NOTICE OF MEETING LOCATION

REPRESENTATIVE ASSEMBLY
OF THE DAVIS DIVISION OF THE ACADEMIC SENATE

To: Representative Assembly Members of the Davis Division of the Academic Senate
From: Davis Division of the Academic Senate Office
Re: Notice of Meeting Location

The October 18, 2018 Representative Assembly meeting will be held in the International Center, Multi-Purpose Room. Directions to the building can be found at the following website: http://campusmap.ucdavis.edu/?b=259. The room is located on the first floor of the International Center. The meeting is scheduled to begin at 2:10pm.
MEETING CALL
REGULAR MEETING OF THE REPRESENTATIVE ASSEMBLY
OF THE DAVIS DIVISION OF THE ACADEMIC SENATE

Thursday, October 18, 2018
2:10 – 3:30 p.m.
International Center, Multi-purpose Room

1. June 7, 2018 Meeting Summary
2. Announcements by the President – None
3. Announcements by the Vice Presidents – None
4. Announcements by the Chancellor – None
5. Announcements by the Deans, Directors or other Executive Officers – None
6. Special Orders
   a. Remarks by Davis Division Chair Kristin Lagattuta
   b. Remarks by UC Systemwide Provost and Executive Vice President Michael Brown
   c. Remarks by Academic Federation Chair Pat Randolph
   d. Remarks by GSA Chair Jonathan Minnick
   e. Remarks by ASUCD President Michael Gofman

Annual Reports on Consent Calendar:

f. *Annual Report of the Committee on Academic Personnel – Oversight Committee
   g. *Annual Report of the Committee on Academic Personnel – Appellate Committee
   h. *Annual Report of the Committee on Academic Freedom and Responsibility
   i. *Annual Report of the Committee on Admissions and Enrollment
   j. *Annual Report of the Committee on Affirmative Action and Diversity
   k. *Annual Report of the Committee on Courses of Instruction
   l. *Annual Report of the Committee on Distinguished Teaching Awards
   m. *Annual Report of the Committee on Elections, Rules and Jurisdiction
   n. *Annual Report of the Emeriti Committee
   o. *Annual Report of the Faculty Distinguished Research Award Committee
   p. *Annual Report of the Committee on Faculty Welfare
   q. *Annual Report of the Grade Changes Committee
   r. *Annual Report of the Graduate Council
   s. *Annual Report of the Committee on Information Technology
   t. *Annual Report of the Committee on International Education
   u. *Annual Report of the Library Committee
   v. *Annual Report of the Committee on Planning and Budget
      i. *Annual Report of the Subcommittee on Instructional Space
   w. *Annual Report of the Committee on Privilege and Tenure
   x. *Annual Report of the Committee on Public Service
   y. *Annual Report of the Committee on Research

*Consent Calendar. Items will be removed from the Consent Calendar on the request of any member of the Representative Assembly.

All voting members of the Academic Senate (and others on the ruling of the Chair) shall have the privilege of attendance and the privilege of the floor at meetings of the Representative Assembly, but only members of the Representative Assembly may make or second motions or vote.
MEETING CALL
REGULAR MEETING OF THE REPRESENTATIVE ASSEMBLY
OF THE DAVIS DIVISION OF THE ACADEMIC SENATE

Thursday, October 18, 2018
2:10 – 3:30 p.m.
International Center, Multi-purpose Room

z. *Annual Report of the Undergraduate Council
   i. Annual Report of the Subcommittee on General Education
   ii. Annual Report of the Subcommittee on Special Academic Programs
   iii. Annual Report of the Subcommittee on Preparatory Education
   iv. Annual Report of the Subcommittee on Undergraduate Instruction
       and Program Review
aa. *Annual Report of the Committee on Undergraduate Scholarships, Honors,
    and Prizes

7. Reports of Standing Committees
8. Petitions of Students
9. Unfinished Business
10. University and Faculty Welfare
11. New Business
12. Informational Item

Richard Tucker, Vice Chair
Representative Assembly of the
Davis Division of the Academic Senate

*Consent Calendar. Items will be removed from the Consent Calendar on the request of any member of the Representative Assembly.

All voting members of the Academic Senate (and others on the ruling of the Chair) shall have the privilege of attendance and the privilege of the floor at meetings of the Representative Assembly, but only members of the Representative Assembly may make or second motions or vote.
MEETING SUMMARY
REGULAR MEETING OF THE REPRESENTATIVE ASSEMBLY OF THE
DAVIS DIVISION OF THE ACADEMIC SENATE
Thursday, June 7, 2018
2:10 p.m. – 4:00 p.m.
Location: UCD International Center, Multi-Purpose Room

1. Approval of the March 1, 2018 Meeting Summary
   • Approved

2. Announcements by the President – None
3. Announcements by the Vice Presidents – None
4. Announcements by the Chancellor – None
5. Announcements by the Deans, Directors or other Executive Officers – None
6. Special Orders
   a. Remarks by the Academic Senate Chair – Rachael Goodhue
7. Unfinished Business
8. Reports of standing committees
   a. Committee on Elections, Rules and Jurisdiction
      i. Proposed Revision to Davis Division Regulation A552: Minimum Progress
         • Approved 42 to 1
      ii. Proposed Revision to Davis Division Regulation 537: Undergraduate Course Outline Requirement
         • Approved 41 to 3
      iii. Proposed Revision to Davis Division Regulation 550: Academic Dishonesty
         • Approved 46 to 0
      iv. Proposed Revision to Davis Division Regulation A546: Satisfactory or Unsatisfactory Grading
         • Approved 46 to 0
      v. Proposed Revision to Davis Division Regulation 521: University of California Entry Level Writing Requirement
         • Approved 45 to 1
      vi. Proposed Revision to Davis Division Regulation A540: Grading
         • Approved 40 to 1
      vii. Proposed Revision to Davis Division Bylaw 121D: Committee on Preparatory Education
         • Approved 44 to 1
9. Petitions of Students
10. University and Faculty Welfare
11. New Business
12. Informational Item
   a. *2018-2019 Academic Senate Standing Committee Appointments
   b. Revised General Education Literacy Interpretations
   c. *College of Agricultural and Environmental Sciences Bylaws and Regulations update

Richard Tucker, Secretary Representative Assembly of the
*Consent Calendar. Items will be removed from the Consent Calendar on the request of any member of the Representative Assembly.

All voting members of the Academic Senate (and others on the ruling of the Chair) shall have the privilege of attendance and the privilege of the floor at meetings of the Representative Assembly, but only members of the Representative Assembly may make or second motions or vote.
The Committee on Academic Personnel – Oversight Committee (CAP) advises the Vice Provost for Academic Affairs on matters that affect the personnel process. These include appointments, promotions, merits, high-level merit actions, third-year deferrals, five-year reviews, and appraisals. CAP appoints members of Faculty Personnel Committees and also recommends membership on ad hoc committees when necessary, with the latter appointments made by the Vice Provost. The agenda for CAP actions is determined by a list that prioritizes appointments and tenure cases. Appendix A provides a summary of CAP’s deliberations by category for the past academic year.

**Academic Personnel Actions:** During the 2017-18 academic year, CAP met 46 times and considered over 550 agenda items. The committee provided advice on numerous issues related to academic personnel. These included 17 ‘Change-of-Title’ actions, 22 Endowed Chair actions, 2 Deferrals, 17 Five-Year Reviews, 14 Emeritus Status actions, and 6 appointments or reappointments as Department Chair. CAP also evaluated 18 Initial Continuing Appointments for Lecturers. Of the 5652 academic personnel actions, the Vice Provost—Academic Affairs disagreed with CAP’s recommendation 37 times (about 7%). In most of these cases, CAP’s recommendation included majority and minority votes.

Overall, both CAP and the FPCs made negative recommendations in fewer than 6% of the cases. This reflects the high quality of research and teaching that is performed by the vast majority of the faculty at UC Davis.

**Step Plus Implementation:** The 2017-18 academic year was the fourth year of Step Plus implementation for all Academic Senate titles and was the first year that accelerations in time for merits were not allowed. The Step Plus system was designed to allow evaluations to be done in a more timely and efficient manner, to reward faculty for outstanding performance in teaching and service in addition to research, and to eliminate the need for faculty to specifically request greater than normal advancement.

Appendix D provides a summary of CAP’s recommendations on non-redelegated Step Plus promotion cases. CAP reviewed a total of 97 Step Plus promotions during the 2017-18 academic year. CAP agreed with the department recommendations in 63% of cases (n=61). CAP recommended an additional 0.5-step or an additional 1.0-step promotion above and beyond department recommendations in 8% of cases (n=8). CAP recommended 0.5 or 1.0 step below the department recommendation in 20% of cases (n=19). CAP recommended a merit increase in lieu of a promotion in 8% of cases (n=8). CAP did not recommend promotion in 1% of cases (n=1).

Appendix E provides a summary of CAP’s recommendations for non-redelegated Step Plus merit cases. CAP reviewed a total of 212 Step Plus merits during the 2017-18 academic year. CAP accepted the department recommendation in 46% of cases (n=98). CAP recommended an additional 0.5-step or an additional 1.0-step merit in 9% of cases (n=19).

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1 During the 2017-2018 academic year, CAP reviewed several actions that were effective in another year (i.e. 15-16, 17-18, and 18-19). This report analyzes all actions reviewed in 2017-18 including those effective in another year.

2 Final decision information was not yet available for 20 cases.
recommended 0.5 or 1.0 step below the department recommendation in 39% of cases (n=82). CAP did not recommend merit advancement in 6% of cases (n=13).

**Step 6 Merit Actions:** CAP continues to experience difficulties with some cases for advancement to Professor, Step 6. The requirement for outside letters was discontinued in the 2014-15 academic year. However, Step 6 is still a barrier step and is subject to the criteria set forth in APM 220-18.b.4 and UCD-APM 220.IV.C.4a. In the absence of outside letters, department letters should be **very** clear in addressing the Step 6 criteria, and should provide the type of information that was previously gathered from outside letters. Department Chairs should reference the standards for research, teaching and service as described in the APM. CAP notes that such information continues to be largely absent from the Department Chair and Deans’ letters, suggesting that Step 6 is being regarded as a normal advancement rather than a barrier step. This is further reflected in Department voting patterns and comments, which do not always appear to take the barrier step into account.

If the Department Chair and Dean’s letters do not clearly explain how the candidate has met the criteria outlined in the APM for advancing over this barrier step, CAP will send the dossier back and request that extramural letters be submitted with the packet.

**CAP will continue to return dossiers that do not provide sufficient justification for advancement to Professor, Step 6 as specified in the APM.**

**Above Scale Actions:** CAP also continues to experience difficulties with some cases for advancement to Professor, Above Scale. Although this barrier step requires outside letters, the Department and Dean letters and Department voting patterns and comments suggest that Above Scale advancement is sometimes regarded as a normal advancement rather than a barrier step. Department Chairs should reference the standards for research, teaching and service as described in the APM to help ensure understanding of the criteria for advancement to Above Scale.

**Late Appointment Actions:** Over the last several years, CAP has had a problem with late appointment actions. CAP continues to receive appointment actions in late summer/early fall that are effective July 1. This means that CAP is being asked to review an appointment that is retroactive to July 1; in many cases tentative offer letters have already been given to the candidate and in some cases candidates have already moved to Davis and purchased a home. This clearly renders CAP’s participation in the appointment process meaningless.

**Dossier Accuracy:** Under Step Plus, more than one-step advancement is being awarded for outstanding teaching and service. Therefore, it is extremely important that dossiers accurately document both the amount and the quality of teaching and service. To prevent the return of dossiers to departments for correction, CAP requests that Departments and Deans’ offices clearly document the period of review for service activities, provide sufficient detail about teaching activities, including evaluations and details of graduate student mentoring, provide publications that are readily accessible if not provided in hard copy, and provide verbatim faculty comments in department letters.

**CAP will routinely return improperly prepared dossiers to departments/candidates, which will result in significant delays in processing merit cases and will likely require the department to revote.**
Discussion Items/Requests for Consultation:  Other items that were discussed this year by CAP included: APM revisions (systemwide and campus), Revised Presidential Policy on Supplement to Military Pay – Four-Year Renewal, Presidential Policy on Financial Interests and COI, and systemwide and divisional bylaw revisions.

Promotions: For promotions to Associate Professor (n=55) and Professor (n=69), CAP recommended promotion in 115 of 124 cases. CAP recommended the promotion proposed by the department in 78 cases. CAP modified recommendations from the department in 43 cases (i.e., CAP recommended an alternate step for promotion or recommended merit in lieu of promotion). CAP recommended no advancement in 3 cases.

Accelerated Actions in Time: Appendix B lists the accelerated promotions that came to CAP (as noted, accelerations in time were not an option for normal merit actions in 2017-18). Faculty who received favorable recommendations for a multi-year acceleration generally had received some major recognition nationally or internationally, had superior scholarly achievements, were excellent teachers, and had meritorious service. At the upper levels of the professoriate, the expectation of excellence in all areas increases with each step.

Career Equity Reviews: Career Equity Reviews occur concurrent with a merit or promotion action for faculty who (1) hold an eligible title, and (2) have not been reviewed by CAP during the previous four academic years. The purpose of career equity reviews is to address potential inequities that may have originated at the point of hire and/or during a faculty member’s career. Career equity reviews consider the entire record of the individual to determine whether their current placement on the academic ladder is consistent with that of other faculty at equal or higher rank and step. Career Equity Reviews can also be initiated independent of a merit or promotion action. In 2017-18, CAP conducted 1 career equity review that was initiated at a lower level of review with CAP’s recommendation being against the equity adjustment. As noted above, CAP also examines equity for every case that it reviews and recommends equity adjustments when appropriate.

Five-Year Reviews: CAP conducted 17 five-year reviews, recommending “advancement, performance satisfactory” in 2 cases, recommending “no advancement, performance satisfactory” in 14 cases and recommending “no advancement, performance unsatisfactory” in 1 case.

Initial Continuing Appointments for Lecturers: CAP reviewed and made recommendations on 18 initial continuing non-Senate appointments in 2017-18. CAP recommended appointment in 15 cases and recommended against appointment in 3 cases. Teaching excellence is the primary requirement for a continuing appointment.

Accelerated Merits for Continuing Lecturers: CAP considers accelerated merit requests for Continuing Lecturers, whereas normal merit advancements are redelegated to the Deans. In recommending accelerations (one or two steps beyond the normal two-salary point advancement), CAP looks for evidence of teaching accomplishments that go beyond teaching excellence (the minimum standard for normal advancement). Such evidence may come in the form of prestigious teaching awards or publication of books that have substantial pedagogical impact. In 2017-18, CAP considered 10 such requests and made a positive recommendation in 3 cases.
University Committee on Academic Personnel (UCAP):
Pablo Ortiz served as CAP’s representative to the University Committee on Academic Personnel, which held several meetings throughout the academic year. The Office of the President, UCAP members, and other UC Academic Senate committees and officers bring issues to the attention of UCAP. Accordingly, CAP was regularly informed of UCAP discussions and provided input into such discussions, when appropriate.

