

PROPOSED REVISION OF DAVIS DIVISION REGULATION A552:

Expected and Minimum Progress

Submitted and endorsed by Undergraduate Council.

Endorsed by the Executive Council.

Rationale: The current version of Davis Division Regulation A552, Expected and Minimum Progress, adopted in 2005, includes aspects that are confusing to students, faculty, and advisors. To address these concerns and to make the regulation more consistent with other policies, we propose the following changes:

1. Set the definition of minimum progress as an average of 12 units per quarter rather than 13, which aligns with both federal and NCAA guidelines.
2. Do away with the distinction between MPA (minimum progress average) and DPA (degree progress average), and have just one metric, equivalent to the current DPA, calculated at the end of every quarter for every student, including first-year students.
3. Place a student on academic probation when their DPA falls below 12, and designate a student as subject to disqualification if their DPA remains below 12 after two consecutive quarters on academic probation, which is consistent with the policies for disqualification based on GPA outlined in Senate Regulation 900A.
4. Clarify the ways in which approved courses passed during summer and/or at other institutions count toward minimum progress.
5. Replace the terms “quantitative reasons” and “qualitative reasons” with “on the basis of inadequate progress” and “on the basis of GPA,” respectively, since both criteria include a quantitative component.

In addition, we propose that the Office of the University Registrar (OUR), rather than the colleges, should be responsible for providing annual reports to Undergraduate Council on accommodations to the minimum progress requirement based on documented disabilities, since colleges already forward all approved petitions for such accommodations to the OUR.

Proposed Revision: Davis Division Regulation A552 shall be amended as follows. Deletions are indicated by ~~strikeout~~; additions are in **bold type**.

EXPECTED AND MINIMUM PROGRESS

A552. Expected and Minimum Progress

(A) Expected Progress Defined. A full-time regular undergraduate student (see Davis Division Regulation C561 for definition of a part-time student) shall be considered to make expected progress with an average of 15 units passed per quarter. (Am. 05/04/05)

(B) Minimum Progress Defined. A full-time, regular undergraduate student (see Davis Division Regulation C561 for definition of a part-time student) shall be required to maintain an average of at least ~~13~~ **12** units passed **per quarter** over all quarters of enrollment. Minimum progress shall be defined as an average of ~~13~~ **12** units passed per quarter calculated at the end of every ~~spring~~ quarter. ~~for the preceding three quarters (Fall, Winter, Spring) comprising an academic year.~~ The average shall be calculated based on the number of quarters in which the student was enrolled full-time during that period. (En. 6/7/83; Am. 11/30/83; Am 6/8/99; Eff. 9/1/2000; Am 05/04/05)

(1) Units Passed.

(a) For the purposes of calculating minimum progress, remedial non-credit courses shall be evaluated according to the “Carnegie Unit” rule and counted as units passed, subject to prior approval of such courses for this purpose by the Davis Division Committee on Courses of Instruction. The unit values associated with such courses shall not be applied toward the satisfaction of any baccalaureate degree requirement. (Am. 2/9/77; Am. 05/04/05)

(b) If a student receives a grade of D (**D+**, **D** or **D-**) in a course and repeats the course, the course shall be counted as units passed each time the course is passed up to a maximum of 16 units. (Am. 05/04/05)

(c) Units passed **at another accredited school and transferred to UCD, or passed** during a summer session at UCD ~~or at another accredited school and transferred to UCD~~ shall be counted as units passed during the first full-time quarter of enrollment at UCD immediately following **completion of the units** ~~the summer session.~~ (Am.05/04/05)

(d) Units passed by examination in accordance with policies established by the Davis Division Committee on Courses of Instruction (see SR 620 and DDR 528) shall be counted as units passed during the term in which the examination was taken. (Am. 05/04/05)

(e) Units graded as IP (in progress) shall be counted as units passed. (Am. 05/04/05)

(f) Units graded I are not counted as units passed. When the grade I is replaced by a passing grade, the units shall be counted toward minimum progress for the quarter in which the I grade was awarded. (Am. 6/7/83; En. 11/30/83;Am. 05/04/05)

(g) For a student who receives approval for concurrent enrollment at another college or university (approval process specified in Davis Division Regulation A553), the units transferred to the student's UCD record will be counted toward their minimum progress requirement.

(C) Failure to Make Minimum Progress. (Renum. 6/8/87)

(1) In accordance with the provisions of Davis Division Regulation A552(B), at the end of every ~~Spring~~ quarter it shall be determined if each student enrolled full-time for ~~that quarter~~ any quarter during the preceding academic year has met the minimum progress requirement of an average of ~~13~~ **12** units passed per quarter. **For this determination, a "degree progress average" shall be calculated for each student. The degree progress average is defined as the quotient of the number of units passed during full-time quarters from the initial quarter of matriculation at UCD divided by the number of full-time quarters completed at UCD.** ~~A student whose average number of units passed is less than 13 but greater than or equal to 12 shall be placed on "academic probation for quantitative reasons." A student whose average number of units passed is less than 12 shall be "subject to academic disqualification for quantitative reasons." An undergraduate student is in scholastic good standing if not on academic probation or subject to disqualification for either qualitative reasons as defined in Senate Regulation 900(A) or quantitative (minimum progress) reasons as defined herein. (Am. 05/04/05)~~

