

MEETING CALL
REGULAR MEETING OF THE REPRESENTATIVE ASSEMBLY
OF THE DAVIS DIVISION OF THE ACADEMIC SENATE

Thursday, June 9, 2005

2:10 – 4:00 p.m.

Memorial Union, MU II

	<u>Page No.</u>
1. Transcripts of the April 25 and May 4, 2005 meetings (<i>will be distributed at meeting</i>)	
2. Announcements by the President - None	
3. Announcements by the Vice Presidents - None	
4. Announcements by Chancellor Vanderhoef	
5. Announcements by Deans, Directors, or other Executive Officers - None	
6. Special orders	
A. Remarks by the Chair of the Academic Federation-Catherine Vandervoort	
B. Remarks by the Chair of the Davis Division of the Academic Senate	
7. Reports of standing committees	
A. Report from Committee on Committees regarding the membership roster in 2005-06	2-4
B. Report from Committee on Distinguished Teaching Awards: Announcement of 2005 Distinguished Teaching and Graduate Mentor Award Recipients	
C. Proposed Amendment to Davis Division Bylaw 44	5
D. Proposed Amendment to Davis Division Bylaws 11-13	6-8
E. Proposed Amendment to Davis Division Bylaw 17	9
F. Proposed Amendment to Davis Division Bylaw 28	10-11
G. Proposed Amendment to Davis Division Bylaw 29	12-13
H. Proposed Amendment to Davis Division Bylaw 33	14-15
I. Proposed Amendment to Davis Division Bylaw 48	16-17
8. Petitions of students – None	
9. Unfinished Business - None	
10. University and faculty welfare - None	
11. New business - None	

Victoria Smith, Secretary
Representative Assembly of the
Davis Division of the Academic Senate

*Consent Calendar. Items will be removed from the Consent Calendar on the request of any member of the Representative Assembly.

All voting members of the Academic Senate (and others on the ruling of the Chair) shall have the privilege of attendance and the privilege of the floor at meetings of the Representative Assembly, but only members of the Representative Assembly may make or second motions or vote.

Committee on Committees Proposed Appointments

Divisional Officers – 2005-06

Chair: Daniel Simmons

Vice Chair: Ted Dejong

Secretary: Susan Kauzlarich

Academic Federation Excellence in Teaching Award

Stanley Sue

Academic Freedom and Responsibility

Jerold Theis, Chair, Alan Brownstein, Catherine Kudlick, Albert Lin, Michael Nantz

UCAF Davis Division Representative: Jerold Theis

Academic Personnel Oversight Committee

Phil Yager, Chair, Chris Calvert, Ines Hernandez-Avila, Roslyn Issereth, Irwin Liu, Chip Martel, Catherine Paul Morrison, Chris Reynolds, Steve Tharratt

UCAP Davis Division Representative: Catherine Paul Morrison

Academic Personnel Appellate Committee

Linda Bisson, Chair (F, W-For Timm's sabbatical), Lenora Timm, Chair, (Spr, Sum), Stuart Cohen, Bruce Gates, Eugene Steffey, Gail Goodman (F,W-For Timm's sabbatical)

Academic Planning & Budget Review (CAPBR)

Ann Orel, Chair, Ross Bauer, Will Benware, Shirley Chiang, Patricia Conrad, Ian Kennedy, Jerry Last, Richard Sexton, Jane-Ling Wang

UCPB Davis Division Representative: Patricia Conrad

Instructional Space Advisory Group (CAPBR subcommittee)

Shirley Chiang, Chair (CAPBR appoints), Susan Kauzlarich (CAPBR appoints)

Mary Christopher, Dino Tinti

Admissions and Enrollment

Mark Rashid, Chair, Terry Nathan, Jennifer Chacón, You-Lo Hsieh, Evelyn Silvia

BOARS Davis Division Representative: Jennifer Chacon

Affirmative Action & Diversity

Bruce Haynes, Chair, Carlito Lebrilla, Angela Onwauchi-Willig, Ching Yao Fong, Christopher Elmendorf, Dennis Wilson, Krystyna von Henneberg