Respectfully submitted,

Mary M. Christopher, Chair

CAP’s Membership 2017-2018

Mary Christopher, Chair
Charles Langley
Christine Cocanour
Robert Gilbertson
Gail Goodman
Pablo Ortiz
Patricia Oteiza
David Pleasure
Scott Simon
Dean Tantillo
Sierra Feldmann, Analyst

3 Member from September 2015 – February 2018
4 Member from March 2018 – August 2018
## APPENDIX A: SUMMARY OF CAP ACTIONS

<table>
<thead>
<tr>
<th>Appointments (115)</th>
<th>Recommended Positive</th>
<th>Modified Actions@</th>
<th>Recommended Negative</th>
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</thead>
<tbody>
<tr>
<td>Assistant Professor (22)</td>
<td>20</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Associate Professor (12)</td>
<td>9</td>
<td>3</td>
<td>0</td>
</tr>
<tr>
<td>Professor (18)</td>
<td>11</td>
<td>7</td>
<td>0</td>
</tr>
<tr>
<td>Assistant/Associate/Adjunct Professor (7)</td>
<td>6</td>
<td>1</td>
<td>0</td>
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<tr>
<td>Lecturer SOE (2)</td>
<td>2</td>
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<td>0</td>
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<tr>
<td>Lecturer PSOE (8)</td>
<td>8</td>
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<td>0</td>
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<tr>
<td>Via Change in Title (17)</td>
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<td>4</td>
<td>0</td>
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<td>Via Change in Department (0)</td>
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<tr>
<td>Via Change in Title and Department (0)</td>
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<td>Initial Continuing Non-Senate (18)</td>
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<td>3</td>
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<td>Endowed Chair Appointment/Reappointment (22)</td>
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<td>0</td>
<td>1</td>
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<tr>
<td>Department Chair Review (6)</td>
<td>5</td>
<td>1</td>
<td>0</td>
</tr>
</tbody>
</table>

| Promotions (124) | Associate Professor (55) | 32 | 21 | 2 |
| Professor (69) | 46 | 22 | 1 |
| Lecturer PSOE (0) | 0 | 0 | 0 |

| Merit Increases (226) | Assistant Professor (8) | 4 | 4 | 0 |
| Associate Professor (33) | 17 | 11 | 5 |
| Merit to or across Professor, Step 6 (56) | 35 | 18 | 3 |
| Merit to or across Professor, Above Scale (28) | 8 | 18 | 2 |
| Professor, Above Scale to Further Above Scale (25) | 10 | 10 | 5 |
| Other Merit Increases (64) | 24 | 40 | 0 |
| Continuing Lecturer (10) | 3 | 7 | 0 |
| Lecturer PSOE/SOE (2) | 0 | 2 | 0 |

| Miscellaneous Actions (100) | Career Equity Reviews (1) | 0 | 0 | 1 |
| Emeritus (14) | 14 | 0 | 0 |
| TOE Screenings (4) | 4 | 0 | 0 |
| POP Screenings (4) | 4 | 0 | 0 |
| Appraisals (56) | 25 | 29 | 2 |
| Five-Year Reviews (17) | 14 | 2 | 1 |
| Deferrals (2) | 2 | 0 | 0 |
| Preliminary Assessments (1) | 0 | 0 | 1 |
| Termination Case (1) | 0 | 0 | 1 |
| **Grand Total = 565** | **339** | **197** | **29** |

+positive; ^Guarded; -Negative; @modified actions are those where CAP’s recommendation differed from what was initially proposed, e.g., instead of a promotion a merit increase was recommended; or instead of a normal merit or promotion a Step Plus (extra 0.5 or 1.0 step) merit or promotion was recommended

5 Not accounted for in “Total Appointment” and other “Total” calculations, as these actions were also accounted for under appointments to Associate Professor, Lecturer PSOE, etc.

6 For example: Professor, Step 4 to 6; Professor, Step 5 to 6; Professor, Step 5 to 7; etc.

7 For example: Professor, Step 8 to Above Scale; Professor 9 to Above Scale; etc.
APPENDIX B: SUMMARY OF ACCELERATED ACTIONS IN TIME

<table>
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<tr>
<th>Acceleration Proposed</th>
<th>Yes</th>
<th>No</th>
<th>Other</th>
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<tr>
<td>1-yr</td>
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<td>2-yr</td>
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APPENDIX C: SUMMARY OF REDELEGATED MERIT ACTIONS (reviewed by FPC)

<table>
<thead>
<tr>
<th>College/Division/ School</th>
<th>FPC Recommendation</th>
<th>Dean's Decision on All Actions</th>
<th>Dean's Decision on Actions w/o FPC Review</th>
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<tr>
<td></td>
<td>Yes</td>
<td>No</td>
<td>Other*</td>
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<td>CAES</td>
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<td>CBS</td>
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<td>Total</td>
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</table>

* Other indicates modified actions, which are those where the FPC’s recommendation differed from what was initially proposed, e.g., instead of a normal merit or promotion a Step Plus (extra 0.5 or 1.0 step) merit or promotion was recommended
## APPENDIX D: SUMMARY OF NON-REDELEGATED STEP PLUS ACTIONS
(PROMOTIONS)

<table>
<thead>
<tr>
<th>College/Division/School</th>
<th>Proposed Action (1.0 step)</th>
<th>CAP Recommendation</th>
<th>Proposed Action (1.5 step)</th>
<th>CAP Recommendation</th>
<th>Proposed Action (2.0 step)</th>
<th>CAP Recommendation</th>
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<tr>
<td>Assistant to Associate</td>
<td>1</td>
<td>• 1 case (agree with proposed)</td>
<td>7</td>
<td>• 3 cases (agree with proposed)</td>
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<td>• 1 case (agree with proposed)</td>
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<td>Associate to Full</td>
<td>1</td>
<td>• 1 case (recommend 1.0-Step Merit)</td>
<td>3</td>
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<td>1</td>
<td>• 1 case (recommend 2.0 Step)</td>
<td>1</td>
<td>• 1 case (recommend 1.5 Step)</td>
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<td>• 1 case (agree with proposed)</td>
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<td>• 1 case (agree with proposed)</td>
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<td>• 2 cases (agree with proposed)</td>
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- 1 case (recommend 1.0 Step)  
- 1 case (recommend 1.0 Step Merit)  

**SON**
- 9 cases (agree with proposed)
- 1 case (recommend 1.0 Step Merit)
- 1 case (recommend no advancement)
- 1 case (agree with proposed)

**SVM**
- 1 case (agree with proposed)
- 1 case (recommend 1.0 Step Merit)
- 1 case (recommend no advancement)

**TOTALS**
- 26 cases: CAP agreed with proposed 1.0 Step Promotion
- 6 cases: CAP recommended 1.0 Step Merit
- 1 case: CAP recommended No Advancement
- 26 cases: CAP agreed with proposed 1.5 Step Promotion
- 8 cases: CAP recommended 2.0 Step Promotion
- 14 cases: CAP recommended 1.0 Step Promotion
- 2 cases: CAP recommended 1.0 Step Merit
- 1 case: CAP recommended No Advancement
- 9 cases: CAP agreed with proposed 2.0 Step Promotion
- 2 cases: CAP recommended 1.5 Step Promotion
- 3 cases: CAP recommended 1.0 Step Promotion
## APPENDIX E: SUMMARY OF NON-REDELEGATED STEP PLUS ACTIONS (MERITS)

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<td>0</td>
<td>N/A</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
</tr>
<tr>
<td>Merit to or across Professor, Step 6</td>
<td>0</td>
<td>N/A</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
</tr>
<tr>
<td>Merit to or across Professor, Above Scale</td>
<td>0</td>
<td>N/A</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
</tr>
<tr>
<td>Professor, Above Scale to Further Above Scale</td>
<td>0</td>
<td>N/A</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
</tr>
<tr>
<td>Other Merits</td>
<td>0</td>
<td>N/A</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
</tr>
<tr>
<td>SVM</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assistant Professor</td>
<td>0</td>
<td>N/A</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
</tr>
<tr>
<td>Associate Professor</td>
<td>2</td>
<td>7</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>• 2 cases (agreed with proposed)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Merit to or across Professor, Step 6</td>
<td>2</td>
<td>2</td>
<td>3</td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>• 2 cases (agreed with proposed)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Merit to or across Professor, Above Scale</td>
<td>0</td>
<td>N/A</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>• 1 case (agreed with proposed)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Professor, Above Scale to Further Above Scale</td>
<td>0</td>
<td>N/A</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
</tr>
<tr>
<td>Other Merits</td>
<td>0</td>
<td>N/A</td>
<td>8</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>• 4 cases (agreed with proposed)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>• 4 cases (recommend 2.0 Step)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*Note: Cases marked with an asterisk indicate additional considerations or proposed steps beyond the standard steps.
<table>
<thead>
<tr>
<th>TOTALS</th>
<th>37</th>
<th>89</th>
<th>86</th>
</tr>
</thead>
<tbody>
<tr>
<td>21 cases: CAP agreed with proposed 1.0 Step Merit</td>
<td>45 cases: CAP agreed with proposed 1.5 Step Merit</td>
<td>32 cases: CAP agreed with proposed 2.0 Step Merit</td>
<td></td>
</tr>
<tr>
<td>6 cases: CAP recommended 1.5 Step Merit</td>
<td>13 cases: CAP recommended 2.0 Step Merit</td>
<td>38 cases: CAP recommended 1.5 Step Merit</td>
<td></td>
</tr>
<tr>
<td>0 cases: CAP recommended 2.0 Step Merit</td>
<td>29 cases: CAP recommended 1.0 Step Merit</td>
<td>14 cases: CAP recommended 1.0 Step Merit</td>
<td></td>
</tr>
<tr>
<td>10 cases: CAP recommended against Merit</td>
<td>2 cases: CAP recommended against Merit</td>
<td>1 case: CAP recommended against Merit</td>
<td></td>
</tr>
<tr>
<td>1 case: CAP recommended against Merit</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
2017-2018 Annual Report
Davis Division of the Academic Senate

Committee on Academic Personnel Appellate Subcommittee (CAPAC)

<table>
<thead>
<tr>
<th>Total Meetings: 6</th>
<th>Meeting frequency: upon receipt of appeal(s)</th>
<th>Average hours of committee work each week: 2-3 hours per committee member per appeal</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Total appeals reviewed: 34</th>
<th>Total of reviewed appeals deferred from the previous year: 4</th>
<th>Total appeals deferred to the coming academic year: (not included in this report) 21</th>
</tr>
</thead>
</table>

Divisional Business:

Requests for Consultation and issues considered by the committee:
None

Committee policies established or revised:
The deadline for review of appeals by the Committee on Academic Personnel-Appellate Subcommittee (CAPAC) was set in February 2018 by the Vice Provost in Academic Affairs, in consultation with the Academic Senate, to be May 2018. The pilot arrangement was agreed upon by the Academic Senate and Academic Affairs that CAPAC would not review actions during the summer due to workload and committee management.

Bylaw and Regulation changes approved by the Representative Assembly:
None

Systemwide Business:

Requests for Consultation and issues considered by the committee:
None

Respectfully submitted,

Michael Saler, Chair
Bassam Younis, Member
David Begun, Member
Satya Dandekar, Member
Scott Shershow, Member
Bryan Rodman, Analyst
<table>
<thead>
<tr>
<th>School or College</th>
<th># Appeals</th>
</tr>
</thead>
<tbody>
<tr>
<td>School of Medicine</td>
<td>11</td>
</tr>
<tr>
<td>College of Letters and Science</td>
<td>8</td>
</tr>
<tr>
<td>College of Agricultural &amp; Environmental Sciences</td>
<td>7</td>
</tr>
<tr>
<td>College of Engineering</td>
<td>4</td>
</tr>
<tr>
<td>College of Biological Sciences</td>
<td>3</td>
</tr>
<tr>
<td>School of Education</td>
<td>1</td>
</tr>
<tr>
<td>School of Law</td>
<td>0</td>
</tr>
<tr>
<td>School of Veterinary Medicine</td>
<td>0</td>
</tr>
<tr>
<td>Graduate School of Management</td>
<td>0</td>
</tr>
<tr>
<td>School of Nursing</td>
<td>0</td>
</tr>
<tr>
<td><strong>Grand Total</strong></td>
<td><strong>34</strong></td>
</tr>
<tr>
<td>Proposed Appeal</td>
<td># Cases</td>
</tr>
<tr>
<td>-------------------------------------</td>
<td>---------</td>
</tr>
<tr>
<td>Accelerated Promotion</td>
<td>2</td>
</tr>
<tr>
<td>1.0 Step Merit, Above Scale</td>
<td>0</td>
</tr>
<tr>
<td>1.5 Step Merit, Above Scale</td>
<td>0</td>
</tr>
<tr>
<td>2.0 Step Merit, Above Scale</td>
<td>2</td>
</tr>
<tr>
<td>1.0 Step Merit, Further Above Scale</td>
<td>1</td>
</tr>
<tr>
<td>1.0 Step Merit</td>
<td>2</td>
</tr>
<tr>
<td>1.5 Step Merit</td>
<td>4</td>
</tr>
<tr>
<td>2.0 Step Merit</td>
<td>12</td>
</tr>
<tr>
<td>2.5 Step Merit</td>
<td>1</td>
</tr>
<tr>
<td>1.0 Step Promotion</td>
<td>2</td>
</tr>
<tr>
<td>1.5 Step Promotion</td>
<td>1</td>
</tr>
<tr>
<td>2.0 Step Promotion</td>
<td>2</td>
</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td><strong>29</strong></td>
</tr>
</tbody>
</table>

¹ A reconsideration occurs when new information has been added to the appeal packet that the previous review committee has not had the opportunity to review. Reconsideration cases are returned to the original review committee via the academic personnel system.
### Table 3: CAPAC Recommendations to the Individual Deans (Redelegated Actions)

<table>
<thead>
<tr>
<th>Proposed Appeal</th>
<th># Cases</th>
<th>Recommend Approval of Appeal</th>
<th>Recommend Denial of Appeal</th>
<th>Reconsideration²</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accelerated Promotion</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>1.0 Step Merit, Above Scale</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>1.5 Step Merit, Above Scale</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2.0 Step Merit, Above Scale</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>1.0 Step Merit, Further Above Scale</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>1.0 Step Merit</td>
<td>2</td>
<td>2</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>1.5 Step Merit</td>
<td>3</td>
<td>0</td>
<td>3</td>
<td>0</td>
</tr>
<tr>
<td>2.0 Step Merit</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2.5 Step Merit</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>1.0 Step Promotion</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>1.5 Step Promotion</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2.0 Step Promotion</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td><strong>5</strong></td>
<td><strong>2</strong></td>
<td><strong>3</strong></td>
<td><strong>0</strong></td>
</tr>
</tbody>
</table>

² A reconsideration occurs when new information has been added to the appeal packet that the previous review committee has not had the opportunity to review. Reconsideration cases are returned to the original review committee via the academic personnel system.
<table>
<thead>
<tr>
<th>Proposed Appeal</th>
<th># Cases</th>
<th>CAPAC Recommendation</th>
<th>Final Decision (by Provost or Dean)</th>
<th>Approved Appeal</th>
<th>Denied Appeal</th>
<th>Other 3</th>
<th>Pending Decision 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accelerated Promotion</td>
<td>2</td>
<td>2</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>1.0 Step Merit, Above Scale</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>1.5 Step Merit, Above Scale</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2.0 Step Merit, Above Scale</td>
<td>2</td>
<td>0</td>
<td>2</td>
<td>2</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>1.0 Step Merit, Further Above Scale</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
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<tr>
<td>1.0 Step Merit</td>
<td>4</td>
<td>3</td>
<td>1</td>
<td>2</td>
<td>2</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>1.5 Step Merit</td>
<td>7</td>
<td>2</td>
<td>5</td>
<td>2</td>
<td>4</td>
<td>6</td>
<td>0</td>
</tr>
<tr>
<td>2.0 Step Merit</td>
<td>12</td>
<td>3</td>
<td>9</td>
<td>3</td>
<td>4</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2.5 Step Merit</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>0</td>
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<td>1.0 Step Promotion</td>
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<td>1</td>
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<tr>
<td>1.5 Step Promotion</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>2.0 Step Promotion</td>
<td>2</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Lateral Promotion</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>34</strong></td>
<td><strong>12</strong></td>
<td><strong>22</strong></td>
<td><strong>12</strong></td>
<td><strong>14</strong></td>
<td><strong>8</strong></td>
<td><strong>0</strong></td>
</tr>
</tbody>
</table>

3 Other is a decision that was made by the Vice Provost of Academic Affairs (non-redelegated actions) or an individual Dean (redelegated actions) that was other than that what was being appealed and the recommendation made by CAPAC to either approve or deny the appeal.