(2) ~~For every student who is "subject to academic disqualification for quantitative reasons," a "degree progress average" shall be calculated at the close of the next full-time quarter of enrollment at UCD. The degree progress average is defined as the quotient of the number of units passed during full-time quarters from the initial quarter of matriculation at UCD divided by the number of full-time quarters completed at UCD. (Am. 05/04/05)~~ **A student whose degree progress average is less than 12 shall be placed on "academic probation on the basis of inadequate progress" for the following quarter. An undergraduate student is in scholastic good standing if not on academic probation or subject to disqualification either on the basis of GPA, as defined in Senate Regulation 900(A), or on the basis of inadequate progress, as defined herein.**

(3) ~~A student whose degree progress average is less than 13 units shall be "subject to academic disqualification for quantitative reasons." A student whose degree progress average is 13 or more units shall not be "subject to academic disqualification for quantitative reasons." (Am. 05/04/05)~~ **A student who has**

been on academic probation on the basis of inadequate progress for two consecutive quarters, and whose degree progress average remains below 12 at the end of the second quarter of probation, shall be “subject to disqualification on the basis of inadequate progress.”

(4) Student Notification:

A student “subject to disqualification ~~for quantitative reasons~~” **on the basis of inadequate progress** for two consecutive, full-time quarters shall be disqualified from the university. That action shall be taken by the College faculty (or its authorized agent) and is subject to such conditions as the faculty may impose. Exceptions to disqualification **on the basis of inadequate progress** ~~for quantitative reasons~~ may be granted by the college faculty (or its authorized agent) in appropriate circumstances under policies adopted by the college faculty. (Am. 05/04/05)

(5) An undergraduate student in scholastic good standing **on the basis of GPA** ~~for qualitative reasons~~ as defined in Senate Regulation 900(A) but who is subject to academic probation or disqualification ~~for quantitative (progress) reasons~~ on the basis of inadequate progress as defined herein, may continue to opt to take courses on a Pass or Not Passed basis (See Davis Division Regulation A545(A)). (Am. 05/04/05)

(6) Colleges shall report the numbers of students subject to disqualification ~~for quantitative reasons~~ **on the basis of inadequate progress** and the number of exceptions and reasons for those exceptions to the Undergraduate Council on an annual basis in the fall quarter. (Am. 05/04/05)

(7) A notation on a full-time student’s transcript that he or she either has not made minimum progress or is on probation or subject to disqualification **on the basis of inadequate progress** ~~for failure to make minimum progress~~ shall be removed when the student has satisfied all other requirements for graduation. (Am. 05/04/05)

Except when a student has been disqualified from the university, all notations regarding failure to comply with the minimum progress requirement shall be redacted when copies of a student’s transcript are prepared for outside persons or agencies, such as professional or graduate schools. (Am. 05/04/05)

(D) Accommodations for Students with Documented Disabilities (Am. 4/14/2008)

(1) A student **with a documented disability** seeking an accommodation **to the minimum progress requirement** ~~for a documented disability with respect to the minimum progress requirement~~ shall provide his or her Dean’s office with a letter from the campus Student Disability Center (SDC) including a

recommendation for either a transfer to part-time status or a waiver of the minimum progress requirement for full-time students (for a specific period not to exceed one year). It is the student's responsibility to request accommodations as soon as possible, and this notification must be made within a period of time which allows the university a reasonable opportunity to evaluate the request and offer necessary adjustments. The accommodation is subject to extension and modification, and it is the student's responsibility to submit subsequent requests as the need arises. (Am. 4/14/2008)

(2) The faculty of a college (or its authorized agent) may authorize either a transfer to ~~part-time~~ **part-time** status (as described in Davis Division Regulations C560-C562) or a waiver of the minimum progress requirement for specific quarters (not to extend to quarters beyond those recommended by the SDC) for a student for whom the SDC has determined that an accommodation is required. In either case the units earned and the quarters attended during the period of the accommodation shall not be used in determining whether a student has satisfied the minimum progress requirement. No accommodation shall alter the nature of the academic demands made of the student nor decrease the standards and types of academic performance. (Am. 4/14/2008)

(3) If the faculty (or its authorized agent) and the SDC cannot arrive at a mutually agreeable accommodation, the matter shall be resolved by a committee convened the Vice Chancellor - Student Affairs that includes a representative from the SDC and the authorized agent of the faculty of the college (or, in the absence of such agent, the chair of the faculty). (Am. 4/14/2008)

(4) ~~Colleges shall report to the Undergraduate Council on an annual basis in the fall quarter the numbers, types, and duration of accommodations granted. (Am. 4/14/2008)~~ **The Office of the University Registrar shall report to the Undergraduate Council on an annual basis in the fall quarter the number of accommodations granted by each college, including the type and duration of each accommodation.**