

NOTICE OF MEETING LOCATION**REPRESENTATIVE ASSEMBLY
OF THE DAVIS DIVISION OF THE ACADEMIC SENATE**

To: Representative Assembly Members of the Davis Division of the Academic Senate

From: Davis Division of the Academic Senate Office

Re: Notice of Meeting Location

The **June 6, 2019** Representative Assembly meeting will be held in the **Student Community Center, Multi-Purpose Room**. Directions to the building can be found at the following website:

<https://campusmap.ucdavis.edu/?b=223>. The room is located on the second floor of the Student Community Center.

The meeting is scheduled to begin at **2:10pm**.

MEETING CALL
REGULAR MEETING OF THE REPRESENTATIVE ASSEMBLY
OF THE DAVIS DIVISION OF THE ACADEMIC SENATE

Thursday, June 6, 2019

2:10 – 3:00 p.m.

Student Community Center, Multi-purpose Room

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1. Approval of the April 18, 2019 Meeting Summary	2
2. Announcements by the President - None	
3. Announcements by the Vice Presidents – None	
4. Announcements by the Chancellor – None	
5. Announcements by the Deans, Directors or other Executive Officers – None	
6. Special Orders	
a. Remarks by the Divisional Chair – Prof. Kristin Lagattuta	
7. Unfinished Business	
8. Reports of Standing Committees	
a. Committee on Elections, Rules, and Jurisdiction	
i. Proposed Revision to Davis Division Regulation A552: Expected and Minimum Progress	3
9. Petitions of Students	
10. University and Faculty Welfare	
11. New Business	
12. Informational Items	
a. *2019-2020 Academic Senate Standing Committee Appointments	9
b. Revision of Davis Division Bylaw 42: Committee on Academic Personnel (Note: Typographical correction in 42.B.9.)	14

Ahmet Palazoglu, Secretary
Representative Assembly of the
Davis Division of the Academic Senate

*Consent Calendar. Items will be removed from the Consent Calendar on the request of any member of the Representative Assembly.

All voting members of the Academic Senate (and others on the ruling of the Chair) shall have the privilege of attendance and the privilege of the floor at meetings of the Representative Assembly, but only members of the Representative Assembly may make or second motions or vote.

MEETING SUMMARY
REGULAR MEETING OF THE REPRESENTATIVE ASSEMBLY
OF THE DAVIS DIVISION OF THE ACADEMIC SENATE

Thursday, April 18, 2019

2:10 – 3:00 p.m.

Student Community Center, Multi-purpose Room

	<u>Page No.</u>
1. Approval of the February 21, 2019 Meeting Summary	2
• Approved.	
2. Announcements by the President - None	
3. Announcements by the Vice Presidents – None	
4. Announcements by the Chancellor – None	
5. Announcements by the Deans, Directors or other Executive Officers – None	
6. Special Orders	
a. Remarks by the Divisional Chair – Prof. Kristin Lagattuta	
• Brief remarks introducing memorial text and process.	
7. Unfinished Business	
8. Reports of Standing Committees	
9. Petitions of Students	
10. University and Faculty Welfare	
11. New Business	
• Memorial to the Regents – Fossil Fuel Divestment	4
• Vote on motion to approve the following memorial to the Regents: “The U.C. Academic Senate petitions the Regents to divest the University’s endowment portfolio of all investments in the 200 publicly traded fossil fuel companies with the largest carbon reserves.” 63 in favor, 14 against, 4 abstentions.	
2. Informational Items	

Ahmet Palazoglu, Secretary
Representative Assembly of the
Davis Division of the Academic Senate

*Consent Calendar. Items will be removed from the Consent Calendar on the request of any member of the Representative Assembly.

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PROPOSED REVISION OF DAVIS DIVISION REGULATION A552:

Expected and Minimum Progress

Submitted and endorsed by the Undergraduate Council.

Endorsed by the Executive Council.