Ex Officio: R. Reed; 3 AF; 1 Undergrad (vacant); 1 Grad (Vacant)

UCCAAD Davis Division Representative: Bruce Haynes

Campus Council for Information Technology (CCFIT)

Carolyn Bledsoe, Chair, Michael Toney (COR & At large L&S), Michael Hogarth (SOM), James Chalfant (At large CAES), Ann Orel (CAPBR), David Bunch (Undergraduate Council), Wes Wallender (At large Engineering)

ITTP Davis Division Representative: Michael Hogarth

Committee on Committees

Membership appointed by election

UCOC Davis Division Representative: Jerry Powell

Courses of Instruction

Arnold Sillman, Chair, Mark Grismer, Martha Macri, Linton Corruccini, Roger McDonald, Ben Shaw

Distinguished Teaching Awards

Michael Saler, Chair, Debra Long, Anita Oberbauer, James Shackelford, Krishnan Nambiar

Elections, Rules & Jurisdiction

Committee on Committees Proposed Appointments

Divisional Officers – 2005-06

Chair: Daniel Simmons

Vice Chair: Ted Dejong

Secretary: Susan Kauzlarich

Jay Helms, Chair, Kevin Hoover, Bill Davis

Emeriti

Haig Zeronian, Chair, Harrison Dunning, Zunilda Gertel, Jack Reitan, Dean Simonton, John Whitaker, Alan Jackman

Ex Officio Richard Gable, AF

Faculty Privilege and Academic Personnel Advisers

Robert Rucker, Chair, Dino Tinti, Diane Ullman, Evelyn Lewis, Ed Imwinkelreid

Faculty Welfare

James Chalfant, Chair, Andreas Albrecht, Brenda Bryant, Allison Coudert, John Krochta, Saul Schaefer, Richard Gable

Grade Changes

Ruth Caston, Chair, Francine Steinberg, Greg Miller, James Prieger, Jeffrey Thomas

Graduate Council

Andrew Waterhouse, Chair, Carolyn Thomas de la Pena, Vice Chair, Evan Watkins, Matt Farrens, Cecilia Columbi, Nicole Baumgarth, Hans Mueller, Tanya Kuhl, Joan Cadden, Walter Leal, Reen Wu, Shrini Upadyaya, Andre Knoeson

Graduate Student Privilege Advisor

Jerry Hedrick

International Studies and Exchanges

Charles Leshner, Chair, Ann Britt, Beverly Bossler, Patrick Carroll, Art Krener, Fadi Fathallah, Chuck Walker

Ex Officio Peter Schiffman, Wes Young, Patrick Widner, AF

Joint Senate/Federation Personnel

Bob Gilbertson, Ken Giles

Administrative Series Personnel Committee

David Reid

Library

Winder McConnell, Chair, Norma Landau

UCOL Davis Division Representative: Winder McConnell

Privilege and Tenure – Investigative

Norman Matloff, Chair, Daniel Link, Lyn Lofland, Arturo Gandara, Marc Blanchard

UCP&T Davis Division Representative: Norman Matloff

Privilege and Tenure – Hearings

Bill Hing, Chair, Colin Carter, Debbie Elliott-Fisk, Neil Flynn, Hanne Jensen, Thomas Joo, Lisa Pruitt, Bob Hendren, Denise Krol, Jim MacLachlan, Sally McKee, David Shelton

Public Service

Kay Dewey, Chair, Paul Heckman, John Largier, Peter Moyle, Steven Tharrat

Ex Officio Dennis Pendleton, William Lacy, Barry Klein

Committee on Committees Proposed Appointments

Divisional Officers – 2005-06

Chair: Daniel Simmons

Vice Chair: Ted Dejong

Secretary: Susan Kauzlarich

Research-Policy

Marion Miller-Sears, Chair, Jim Carey, Nipavan Chiamvimonvat, Fern Tablin, Stefano Varese, Anthony Wexler, Keith Widaman, Jon Ramsey, Cheuk-Yiu Ng
Alice Tarantal, Tom Holloway