4 Final decision authority has not made its final decision on the appeal action.
<table>
<thead>
<tr>
<th>Total Meetings:</th>
<th>Meeting frequency:</th>
<th>Average hours of committee work each week:</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>2 meetings per quarter</td>
<td>90 min each meeting</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total Items Reviewed:</th>
<th>Total of items reviewed deferred from the previous year:</th>
<th>Total items deferred to the coming academic year:</th>
</tr>
</thead>
<tbody>
<tr>
<td>11</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

**Divisional Business:**

**Requests for Consultation (RFC) and issues considered by the committee:**
- RFC: Proposed New UCD PPM 360-56, Unmanned Aircraft System Operation
- Review of: Global Affairs Response to Senate Feedback regarding UC Davis International Agreements
- RFC: Proposed Revisions to UCD PPM 310-24, Electronic Communications – Privacy and Access
- Request for Senate Volunteers: Working Group to Review Policies and Procedures for Outside Speakers
- RFC: Draft of UC Davis Strategic Plan
- Review of: UC Davis Freedom of Expression Policies
  - Review of UC Policies, Davis Policies, and other university’s policies
  - Review of Student Affairs websites and information about Freedom of Expression and associated discipline
  - Meeting with Joseph Farrow, UC Davis Chief of Police
  - Meeting with Michael Sweeney, UC Davis Chief Campus Counsel
  - Meeting with Sheri Atkinson, Associate Vice Chancellor (Student Affairs), Donald Dudley, Director (Office of Student Support & Judicial Affairs), and Kristin Dees, Director (Center for Student Involvement)
- Memo sent to Senate Chair regarding visit with Student Affairs and various websites pointing to Freedom of Expression policies and associated disciplines

**Committee policies established or revised:**

*None*

**Bylaw and Regulation changes approved by the Representative Assembly:**

*None*
Systemwide Business:

### Requests for Consultation (RFC) and issues considered by the committee:

- Review of: UCAF Draft Response to Negotiated Salary Trial Program
- RFC: Proposed Presidential Policy on Open Access for Theses and Dissertations
- RFC: Proposed Amendment to Senate Bylaw 128
- Review of: Academic Council Endorsement of UCAF Letter regarding Concerns over Politicization of Science Research Funding

Respectfully submitted,

Eric Rauchway, Chair
Benjamin Highton, Member
Janine LaSalle, Member
Darrin Martin, Member
Katherine Skorupski, Member
Brian Soucek, Member
Lauren Liets, Academic Federation Representative
Samuel Kennedy, ASUCD Representative
Corrine Butler, ASUCD Representative (alternate)
Isaiah Mohr, GSA Representative
Mary Vasquez, Academic Senate Analyst
# 2017-2018 Annual Report
## Davis Division of the Academic Senate
### Committee on Admissions and Enrollment

<table>
<thead>
<tr>
<th>Total Meetings:</th>
<th>Meeting frequency:</th>
<th>Average hours of committee work each week:</th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>2-3 per quarter</td>
<td>Varies</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total Items Reviewed (courses, proposals, cases, etc.):</th>
<th>Total of reviewed items deferred from the previous year:</th>
<th>Total items deferred to the coming academic year:</th>
</tr>
</thead>
<tbody>
<tr>
<td>9</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

### Divisional Business:

Requests for Consultation and issues considered by the committee:
- Admissions tie-break criteria
- Deferred enrollment
- Non-resident application rates
- Adjustments to HR Score levels
- Systemwide policy regarding recommendation letters
- Compare Favorably
- Transfer Pathways
- Holistic Review Outcomes
- Athletics Report
- Impacted major/selective major review guidance document

#### Committee policies established or revised:
None

#### Bylaw and Regulation changes approved by the Representative Assembly:
None

### Systemwide Business:

Requests for Consultation and issues considered by the committee:
- Senate Regulation 424 A 3 - Area "d" Requirement

Respectfully submitted,

Mark M. Rashid, Chair
Patrick Farrell, Member and BOARS Representative
Katherine Jessica Florey, Member
Benjamin J. Morris, Member
Diana Strazdes, Member
Stefan Hoesel-Uhlig, Member
Hnin H. Aung, Academic Federation Representative
Travis Candieas, ASUCD Representative
Natalie Gutierrez, ASUCD Representative
Jon Loftus, GSA Representative
Walter Robinson, Ex-Officio
Debbie Stacionis, Academic Senate Analyst
Ebony Lewis, Consultant
Darlene Lewis, Consultant
## 2017-2018 Annual Report
### Davis Division of the Academic Senate

### Committee on Affirmative Action and Diversity

<table>
<thead>
<tr>
<th>Total Meetings</th>
<th>Meeting frequency: Average 1 per quarter</th>
<th>Average hours of committee work each month: 1</th>
</tr>
</thead>
</table>

| Total Action Items Reviewed: 2 (courses, proposals, cases, etc.) | Total of reviewed action items deferred from the previous year: 0 | Total action items deferred to the coming academic year: 1 |

### Divisional Business:

**Requests for Consultation and issues considered by the committee:**

<table>
<thead>
<tr>
<th>APM-UCD 500 Proposal: Address faculty diversity-related efforts on campus- Deferred to next year</th>
</tr>
</thead>
</table>

**Guest Discussion:** Zoila Mendoza, Chair, Native American Studies, Nicki King, Chair, African and African American Studies, Maxine Craig, Chair, Gender Sexuality & Women’s Studies, Bettina Ng’weno, Associate Professor, African and African American Studies

**Committee policies established or revised:** 0

**Bylaw and Regulation changes approved by the Representative Assembly:** 0

### Systemwide Business:

**Requests for Consultation and issues considered by the committee:** 0
2017-2018 Annual Report
Davis Division of the Academic Senate

Committee on Courses of Instruction

<table>
<thead>
<tr>
<th>Total Meetings</th>
<th>Meeting frequency</th>
<th>Average hours of committee work each week</th>
</tr>
</thead>
<tbody>
<tr>
<td>8</td>
<td>Approximately monthly</td>
<td>2</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total course forms approved</th>
<th>Total courses deferred from the previous year</th>
<th>Total courses deferred to the coming academic year</th>
</tr>
</thead>
<tbody>
<tr>
<td>562</td>
<td>50</td>
<td>54</td>
</tr>
</tbody>
</table>

Divisional Business:

Requests for Consultation and issues considered by the committee:
- Online exam proctoring pilot
- Title IV Confirming Academic Activity recommendations
- Review of General Education attributes in new and modified course forms
- WASC Special Visit Report
- Request for non-student TAs and readers
- Revisions to General Education Interpretations
- Arts & Humanities GE topical breadth in language courses
- Course Evaluations and SJA
- Internationalization of the Curriculum
- Minimum GPA Policy for Intercollegiate Student Athletes
- Budget Allocation Assessment Report
- Technical courses and academic rigor

Committee policies established or revised:
- MOU for Expedited Approval of Courses Removing GE Literacies
- New notes system for committee comments in ICMS implemented

Bylaw and Regulation changes approved by the Representative Assembly:
- None

Systemwide Business:

Requests for Consultation and issues considered by the committee:
- Senate Regulation 424.A.3 – Area “d” Requirement

Respectfully submitted,

Stephen Boucher, Chair
Alice Katie Stirling-Harris, Member
David Wilson, Member
Debashis Paul, Member
Diane Beckles, Member
Hwai-Jong Cheng, Member
Ian Korf, Member
Katheryn Russ, Member
Kent Bradford, Member
Sashi Kunnath, Member
Sung-Joo Yoo, Member
Yuk Chai, Member
Joanna Friesner, Academic Federation Representative
Corina Lange, ASUCD Representative
Travis Candieas, ASUCD Representative
Sreenidhi Krishnamoorthy, GSA Representative
Anthony Passerini, Ex Officio
Erin Crom, Ex Officio
Esteban Soto Martinez, Ex Officio
Joseph Chen, Ex Officio
Kenneth Shackel, Ex Officio
Maisha Winn, Ex Officio
Marjorie Longo, Ex Officio
Michele Igo, Ex Officio
Sally McKee, Ex Officio
Theresa Costa, Committee Analyst
2017-2018 Annual Report  
Davis Division of the Academic Senate

Committee on Distinguished Teaching Awards

<table>
<thead>
<tr>
<th>Total Meetings</th>
<th>Meeting frequency</th>
<th>Average hours of committee work each week: 30 minutes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>As needed</td>
<td></td>
</tr>
</tbody>
</table>

| 15 Nominations were Reviewed | 0 Nominations were deferred from the previous year | 0 Nominations are deferred to the coming year |

Divisional Business:

Requests for Consultation and issues considered by the committee:
No requests for consultation were considered by the committee.
The committee focused on selecting and recommending award recipients.

Committee policies established or revised:
No new committee policies were established.
No established committee policies were revised.

Bylaw and Regulation changes approved by the Representative Assembly:
The committee did not put forward any proposals for bylaw or regulation changes.

Systemwide Business:

Requests for Consultation and issues considered by the committee:
No requests for consultation were considered by the committee.
The 2018 Distinguished Teaching Award Recipients:

**Undergraduate Teaching Award Recipients:**
Professor Jared T. Shaw, Department of Chemistry
Professor John Eadie, Department of Wildlife, Fish and Conservation Biology
Professor Gail L. Patricelli, Department of Evolution and Ecology

**Graduate and Professional Teaching Award Recipients:**
Professor Patricia Pesavento, Department of Pathology, Microbiology and Immunology
Associate Professor Annaliese K. Franz, Department of Chemistry
Associate Professor Mark Jerng, Department of English

Respectfully submitted,

David A. Osleger, Chair
Kathryn Olmsted, Member
Leopoldo Bernucci, Member
Lynne Isbell, Member
Mary Lassaline, Member
Edgar Masias Malagon (ASUCD Representative)
Ramona Mora (ASUCD Representative, Alternate)
Helen Killeen (GSA Representative)
Katherine Corn (GSA Representative)
Rylie Ellison (GSA Representative)
Bryan Rodman, Resource Analyst, Academic Senate Office
CERJ took the following actions during 2017-2018.

### Proposed Amendments to Bylaws and Regulations

The Committee is authorized “To prepare and report for action by the Representative Assembly such changes and additions to the Bylaws and Regulations as it may deem advisable.” (Davis Division Bylaw 71(B)(1)). The following changes were recommended during the academic year 2017-2018:

1. **Davis Division Regulation 507: Master of Business Administration.** The revisions made to the regulation were to update and make it consistent with those of other UC MBA programs and other Master’s degree programs at UC Davis. The proposal was adopted by the Representative Assembly on March 1, 2018.

2. **Davis Division Regulation 538(J): Examinations.** The revisions made to this regulation were to reflect that the General Catalog is no longer being printed. The proposal was adopted by the Representative Assembly on March 1, 2018.

3. **Davis Division Regulation A552: Minimum Progress.** The revisions made to the regulation were to clarify expected and minimum progress for the campus community (students, staff, faculty and advisors), as well as make the regulation more consistent with other policies. Revisions also included that the Office of the University Registrar be responsible for providing annual reports to the Undergraduate Council regarding accommodations to minimum progress. The proposal was adopted by the Representative Assembly on June 7, 2018.

4. **Davis Division Regulation 521: University of California Entry Level Writing Requirement.** This proposal was to change the regulation to allow for multiple pathways for a student to fulfill the Entry Level Writing Requirement (ELWR). This proposal would allow implementation and monitoring of these multiple pathways, as well as removing all reference to specific classes to satisfy the ELWR. The Committee on Preparatory Education would maintain the list of all classes to fulfill the ELWR. The proposal was adopted by the Representative Assembly on June 7, 2018.

5. **Davis Division Bylaw 121(D): Committee on Preparatory Education.** This proposal was intended to clarify the Committee on Preparatory Education’s role in the Entry Level Writing Requirement (ELWR) process. The UC Systemwide Senate regulations give the authority of approving courses to an appropriate committee of the UC Davis Senate. The proposal was adopted by the Representative Assembly on June 7, 2018.
(6) **Davis Division Regulation 537: Undergraduate Course Outline Requirement.** The regulation title was changed to remove “Undergraduate” so that the regulation applies to both undergraduate and graduate courses and that instructors will need to provide notice of the Code of Academic Conduct to all students enrolled in the course. The proposal was adopted by the Representative Assembly on June 7, 2018.

(7) **Davis Division Regulation 550: Academic Dishonesty.** The regulation was changed to revise and clarify the definition of academic misconduct, processes and procedures. The proposal was adopted by the Representative Assembly on June 7, 2018.

(8) **Davis Division Regulation A540(F): Grading.** The revisions to the Entry Level Writing Requirement (ELWR) in 521.C.2 allow students with a C- or lower to repeat the ELWR classes. The proposal was adopted by the Representative Assembly on June 7, 2018.

(9) **Davis Division Regulation A546: Satisfactory or Unsatisfactory Grading.** The revisions made to this regulation will help streamline the process of granting approval to a student in good academic standing to take classes on a Satisfactory (S) or Unsatisfactory (U) basis. The proposal was adopted by the Representative Assembly on June 7, 2018.

### Formal Advice Issued

*Most of the work of the Committee involves advising Senate officers, Senate committees, and individual members when questions or conflicts arise. Such advice is not formally binding but suggests the likely outcome should a formal Legislative Ruling be requested. Advice of a recurring nature and/or of general importance is listed below.*

(1) **Advice: COC Nomination 0% appointment.** CERJ was asked to review an inquiry received by Committee on Committees in regards to nominations received of Senate faculty with members 0% appointments. CERJ determined that all Senate faculty members at any level of appointment in a department, including members with a zero percentage appointment, have the same duties and privileges regarding Academic Senate matters. This means, in particular, that Senate faculty members at any level of appointment in a department are to be considered members of the department by the Committee on Committees when conducting its responsibilities.