Rationale:

Revisions to Davis Division Regulation A552, Expected and Minimum Progress, adopted in 2018, helped to correct aspects that were confusing to students, faculty, and advisors, but a few problems remain. To address these concerns, Undergraduate Council (UGC) proposes the following additional changes:

1. The current regulation states that after two consecutive quarters of being on academic probation on the basis of inadequate progress, a student whose Degree Progress Average (DPA) remains below 12 units then becomes subject to disqualification on the basis of inadequate progress, and that a student subject to disqualification on the basis of inadequate progress for two consecutive, full-time quarters shall be disqualified from the university. The intermediate status “subject to disqualification” is confusing and UGC proposes to eliminate it by allowing students to be on academic probation on the basis of inadequate progress for up to three consecutive quarters, after which they shall be disqualified. Allowing three quarters of academic probation ensures that all students will have an opportunity to increase the DPA by taking courses during the summer.
2. UGC proposes to remove the specification that a student who receives a letter grade of D may repeat a course for credit to be consistent with system-wide Senate Regulation 636 and Davis Division Regulation A540, which state that, for any course that is approved to satisfy the Entry Level Writing Requirement, a student who receives a grade of C- or below may repeat the course.
3. UGC propose to remove the requirement that the Office of the University Registrar provide annual reports to Undergraduate Council (UGC) on accommodations to the minimum progress requirement based on documented disabilities. UGC does not consider such regular reports necessary but may request the data if and when any concerns arise.

Expected Impacts:

1. The change described under item 1 above is expected to have the following impacts:
 - A. To students and advisors: Discontinuing the policy by which a student may continue to register in the University for two quarters while designated “subject to disqualification” should be less confusing to students and advisors, and, as noted above, extending the period for which a student may be on academic probation on the basis of inadequate progress to three consecutive quarters ensures that all students will have an opportunity to increase the DPA by taking courses during the

summer. It will nonetheless be extremely important for students and advisors to pay close attention to the number of quarters for which the student has been on academic probation; UGC recommends that student record systems should be set up to include this information automatically.

B. To the Office of the Registrar and Information and Educational Technology: The proposed regulation change and the corresponding recommendation noted in A above will require modifications to student record systems. Since these are minor adjustments to the more significant modifications that are already being implemented based on the regulation changes that took effect in fall, 2018, the workload associated with these further changes is not expected to be unduly onerous or time-consuming.

2. The change described under item 2 will ensure that this regulation is consistent with other Academic Senate regulations; we therefore consider this to be a necessary change.
3. The change described under item 3 will result in reduced workload for the Office of the University Registrar.

Proposed Revision: Davis Division Regulation A552 shall be amended as follows. Deletions are indicated by ~~strikeout~~; additions are in **bold type**.

A552. Expected and Minimum Progress

- (A) **Expected Progress Defined.** A full-time regular undergraduate student (see Davis Division Regulation C561 for definition of a part-time student) shall be considered to make expected progress with an average of 15 units passed per quarter. (Am. 05/04/05)
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- (B) **Minimum Progress Defined.** A full-time, regular undergraduate student (see Davis Division Regulation C561 for definition of a part-time student) shall be required to maintain an average of at least 12 units passed per quarter over all quarters of enrollment. Minimum progress shall be defined as an average of 12 units passed per quarter calculated at the end of every quarter. The average shall be calculated based on the number of quarters in which the student was enrolled full-time during that period. (En. 6/7/83; Am. 11/30/83; Am 6/8/99; Eff. 9/1/2000; Am 05/04/05) (Am. 9/1/2018)
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(1) Units Passed.