UCOR Davis Division Representative: James Murray

Research-Grants

Marion Miller-Sears, Chair, Robert Irwin, Frances Dolan, Niels Jensen, Neil Larsen, Dianne Macleod, Kathryn Olmstead, Sharman O'Neil, Ning Pan, Michael Toney, Xiangdong Shu

Student-Faculty Relationships

Jack Goldberg, Chair, Keith Williams, Ronald Hedrick, Yuri Druzhnikov, Chair of the Grade Changes Ex Officio Ruth Caston/Gang Sun

Transportation and Parking

Judith Stern, Chair, Quirino Paris, Susan Handy, Charles Hunt, Dan Sperling

Undergraduate Council

Dan Potter, Chair, David Bunch, Vice Chair, Elizabeth Constable, Matt Bishop, Jay Mechling (Chair of SAP), Lorena Oropeza (Prep Ed Chair), Alessa Johns, Dawn Sumner (UI&PR Chair), Mont Hubbard, Phil Kass, Keith Williams, Tom Famula (GE rep)
Ex Officio You-Lo Hsieh, Fred Wood, Frank Wada
UCEP Davis Division Representative: David Bunch

UGC: General Education

Kathryn Radke, Co-Chair, Jay Lund, Co-Chair, William Lucas, Gail Finney, R.. Thomas Famula, Roger McDonald–Courses-Instruction Rep

UGC: Preparatory Education

Lorena Oropeza, Chair, John Bolander, Alison Mitchell, John Rossini, Tom Sallee

UGC: Special Academic Programs

Jay Mechling, Chair, Will Benware, Chia-Ning Chang, Ning Pan, Mike Stieff

UGC: Undergraduate Instruction & Program Review

Dawn Sumner, Chair, Bassam Younis, Aaron Smith, Vacant-(A&ES), Vacant-(L&S), Vacant-(Eng)

Ex Officio Ellen Sutter

Undergraduate Scholarships, Honors and Prizes

Silas Hung, Chair, Louis Warren, Jean Vanderghrynst, Rajiv Singh, Anthony Jerant, ChristiAnn Darwent, Ting Guo, David Wilson, Zhe Chen, Alessa Johns, Sandy Harcourt, Leslie Lyons, Bryan Weare, Rena Zieve, Nancy True, Abdul Barakat

The Committee on Elections Rules and Jurisdictions urge an amendment to Division Bylaw 44, Faculty Privilege and Personnel Advisers. We propose to add the following paragraph 3 to DDB 44 (B):

3. To advise members of the Faculty with respect to their rights and privileges, grievance procedures, and procedures for responding to charges alleging violations of the Faculty Code of Conduct.

Justification: The Divisional Bylaws pertaining to faculty personnel action and rights and privileges procedures were revised extensively in 2002. In the Divisional Bylaws in force before the revisions were made responsibility for providing advice regarding personnel actions and advice concerning other kinds of faculty rights and privileges were assigned to two different standing committees. When the relevant bylaws were revised, the intention was to place both advisory operations in a single agency, the Committee on Faculty Privilege and Personnel Advisers. Accordingly, DDB 75 (Faculty Privilege Advisers) was rescinded and replaced with DDB 44 (Faculty Privilege and Personnel Advisers). Unfortunately, when DDB 44 was drafted the "rights and privileges" aspects were omitted inadvertently, and Bylaw 44 only authorizes advice on personnel procedures. As matters stand a member of the FPPA Committee who advises a Faculty member on some matter other than personnel procedures enjoys neither Senate authority nor the protection of Senate Bylaw. The supplemental amendment to DDB 44 that CERJ proposes would remedy this serious omission.

Proposal: Revision to Davis Division of the Academic Senate Bylaws 11-13

Submitted by: The Executive Council Special Committee on Shared Governance Bylaw Revisions

Deletions are indicated by ~~strikeout~~, additions are in **bold type**.

