April 23, 2016

Maureen Stanton, Vice Provost  
Academic Affairs

Re: Voting Procedures: Department of Chemistry

Dear Vice Provost Stanton,

The Committee on Academic Personnel (CAP) has reviewed the revised voting procedures for the Department of Chemistry dated February 17, 2016. The proposed version was approved by CAP by a vote of seven in favor, zero opposed, with two members absent.

Sincerely,

Debra Long, Chair  
Committee on Academic Personnel

Cc: Lynn Daum, Analyst, Academic Affairs
March 24, 2016

PROFESSOR DEBRA LONG, CHAIR
Committee on Academic Personnel

RE: Revised Voting Procedures – Department of Chemistry

Dear Debra:

I am forwarding additional revisions to the Academic Senate Voting Procedures for the Department of Chemistry for review and approval by the Committee on Academic Personnel (CAP).

I appreciate your assistance and look forward to receiving your response.

Sincerely,

[Signature]

Maureen L. Stanton
Vice Provost—Academic Affairs
Distinguished Professor—Evolution and Ecology

/Imd

Enclosures

c: Interim Dean Navrotsky
   Chair Kauzlarich
   Analyst Hamiel
March 10, 16

Distinguished Professor Susan M. Kauzlarich
Chair of Chemistry, ACS Fellow
email: smkauzlarich@ucdavis.edu

INTERIM DEAN ALEX NAVROTSKY
Division of Mathematical and Physical Sciences

Dear Alex:

Concerning the revision of the Department of Chemistry changes in voting procedures, submitted via the Vice Provost for Academic Affairs on December 3, 2015 and clarified via the Chair of the Committee on Academic Personnel (CAP) on January 4, 2015.

CAP had previously requested that we clarify item II.2. As written, CAP took this item to imply that L(P)SOEs vote on ALL appointments, not only those in the L(P)SOE series. If this is indeed the department's intent, then CAP is concerned that this procedure is inconsistent with item II.1., which excludes L(P)SOEs from voting on Merits/Promotions/Appraisals for the professorial faculty. The question asked was: “If L(P)SOEs are not qualified to vote on the latter, how can they be qualified to vote on the former? We request that you clarify this issue.”

The department had been following the written procedure of APM UCD-220, Exhibit A, where it states “Bylaw 55 grants to active (non-emeriti) Academic Senate members the right to vote on new appointments that carry membership in the Academic Senate, and, at the appropriate level, on certain categories of promotion, removal of “acting” titles, and non-reappointments or termination.” http://manuals.ucdavis.edu/apm/220_ExhA.htm. The submitted voting by-laws were consistent with this statement, allowing L(P)SOEs to vote on ALL appointments to the Academic Senate, not only those in the L(P)SOE series.

We were informed that this statement is incorrect and have verified that Bylaw 55 (http://senate.universityofcalifornia.edu/manual/blpart1.html#bl55) is not consistent with APM UCD-220, Exhibit A. At our February 10, 2016 faculty meeting, with input from an ad hoc committee, I informed the faculty about the inconsistency with APM UCD-220 Exhibit A and Bylaw 55. Two possibilities were presented to the faculty: allowing the L(P)SOE series to vote on appointments and merits/promotions/appraisals for the professorial series in a manner consistent with assistant professor in our department or allowing L(P)SOE series to vote only within their series in a manner consistent with assistant professors in our department. The tenured faculty have voted to change our voting by-laws to allow L(P)SOE series to vote within their series in a fashion consistent with those in the professor series in this department. The faculty also proposed that the chair of the department solicit the L(P)SOE vote on personnel actions in order to inform the chair. It is possible that in a few years time, the Chemistry department may consider revising the voting by-laws. I have attached the new voting by-laws that were approved by 2/3 vote for further consideration by CAP.

Sincerely,

Susan M. Kauzlarich

NOTED:

Alexandra Navrotsky, Interim Dean
Division of Mathematical & Physical Sciences
I. Voting privileges of professorial faculty:
   1. Merits/Promotions/Appraisals: All tenured associate and full professors have the right to vote on all merit actions, promotions, and appraisals. Non-tenured professors (e.g. assistant professors) vote on personnel actions within the assistant professor and lecturer potential SOE (PSEO) ranks, except for promotion to tenure or lecturer SOE. Non-tenured professors may examine the personnel actions for all tenured professors and lecturers SOE.
   2. Appointments to new faculty positions at any level, to joint professor positions at any level, to continuing lecturers, and professional research positions:
      All professors (e.g. assistant/associate/full) vote.
   3. Deferrals/Five-year reviews: As in I.1 above.
   4. Interdepartmental transfers and phased retirements: As in I.2 above.

II. Voting privileges of lecturer SOE faculty:
   1. Merits/Promotions/Appraisals: All lecturers SOE and senior lecturers SOE have the right to vote on all merit actions, promotions, and appraisals within the SOE series. Lecturers Potential SOE (PSEO) vote on personnel actions within the PSEO ranks, except for promotion to SOE. PSEO may examine the personnel actions for lecturer SOE and Senior Lecturer SOE. All Lecturer PSEO/Lecturer SOE/Senior Lecturer SOE vote on continuing lecturer appointments and appraisals.
   2. Appointments to new LSOE faculty positions at any level, and to continuing lecturer positions: All Lecturer PSEO/Lecturer SOE/Senior Lecturer SOE vote. Votes will be collected from the L-SOE series on all other department appointments in order to inform the chair/dean.
   3. Deferrals/Five-year reviews of SOE series: As in II.1 above.
   4. Interdepartmental transfers and phased retirements: As in II.2 above.

III. Voting privileges of emeriti faculty:
   Emeriti do not have the right to vote on departmental matters, except as provided in Bylaw 55, article D.

IV. Voting privileges of phased retirement professorial faculty:
   Same as those of full-time professorial faculty.

V. Voting privileges of phased retirement Lecturer SOE faculty:
   Same as those of full-time lecturer SOE faculty.

Revisions approved via 2/3 voting faculty vote on 2.12.16 after a faculty meeting discussion.