- (a) For the purposes of calculating minimum progress, remedial non-credit courses shall be evaluated according to the “Carnegie Unit”

rule and counted as units passed, subject to prior approval of such courses for this purpose by the Davis Division Committee on Courses of Instruction. The unit values associated with such courses shall not be applied toward the satisfaction of any baccalaureate degree requirement. (Am. 2/9/77; Am. 05/04/05)

(b) If a student ~~receives a grade of D (D+, D or D-)~~ **repeats** a course **under the provisions of DDR A540F and repeats the course, and receives a passing grade in the repeated** the course, **then the repeated course** shall be counted as units passed. **Not more than 16 units can be accrued in this way.** ~~each time the course is passed up to a maximum of 16 units.~~ (Am. 05/04/05) (Am. 9/1/2018)

(c) Units passed at another accredited school and transferred to UCD, or passed during a summer session at UCD shall be counted as units passed during the first full-time quarter of enrollment at UCD immediately following completion of the units. (Am.05/04/05) (Am. 9/1/2018)

(d) Units passed by examination in accordance with policies established by the Davis Division Committee on Courses of Instruction (see SR 620 and DDR 528) shall be counted as units passed during the term in which the examination was taken. (Am. 05/04/05)

(e) Units graded as IP (in progress) shall be counted as units passed. (Am. 05/04/05)

(f) Units graded I are not counted as units passed. When the grade I is replaced by a passing grade, the units shall be counted toward minimum progress for the quarter in which the I grade was awarded. (Am. 6/7/83; En. 11/30/83;Am. 05/04/05)

(g) For a student who receives approval for concurrent enrollment at another college or university (approval process specified in Davis Division Regulation A553), the units transferred to the student's UCD record will be counted toward their minimum progress requirement. (En. 9/1/2018)

(C) Failure to Make Minimum Progress. (Renum. 6/8/87)

(1) In accordance with the provisions of Davis Division Regulation A552(B), at the end of every quarter it shall be determined if each student enrolled full-time for that quarter has met the minimum progress requirement of an average of 12 units passed per quarter. For this determination, a "degree progress average" shall be calculated for each student. The degree progress average is defined as the quotient of the number of units passed during full-

time quarters from the initial quarter of matriculation at UCD divided by the number of full-time quarters completed at UCD. (Am. 05/04/05) (Am. 9/1/2018)

- (2) A student whose degree progress average is less than 12 shall be placed on “academic probation on the basis of inadequate progress” for the following quarter. An undergraduate student is in scholastic good standing if not on academic probation or subject to disqualification either on the basis of GPA, as defined in Senate Regulation 900(A), or on the basis of inadequate progress, as defined herein. (Am. 05/04/05) (Am. 9/1/2018)
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- (3) A student who has been on academic probation on the basis of inadequate progress for ~~two~~ **three** consecutive quarters, and whose degree progress average remains below 12 at the end of the ~~second~~ **third** quarter of probation, shall be ~~“subject to disqualification”~~ **“disqualified from the university on the basis of inadequate progress.”** **That action shall be taken by the college faculty (or its authorized agent) and is subject to such conditions as the faculty may impose. Exceptions to disqualification on the basis of inadequate progress may be granted by the college faculty (or its authorized agent) in appropriate circumstances under policies adopted by the college faculty.** (Am. 05/04/05) (Am. 9/1/2018)
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(4) Student Notification:

~~A student subject to disqualification on the basis of inadequate progress for two consecutive, full-time quarters shall be disqualified from the university. That action shall be taken by the College faculty (or its authorized agent) and is subject to such conditions as the faculty may impose. Exceptions to disqualification on the basis of inadequate progress may be granted by the college faculty (or its authorized agent) in appropriate circumstances under policies adopted by the college faculty. (Am. 05/04/05) (Am. 9/1/2018)~~

- (54) An undergraduate student in scholastic good standing on the basis of GPA as defined in Senate Regulation 900(A) but who is ~~subject to~~ **on** academic probation ~~or disqualification~~ on the basis of inadequate progress as defined herein, may continue to opt to take courses on a Pass or Not Passed basis ~~(See in line with Davis Division Regulation A545(A)).~~ (Am. 05/04/05) (Am. 9/1/2018)
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- (65) Colleges shall report the numbers of students ~~subject to disqualification~~ **disqualified** on the basis of inadequate progress and the number of exceptions and reasons for those exceptions to the Undergraduate Council on an annual basis in the fall quarter. (Am. 05/04/05) (Am. 9/1/2018)