Amendments to the officers of the Division that create a position of chair-elect, and assign to the Secretary responsibility for maintaining a Senate archive. As a pragmatic measure, real responsibility for maintaining Senate records rests with the Executive Director, but this provision is intended to vest a corporate role in a corporate officer. The amendments contain minor language changes, elimination of the phrase chair-person and clarify any references to division bylaws.

All of these proposed amendments are contained in recommendations of the report of the Special Committee on Shared Governance. The Special Committee was directed by the Executive Council to draft bylaw revisions consistent with its recommendations. The justification for each of these changes is contained in the report. The report is accessible through the Academic Senate website.

PART IV. OFFICERS AND DIVISIONAL REPRESENTATIVES

10. The officers of the Davis Division shall be a Chair, a Chair-Elect, a Vice Chair and a Secretary. Their terms of office and duties are prescribed in DD Bylaws 11-13, subject, however, to the provisions of DD Bylaw 40 I.

~~11. Chairperson~~

- ~~A. A Chairperson of the Davis Division shall be appointed by the Committee on Committees of the Division. The term of office for the Chairperson shall be two years. Selection may be made among all members of the Divisional Academic Senate, but no person may be appointed to more than one Divisional office simultaneously. In making its selection, the Committee on Committees shall consult in confidence with other committees and officers of the Davis Division. (Am. 2/23/99)~~
- ~~B. The Chairperson shall preside at meetings of the Representative Assembly of the Davis Division and shall serve *ex officio* as a member of the Assembly of the Academic Senate. (Am. 10/19/71, effective 12/21/71; Am. 5/23/78)~~

11. Chair

- A. A Chair of the Davis Division shall assume that office automatically after service as the Chair-Elect of the Division. The term of office for the Chair shall be two years.**

- B. The Chair shall preside at meetings of the Representative Assembly of the Davis Division and shall serve ex officio as a member of the Assembly of the Academic Senate. (Am. 10/19/71, effective 12/21/71; Am. 5/23/78)

11.5. Chair-Elect

- A. A Chair-Elect of the Davis Division shall be appointed by the Committee on Committees of the Division and noticed at the first meeting of the Representative Assembly after January 1 of the second year of the incumbent Chair's term. The Chair-Elect shall assume the office of Chair of the Division on the following September 1. Selection may be made from all members of the Davis Division including the Divisional Vice Chair. In making its selection, the Committee on Committees shall consult in confidence with other committees and officers of the Davis Division.
- B. The Chair-Elect shall confer regularly with the Chair of the Division and participate in the activities of the Executive Council, to insure thereby that the programs of the Division are not impaired by a change in its leadership.

12. Vice-Chair~~person~~

- A. A **Vice-Chair** of the Davis Division shall be appointed annually by the Committee on Committees of the Division.
- B. The **Vice-Chair** shall preside at meetings of the Representative Assembly in the absence of the **Chair**. In the event of the death, resignation, or prolonged incapacity of a **Chair**, the **Vice-Chair** shall serve as Acting **Chair** until the Committee on Committees appoints a replacement **Chair**, in accordance with DD 40(I). (Am. 10/19/71, effective 12/21/71; Renum. 12/80; Am. 2/23/99)

13. Secretary

- A. A Secretary of the Davis Division shall be appointed annually by the Committee on Committees of the Division.
- B. In the event of the death, resignation, or prolonged incapacity of the Vice **Chair**, the Secretary shall assume the duties of the Vice **Chair** until the Committee on Committees fill the vacancy, in accordance with **Davis Division Bylaw** 40(I). (Am. 2/23/99)
- C. The Secretary shall issue to all members of the Division notices for all meetings of the Representative Assembly and shall keep and distribute to all members of the Division the minutes of all such meetings according to the provisions of **Davis Division Bylaw** 22. The Secretary shall also keep, for reference on the Davis campus, a permanent file of all calls and notices of meetings of the Assembly of the Academic Senate, together

with any appended material. (Am. 10/19/71, effective 12/21/71; Renum. 12/80; Am. 10/20/97; Renum. 2/23/99)