### Other Advice/Responses Provided

(1) **RFC: Proposed Amendment to Senate Bylaw 128(J).** CERJ was asked to review the proposed amendment to Senate Bylaw 128 which included a new section (J), which governs conflicts of interest on Senate committees, subcommittees, and task forces.

(2) **College and School Bylaw and Regulation Amendments.** CERJ reviewed and provided feedback on bylaw and regulation revisions for the following colleges and schools: School of Medicine, College of Agricultural and Environmental Sciences, College of Biological Sciences, College of Letters and Science, Graduate School of Management, and School of Veterinary Medicine.
Advice: APM UCD 220 & Davis Division Bylaw 55. CERJ was asked to review on proposed changes to the APM UCD 220 and an interpretation of Davis Division Bylaw 55. CERJ provided comments and proposed revisions to Academic Affairs.

Advice: Donor-sponsored Academic Senate Awards. CERJ was asked by the Academic Senate Chair to review a question of whether there are any bylaw and/or regulations that would prohibit the naming of an award after a donor. CERJ did not find any obstacle in the bylaws or regulations that would constrain the naming of awards. CERJ did recommend that Executive Council is included in the approval process for the naming of awards, to provide the necessary oversight by the Senate.

Advice: MSBA program: Request for conversion from Plan II to Plan I. CERJ was asked by Graduate Studies to review a request from a graduate program regarding requirements for Master's Degrees and an interpretation of Plan II.

General Education Interpretations. CERJ was asked to review the General Education Literacy Interpretation Revisions that were revised by the Committee on General Education with input from the Committee on Courses of Instruction. The General Education Literacy Interpretation Revisions were approved by the Undergraduate Council.

Faculty Guide. CERJ reviewed the 2018 Faculty Guide and provided feedback and comments to the Office of the University Registrar, specifically with regard to referencing divisional bylaws and regulations.

General Catalog Galleys (2018-2020): CERJ reviewed the General Catalog Galleys for the American History and Institutions (AH&I) Requirement, Courses and Independent Student Program sections. CERJ provided feedback and comments to the Office of the University Registrar.

Graduate Council Response to CERJ Request (Information Only). CERJ requested that Graduate Council (GC) review the Master's Degree Capstone Requirements Policy GC 2012-02 and its adherence to Davis Division Regulation 500. Graduate Council revised GC 2012-02 policy and provided a response on June 5, 2018.

Pending Matters for 2018-2019

College and School Bylaw and Regulation Amendments. CERJ will review additional edits and provide feedback on bylaw and regulation revisions for the following colleges and schools: College of Biological Sciences, College of Letters and Science, Graduate School of Management and School of Veterinary Medicine.

Respectfully Submitted,

Hans-Georg Mueller, Chair
Steven Carlip, Member
Andrea Fascetti, Member
Mary Vasquez, Academic Senate Analyst
2017-2018 Annual Report
Davis Division of the Academic Senate

Emeriti Committee

<table>
<thead>
<tr>
<th>Total Meetings:</th>
<th>Meeting frequency:</th>
<th>Average hours of committee work each week:</th>
<th>varies</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>once per quarter</td>
<td></td>
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</table>

<table>
<thead>
<tr>
<th>Total items reviewed (courses, proposals, cases, etc.)</th>
<th>Total of reviewed items deferred from the previous year:</th>
<th>Total items deferred to the coming academic year:</th>
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</thead>
<tbody>
<tr>
<td>3</td>
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</table>

Divisional Business:

Requests for Consultation and issues considered by the committee:

Emeriti Compensation for Instruction
Emeriti Access to Funds in Research Accounts

Committee policies established or revised:

None

Bylaw and Regulation changes approved by the Representative Assembly:

None

Systemwide Business:

Requests for Consultation and issues considered by the committee:

Retiree Health Benefits

Respectfully submitted,

Stephen B Brush, Chair
Alan P Jackman, Member
Joseph E Kiskis, Member
Jonna Mazet, Member
Francisco J Samaniego, Member
Shrinivasa Upadhyaha, Member
Gina S Werfel, Member
Debbie Stacionis, Analyst
## Committee on Faculty Distinguished Research Award

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
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<tr>
<td>Total Meetings</td>
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<td></td>
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<td></td>
<td>Average hours of committee work each week: 30 minutes</td>
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<tr>
<td>Nominations were Reviewed</td>
<td>7</td>
<td>0 nominations were deferred from the previous year</td>
</tr>
<tr>
<td></td>
<td></td>
<td>0 nominations are deferred to the coming year</td>
</tr>
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</table>

### Divisional Business:

- **Requests for Consultation and issues considered by the committee:**
  - No requests for consultation were considered by the committee.
  - The committee focused on selecting and recommending award recipients.

- **Committee policies established or revised:**
  - No new committee policies were established.
  - No established committee policies were revised.

- **Bylaw and Regulation changes approved by the Representative Assembly:**
  - The committee did not put forward any proposals for bylaw or regulation changes.

### Systemwide Business:

- **Requests for Consultation and issues considered by the committee:**
  - No requests for consultation were considered by the committee.
The 2018 Faculty Distinguished Research Award Recipient:

Professor Carlito Lebrilla, Department of Chemistry

Respectfully submitted,

Pamela Lein, Chair
Anna Busse Berger, Member
Michiko Suzuki, Member
Simine Vazire, Member
Stephen Kowalczykowski, Member
Bryan Rodman, Resource Analyst, Academic Senate Office
2017-2018 Annual Report
Davis Division of the Academic Senate
Committee on Faculty Welfare

Total Meetings: 5 Meetings
Meeting frequency: Approx. 2 times a quarter
Average hours of committee work each week: Approx. 45 min each week

Total Items Reviewed: 22
Total of items reviewed deferred from the previous year: 0
Total items deferred to the coming academic year: 3

Divisional Business:

Requests for Consultation (RFC) and issues considered by the committee:

RFC: Revisions to UCD PPM 380-76, Honoraria
Advice: Review Proposed Revisions to UCD APM 666; Additional Compensation/Lectures and Similar Services
Review of: UC Davis Staff & Faculty Health & Wellness Committee documents from 2015
Review of: UC Davis Institute of Transportation Studies Research Report: Results of the 2015-16 Campus Travel Survey
RFC: Proposed Revisions to UCD PPM 310-24, Electronic Communications – Privacy and Access
Request for Senate Volunteers: Work Group on Academic Family Leave Policies
Guest: Stacey Brezing, Staff and Faculty Health & Well-being Program; Review of Annual Report and current programs
Request for Senate Volunteers: Transportation and Parking Administrative Advisory Committee (TPAAC)
Request sent to Senate Chair regarding UC Davis’ Implementation Plan for the UCOP 2018-19 Academic Salary Plan.
Review of: Staff and Faculty Health & Well-being Program “Healthy UC Davis” Initiative statement
Response sent to Senate Chair regarding Provost response to the request for UC Davis’ Implementation Plan for the UCOP 2018-19 Academic Salary Plan.

Committee policies established or revised:

None

Bylaw and Regulation changes approved by the Representative Assembly:

None
Committee carryforward items – 2018-19:
Request sent to Senate Chair regarding faculty retention offers at UC Davis.
Transportation and Parking Administrative Advisor Committee; member Patrick Carroll (17-18) to bring updates to FWC.
Future FWC meeting with Provost and Executive Vice Chancellor Hexter in Fall.

Systemwide Business:
Requests for Consultation (RFC) and issues considered by the committee:
Memo sent to Senate Chair regarding UC Regents action to change the Retiree Health Benefits Program.
RFC: Negotiated Salary Trial Program
RFC: Second Review of Proposed Revised APM Sections 285, 210-3, 133, 740, 135 and 235
RFC: Revised Presidential Policy on Supplement to Military Pay – Four-Year Renewal
Review of/Advice: UCOP Policy on Sexual Violence Sexual Harassment
RFC: Proposed Revisions to AMP-UCD 500, Academic Recruitment Guidelines
RFC: Proposed New APM-675, Veterinary Medicine Salary Administration
Review of/Advice: OCR Findings on UCOP Policy on Sexual Violence Sexual Harassment
Review of/Advice: UCOP Announcement on 2018-19 Academic Salary Program

Respectfully submitted,

Gregory Downs, Chair
Moradewun Adejunmobi, Member
Stephen Brush, Member
Patrick Carroll, Member
John Conway, Member
Christyann Darwent, Member
David Hessl, Member
Jeffrey Walton, Academic Federation Representative
Danielle Powers, Staff Assembly Representative
Mary Vasquez, Academic Senate Analyst
Annual Report: Academic Year 2017 - 2018  
Davis Division: Academic Senate  
Committee on Grade Changes

<table>
<thead>
<tr>
<th>Total Meetings</th>
<th>Meeting frequency</th>
<th>Average hours of committee work each week</th>
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<tr>
<td>9</td>
<td><strong>Once per month during academic year</strong></td>
<td><strong>2-3 hours meeting and 6-8 hours additional review time.</strong></td>
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<table>
<thead>
<tr>
<th>Total Retroactive/Grade Change Petitions Reviewed:</th>
<th>Total of reviewed Retroactive/Grade Change Petitions deferred from the previous year:</th>
<th>Total Retroactive/Grade Change Petitions deferred to the coming academic year:</th>
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<tr>
<td><strong>481</strong></td>
<td><strong>0</strong></td>
<td><strong>0</strong></td>
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</table>

Listing of bylaw changes proposed:  
None

Listing of committee policies established or revised:  
None

Issues considered by the committee:  
None

Recommended procedural or policy changes for the coming year:  
None

Committee’s narrative:

Committee Chair Signature: [Signature]

Date: 08-31-2018
2017-2018 Summary and Highlights

During the 2017-2018 academic year, the Office of the University Registrar received 1084 Grade/Retroactive Change petitions: 88 grade change petitions, 705 Retroactive Change Petitions, and 291 Retroactive Withdrawal Petitions. The Grade Change Committee itself reviewed 481 petitions – 44 percent of the submitted total. The remaining petitions were processed internally by the Office of the University Registrar according to the Committee’s published guidelines. The Committee approved 69% of the petitions it reviewed.

Petitions Approved/Reviewed, 2017-2018

<table>
<thead>
<tr>
<th>Meeting</th>
<th>Grade Changes</th>
<th>Retro-Adds</th>
<th>Retro-Drops</th>
<th>Retro-WDs</th>
<th>P/NP Changes</th>
<th>Total</th>
</tr>
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<tbody>
<tr>
<td>Oct</td>
<td>1</td>
<td>0</td>
<td>(3*)/14</td>
<td>34</td>
<td>2</td>
<td>54</td>
</tr>
<tr>
<td>Nov</td>
<td>0</td>
<td>0</td>
<td>(1*)/5</td>
<td>30</td>
<td>4</td>
<td>40</td>
</tr>
<tr>
<td>Dec</td>
<td>1</td>
<td>0</td>
<td>(0*)/3</td>
<td>20</td>
<td>0</td>
<td>24</td>
</tr>
<tr>
<td>Jan</td>
<td>2</td>
<td>0</td>
<td>(0*)/4</td>
<td>10</td>
<td>4</td>
<td>20</td>
</tr>
<tr>
<td>Feb</td>
<td>0</td>
<td>0</td>
<td>(0*)/5</td>
<td>17</td>
<td>3</td>
<td>25</td>
</tr>
<tr>
<td>Mar</td>
<td>0</td>
<td>0</td>
<td>(0*)/1</td>
<td>24</td>
<td>2</td>
<td>27</td>
</tr>
<tr>
<td>Apr</td>
<td>0</td>
<td>0</td>
<td>(2*)/11</td>
<td>29</td>
<td>12</td>
<td>54</td>
</tr>
<tr>
<td>May</td>
<td>1</td>
<td>0</td>
<td>(1*)12</td>
<td>17</td>
<td>6</td>
<td>37</td>
</tr>
<tr>
<td>Jun</td>
<td>1</td>
<td>0</td>
<td>(2*)/9</td>
<td>39</td>
<td>4</td>
<td>55</td>
</tr>
<tr>
<td>Total</td>
<td>6</td>
<td>0</td>
<td>(9*)/64</td>
<td>220</td>
<td>37</td>
<td>336</td>
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</tbody>
</table>

Key: Approved/Total; *Denied but approved as Retroactive Withdrawals

Petition Approval Percentage (by meeting), 2017-2018
NOTE: 46% of Retroactive Drop petitions were approved outright, while an additional 6% were approved as Retroactive Withdrawals.
Total Meetings:
- Graduate Council: 18
- Academic Planning & Development: 4
- Administrative/Appeals: 8
- Bylaws: 0
- Chair’s Advisory: 0
- Courses: 2
- Educational Policy: 4
- Program Review: 10
- Program Review Closure: 1
- Support: 0
- Welfare: 4

Meeting Frequency:
- Graduate Council Chair: 14+
- Council Members: 1+
- PRC Chair: 4+
- Other Subcommittee Chairs: 1.5+
- Subcommittee Members: 1+

Average Hours of Committee Work Each Week:
- Graduate Council: 18
- Academic Planning & Development: 4
- Administrative/Appeals: 8
- Bylaws: 0
- Chair’s Advisory: 0
- Courses: 2
- Educational Policy: 4
- Program Review: 10
- Program Review Closure: 1
- Support: 0
- Welfare: 4

Bimonthly/As needed
- Number of members in each standing subcommittee:
  - APD: 9
  - Administrative: 5
  - Bylaws: 2
  - Courses: 10
  - EPC: 11
  - PRC: 15
  - PRCC: 6
  - Support: 5
  - Welfare: 5

Graduate Council:
- Total meetings: 18
- Meeting frequency:
  - Bimonthly/As needed
  - Number of members in each standing subcommittee:
    - APD: 9
    - Administrative: 5
    - Bylaws: 2
    - Courses: 10
    - EPC: 11
    - PRC: 15
    - PRCC: 6
    - Support: 5
    - Welfare: 5

Academic Planning & Development:
- Total meetings: 4
- Meeting frequency:
  - Bimonthly/As needed
  - Number of members in each standing subcommittee:
    - APD: 9
    - Administrative: 5
    - Bylaws: 2
    - Courses: 10
    - EPC: 11
    - PRC: 15
    - PRCC: 6
    - Support: 5
    - Welfare: 5

Administrative/Appeals:
- Total meetings: 8
- Meeting frequency:
  - Bimonthly/As needed
  - Number of members in each standing subcommittee:
    - APD: 9
    - Administrative: 5
    - Bylaws: 2
    - Courses: 10
    - EPC: 11
    - PRC: 15
    - PRCC: 6
    - Support: 5
    - Welfare: 5

Bylaws:
- Total meetings: 0
- Meeting frequency:
  - Bimonthly/As needed
  - Number of members in each standing subcommittee:
    - APD: 9
    - Administrative: 5
    - Bylaws: 2
    - Courses: 10
    - EPC: 11
    - PRC: 15
    - PRCC: 6
    - Support: 5
    - Welfare: 5