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- (76) A notation on a full-time student's transcript that ~~he or she~~ **the student** ~~either~~ has not made minimum progress or is on probation ~~or subject to disqualification~~ on the basis of inadequate progress shall be removed when the student has satisfied all other requirements for graduation. (Am. 05/04/05) (Am. 9/1/2018)
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Except when a student has been disqualified from the university, all notations regarding failure to comply with the minimum progress requirement shall be redacted when copies of a student's transcript are prepared for outside persons or agencies, such as professional or graduate schools. (Am. 05/04/05)

(D) Accommodations for Students with Documented Disabilities (Am. 4/14/2008)

- (1) ~~As~~ Students with a documented disability seeking an accommodation to the minimum progress requirement shall provide ~~his or her~~ **their** Dean's office with a letter from the campus Student Disability Center (SDC) ~~including~~ **containing** a recommendation for either a transfer to part-time status or a waiver of the minimum progress requirement for full-time students (for a specific period not to exceed one year). It is the student's responsibility to request accommodations as soon as possible, and this notification must be made within a period of time which allows the university a reasonable opportunity to evaluate the request and offer necessary adjustments. The accommodation is subject to extension and modification, and it is the student's responsibility to submit subsequent requests as the need arises. (Am. 4/14/2008, 9/1/2018)
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- (2) The faculty of a college (or its authorized agent) may authorize either a transfer to part-time status (as described in Davis Division Regulations C560-C562) or a waiver of the minimum progress requirement for specific quarters (not to extend to quarters beyond those recommended by the SDC) for a student for whom the SDC has determined that an accommodation is required. In either case the units earned and the quarters attended during the period of the accommodation shall not be used in determining whether a student has satisfied the minimum progress requirement. No accommodation shall alter the nature of the academic demands made of the student nor decrease the standards and types of academic performance. (Am. 4/14/2008, 9/1/2018)
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- (3) If the faculty (or its authorized agent) and the SDC cannot arrive at a mutually agreeable accommodation, the matter shall be resolved by a committee convened the Vice Chancellor - Student Affairs that includes a representative from the SDC and the authorized agent of the faculty of the college (or, in the absence of such agent, the chair of the faculty). (Am. 4/14/2008)

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- (4) ~~The Office of the University Registrar shall report to the Undergraduate Council on an annual basis in the fall quarter the number of accommodations granted by each college, including the type and duration of each accommodation. (Am. 4/14/2008, 9/1/2018)~~

Davis Division of the Academic Senate

Divisional Officers: 2019 – 2020

Chair: Kristin Lagattuta
Vice Chair: Richard Tucker
Secretary: Ahmet Palazoglu
Parliamentarian: TBD

The Committee on Committees would like to thank all faculty, past and present, who have served on Academic Senate committees. Appointments and reappointments to Senate committees are performed annually, and in so doing the Senate seeks to reflect, as noted in UC Davis's Principles of Community, the "multitude of backgrounds and experiences" that foster the "inclusive and intellectually vibrant community" of UC Davis. If we were unable to place you in service this year, we encourage you to apply again during next year's call for service. If you are wondering which committees might be a good fit for you, we encourage you to browse the Academic Senate's [committee webpage](#) and speak to your colleagues who have served on committees.

Committee Appointments

Academic Freedom & Responsibility

Chair: Benjamin Highton

Members: Janine Lasalle, Darrin Martin, Brian Soucek, Aaron Tang

University Committee on Academic Freedom (UCAF): Benjamin Highton

Administrative Series Personnel Committee (AS representative)

Member: Hemant Bhargava

Admissions & Enrollment

Chair: Deborah Swenson

Members: Stefan Hoesel-Uhlig, Jamal Lewis, Robert Newcomb, Narine Yeghyan

Board of Admissions and Relations with Schools (BOARS): Deborah Swenson

Affirmative Action & Diversity

Chair: Jose Torres

Members: Agustina Carando, Angie Chabram, Gina Dokko, Gregory Downs, Asli Mete, Elisabeth Middleton