- D. At the beginning of each academic year, the Secretary shall send to each committee chair a copy of whichever Bylaws of the Davis Division relate to the work of the committee in question. (Renum. 2/23/99)
- E. The Secretary of the Davis Division is authorized to refer directly to the appropriate standing committee any or all questions placed in his or her hands for presentation to the Davis Division, including petitions of students. (Renum. 2/23/99)
- F. Under the supervision of the Committee on Elections, Rules and Jurisdiction, the Secretary shall conduct all elections in the Davis Division for which a postal ballot is required. (Renum. 2/23/99)
- G. The Secretary of the Division shall maintain the archives of the Davis Division, including a compilation of all policies adopted by any divisional committee, according to the provisions of Davis Division Bylaw 28.G.**

Proposal: Revision to Davis Division of the Academic Senate Bylaw 17

Submitted by: The Executive Council Special Committee on Shared Governance
Bylaw Revisions

Deletions are indicated by ~~strikeout~~, additions are in **bold type**.

- Amendments to bylaw 17 empowers the Representative Assembly and the Executive Council to call for a mail ballot.

Reference to this amendment is contained in recommendations of the report of the Special Committee on Shared Governance. The Special Committee was directed by the Executive Council to draft bylaw revisions consistent with its recommendations. The justification for each of these changes is contained in the report. The report is accessible through the Academic Senate website.

17. Mail Ballot

Any matter must be submitted to a mail ballot of the Division at the request of (1) the President or ~~Chancellor~~ of the Academic Senate or (2) the Chief Campus Officer, acting through the Chair of the Division with the consent of the Executive Council (3) the Executive Council, the Representative Assembly by resolution adopts at a duly called meeting or (4) ~~at the written request of 50 voting members of the Division presented in a written petition.~~ Upon receiving ~~the~~ a petition or other request, the Secretary shall ~~for a mail ballot promptly verifying the number of valid signatures, the~~ Secretary validity of the request, shall immediately notify the members of the Division of the nature of the impending mail ballot, and prepare the ballot ~~will be prepared~~. The ballot shall be mailed to the voters not less than ten days nor more than 20 days after the members of the Division are notified of the impending mail ballot, and ballots must be returned by the members within seven days. Balloting shall be conducted in accordance with the procedures of Bylaw 16 insofar as these are applicable. When ballots are mailed to the voters, they shall be accompanied by arguments for or against the proposal submitted by any member or group of members of the Division. The Secretary of the Division may, but need not, restrict each pro and con argument circulated with the ballot to two sides of an 8.5" x 11" sheet. Additional arguments submitted to the Secretary shall be posted on the Divisional Web page, and the address of the Web page shall be clearly indicated on the ballot. The additional pro and con arguments shall remain posted on the Web page until the final return date of the ballot. In certifying the results, the number of affirmative votes, the number of negative votes, and the number of invalid ballots shall be reported. (Am. 10/19/71, effective 12/21/71; Am 10/20/97)

Proposal: Revision to Davis Division of the Academic Senate Bylaw 28

Submitted by: The Executive Council Special Committee on Shared Governance
Bylaw Revisions

Deletions are indicated by ~~strikeout~~, additions are in **bold type**.

- Bylaw 28 clarifies authority of the Representative Assembly consistent with the provisions of proposed amendments to bylaw 35, which is part of the package previously circulated. It also deals with committee membership of senior administrators and clarifies voting rights.

The proposed amendments are contained in recommendations of the report of the Special Committee on Shared Governance. The Special Committee was directed by the Executive Council to draft bylaw revisions consistent with its recommendations. The justification for each of these changes is contained in the report. The report is accessible through the Academic Senate website.

