Entry Level Writing Requirement (ELWR) Extensions Policy:

Per the June 2018 revised DDR 521.E., PEC has delegated its authority to grant extensions to the ELWR clock: this authority now lies with the Deans’ offices of the various colleges. Deans will consult with the college advisers on whether to grant extensions. The Deans shall submit an annual report on extensions to the Director of the Entry Level Writing Program.

The Director of the Entry Level Writing Program (ELW) will maintain a record of all the extensions granted and denied. The record will contain at least the student ID number, the decision date, the length of extension, and the reason for the extension. This information will be left in the record of the Director of ELW in order to provide a history of ELWR extensions. Extension decisions will also be part of the regular reports from ELW to PEC. Appeals of denials of extension will be reviewed and decided by the PEC.