University Committee on Affirmative Action and Diversity (UCAAD): Jose Torres

CAP Appellate Committee

Chair: David Begun

Members: Sashi Kunnath, Debra Long, Prasad Naik, Jeffrey Stott

CAP Oversight Committee

Chair: Robert Gilbertson

Members: Jeannie Darby, Joanne Engebrecht, Neal Fleming, Paul Hastings, Kyoungmi Kim, Alexander Soshnikov, Lisa Tell, Michelle Yeh

University Committee on Academic Personnel (UCAP): Robert Gilbertson

Courses of Instruction

Chair: Stephen Boucher

Members: Diane Beckles, Nael El-Farra, Susan Handy, Ian Korf, Xiaoguang Liu, Debashis Paul, Jon Rossini, Jan Szaif, Michael Toney, David Wilson, Michael Ziser

Distinguished Teaching Awards

Chair: Lynne Isbell

Members: Leopoldo Bernucci, John Eadie, Mark Henderson, Gail Patricelli

Elections, Rules & Jurisdiction

Chair: Andrea Fascetti

Members: Giacomo Bonanno, Darien Shanske

University Committee on Rules and Jurisdiction (UCRJ): Andrea Fascetti

Emeriti

Chair: Thomas Rost

Members: Dorothy Gietzen, Joseph Kiskis, D Traill, Shrinivasa Upadhyaya, Gina Werfel, Leslie Woods

AF Excellence in Teaching (AS representative)

Member: Amy Motlagh

Faculty Distinguished Research Award

Chair: Carlito Lebrilla

Members: Jacqueline Crawley, Nicholas Curro, Biswanath Mukherjee, Simine Vazire

Faculty Privilege and Academic Personnel Advisers

Chair: Nicholas Kenyon

Members: Janet Foley, Stephen Lewis, Debra Long

Faculty Welfare

Chair: Moradewun Adejunmobi

Members: John Conway, Christyann Darwent, Vladimir Filkov, Nobuko Hagiwara, Lynette Hart, Gerardo Mackenzie

University Committee on Faculty Welfare (UCFW): Moradewun Adejunmobi

GC Academic Planning and Development

Chair: Simona Ghetti

Members: Paul Ashwood, Lijuan Cheng, Julin Maloof, Woutrina Smith, Xiangdong Zhu, Rena Zieve

GC Bylaws

Chair: Naoki Saito

Member: Angela Gelli

GC Courses

Chair: Paul Bergin

Members: Elva Denise Diaz, Mohamed Hafez, Ashley Hill, Adele Igel, Mika Pelo, Jie Peng, Erkin Seker

GC Educational Policy

Chair: Lisa Oakes

Members: Alexander Aue, Marina Crowder, Davide Donadio, Qizhi Gong, Eleonora Grandi, William Mccarthy, Anh-Vu Pham

GC Program Review

Chair: Manuel Navedo

Members: Joseph Chen, Georgia Drakakaki, Maria Ferreira, Dominik Haudenschield, Charles Hunt, Christopher Meissner, Maggie Morgan, Sanjai Parikh, Wolfgang Polonik, Lihong Qi, Bruce Rannala, Kriss Ravetto-Biagioli, Johnny Terning

General Education

Chair: Alice Stirling-Harris

Members: Hussain Al-Asaad, Eric Dickson, Mark Halperin, William McCarthy, Sudipta Sen, Anne Todgham, Carl Whithaus

Grade Changes

Chair: Jens Hilscher

Members: Robert Bell, Silvia Carrasco Garcia, Gregory Dobbins, Becca Thomases

Graduate Council

Chair: Carlson Arnett

Vice Chair: Dean Tantillo

Members: Enoch Baldwin, Paul Bergin, Julie Bossuyt, Joy Geng, Lynette Hunter, Manuel Navedo, Lisa Oakes, Naoki Saito