Chair’s Advisory:
- Total meetings: 0
- Meeting frequency:
  - Bimonthly/As needed
  - Number of members in each standing subcommittee:
    - APD: 9
    - Administrative: 5
    - Bylaws: 2
    - Courses: 10
    - EPC: 11
    - PRC: 15
    - PRCC: 6
    - Support: 5
    - Welfare: 5

Courses:
- Total meetings: 2
- Meeting frequency:
  - Bimonthly/As needed
  - Number of members in each standing subcommittee:
    - APD: 9
    - Administrative: 5
    - Bylaws: 2
    - Courses: 10
    - EPC: 11
    - PRC: 15
    - PRCC: 6
    - Support: 5
    - Welfare: 5

Educational Policy:
- Total meetings: 4
- Meeting frequency:
  - Bimonthly/As needed
  - Number of members in each standing subcommittee:
    - APD: 9
    - Administrative: 5
    - Bylaws: 2
    - Courses: 10
    - EPC: 11
    - PRC: 15
    - PRCC: 6
    - Support: 5
    - Welfare: 5

Program Review:
- Total meetings: 10
- Meeting frequency:
  - Bimonthly/As needed
  - Number of members in each standing subcommittee:
    - APD: 9
    - Administrative: 5
    - Bylaws: 2
    - Courses: 10
    - EPC: 11
    - PRC: 15
    - PRCC: 6
    - Support: 5
    - Welfare: 5

Program Review Closure:
- Total meetings: 1
- Meeting frequency:
  - Bimonthly/As needed
  - Number of members in each standing subcommittee:
    - APD: 9
    - Administrative: 5
    - Bylaws: 2
    - Courses: 10
    - EPC: 11
    - PRC: 15
    - PRCC: 6
    - Support: 5
    - Welfare: 5

Support:
- Total meetings: 0
- Meeting frequency:
  - Bimonthly/As needed
  - Number of members in each standing subcommittee:
    - APD: 9
    - Administrative: 5
    - Bylaws: 2
    - Courses: 10
    - EPC: 11
    - PRC: 15
    - PRCC: 6
    - Support: 5
    - Welfare: 5

Welfare:
- Total meetings: 4
- Meeting frequency:
  - Bimonthly/As needed
  - Number of members in each standing subcommittee:
    - APD: 9
    - Administrative: 5
    - Bylaws: 2
    - Courses: 10
    - EPC: 11
    - PRC: 15
    - PRCC: 6
    - Support: 5
    - Welfare: 5

Total Items Reviewed:
- Bylaws: 10
- Degree requirements: 10
- Program reviews: 17
- Program review closures: 14
- Proposals for new graduate programs: 1
- Graduate courses: 135
- Academic Senate requests for consultation: 4
- Graduate program management advice or affiliation approvals: 9
- Miscellaneous items: 13
- Policies approved, established or revised: 11

Total Number of Items Carried Over from Previous Year:
- Bylaw revisions: 5
- Degree requirement revisions: 9
- Program reviews: 1
- Graduate program management advice or affiliation requests: 4
- Graduate courses: 22
- Miscellaneous business items: 4

Total items Carried Over to Coming Year:
- Bylaw revisions: 2
- Degree requirement revisions: 13
- Program reviews: 1
- Program review closures: 3
- Graduate program management advice or Affiliation requests: 0
- Graduate courses: 3
- Miscellaneous business items: 13

Listing of Policies Approved, Established or Revised:
- Grandfathering Degree Requirements Policy GC2000-02 (rev. 01) – Approved March 22, 2018
- Online Masters Graduate Degree Program – Approval and Review Process GC2018-01 – Approved April 19, 2018
- Review of Designated Emphases (DEs) GC2011-01 (Rev. 03) – Revised April 19, 2018
- Master’s Degree Capstone Requirement GC2012-02 (Rev. 01) – Revised May 25, 2018
- Graduate Student Course Requirements – English as Second Language GC2018-02 – Approved May 25, 2018, Amended August 24, 2018
- Policy on Conversion from a Graduate Group to a Department-Based Program GC2018-01 – Approved June 15, 2018
- Policy on Author Affiliation GC2018-02 – Approved June 15, 2018
- Policy on Changing Lead Dean GS2018-03 – Approved June 15, 2018
- Service on Advanced Degree Committees GC1998-01 (Rev. 07) – Revised June 15, 2018
- Membership in Graduate Program GC1998-02 (Rev. 03) – Revised June 15, 2018
- Time to Degree Policy GC2000-01 (Rev. 02) – Endorsed June 15, 2018

Summary of Issues the Graduate Council Considered:
Committee Narrative:

The Graduate Council is a standing committee of the Divisional Academic Senate responsible for regulating and making recommendations on matters pertaining to graduate education and postdoctoral scholar issues in accordance with Bylaw 80 of the Davis Division of the Academic Senate.

The Council is supported by a structure which includes the following subcommittees: (1) Academic Planning and Development Committee (APD), (2) Administrative Committee, (3) Bylaws Committee, (4) Courses Committee, (5) Educational Policy Committee (EPC), (6) Program Review Committee (PRC), (7) the Program Review Closure Committee (PRCC), (8) the Graduate Student Support Committee, (9) the Graduate Student and Postdoctoral Scholar Welfare Committee, and (10) Chair’s Advisory Committee.

A summary of the Council's actions for the year is provided below; the item dates correspond to actions taken at Council meetings. Council agendas and minutes are available to the public at: http://academicsenate.ucdavis.edu/committees/committee-list/grad_council/index.cfm and also archived on ASIS.

<table>
<thead>
<tr>
<th>Graduate Program Bylaw Revisions</th>
<th>Graduate Program Degree Requirement Revisions</th>
<th>Graduate Student Fellowship, Travel, &amp; Summer GSR Awards</th>
<th>Graduate Program Review Actions</th>
<th>Program Review Closures</th>
<th>Proposals for New Graduate Programs, DESs, or GACs</th>
<th>Graduate Courses Reviewed</th>
<th>Responses to Requests for Academic Senate (AS) Consultation</th>
<th>Graduate Program Management Advice or Affiliation Approvals</th>
<th>Administrative Committee Appeals</th>
<th>Misc</th>
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<tr>
<td>10</td>
<td>10</td>
<td>17</td>
<td>14</td>
<td>1</td>
<td>135</td>
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<td>9</td>
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A. GRADUATE PROGRAM BYLAW REVISIONS:

<table>
<thead>
<tr>
<th>Graduate Program</th>
<th>Approval Date</th>
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<tbody>
<tr>
<td>1 International Agricultural Development</td>
<td>November 3, 2017</td>
</tr>
<tr>
<td>2 Environmental Policy and Management</td>
<td>December 14, 2017</td>
</tr>
<tr>
<td>3 English</td>
<td>December 14, 2017</td>
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<tr>
<td>4 Human Development</td>
<td>January 26, 2018</td>
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<tr>
<td>5 French and Francophone Studies</td>
<td>February 8, 2018</td>
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<td>6 Linguistics</td>
<td>April 6, 2018</td>
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<td>7 GSM</td>
<td>May 4, 2018</td>
</tr>
<tr>
<td>8 Biomedical Engineering</td>
<td>May 25, 2018</td>
</tr>
<tr>
<td>9 Material Science and Engineering</td>
<td>June 1, 2018</td>
</tr>
<tr>
<td>10 Nutritional Biology</td>
<td>June 15, 2018</td>
</tr>
</tbody>
</table>

C. GRADUATE PROGRAM DEGREE REQUIREMENTS:

<table>
<thead>
<tr>
<th>Graduate Program</th>
<th>Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 History</td>
<td>September 21, 2017</td>
</tr>
<tr>
<td>2 International Agricultural Development</td>
<td>November 16, 2017</td>
</tr>
<tr>
<td>3 Environmental Policy and Management</td>
<td>November 16, 2017</td>
</tr>
<tr>
<td>4 French and Francophone Studies</td>
<td>May 17, 2018</td>
</tr>
<tr>
<td>5 Population Biology</td>
<td>May 25, 2018</td>
</tr>
</tbody>
</table>
### D. GRADUATE PROGRAM REVIEW ACTIONS:

#### a. PROGRAM REVIEW REPORTS:

<table>
<thead>
<tr>
<th>Graduate Program</th>
<th>Transmittal Letter Sent</th>
</tr>
</thead>
<tbody>
<tr>
<td>Integrative Genetics and Genomics</td>
<td>January 17, 2018</td>
</tr>
<tr>
<td>DE in Biotechnology</td>
<td>January 17, 2018</td>
</tr>
<tr>
<td>DE in Critical Theory</td>
<td>January 17, 2018</td>
</tr>
<tr>
<td>DE in Organism-Environment Interaction</td>
<td>February 9, 2018</td>
</tr>
<tr>
<td>DE in Reproductive Biology</td>
<td>March 19, 2018</td>
</tr>
<tr>
<td>DE in Stem and Progenitor Cells Review</td>
<td>March 26, 2018</td>
</tr>
<tr>
<td>Physics</td>
<td>March 26, 2018</td>
</tr>
<tr>
<td>Neuroscience</td>
<td>April 17, 2018</td>
</tr>
<tr>
<td>Civil and Environmental Engineering</td>
<td>May 7, 2018</td>
</tr>
<tr>
<td>Plant Biology</td>
<td>May 22, 2018</td>
</tr>
<tr>
<td>Computer Science</td>
<td>May 22, 2018</td>
</tr>
<tr>
<td>Avian Science</td>
<td>May 30, 2018</td>
</tr>
<tr>
<td>Electrical and Computer Engineering</td>
<td>May 30, 2018</td>
</tr>
<tr>
<td>Mathematics</td>
<td>May 30, 2018</td>
</tr>
<tr>
<td>Pharmacology and Toxicology</td>
<td>May 30, 2018</td>
</tr>
<tr>
<td>Pharmaceutical Chemistry</td>
<td>June 26, 2018</td>
</tr>
<tr>
<td>Integrative Pathobiology</td>
<td>June 26, 2018</td>
</tr>
</tbody>
</table>

#### b. PROGRAM REVIEW CLOSURE COMMITTEE RECOMMENDATIONS:

<table>
<thead>
<tr>
<th>Graduate Program</th>
<th>Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nursing Science and Health Care Leadership</td>
<td>November 3, 2017</td>
</tr>
<tr>
<td>Agricultural and Resource Economics</td>
<td>November 3, 2017</td>
</tr>
<tr>
<td>DE in Translational Research</td>
<td>November 3, 2017</td>
</tr>
</tbody>
</table>
### E. PROPOSALS FOR NEW GRADUATE PROGRAMS, DESIGNATED EMPHASES, OR GRADUATE ACADEMIC CERTIFICATES:

<table>
<thead>
<tr>
<th>Program</th>
<th>Type</th>
<th>Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proposal to Establish an Online Masters of Business Administration (MBA)</td>
<td>New Online Graduate Program</td>
<td>Endorsed May 17, 2018</td>
</tr>
</tbody>
</table>

### F. GRADUATE COURSES REVIEWED AND APPROVED

Total courses reviewed: 135

### G. RESPONSES TO ACADEMIC SENATE REQUESTS FOR CONSULTATION:

<table>
<thead>
<tr>
<th>Request For Consultation (RFC)</th>
<th>Response Submitted</th>
</tr>
</thead>
<tbody>
<tr>
<td>RFC Draft WASC Special Visit Report</td>
<td>December 14, 2017</td>
</tr>
<tr>
<td>Proposed Presidential Policy on Open Access for Theses and Dissertations</td>
<td>January 29, 2018</td>
</tr>
<tr>
<td>Final Report on the Joint Task Force on Research Units</td>
<td>February 8, 2018</td>
</tr>
<tr>
<td>Proposed Revisions to APM-UCD 220, Academic Senate and Federation Review for Advancement</td>
<td>May 22, 2018</td>
</tr>
<tr>
<td>Budget Allocation Assessment Report</td>
<td>June 12, 2018</td>
</tr>
</tbody>
</table>

### H. GRADUATE PROGRAM MANAGEMENT ADVICE OR AFFILIATION APPROVALS

<table>
<thead>
<tr>
<th>Program</th>
<th>Type of Request</th>
<th>Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ph.D. in Comparative Literature with the DE in African American Studies</td>
<td>Affiliation</td>
<td>November 3, 2017</td>
</tr>
<tr>
<td></td>
<td>Title</td>
<td>Notes</td>
</tr>
<tr>
<td>---</td>
<td>----------------------------------------------------------------------</td>
<td>------------------------------------------------------------</td>
</tr>
</tbody>
</table>
| **I.** ADMINISTRATIVE COMMITTEE APPEALS: | Admissions: 4  
Disqualifications: 5  
Policy Exceptions: 1  
Split Decision on Qualifying Exam: 10  
Embargo Requests: 2  
Other: 2 | |
| **J.** GRADUATE STUDENT FELLOWSHIP, TRAVEL, & SUMMER GSR AWARDS: | See appendix A for the detailed report (attached) | |
| **K.** MISCELLANEOUS: | Title | Notes |
| 1 | Schedule of Program Reviews | Approved September 21, 2017 |
| 2 | Chemical Engineering department notice regarding Ph.D. degree requirements | Initial letter from GC sent January 17, 2018  
Program response received February 9, 2018  
GC final response sent March 26, 2018 |
| 3 | Publication Embargo Information for Graduate Students | Letter to the Vice Provost and Dean of Graduate Studies sent on January 24, 2018 |
| 4 | PRCC Proposed Membership for 2018-19 | Approved by GC on March 9, 2018 |
| 5 | Graduate Council Subcommittee: Internal Guidelines | Revised April 6, 2018 |
| 6 | Review of Senate Regulation A546 | Considered Registrar’s request for guidance on this policy on April 19, 2018.  
Provided a response to the Academic Senate Chair on May 7, 2018. |
| 7 | Masters of Preventive Veterinary Medicine | Letter regarding the Chair of the program stepping down in protest of cutting a critical lecturer position sent to the Academic Senate Chair on May 10, 2018. |
| 8 | French Graduate Program request for name change to French and Francophone Studies | Approved April 6, 2018 |
| 9 | Proposal to Reconstitute the MA in English (Creative Writing Emphasis) to an M.F.A. in Creative Writing | Approved December 14, 2017 |
| 10 | Capital Area North Doctorate in Educational Leadership (CANDEL) Program Proposal for Dissolution of Partnership | Approved January 11, 2018 |
| 11 | Proposal to transfer the Graduate Group in Linguistics to a Departmentally-Based Graduate Program | Approved April 6, 2018 |
| 12 | Academic Planning and Development Survey on Restructuring Graduate Education at UC Davis. | Approved April 19, 2018 |
| 13 | Request to Split Multiple Tracks in NSHL Master’s Degree Program | Approved August 24, 2018 |

