July 16, 2015

Maureen Stanton, Vice Provost
Academic Affairs

Re: Proposed Voting Procedures: Department of Economics

Dear Vice Provost Stanton,

The Committee on Academic Personnel (CAP) has reviewed the revised Voting Procedures for the Department of Economics.

CAP voted unanimously (9 in favor, 0 opposed) to approve the revised voting procedures (enclosed) with the following revision in the introductory paragraph:

1. The Academic Senate members of the department consist of those in the Professor Series (full, associate and assistant professors) where research is an important component of performance, and those in the Lecturer with Security of Employment Series (SOE lecturers and PSOE lecturers) where research (and other forms of professional achievement and activities), teaching and service are evaluated for performance. Full professors, associate professors, and SOE lecturers are tenured Academic Senate members.

This revision is consistent with the advancement criteria in UCD APM 285 for the Lecturer with Security of Employment series.

Sincerely,

David Simpson, Chair
Committee on Academic Personnel-Oversight

Enclosure

Cc: Lynn Daum, Analyst, Academic Affairs
DEPARTMENT OF ECONOMICS
VOTING PROCEDURES

The Academic Senate members of the department consist of those in the Professor Series (full, associate and assistant professors) where research is an important component of performance, and those in the Lecturer with Security of Employment Series (SOE lecturers and PSOE lecturers) where only teaching and service are evaluated for performance. Full professors, associate professors, and SOE lecturers are tenured Academic Senate members.

1. MERITS, PROMOTIONS, APPRAISALS:

Promotions and merit increases for full and associate professors, and tenure-decisions and appraisals for assistant professors, are voted on by tenured professors.

Merit increases for assistant professors are voted on by all professors at or above the proposed step.

Promotions and merit increases for lecturers with security of employment (SOE), and tenure and appraisal decisions for lecturers with potential for security of employment (PSOE), are voted by all tenured Academic Senate members.

Merit increases for PSOE lecturers are voted by all Academic Senate members of equal or greater seniority, with seniority defined as years of normal progress from the beginning of the professor series and lecturer series scales.

2. APPOINTMENTS TO NEW FACULTY POSITIONS AT ANY LEVEL, TO JOINT PROFESSOR POSITIONS AT ANY LEVEL, AND TO VISITING LECTURER AND PROFESSIONAL RESEARCH POSITIONS:

Only Professor Series members vote on Professor Series appointments. All Academic Senate members vote on all other types of appointments.

3. DEFERRALS/FIVE YEAR REVIEWS:

See Item #1 above.
4. **INTERDEPARTMENTAL TRANSFERS AND PHASED RETIREMENTS:**

Not applicable.

5. **VOTING PRIVILEGES OF PERMANENT FACULTY:**

All Academic Senate members have voting privileges on departmental issues except personnel matters covered in Items #1 and #2.

6. **VOTING PRIVILEGES OF EMERITI FACULTY:**

Emeriti do not vote on personnel matters.

7. **VOTING PRIVILEGES OF PHASED RETIREMENT SENATE FACULTY:**

Not applicable.

8. **VOTING PRIVILEGES OF LECTURERS, SOE, PSOE and SENIOR LECTURERS, SOE:**

See Items #1, #2, and #5 above.