfactory grade as determined by the faculty of the School.

80. **Student Performance Standards (DVM).**

This regulation is implemented through policies and procedures that will be developed by the Student Affairs Committee and approved by the Executive Committee in accordance with the process described below. These School of Veterinary Medicine policies and procedures address standards, and related procedures, concerning academic and professional deficiencies, academic and social misconduct, professionalism, technical standards, attendance, examinations, and grading (hereafter collectively referred to as **Student Performance Standards**).
The standards and procedures governing Student Performance Standards are detailed in order to provide adequate notice to students of the Faculty’s expectations, to adequately address the variety of different circumstances in which these matters arise, and to ensure, where required, adequate due process protections for students. These policies and procedures are subject to regular modifications to respond to evolving legal requirements and to address new needs identified through experiences using these policies and procedures.

New and revised policies and procedures concerning Student Performance Standards shall be developed and adopted as follows:

(A) Development

The Student Affairs Committee shall develop proposed policies and procedures.

(B) Review and Comment

(1) The Student Affairs Committee may, at its discretion, forward new or proposed changes to Student Performance Standards for review and comment to relevant committees and offices, which may include, but is not limited to, the Office for Student Programs, the Office for Academic Programs, the SVM Dean’s Council, the SVM Executive Committee, and the Office of the Campus Counsel.

(2) The Student Affairs Committee shall provide written notice to members of the Faculty of the School of Veterinary Medicine of any new or proposed changes to Student Performance Standards and provide at least 10 days for review and comment by members of the Faculty.

(C) Approval

The Executive Committee has the authority to approve new or proposed changes to the Student Performance Standards that it receives from the Student Affairs Committee. Upon completion of the review and comment period described above, the Student Affairs Committee may forward proposed new or revised Student Performance Standards, as modified following the review and comment period, to the Executive Committee for approval consideration. Submission of proposed new or revised Student Performance Standards shall include any substantive comments received by the Student Affairs Committee during the review and comment period. New or revised Student Performance Standards approved by the Executive Committee shall be described in an appendix to this Regulation.
Revised Special Academic Programs Review Schedule, Approved by UGC May 28, 2021:

CoC will appoint full membership of the Special Academic Programs (SAP) committee for each of the years 2021-22 through 2024-25, and reviews will follow the schedule below.

SAP will take a three-year hiatus (2025-26, 2026-27, and 2027-28) after 2024-25 reviews are complete, yet retain a chair of the committee, appointed by CoC, to serve on Undergraduate Council (UGC). If any SAP business arises, (e.g., new course/program approvals or RFCs) the appointed chair and UGC will determine membership of the SAP committee at that time.

<table>
<thead>
<tr>
<th>Program</th>
<th>Review Year</th>
<th>Year of Previous Reviewed</th>
<th>Comments/ Notes</th>
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<tbody>
<tr>
<td>ROTC (Military Science)</td>
<td>2021-22</td>
<td>2014-15</td>
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<tr>
<td>Student Farm</td>
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<tr>
<td>Humanities</td>
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<tr>
<td>University Honors Program</td>
<td>2022-23</td>
<td>2017-18</td>
<td>University Honors Program preliminary review performed in 2015-16 due to reconfiguration of the program. Fully reviewed in 2017-18.</td>
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<tr>
<td>First Year Seminars</td>
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<tr>
<td>Undergraduate Research Center</td>
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<td>Center for Leadership Learning</td>
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<tr>
<td>Internship and Career Center</td>
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<td>UC Center Sacramento (UCCS)</td>
<td>2023-24</td>
<td>2016-17</td>
<td>*Modified Review – see below</td>
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<tr>
<td>Science &amp; Society Program</td>
<td>2023-24</td>
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<td>Added to SAP schedule January of 2018</td>
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<tr>
<td>Study Abroad</td>
<td>2024-25</td>
<td>2017-18</td>
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*UCCS Review:
In 2016-17 SAP reviewed the University of California Center Sacramento (UCCS) Program and determined the program to have adequate oversight by instructors and their faculty council. Therefore, SAP will request that UCCS provide the committee with the most recent Advisory Board Faculty Council Report in lieu of conducting the standard SAP review. Because UCCS is a system-wide program administered by UC Davis, if concerns are noted they will be forwarded to UCEP via UGC.

UC Davis Washington Program Review:
In 2016-17 SAP reviewed The Washington Program and found that program to be lacking in adequate oversight. A letter with concerns was sent to UCEP, and UCEP’s response stated that in 2011 it was determined that UCEP would be responsible for review of that program on a regular cycle; therefore, SAP has removed The Washington Program from their review schedule.
Richard Tucker  
Chair, Davis Division of the Academic Senate

RE: Temporary Exception to GC-2018-02 (Rev. 02) Graduate Student Course Requirements – English as Second Language Policy

Dear Richard:

Graduate Council received a request from Graduate Studies on June 17, 2021 for a temporary exception to GC 2018-02 (Rev. 02) Graduate Student Course Requirements – English as Second Language Policy. Graduate Council approved the proposed temporary exception, provided below, on June 25, 2021.

Temporary Exception:

In addition to the three existing conditions stated in the policy (GC 2018-02), permit the following proposed conditions through Fall 2022:

4. Allow students to use a Duolingo score of 130 or higher as an acceptable qualification for meeting the conditions for exemption from the course requirement (i.e., UWP 225/226 or its equivalent).

or

5. Allow students with a Duolingo score to use a qualifying TOEFL score as an acceptable qualification for meeting the conditions for exemption from the course requirement (i.e., UWP 225/226 or its equivalent).

Rationale: In July 2020, the Board of Admissions and Relations with Schools (BOARS) approved the use of Duolingo as an acceptable test for fulfillment of the English language test admissions requirement. BOARS approved the use of Duolingo through fall 2022 (see July 17, 2020 BOARS meeting minutes). Graduate Studies accepted a Duolingo score of 115 or higher as a form of “non-subjective evidence” (GS2014-04) for the 2020 and 2021 admissions cycles. The requirement for English language coursework outlined in GC2018-02 is tied to the English language admissions requirement. The current policy allows students to use a qualifying TOEFL or IELTS score to exempt them from the English language course requirement (i.e., completion of UWP 225/226 or its equivalent). Thus, an exception that allows students to use a qualifying Duolingo score as an acceptable form of exemption will align the admissions and course requirement policies and ensure that incoming students have clear and equitable expectations for fulfilling the first year English language course requirement.

The temporary exception to GC 2018-02 (Rev. 02) Graduate Student Course Requirements – English as Second Language Policy is effective June 25, 2021 through Fall 2022.

GC requests that the Academic Senate formally notify Graduate Studies of the approval of the temporary exception. Graduate Studies should then notify the graduate programs.
Sincerely,

Dean Tantillo
Chair, Graduate Council Committee

c: Edwin M. Arevalo, Executive Director, Davis Division of the Academic Senate
   Mary Vasquez, Associate Director, Davis Division of the Academic Senate
   Jean-Pierre Delplanque, Vice Provost – Graduate Education and Dean – Graduate Studies
   Duncan Temple Lang, Associate Dean, Graduate Studies
   Ellen Hartigan-O’Connor, Associate Dean Graduate Studies
   Jasmine Bonite, Project/Policy Analyst, Graduate Studies