November 27, 2017

Philip Kass, Vice Provost  
Academic Affairs

Re: Revised Voting Procedures: Department of Plant Biology

Dear Vice Provost Kass,

The Committee on Academic Personnel (CAP) has reviewed the revisions of the Department of Plant Biology Voting Procedures, submitted via the Vice Provost for Academic Affairs on November 7, 2017. CAP approves the revised voting procedures. The vote was nine in favor and none opposed.

However, the committee recommends that the department make the following changes to the procedures:

- The second bullet point under the first section should read “Appointments of new ladder-rank faculty, LSOEs, joint professor positions at any level, adjunct professor positions at any level, and professional research positions”

Sincerely,

Mary Christopher, Chair  
Committee on Academic Personnel

Cc: Lara Stilling, Academic Affairs
PROFESSOR MARY CHRISTOPHER, CHAIR  
Committee on Academic Personnel

RE: Revised Voting Procedures – Department of Plant Biology

Dear Mary:

I am forwarding the proposed revisions to the Academic Senate Voting Procedures for the Department of Plant Biology for review and approval by the Committee on Academic Personnel (CAP).

I appreciate your assistance and look forward to receiving your response.

Sincerely,

Philip H. Kass  
Vice Provost—Academic Affairs  
Professor of Analytic Epidemiology,  
Population Health and Reproduction (Veterinary Medicine),  
and Public Health Sciences (Medicine)

/sg

Enclosures

c: Dean Winey  
Associate Dean Harada  
Chair Dinesh-Kumar  
Analyst Reynolds
November 3, 2017

Philip Kass, Ph.D.
Vice Provost
Academic Affairs

Re: Revised Voting Procedures of Department of Plant Biology

Dear Vice Provost Kass

With this letter, I want to record revised voting procedures for the Department of Plant Biology (see attached document).

The Department of Plant Biology faculty voted recently to grant voting rights to Lecturers with Security of Employment (LSOE) for all actions and decisions of the Department. Of the 13 primary senate faculty members eligible to vote, 12 voted yes and 1 did not vote for the revised voting procedures.

Sincerely

S. P. Dinesh-Kumar
Professor and Chair
Department of Plant Biology

Attached: 10-2017 PLB Voting Procedures
1. All ladder-rank faculty and individuals in the Lecturer with Security of Employment (LSOE) series, regardless of rank or tenure status, have the right to vote on all actions and decisions of the Department of Plant Biology including:

   - All actions pertaining to academic merits, promotions, appraisals, and 5-year reviews
   - Appointments to new ladder-rank faculty, LSOEs, joint professor position at any level, adjunct professor at any level, and professional research positions
   - Departmental issues
   - Interdepartmental transfers and phased retirements

2. All emeriti, secondary faculty members, and Academic Federation appointees* will be provided the opportunity to review all academic personnel actions listed in #1 and to express advisory opinions on these matters, but not to cast formal votes.

3. All Academic Federation appointees* of the Section have the right to vote on all Academic Federation personnel actions.

4. Deferrals shall be handled by the Chairperson of the Department, but all ladder-rank faculty, LSOEs, secondary faculty and Academic Federation appointees* will be provided the opportunity to review materials related to such actions and to advise the Chairperson in these actions.

*Exclusive of Pre-Unit 18 Lecturers