L. ITEMS REMAINING OPEN

a. Graduate Program Bylaw Revisions

<table>
<thead>
<tr>
<th>Program</th>
<th>Type</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Communication &amp; Bylaws</td>
<td>Currently being reviewed by Bylaws Committee.</td>
</tr>
<tr>
<td>2</td>
<td>Clinical Research &amp; Bylaws</td>
<td>Currently being reviewed by Bylaws Committee.</td>
</tr>
</tbody>
</table>

b. Graduate Program Reviews

<table>
<thead>
<tr>
<th>Program</th>
<th>Type</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Master of Laws</td>
<td>2017-18 Program Review</td>
<td>Pending Accreditation Report</td>
</tr>
</tbody>
</table>

c. Graduate Program Review Closures

<table>
<thead>
<tr>
<th>Program</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 DE in Writing, Rhetoric and Composition Studies</td>
<td>2017-18 program review. Pending response form the DE Chair.</td>
</tr>
<tr>
<td>2 Mechanical and Aerospace Engineering</td>
<td>Program review closure approved. GC requested a follow up report. GC tabled discussion of the follow up report at the June 15th meeting.</td>
</tr>
<tr>
<td>3 Biostatistics</td>
<td>Program review closure approved. GC requested a follow up report.</td>
</tr>
</tbody>
</table>

d. Graduate Program Degree Requirement Revisions

<table>
<thead>
<tr>
<th>Program</th>
<th>Type</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Biomedical Engineering</td>
<td>Degree Requirements</td>
<td>Reviewed by EPC, pending GC approval.</td>
</tr>
<tr>
<td>2 Native American Studies</td>
<td>Degree Requirements</td>
<td>Reviewed by EPC, pending GC approval.</td>
</tr>
<tr>
<td>3 Communications</td>
<td>Degree Requirements</td>
<td>Reviewed by EPC, pending GC approval.</td>
</tr>
<tr>
<td>Title</td>
<td>Notes</td>
<td></td>
</tr>
<tr>
<td>----------------------------------------------------------------------</td>
<td>----------------------------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>1 Future Undergraduate Science Graduate Academic Certificate</td>
<td>Reviewed by EPC, pending GC approval.</td>
<td></td>
</tr>
<tr>
<td>2 Doctoral Qualifying Examinations Policy Revisions</td>
<td>Reviewed by EPC, pending GC approval.</td>
<td></td>
</tr>
<tr>
<td>3 Proposal for Master’s Program in Genetic Counseling</td>
<td>Reviewed by EPC, pending program response.</td>
<td></td>
</tr>
<tr>
<td>4 Proposal for Graduate Group in Marine Science</td>
<td>Reviewed by EPC, pending program response. Pending Bylaws Committee Review.</td>
<td></td>
</tr>
<tr>
<td>5 Proposal for Masters of Management</td>
<td>Submitted to Interim Dean JP Delplanque on June 6, 2018. Pending review by Office of Graduate Studies, EPC and GC.</td>
<td></td>
</tr>
<tr>
<td>6 Request to Registrar’s Office to give access to ICMS to all faculty</td>
<td>Pending access to ICMS.</td>
<td></td>
</tr>
<tr>
<td>7 Graduate Student Support Subcommittee Items</td>
<td>The expectation that the person in charge of the Director of the Office of Graduate Studies Fellowship, Block Grant and Scholarship Program will let the Director know that an annual report on the allocations of funding to fellowships, block grants and scholarships that the Office of Graduate Studies manages is now expected by the Graduate Council.</td>
<td></td>
</tr>
<tr>
<td>8 Graduate Student and Postdoctoral Scholar Welfare Subcommittee Items</td>
<td>• Graduate and Postdoctoral Mentorship Award</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Student Mentoring</td>
<td></td>
</tr>
</tbody>
</table>
Proposal for Policy on Disability Accommodations for Graduate Degree Requirements

Administrative Subcommittee Items


Academic Planning and Development Subcommittee Items

- Report regarding the Survey on Restructuring Graduate Education at UC Davis.

Biostatistics Faculty Position Issue

- Letter from GC Chair and Vice Provost and Dean of Graduate Studies sent to Academic Senate Chair and Provost on May 10, 2018.

Expediting Graduate Student Publications Issue

- Request from Chair of Graduate Group in Ecology for an interim policy for assuring timely publication of graduate student research in situations where the faculty are delaying the publication process.

Issues with Policy on Advanced Degree Committees GC1998-01 (rev. 08)

- Graduate Group Chair in Horticulture and Agronomy identified an issue with paragraph II-6 which states “Individuals from outside the University of California or employees of other campuses or laboratories of the University of California who serve in categories not mentioned above with special expertise and qualifications” can be appointable. This seems to suggest people from outside UC Davis can serve, but you cannot serve with the same qualifications if you are within UC Davis. It is recommended that the policy be revised to allow for exceptions for highly qualified scientists within UC Davis who are not eligible under sections 1-5.

Additional Comments

Graduate Council moved from monthly to bi-weekly meetings two years ago. Given the work-load of this committee, it seems difficult to envisage returning to an only once a month schedule.

Due to the increasing work-load of the PRC and GC Chair, who according to current guidelines also serve as members on the PRCC, last academic year GC piloted a change to the PRCC membership. The pilot required “a” former Chair of PRC and GC to be members, instead of “the” (current) chairs to serve on PRCC. In addition, the 3 members on GC who are not already chairs of other subcommittees would also be appointed to PRCC as either members or as the PRCC-chair. This pilot worked very well, and GC voted to adopt a permanent change the guidelines on PRCC membership.

Over the last 3 years, program review has caught up with delayed program reviews. GC/PRC is now on a cycle to review about 15-17 programs a year, including DE’s, which have somewhat less of a work burden, and to close about the same program reviews each year. This is a high workload, but if managed well with support by the Academic Senate Office, is achievable. There is little room for further expansion of the number of reviews/year. Programs overall are highly responsive to the recommendations made by GC, PRC and the review team itself during the review process.

Improvements in effective and impactful communication about review recommendations and strategic planning between the provost, lead-dean and chair of a program could further strengthen program reviews. Implementation of those recommendations that are out of the control of programs itself are often not as thoroughly followed-up and implemented as those made directly to the program. Given the large investment of resources into the graduate program review process, which the WASC review team in their site-visit identified as “exemplary”, implementation of the recommendations would go a long way to improve continuously and thoughtfully the quality of graduate education.

The lack of responsiveness from the Chancellor and the Provost on a GC proposal to enhance teaching support for graduate courses, submitted early this academic year following endorsement is highly disappointing. APD and GC received extensive input from many to develop a proposal that although modest in its overall request, could have a large impact on graduate teaching at UC Davis. The proposal was embraced by many faculty and graduate program leaders on campus. They saw it as a logical proposal that could achieve two objectives that are otherwise difficult to reconcile: the interest to maintain department-independent graduate groups, and
the need to provide appropriate financial incentives for department chairs to allow faculty to teach graduate level courses, especially teaching for graduate groups.

The suggestion by the administration (in their responses to the budget review) that because the number of graduate courses offered since 2012 has not significantly declined, misses entirely the reality that many faculty are frustrated that any graduate teaching they do will be “offset” by them having to teach a particularly large or unpopular undergraduate class, as if graduate teaching is a “bonus” and reward for teaching undergraduates. As a research university we cannot afford this mindset. It can only be hoped that the Chancellor and Provost will continue to explore ways to change a culture on campus that seems to regards UG teaching as helping a department financially, while graduate level teaching is an “add-on”. While administration may disagree with this assessment – a survey of faculty conducted in 2018 by APD spoke loud and clear. While the survey awaits full analysis by the incoming committee, even a cursory glance of the results indicated that these problems are real – whether induced by or maintained by the new budget model in the end is irrelevant.

Closing

In closing, Graduate Council wishes to thank all of those who have given of their time in support of graduate education and postdoctoral scholar issues during the past year. The commitment of the faculty who served on the GC was palpable and their hard work has helped to streamline program review and review closure processes, to develop a new system for the review of online graduate degree programs, and to continue advocating for a change in administrative mindset that seems to brush aside any suggestion that graduate teaching on this campus is in a crisis. The contributions of the members of subcommittees and of the ad hoc program review committees have been exemplary. GC also likes to thank the GSA representatives who were dedicated and thoughtful in their contributions to the committee work. GC hopes that the post-doctoral association will see value in having their representatives attend the GC meetings so that their voices and issues can be heard more clearly.

GC especially likes to thank the analysts Judi Garcia, Theresa Costa and Bryan Rodman for supporting GC and its subcommittees. Without the professional support and personal dedication provided to Council by the administrative staff none of the work outlined above could have been accomplished.

Respectfully submitted,

Nicole Baumgarth, Chair
2017-2018 Graduate Council

Members: Nicole Baumgarth (Chair); Greta Hsu (Vice Chair); Carlson L. Arnett; Christopher Cappa; Duncan Temple Lang; Jeffrey Schank; Kyoungmi Kim; Beth Levy; Marjorie Longo; Prabir Burman; Rena Zieve; William Horwath; Prasant Mohapatra, ex officio and non-voting (Vice Provost for Graduate Education – Dean of Graduate Studies).

Academic Federation Representatives: Pauline Holmes and Denneal Jamison-McClung.

Graduate Studies Representatives: Associate Dean Andrew Waterhouse; Associate Dean Jean-Pierre Delplanque.

Graduate Student Representatives: Roy Taggueg, GSA President; Elyssa Fogleman, GSA Vice President; Annabelle Yu; Jeanelle Hope (Graduate Student Assistant to the Dean and Chancellor).

Postdoctoral Scholar Representatives
2017-2018 Annual Report
Davis Division of the Academic Senate

Committee on Information Technology

<table>
<thead>
<tr>
<th>Total Meetings: 8</th>
<th>Meeting frequency: 2-3 times a quarter</th>
<th>Average hours of committee work each week: Approx. 90 minutes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Items Reviewed: 11</td>
<td>Total of items reviewed deferred from the previous year: 1</td>
<td>Total items deferred to the coming academic year: 6</td>
</tr>
</tbody>
</table>

Divisional Business:

Requests for Consultation (RFC) and issues considered by the committee:
- Review of: FireEye Implementation at UC Davis
- Review of: Campus Data Governance Council
- Request for Senate Volunteers: Enterprise Student Technology Governance Committee
- Service Change (from IET): SmartSite Decommissioning
- Service Change (from IET): CAS Upgrade
- Memo to Senate Chair regarding FireEye Implementation at UC Davis
- Review of various IET systems: Aggie Desktop, Two Factor Authentication (Duo), Box, Meltdown, Spectre, Apple Device Enrollment, Classroom WiFi, Pricing of Student Response Systems and those currently used on-campus
- Review of: Campus Disaster Management Plans and Recovery Efforts
- RFC: Proposed Revisions to UCD PPM 310-24, Electronic Communications – Privacy and Access
- Review of: Big Fix and IS-3
- RFC: Draft of UC Davis Strategic Plan
- Review of: EU General Data Protection Regulation (GDPR) and Data Privacy
- Memo to Senate Chair regarding Accelerated FireEye Implementation at UC Davis

Committee policies established or revised:

None

Bylaw and Regulation changes approved by the Representative Assembly:

None

Committee carryforward items – 2018-19:

Review of: Campus use of “grey” data
Review of: EU General Data Protection Regulation (GDPR) and Data Privacy
Continued review of: FireEye Implementation at UC Davis
Review of: CIT previous memo on Big Fix
Review of: Central Repository for Disaster Management Plans (Third Party Audits)
Review of: Email Latency using Thunderbird

**Systemwide Business:**

**Requests for Consultation (RFC) and issues considered by the committee:**
Review of: Electronic Information Security Policy (IS-3)
Review of: UCOLASC Declaration of Rights and Principles to Transform Scholarly Communication

Respectfully Submitted,

Michael Kleeman, Chair  
Matthew Bishop, Member  
Julia Chamberlain, Member  
Roberta Millstein, Member  
Kyaw Paw U, Member  
Danny Eastburn, Academic Federation Representative  
Yu Song, ASUCD Representative  
Harkanwalpreet Sodhi, GSA Representative  
Viji Murali, CIO and Vice Provost for Information & Educational Technology, (ex-officio)  
Mary Vasquez, Academic Senate Analyst
2017-2018 Annual Report
Davis Division of the Academic Senate

Committee on International Education

<table>
<thead>
<tr>
<th>Total Meetings: 7</th>
<th>Meeting frequency: Monthly</th>
<th>Average hours of committee work each month: 2</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Total GE Petitions Reviewed: 71 (courses, proposals, cases, etc.)</th>
<th>Total of reviewed deferred from the previous year: 0</th>
<th>Total deferred to the coming academic year: 0</th>
</tr>
</thead>
</table>

Divisional Business:

Requests for Consultation and issues considered by the committee:

Proposal: UCD Award for Excellence in Teaching Abroad
Presentation: Brief Overview of Global Affairs by Ermias Kebreab and Fadi Fathallah, Global Affairs
Guest: Karen Beardsley, Director of Sponsored Programs and Special Projects for Global Affairs; Presented the International Information Hub Data Base
Guest: Hsiu-Zu Ho, UCEAP Associate Dean
Guest: Jake Hosier, Interim Director of UC Davis Extension, International Programs
Presentation: Global Education for All, Zak Frieders, Director, Study Abroad
Presentation: Global Affairs Curriculum Internationalization Initiative, Ermias Kebreab, Associate Vice Provost, Global Affairs

Committee policies established or revised: 0

Bylaw and Regulation changes approved by the Representative Assembly: 0

Systemwide Business:

Requests for Consultation and issues considered by the committee: 0
Committee on the Library

Total Meetings 4
Meeting frequency 1-2/quarter, as necessary
Average hours of committee work each week 0.5

Divisional Business:

Requests for Consultation and issues considered by the committee:

Proposal for Online MBA Program
Draft Campus Strategic Plan
Renovations of Physical Science and Engineering Library (PSEL); movement of collections housed in PSEL
OA2020
Predatory and low-quality journals

Committee policies established or revised:
None

Bylaw and Regulation changes approved by the Representative Assembly:
None

Systemwide Business:

Requests for Consultation and issues considered by the committee:

Presidential Policy on Open Access for Theses and Dissertations
UCOLASC Declaration of Rights and Principles to Transform Scholarly Communication
HathiTrust shared digital/print program
Systemwide Librarian’s budget requests to UCOP
California Digital Library – possible off-setting pilot
Upcoming journal contract renegotiations
NRLF Expansion Project

Respectfully submitted,

Kathryn Olmsted, Chair
Judy Jernstedt, Member
Dario Cantu, College of Agricultural and Environmental Sciences Representative
Daniel Goldstein, Academic Federation Representative
Ken Dong Justin Yap, ASUCD Representative
Bo Liu, College of Biological Sciences Representative
Stavros Vougioukas, College of Engineering Representative
Emma Shipman, Graduate Student Association Representative
Donald Palmer, Graduate School of Management Representative
Diana Davis, College of Letters and Science Representative
James Housefield, College of Letters and Science Representative
Janko Gravner, College of Letters and Science Representative
Andrea Chandrasekher, School of Law Representative
George Rodway, School of Nursing Representative
Cassandra Doll Hart, School of Education Representative
Craig Warden, School of Medicine Representative
Lark Coffey, School of Veterinary Medicine Representative
2017-2018 Annual Report
Davis Division of the Academic Senate