Coordinating Committee on Graduate Affairs (CCGA): Carlson Arnett

Graduate Student and Postdoctoral Scholar Welfare

Chair: Joy Geng

Members: Matthew Gilbert, William Putnam

Information Technology

Chair: Matthew Bishop

Members: Venkatesh Akella, Petr Janata, Lee Miller, Kyaw Paw U

University Committee on Communications and Computing (UCCC) : Matthew Bishop

Instructional Space Advisory Subcommittee

Chair: Andreas Albrecht

Members: Rebekka Andersen, Helen Dahlke, Paul Erickson, Steven Luck, Philip Power, Martin Privalsky, Jeanette Ruiz

International Education

Chair: Pablo Ortiz

Members: Deborah Kimbrell, Beatriz Martinez Lopez, Mark Mascal, Atul Parikh, Jennifer Schultens, Joseph Sorensen

University Committee on International Education (UCIE): Pablo Ortiz

Joint Academic Federation/Senate Personnel

Members: William Casey, Stephanie Dungan, Damian Genetos

Library

Chair: Kathryn Olmsted

Member: Jonathan Eisen

University Committee on Library and Scholarly Communication (UCOLASC): Kathryn Olmsted

P&T Hearings

Chair: Lisa Miller

Members: Amber Boydston, Joel Hass, Carlton Larson, Walter Leal, Albert Lin, Debbie Niemeier, David Richman, Leonor Saiz, Carey Seal, William Usrey, Catherine Vandevort

P&T Investigative

Chair: Julia Simon

Members: Jeannette Money, Bruno Pypendop, Dan Romik, Ethan Scheiner

University Committee on Privilege & Tenure (UCPT): Julia Simon

Planning & Budget

Chair: Ahmet Palazoglu

Members: Alan Bennett, Bruno Nachtergaele, Martin Privalsky, Heather Rose, Luis Santana, Henry Spiller, Valley Stewart, Sarah Stewart-Mukhopadhyay

University Committee on Planning & Budget (UCPB): Ahmet Palazoglu

Preparatory Education

Chair: Matthew Stratton

Members: Rebekka Andersen, Timothy Lewis, Fu Liu, Samuel Nichols

University Committee on Preparatory Education (UCOPE): Matthew Stratton

Public Service

Chair: Valerie Eviner

Members: Boaz Arzi, Oscar Jorda, Christina Rulli, Ayako Yasuda

Research

Chair: Karen Bales

Members: Zhaojun Bai, Laura Borodinsky, David Fyhrie, Amanda Guyer, Mark Huising, Ana-Maria Iosif, Carlito Lebrilla, Pamela Lein, Beth Levy, Cynthia Schumann, Li Tian, David Woodruff, Angela Zivkovic

University Committee on Research Policy (UCORP) : Karen Bales

Special Academic Programs

Chair: Richard Scalettar

Undergraduate Council

Chair: Katheryn Russ

Members: Colleen Bronner, Victoria Cross, Kerry Enright, Jacob Hibel, Marie Jasieniuk, Tobias Menely, Richard Scalettar, Alice Stirling-Harris, Matthew Stratton

University Committee on Educational Policy (UCEP): Katheryn Russ

Undergraduate Instruction & Program Review

Chair: Victoria Cross

Members: Thomas Buckley, Jennifer Choi, Patrice Koehl, Joel Ledford, Mitchell Singer, Stephen Stem, David Wittman, Matthew Wood

Undergraduate Scholarships, Honors & Prizes

Chair: Carlos Jackson

Members: Christian Baldini, Randy Carney, Corrie Decker, Kristina Horback, Veronika Hubeny, Yoshihiro Izumiya, Margaret Kemp, Xin Liu, Bwalya Lungu, Mona Monfared, Lorenzo Nardo, Sascha Nicklisch, Emilija Pantic, Kurt Rohde, Margaret Ronda, Daisuke Sato, Jennifer Schultens, Anna Uhlig, Grace Wang

REVISION OF DAVIS DIVISION BYLAW 42:

Committee on Academic Personnel

Submitted and endorsed by Committee on Elections, Rules and Jurisdiction.

