December 3, 2015

Maureen Stanton, Vice Provost  
Academic Affairs

Re: Voting Procedures: Department of Food Science and Technology

Dear Vice Provost Stanton,

The Committee on Academic Personnel (CAP) has reviewed the revised voting procedures for the Department of Food Science and Technology. The proposed version was approved by CAP by a vote of seven in favor, zero opposed, with two members absent.

Sincerely,

Debra Long, Chair  
Committee on Academic Personnel

Cc: Lynn Daum, Analyst, Academic Affairs
PROFESSOR DEBRA LONG, CHAIR  
Committee on Academic Personnel  

RE: Revised Voting Procedures – Department of Food Science & Technology  

Dear Debra:  

I am forwarding the proposed revisions to the Academic Senate Voting Procedures for the Department of Food Science and Technology for review and approval by the Committee on Academic Personnel (CAP).  

I appreciate your assistance and look forward to receiving your response.  

Sincerely,  

Maureen L. Stanton  
Vice Provost—Academic Affairs  
Distinguished Professor—Evolution and Ecology  

/Imd  

Enclosures  

C: Dean Dillard  
   Associate Dean Campbell  
   Chair McCarthy  
   Analyst Royer
October 8, 2014

To: Mary Delany, Executive Associate Dean  
College of Agricultural and Environmental Sciences

From: Michael McCarthy, Chair  
Food Science and Technology

Subject: Department Voting Procedures

Attached is a copy of our revised Academic Senate Departmental voting procedures. The vote for revising these procedures was conducted using the balloting procedures approved by the Committee on Academic Personnel on October 13, 1999. The vote of the Academic Senate faculty was:

<table>
<thead>
<tr>
<th></th>
<th>“Yes” Vote</th>
<th>“No” Vote</th>
<th>Abstain</th>
<th>Did not vote</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full Professors</td>
<td>11</td>
<td>0</td>
<td>0</td>
<td>2</td>
<td>13</td>
</tr>
<tr>
<td>Associate Professors</td>
<td>1</td>
<td></td>
<td>2</td>
<td></td>
<td>3</td>
</tr>
<tr>
<td>Assistant Professors</td>
<td>4</td>
<td></td>
<td></td>
<td></td>
<td>4</td>
</tr>
</tbody>
</table>

The faculty in the department strongly support the attached updated voting procedure.
Department of Food Science and Technology: Academic Senate Voting Procedures

1. **Merits, Promotions, Appraisals**
   All Academic Senate members with appointments in Food Science and Technology (including joint appointments), regardless of rank, have the right to vote on all Academic Senate personnel actions involving the Academic Senate group.

   The right to express an opinion regarding Academic Senate personnel actions has been extended to Specialists in Cooperative Extension with appointments in Food Science and Technology.

2. **New Faculty positions at any level, to joint professor positions at any level, and to visiting lecturer and professional research positions.**
   See 1 above.

3. **Deferrals**
   Deferrals up to three years are handled by the department chair. Deferrals of more than three years are handled the same as a merit.

4. **Interdepartmental transfers and phased retirements**
   See 1. above.

5. **Voting privileges of permanent faculty**
   See 1. above.

6. **Voting privileges of emeriti faculty**
   Emeriti faculty do not have voting privileges.

7. **Voting privileges of phase retirement senate faculty.**
   See 1. above.

8. **Voting privileges of Lecturers, SOE/PSOE/Sr. Lecturers SOE**
   All Lecturers, SOE/PSOE/St. Lecturers with SOE who hold faculty appointments in Food Science and Technology may vote in all actions.