Committee on Planning and Budget

<table>
<thead>
<tr>
<th>Total Meetings: 16</th>
<th>Meeting frequency: 5 to 6 times a quarter (biweekly)</th>
<th>Average hours of committee work each week: Approx. 90 min. each week</th>
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<table>
<thead>
<tr>
<th>Total Items Reviewed:</th>
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</thead>
<tbody>
<tr>
<td>Endowed Chairs: 4</td>
</tr>
<tr>
<td>POPs: 5</td>
</tr>
<tr>
<td>TOEs: 4</td>
</tr>
<tr>
<td>RFCs: 8</td>
</tr>
<tr>
<td>Other Items: 18</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total of reviewed items deferred from the previous year: 0</th>
<th>Total items deferred to the coming academic year: 1</th>
</tr>
</thead>
</table>

Divisional Business:

Requests for Consultation (RFCs) and issues considered by the committee:
- RFC: Minor in Climate Science & Policy
- RFC: Proposed Revisions to Minor in Geographic Studies
- RFC: Final Report of the Joint Task Force on Research Units
- Met with Ken Burtis, Faculty Advisor to the Chancellor and Provost regarding Strategic Planning activities
- Conducted Strategic Planning Activity with members of CPB
- Held annual CPB 2018 Winter Quarter Budget Retreat
- Review of: Instructional Space Advisory Subcommittee memos to CPB regarding Need for Instructional Space and Prime Time Teaching Hours
- Memo to Senate Chair: CPB memo on Principles of Classroom Scheduling
- Review of and advice re: Good Laboratory Practices Report
- RFC: Proposed Revisions to APM-UCD 191
- Met with the Associate Vice Chancellor of Design & Construction Management, Jim Carroll
- Met with Associate Vice Chancellor of Facilities Management, Allen Tollefson

- 2018-19 CPB Budget Consultation Process of Schools and Colleges
- RFC: E&Y Budget Assessment Report
- Review of: UC Davis Graduate School of Management Online MBA Program Proposal
- Review of: John D. Ayer Chair Proposed Changes – Academic Affairs
- Memo to Senate Chair: CPB response to Campus Capital Projects and Renovations (after meetings with AVCs)
- RFC: Draft of UC Davis Strategic Plan
### Endowed Chair/Professorship Proposals Reviewed (4 reviewed):
- Dr. Terry Holliday Equine and Comparative Neurology Presidential Chair
- Agroecology Professorship, College of Agricultural and Environmental Sciences
- Robert H. Putnam Endowed Chair in Bipolar Research & Treatment, School of Medicine
- C. Bryan Cameron Presidential Chair for Neuroscience, College of Biological Sciences

### Partner Opportunity Program Proposals Reviewed (5 reviewed)
- Dr. Mark Verbitsky, Department of Political Science, College of Letters and Science
- Dr. Rachael Bay, Department of Wildlife Fish Conservation Biology, College of Agricultural and Environmental Sciences
- Dr. Elizabeth Montano, School of Education
- Dr. Rachael Bay, Department of Evolution and Ecology, College of Biological Sciences
- Dr. Lynn Itagaki, Department of Asian American Studies, College of Letters and Science

### Target of Excellence Proposals Reviewed (4 reviewed)
- Dr. Yi Ma, Department of Electrical & Computer Engineering, College of Engineering
- Dr. Cathy Kling, Department of Agricultural and Resource Economics, College of Agricultural and Environmental Sciences
- Dr. Erica Corral, Department of Materials Science and Engineering, College of Engineering
- Dr. Randall O’Reilly, Department of Psychology and Department of Computer Science

### Committee policies established or revised:
None

### Bylaw and Regulation changes approved by the Representative Assembly:
None

### Committee carryforward items – 2018-19:
Review of: Academic Affairs request regarding support materials School of Medicine actions

### Systemwide Business:

#### Requests for Consultation (RFCs) and issues considered by the committee:
- RFC: Systemwide Review of Taskforce Report on Negotiated Salary Trial Program
- Review of: UCOP’s Final Report on AB 97
- Review of: UCOP’s Draft Activity-Based Costing Pilot Studies Final Report
- Review of: UCOP’s Plan to Close the Faculty Salary Gap
- Review of: UCOP’s Campus Five-Year Planning Perspectives for 2018 to 2023
- RFC: Proposed New APM 673, Veterinary Medicine Salary Administration
Respectfully submitted,

Robert Powell, Chair
Alan Bennett, Member
Janet Foley, Member
Susan Murin, Member
Ahmet Palazoglu, Member
Darien Shanske, Member
Mitchell Sutter, Member
Alan Taylor, Member
Jane-Ling Wang, Member
Carole Hom, Academic Federation Representative
Rachael Goodhue, Academic Senate Chair (advisor)
Kristin Lagattuta, Academic Senate Vice Chair (advisor)
Mary Vasquez, Academic Senate Analyst
### 2017-2018 Annual Report
#### Davis Division of the Academic Senate

**Instructional Space Advisory Subcommittee**

<table>
<thead>
<tr>
<th>Total Meetings:</th>
<th>Meeting frequency:</th>
<th>Average hours of committee work each week:</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>2 meetings a quarter</td>
<td>Approx. 30 min a week on average</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total Items Reviewed:</th>
<th>Total of items reviewed deferred from the previous year:</th>
<th>Total items deferred to the coming academic year:</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>1</td>
<td>1</td>
</tr>
</tbody>
</table>

### Divisional Business:

#### Requests for Consultation (RFC) and issues considered by the committee:
- Review of: Spring 2017 Classroom Condition Survey Results (administered in collaboration with Office of University Registrar)
- Review of: Information and Educational Technology (IET) UC Davis General Assignment Classrooms (GAC) Functional Standards
- Review of: Undergraduate Education Classroom Workgroups and upcoming renovations of specific classrooms
- Memo sent to Committee on Planning and Budget regarding Classroom Space Needs
- Memo sent to Committee on Planning and Budget regarding Prime Time Teaching Hours and Classroom Scheduling
- Review of: Spring 2018 Classroom Condition Survey Questions and Email (administered in collaboration with the Office of the University Registrar)

#### Committee policies established or revised:
None

#### Bylaw and Regulation changes approved by the Representative Assembly:
None

#### Committee carryforward items – 2018-19:
Receipt of/Review of: Spring 2018 Classroom Condition Survey Results (administered in collaboration with Office of University Registrar)

### Systemwide Business:

#### Requests for Consultation (RFC) and issues considered by the committee:
None
Respectfully Submitted,

Mitchell Sutter, Chair
Paul Erickson, Member
Steven Luck, Member
Tina Saitone, Member
Michael Turelli, Member
Jeffrey Williams, Member
David Wittman, Member
Erin Morgan, University Registrar (ex-officio)
Walter Robinson, Associate Vice Chancellor (ex-officio)
Mary Vasquez, Academic Senate Analyst
## 2017-2018 Annual Report
### Davis Division of the Academic Senate

## Committee on Privilege and Tenure – Investigative and Hearings Subcommittee

<table>
<thead>
<tr>
<th>Total Meetings</th>
<th>Meeting frequency</th>
<th>Average hours of committee work each week</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Investigative: 2 Meetings</td>
<td><strong>Investigative</strong>: Scheduled biweekly held as needed</td>
<td>• Investigative: dependent on workload</td>
</tr>
<tr>
<td>• Hearings: 0 Hearings</td>
<td><strong>Hearings</strong>: As needed</td>
<td>• Hearings: dependent on workload</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total Matters Reviewed</th>
<th>Total of reviewed matters deferred from the previous year</th>
<th>Total matters deferred to the coming academic year</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Investigative</strong>: Total New Grievances: 1</td>
<td><strong>Investigative</strong>: Total Grievances: 1</td>
<td><strong>Investigative</strong>: Total grievances at investigative subcommittee continued: 0</td>
</tr>
<tr>
<td><strong>Hearings</strong>: Total New Grievances Referred: 0</td>
<td><strong>Hearings</strong>: Total Hearings: 2</td>
<td><strong>Hearings</strong>: Total hearings/matters continued: 0</td>
</tr>
<tr>
<td>Total New Disciplinary Actions Referred: 0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total New Early Termination Actions Referred: 1</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Divisional Business:

**Requests for Consultation and issues considered by the committee:**

None

**Committee policies established or revised:**

None

**Bylaw and Regulation changes approved by the Representative Assembly:**

None
Systemwide Business:

Requests for Consultation and issues considered by the committee:
The Committee on Privilege and Tenure reviewed possible revisions to the Policy on Sexual Violence and Sexual Harassment (SVSH).

As of August 31, 2018

Investigative:
- Grievances where prima facie was not found: One
- Grievances closed/informally resolved: None
- Grievances not referred to a hearing: One
- Grievances referred to a hearing: None
- Grievances carried over into 2018-2019: None

Hearing:
- Disciplinary matter:
  - Held: None
  - Settled: One
  - Withdrawn: None
  - Pending: None
- Grievance matter:
  - Held: None
  - Settled: One
  - Withdrawn: None
  - Pending: None
- Early Termination:
  - Held: None
  - Settled: One
  - Withdrawn: None
  - Pending: None
## 2017-2018 Annual Report
Davis Division of the Academic Senate

### Committee on Public Service

<table>
<thead>
<tr>
<th>Total Meetings</th>
<th>Meeting frequency</th>
<th>Average hours of committee work each week:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>As needed</td>
<td>30 minutes</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>7 Nominations were Reviewed</th>
<th>0</th>
<th>0</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 UCD Extension Certificate Proposals were reviewed</td>
<td>Nominations were deferred from the previous year</td>
<td>Nominations are deferred to the coming year</td>
</tr>
</tbody>
</table>

### Divisional Business:

<table>
<thead>
<tr>
<th>Requests for Consultation and issues considered by the committee:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>No requests for consultation were considered by the committee.</td>
<td></td>
</tr>
<tr>
<td>The committee focused on selecting and recommending award recipients.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Committee policies established or revised:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>No new committee policies were established.</td>
<td></td>
</tr>
<tr>
<td>No established committee policies were revised.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Bylaw and Regulation changes approved by the Representative Assembly:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>The committee did not put forward any proposals for bylaw or regulation changes.</td>
<td></td>
</tr>
</tbody>
</table>

### Systemwide Business:

<table>
<thead>
<tr>
<th>Requests for Consultation and issues considered by the committee:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>No requests for consultation were considered by the committee.</td>
<td></td>
</tr>
</tbody>
</table>


The 2018 Distinguished Scholarly Public Service Award Recipients:

Professor Jeannie Darby, Department of Civil and Environmental Engineering
Professor Gregory Downs, Department of History
Professor Emeritus Calvin Qualset, Department of Plant Sciences

Respectfully submitted,

Hollis Skaife, Chair
Amber Boydstun, Member
Elisa White, Member
Justin Spence, Member
Pirko Maguina, Member
Adam Siegel (Academic Federation Representative)
Susan Catron (Academic Federation Representative)
Ramona Mora (ASUCD Representative)
Kelly Pan (ASUCD Representative, Alternate)
Cody Yothers (GSA Representative)
Cameron Carter (Ex-Officio)
Joanna Regulska (Ex-Officio)
Paul McNeil (Ex-Officio)
Bryan Rodman, Resource Analyst, Academic Senate Office
2017-2018 Annual Report  
Davis Division of the Academic Senate  
Committee on Research

<table>
<thead>
<tr>
<th>Total Meetings</th>
<th>Meeting frequency</th>
<th>Average hours of committee work each week</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ten</td>
<td>Approximately once a month</td>
<td>Two hours per week</td>
</tr>
</tbody>
</table>

- Total grant proposals reviewed
  - 2017-2018 Travel grants ($800) – 448
  - 2018-2019 Large grants ($10,000-$25,000) – 86

- Total grant proposals awarded
  - 2017-2018 Travel grants ($800) – 434
  - 2018-2019 Large grants ($10,000-$25,000) – 17

- Total grant proposals deferred to the coming academic year
  - None

Divisional Business:

Requests for Consultation and issues considered by the committee:
- Final Report of the Joint Task Force on Research Units
- Budget Allocation Assessment report
- GLP Survey, Report, and Future Steps
- Facilities and Administration Rates (setting, negotiating, and use of funds)
- Possible revisions to grant program
- Veterinary Medicine Central Storehouse closure
- Draft of Campus Strategic Plan
- Received reports from the Research Core Advisory Council, Chemical Lab Safety Committee, and the Cannabis Working Group

Committee policies established or revised:
- None

Bylaw and Regulation changes approved by the Representative Assembly:
- None

Systemwide Business:

Requests for Consultation and issues considered by the committee:
- Proposed Presidential Policy on Open Access for Theses and Dissertations
- UC Guidance memo on cannabis research at UC
- Collective Excellence document
- Institute for Transportation Studies 5-year MRU Review

Respectfully submitted,
Dietmar Kueltz, Chair
Karen Bales, Vice Chair
Aldrin Gomes, Member
Archana Venkatesan, Member
Cynthia Schumann, Member
Damian Genetos, Member
Delmar Larsen, Member
Klaus Van Benthem, Member
Li Tian, Member
Maria Marco, Member
Natarajan Sukumar, Member
Paul Ashwood, Member
Peter Lichtenfels, Member
Robert Brosnan, Member
Zeev Maoz, Member
Joanna Scheib, Academic Federation Representative
Cameron Carter, Ex-Officio
Theresa Costa, Committee Analyst
## 2017-2018 Annual Report
### Davis Division of the Academic Senate

#### Committee on Undergraduate Council

<table>
<thead>
<tr>
<th>Total Meetings: 17</th>
<th>Meeting frequency: twice/month</th>
<th>Average hours of committee work each week: Chair 10-12 hours/week, Members: varies but heaviest in the spring quarter</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total business items reviewed: 64 (10 program reviews, 4 special program reviews, 7 GE reviews, 23 Closing the Loop responses, and 21 other items)</td>
<td>Total of reviewed items deferred from the previous year: 0</td>
<td>Total items deferred to the coming academic year: 1 - Minimum Progress additional regulation revisions</td>
</tr>
</tbody>
</table>

### Divisional Business:

**Requests for Consultation and issues considered by the committee:**
- Climate Science & Policy Minor
- Geographic Studies Minor
- WASC Report
- Budget Allocation Assessment Report
- Minimum GPA Policy for Intercollegiate Student Athletes
- Campus Strategic Plan
- Athletics Report
- Ten Cluster 4 Undergraduate Program Reviews
- Seven Cluster 4 Program GE Assessments
- Four Special Academic Program Reviews
- DDR A552 Minimum Progress
- DDR A540 (ELWR)
- DDR 537 (Academic Integrity)
- DDR 550 (Academic Integrity)
- DDB 121D
- Code of Academic Conduct Revisions
- Prerequisite Enforcement
- Social Belonging Project
- TA Training
- Textiles and Clothing Suspension of Admission Extension
- Fiber & Polymer Science Suspension of Admission Extension
- ELWR Extensions
- Prerequisite Check for ELWR in Banner
- Thirteen Cluster 2 Program Review Closing the Loop Responses
- Ten Cluster 3 Program Review Closing the Loop Responses
Committee policies established or revised:
None