Rationale: The revision to Davis Division Bylaw 42, Committee on Academic Personnel, is solely a typographical correction in 42.B.9.

Proposed Revision: Davis Division Bylaw 42 shall be amended as follows. Deletions are indicated by ~~strikeout~~; additions are in bold type.

42. Committee on Academic Personnel (Am. 10/21/2002)

A. **Structure and Membership.** This committee shall consist of two independent subcommittees. The Oversight Subcommittee shall consist of the chair and eight other members. The Appellate Subcommittee shall consist of the chair and four other members, each of whom shall have had significant experience with the academic personnel process on the Davis campus. Members of either subcommittee shall not serve on, nor participate in the deliberations of, the other subcommittee during the same term of office. (Am. 12/15/1967)

B. **Oversight Subcommittee.** This subcommittee shall have the following duties:

1. To strive to maintain consistent personnel standards within the Division, given inevitable differences among academic disciplines.
2. To make timely recommendations to the Chief Campus Officer regarding personnel actions in which the Division has a compelling interest: appointments, terminations, appraisals of assistant professors, promotions to tenure, promotions, actions requiring extramural review, and salaries. The Committee shall normally rely on the recommendations and evidence of academic merit and professional competence provided by other levels of the review process; and, only in unusual circumstances, shall the Committee advise overturning unanimous or nearly unanimous recommendations of earlier levels of review. The Committee shall make every effort to reconcile conflicting recommendations of earlier levels of review, consulting as appropriate with departments, deans, or ad hoc review committees.
3. In cases or categories of cases for which compelling justification exists, to make recommendations to the Chief Campus Officer regarding personnel actions that according to DD Bylaw 43 (B)(1) would normally fall under the jurisdiction of a Faculty Personnel Committee; and, similarly, to delegate to a Faculty Personnel Committee personnel actions that would normally fall under the jurisdiction of the Committee on Academic Personnel.

4. Subject to the advice, consent, and direction of the Division, to confer with and advise the Chief Campus Officer on all matters of general policy regarding academic personnel.
5. To consult regularly with the Executive Council on policy regarding academic personnel.
6. To report any change in policy enacted since the last report and any policy matter pending before it to the Representative Assembly for review, discussion, and determination by a majority vote at least once each quarter.
7. To receive and implement within the limits of Senate authority any policy regarding academic personnel adopted by a majority vote of the Representative Assembly or the Division by ballot. (Am. 6/7/2007)
8. To develop jointly with each academic department general and broadly delineated standards for advancement pertinent to the various academic disciplines, and to publish and update these standards from time to time.
9. To deliver an annual report covering the previous academic year in a form acceptable to the Representative Assembly to the first regular meeting of the Representative Assembly in the fall term including: 1. a summary of its advice to the Chief Campus Officer and the Faculty Personnel Committees; 2. a summary of the personnel actions and their dispositions considered by the Committee and the Faculty Personnel Committees, including actions subject to further review by the ~~Appeals~~ **Appellate** Subcommittee.
10. To develop and publish guidelines governing conflict of interest for all members of the Committee on Academic Personnel and members of the Faculty Personnel Committees.
11. To review staff allocation recommendations of the Committee on Academic Planning and Budget Review and to confer with that committee thereon.

C. Appellate Subcommittee. This subcommittee shall have the following duties:

1. To provide advice independent of the Oversight Subcommittee to the Chief Campus Officer on any review of a personnel action beyond the original review conducted by the Oversight Subcommittee or the Faculty Personnel Committee subject to the requirements of Davis Division Bylaw 45.
2. To report to the Oversight Subcommittee in a timely manner a summary of the personnel actions reviewed by the Appellate Subcommittee. This report shall be included in the annual report of the Committee on Academic Personnel to the Representative Assembly as required in paragraph DD Bylaw 42(B)(9).