Bylaw and Regulation changes approved by the Representative Assembly:
- DDR A552 Minimum Progress
- DDR A540 (ELWR)
- DDR 537 (Academic Integrity)
- DDR 550 (Academic Integrity)
- DDB 121D

Systemwide Business:

Requests for Consultation and issues considered by the committee:
- Regulation 424A Area D Requirement

Respectfully submitted,

Daniel Potter, Chair
Colleen Bronner, Vice Chair
Daniel A. Cebra, Member
Dana Ferris, Member
Joseph A. Biello, Member
Patricia C. Boeshaar, Member
Elizabeth L. Constable, Member
Katrina K. Jessoe, Member
Gregory H. Miller, Member
Richard Scalettar, Member
Terence Murphy, Member
Jacob Hibel, Member
Elizabeth Rice, Academic Federation Representative
Amelia Triest, Academic Federation Representative
Corinne Butler, ASUCD Representative
Abigail Edwards, ASUCD Representative
Nitika Mummidvarapu, ASUCD Representative
Michelle Cohn, GSA Representative
Erin Morgan, Ex-Officio
Mark Rashid, Ex-Officio
Walter Robinson, Ex-Officio
Carolyn C. Thomas, Ex-Officio
Debbie Stacionis, Undergraduate Council Analyst
### 2017-2018 Annual Report

**Davis Division of the Academic Senate**

**Committee on General Education**

<table>
<thead>
<tr>
<th>Total Meetings: 8</th>
<th>Meeting frequency: ~ 3 per quarter</th>
<th>Average hours of committee work each week: Varies, but heavier in winter and spring quarters.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total programs reviewed: 7</td>
<td>Total of reviewed programs deferred from the previous year: 0</td>
<td>Total programs deferred to the coming academic year: 1 – Political Science</td>
</tr>
</tbody>
</table>

**Divisional Business:**

**Requests for Consultation and issues considered by the committee:**
- Seven General Education Program Reviews
- WASC Report

**Committee policies established or revised:**
- None

**Bylaw and Regulation changes approved by the Representative Assembly:**
- None

**Systemwide Business:**

**Requests for Consultation and issues considered by the committee:**
- None

**Additional Action:**
- The GEC worked with COCI to revise GE Interpretations. The interpretations were approved and are posted at: [https://ge.ucdavis.edu/faculty-staff-resources](https://ge.ucdavis.edu/faculty-staff-resources)

Respectfully submitted,

**Committee on General Education**
Daniel A. Cebra, Chair
Alice Harris, Member
Ioannis Stergiopoulos, Member
James Bremer, Member
Nobuko Koyama, Member
Lee Allen Pettew, Member
Michael G. Ziser, Member
Sudipta Sen, Member
Dylan K. Spaulding, Academic Federation Representative
Haradeen Dhillon ASUCD Federation Representative
Debbie Stacionis, Analyst
2017-2018 Annual Report
Davis Division of the Academic Senate

Committee on Special Academic Programs

| Total Meetings: 3 | Meeting frequency: As needed | Average hours of committee work each week: Varies |
| Total programs reviewed: 4 | Total of reviewed programs deferred from the previous year: 0 | Total programs deferred to the coming academic year: 0 |

Divisional Business:

Programs reviewed by the committee:
- University Honors Program
- Undergraduate Research Center
- Study Abroad Program
- Physical Education Interim Review

Courses reviewed by the committee:
- Revised courses for PHE 001 and PHE 006

Committee policies established or revised:
- None

Bylaw and Regulation changes approved by the Representative Assembly:
- None

Systemwide Business:

Requests for Consultation and issues considered by the committee:
- None

Respectfully submitted,

Richard T. Scalettar, Chair
David Kyle, Member
Julie Wyman, Member
Mika Pelo, Member
Yi Rong, Member
Somen Nandi, Academic Federation Representative
Justin Hurst, ASUCD Representative
Debbie Stacionis, Analyst
2017-2018 Annual Report
Davis Division of the Academic Senate
Committee on Preparatory Education

<table>
<thead>
<tr>
<th>Total Meetings:</th>
<th>Meeting frequency:</th>
<th>Average hours of committee work each week:</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>As needed</td>
<td>Varies</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Total items reviewed:</th>
<th>Total of reviewed items deferred from the previous year:</th>
<th>Total items deferred to the coming academic year:</th>
</tr>
</thead>
<tbody>
<tr>
<td>7</td>
<td>Continuation of ELWR changes</td>
<td>Continuation of ELWR changes and new course proposals.</td>
</tr>
<tr>
<td>Four ELWR items</td>
<td></td>
<td></td>
</tr>
<tr>
<td>One established policy</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Two bylaw revisions</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Divisional Business:

Requests for Consultation and issues considered by the committee:
- Proposed New Entry Level Writing (ELWR) courses and co-courses
- ELWR clock and extensions
- Criteria for approval of ELWR courses
- Decertification plan for ELWR courses
- Approval of Multiple Pathways Proposal from ELL Subcommittee of L&S
- Proposed new Entry Level Writing (ELW) courses and co-courses

Committee policies established or revised:
- Commencing fall 2018 exceptions will be determined by college Dean’s offices in consultation with advisors. A record of all extensions granted and denied will be maintained by the director of the ELW program and reported to PEC. This policy is posted on the PEC webpage.
- Commencing fall 2018 the committee will keep a list of the approved ELWR courses, consistent with the regulation and bylaw changes that were passed this year. The currently approved ELW courses include UWP 7, UWP 1A, ENL 3A, NAS 5A, UC Online 39A, and WLD 57 offered by Sacramento City College.

Bylaw and Regulation changes approved by the Representative Assembly:
- DDB 121D
- DDR 521

Systemwide Business:
Requests for Consultation and issues considered by the committee:

Respectfully submitted,

Joseph A. Biello, Chair
Alexander Aue, Member
Janko Gravner, Member
Matthew Stratton, Member
Yuming He, Member
Erin Easlon, Academic Federation Representative
Elizabeth Picazo, ASUCD Representative
Debbie Stacionis, Analyst
2017-2018 Annual Report
Davis Division of the Academic Senate

Committee on Undergraduate Instruction & Program Review

<table>
<thead>
<tr>
<th>Total Meetings:</th>
<th>Meeting frequency:</th>
<th>Average hours of committee work each week:</th>
</tr>
</thead>
<tbody>
<tr>
<td>9</td>
<td>As needed- 1 fall quarter, 1 winter quarter, 7 spring quarter</td>
<td>Varies through the academic year: heavier weekly workload in Winter and Spring quarters. For the Chair, 2 – 3 hours in Fall, 8 – 10 hours each week in Winter and Spring For Committee members, 2 – 6 hours each week in Winter and Spring.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Total programs reviewed:</th>
<th>Total of programs deferred from the previous year:</th>
<th>Total programs deferred to the coming academic year:</th>
</tr>
</thead>
<tbody>
<tr>
<td>9</td>
<td>0</td>
<td>2 – Political Science &amp; International Relations</td>
</tr>
</tbody>
</table>

**Divisional Business:**

**Requests for Consultation and issues considered by the committee:**
Nine Cluster 4 Program Reviews
WASC Report

Committee policies established or revised:
None

Bylaw and Regulation changes approved by the Representative Assembly:
None

**Systemwide Business:**

Requests for Consultation and issues considered by the committee:
None
Respectfully submitted,

Elizabeth L. Constable, Chair
Anna B. Britt, Member
Victoria L. Cross, Member
Marie Jasieniuk, Member
Mark D. Kessler, Member
Lynn S. Kimsey, Member
Patrice A. Koehl, Member
Francis J. McNally, Member
Stephen Lewis, Member
Kristine Godfrey, Academic Federation Representative
Nitika Mummidivarapu, ASUCD Representative
Justin Hurst, ASUCD Representative
Jogen Atone, GSA Representative
Janko Gravner, Ex-Officio
Marcel Rejmanek, Ex-Officio
Matthew Wood, Ex-Officio
Subhash Risbud, Ex-Officio
Debbie Stacionis, Academic Senate Analyst
TO: The Representative Assembly of the Davis Division of the Academic Senate

For the 2017-2018 academic year, 95,691 students applied for undergraduate admission: 17,671 new transfers and 78,020 new freshmen. The Committee does not evaluate freshmen or all transfer applicants to the University. Transfer applicants must have submitted a letter of recommendation in order to be evaluated by the Committee; those who did not submit the letter of recommendation are considered for undergraduate scholarships, but are not eligible for bonus points through the review.

The Committee, comprising members representing all of the colleges, first met on November 3, 2017 during the Fall Quarter to organize for the year. At this meeting, committee members reviewed the 2016-2017 Annual Report and the calendar for 2017-2018. They also discussed committee expectations and workload. Another Winter Quarter meeting was held on January 24, 2018 to discuss the reading procedures for application evaluation. Shortly thereafter, the Committee began receiving and reviewing 2017-2018 scholarship applications. In order to be considered, all applicants had to have a minimum 3.25 GPA. The Committee evaluated all complete continuing student applications (1190); they evaluated the eligible transfer student applications from those who submitted a letter of recommendation (691). All applications were read twice, and scores were entered by mid-May 2018.

A total of 1,881 applications needed to be evaluated for the 2018-2019 scholarship award year. Because each application is to be reviewed by at least two Committee members, 3,762 reads needed to be completed within the reading period. This year we had 22 members, not including the Chair. If all 22 members read equal amounts of applications, they would each need to review about 171 files; this equates to about 20-28 hours of work per person, given a 7 – 10 minute/file reading rate. However, due to a late start reading the transfer students, only 12 members volunteered to read that population of students, which meant the 1,382 reads were split into 115 reads per member. In the case of the continuing students, all 22 members read, and therefore the 2,380 total reads were split into 108 reads per member. Readings were officially completed on May 18th, a full two weeks after the original May 7th deadline.

The University Medalist Sub-Committee reviewed the nomination packets of and interviewed four finalists on April 26, 2018. The group decided upon Emily Eijansantos, a Neurobiology, Physiology, and Behavior major from the College of Biological Sciences as the 2017-2018 University Medal recipient.

The Committee met again on May 4, 2017 to review the year’s activities.

Statistics for the eligible applicants for 2018-2019 and the 2017-2018 recipients and award process are attached.

Respectfully submitted,

Mark Halperin, Chair
Andres Resendez
Corrie Decker
Daisuke Sato
David Horton
Eleonora Grandi
Evgeny Gorskiy
Frank Mitloehner
Jamal Lewis
Janine Wilson
John Conway
Kevin Novan
Khaled Abdel-Ghaffar
Kurt Rohde
Marusa Bradac
Naileshni Singh
Paramita Ghosh
Stephen Rex Stem
Veronika Hubeny
Yinghui Yang

 Academic Federation Representatives
Melinda Livas
Kenneth Hilt
Sriema Lalani Walawage
<table>
<thead>
<tr>
<th></th>
<th>CA&amp;ES</th>
<th>CBS</th>
<th>ENG</th>
<th>L&amp;S</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>2017-2018 SCHOLARSHIP ELIGIBLE APPLICANTS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>GENDER</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Female</td>
<td>3805</td>
<td>5302</td>
<td>1882</td>
<td>11981</td>
<td>22970</td>
</tr>
<tr>
<td>Male</td>
<td>1762</td>
<td>2437</td>
<td>4227</td>
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<td>16748</td>
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<td>40</td>
<td>45</td>
<td>90</td>
<td>220</td>
<td>395</td>
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<tr>
<td>Total</td>
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<td>7784</td>
<td>6199</td>
<td>20523</td>
<td>40113</td>
</tr>
<tr>
<td><strong>2018-2019 SCHOLARSHIP ELIGIBLE APPLICANTS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td><strong>GENDER</strong></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Female</td>
<td>3950</td>
<td>5512</td>
<td>1923</td>
<td>12785</td>
<td>24170</td>
</tr>
<tr>
<td>Male</td>
<td>1775</td>
<td>2470</td>
<td>3814</td>
<td>8834</td>
<td>16893</td>
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<tr>
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<td>51</td>
<td>109</td>
<td>98</td>
<td>371</td>
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<tr>
<td>Total</td>
<td>5776</td>
<td>8091</td>
<td>5835</td>
<td>21990</td>
<td>41692</td>
</tr>
<tr>
<td><strong>2017-2018 SCHOLARSHIP ELIGIBLE APPLICANTS</strong></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td><strong>ETHNICITY</strong></td>
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</tr>
<tr>
<td>Latin American</td>
<td>303</td>
<td>358</td>
<td>239</td>
<td>770</td>
<td>1670</td>
</tr>
<tr>
<td>Mexican American</td>
<td>913</td>
<td>1267</td>
<td>709</td>
<td>2489</td>
<td>5378</td>
</tr>
<tr>
<td>African American</td>
<td>182</td>
<td>313</td>
<td>129</td>
<td>681</td>
<td>1305</td>
</tr>
<tr>
<td>Native American</td>
<td>49</td>
<td>54</td>
<td>25</td>
<td>114</td>
<td>242</td>
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<td>40113</td>
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<td>5835</td>
<td>21990</td>
<td>41692</td>
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</tbody>
</table>

* Totals may represent multiple awards to individual student recipients
** Number of scholarship eligible students, from 2016-2017 annual report
<table>
<thead>
<tr>
<th>GENDER (STILL TO UPDATE)</th>
<th>Female</th>
<th>586</th>
<th>202</th>
<th>93</th>
<th>393</th>
<th>1274</th>
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<tbody>
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<td>127</td>
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<tr>
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<tr>
<td>Total</td>
<td>785</td>
<td>294</td>
<td>220</td>
<td>598</td>
<td>1897</td>
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</table>

### 2017-2018 SCHOLARSHIP RECIPIENTS

#### STUDENT STATUS

<table>
<thead>
<tr>
<th>Status</th>
<th>Female</th>
<th>202</th>
<th>93</th>
<th>393</th>
<th>1274</th>
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<tbody>
<tr>
<td>Entering Freshmen</td>
<td>221</td>
<td>74</td>
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<td>520</td>
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<td>Transfer</td>
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<tr>
<td>Total</td>
<td>785</td>
<td>220</td>
<td>598</td>
<td>1897</td>
<td></td>
</tr>
</tbody>
</table>

#### NEED-BASED ACCEPTED & PAID* (Students must show financial need)

| No. of Awards | 216 | 127 | 66  | 270 | 679 |
| Award $       | $429,635 | $243,596 | $111,246 | $634,364 | $1,418,841 |

#### NON-NEED BASED ACCEPTED & PAID* (Financial need not required)

| No. of Awards | 569 | 167 | 328 | 1218 |
| Award $       | $1,152,331 | $325,114 | $728,457 | $2,479,204 |

#### AWARD TOTALS PAID*

| No. of Awards Accepted | 785 | 220 | 598 | 1897 |
| Award $               | $1,581,966 | $384,548 | $1,362,821 | $3,898,045 |

#### ELIGIBLE APPLICANTS

| FALL 2017**          | 5,607 | 7,784 | 6,199 | 20,523 | 40,113 |
| TOTAL $ PER CAPITA   | $282.14 | $73.06 | $62.03 | $66.40 | $97.18 |

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* Totals may represent multiple awards to individual student recipients
** Number of scholarship eligible students, from 2016-2017 annual report