28. General Provisions

- A. Committees of the Davis Division include the Representative Assembly, the Committee on Committees, regular standing committees (including the committee on Academic Personnel, the Faculty Personnel Committees, and the Committee of Academic Personnel Advisers), joint standing committees, special committees, **task-forces**, and the Faculties of colleges and schools. (Am. 4/21/80; 1/27/81; 5/24/01)
- B. All committees of the Davis Division shall report to the Representative Assembly of the Division and are subject to its jurisdiction **on all matters of policy. All committees shall implement, within the limits of Senate authority, any policy or direction adopted by a majority vote of the Representative Assembly or the Division through a mail ballot. [See Davis Division Bylaw 35]**
- C. **[RESERVED]**
- D. **[RESERVED]**
- E. **Only members of the Academic Senate may vote in divisional committees when those agencies or committees are taking final action on any matter for the Academic Senate, or giving advice to University officers or other non-Senate agencies in the name of the Davis Division. Persons other than Senate members may be given the right to vote on other questions, such as those that involve only recommendations to other Senate agencies, but only by explicit Bylaw provisions. Members of the Davis Division**

appointed or elected to represent the Division on joint committees, taskforces, or to other non-Senate agencies may not abridge the duties or powers of any standing committee or take a final action in the name of the Division unless by reference to, and with the advice and consent of, the relevant standing committee, the Representative Assembly, or the Division through a mail ballot.

- F. All written reports submitted by committees of the Davis Division to the Representative Assembly shall be posted on a World Wide Web site, the address of which is clearly indicated on the agenda for the meeting to which they are submitted and shall be simultaneously sent to Department Chairs of all academic units. ~~The committee reports shall remain on the web site for 18 months.~~ (Am. 11/1/96; 10/20/97)**
- G. All legislation and other policy actions of committees shall be publicly archived in a manner prescribed by the Secretary with the advice and consent of the Executive Council. No legislation or policy shall become effective unless and until it is publicly archived. [See Davis Division Bylaw 200 for effective dates.]**

Proposal: Revision to Davis Division of the Academic Senate Bylaw 29

Submitted by: The Executive Council Special Committee on Shared Governance
Bylaw Revisions

Deletions are indicated by ~~strikeout~~, additions are in **bold type**.

- Bylaw 29 recommends two year terms for committee members as the norm, that the vice-chair normally becomes chair of the committee, and that the vice-chair should be appointed from committee membership.

These proposed amendments are contained in recommendations of the report of the Special Committee on Shared Governance. The Special Committee was directed by the Executive Council to draft bylaw revisions consistent with its recommendations. The justification for each of these changes is contained in the report. The report is accessible through the Academic Senate website.

29. Regular Standing Committees

- A. Regular standing committees shall consist of members of the Academic Senate or of such members in combination with student representatives and/or other non-Senate representatives. (Am. 4/21/80; 1/27/81)
- B. Members of regular standing committees may be ex officio, appointed, or elected. (Am. and renum. 4/21/80; Am. 1/27/81)
Elected or appointed members should normally serve two-year, overlapping terms. The Committee on Committees may make one-year or three-year appointments for the purpose of keeping the overlap among members stable or for providing for an orderly succession of vice-chairs to chair. Members of committees may be appointed to multiple terms.
- C. The Davis Division Committee on Committees shall each year appoint the members not ex officio to all regular standing committees of the Division unless otherwise specifically provided by the Bylaws. These appointments shall be reported to the Representative Assembly for confirmation at the regular meeting of the spring term and, unless objection is made and an election called for by a majority vote of those present, the appointments shall stand. (Am. 1/20/70; 10/19/71, effective 12/21/71; Renum. 4/21/80; Am. 1/27/81)
- D. **Unless otherwise specifically provided by the bylaws, each standing committee shall have a chair and a vice-chair designated by the Committee on Committees and reported to the Representative Assembly, each serving for one year terms. Normally, the vice-chair shall be drawn from the current statutory membership of the committee and shall normally**

succeed the immediately preceding chair. ~~The chairperson of each regular standing committee shall be designated by the Committee on Committees and reported to the Representative Assembly unless otherwise specifically provided by the bylaws.~~ (Renum. 4/21/80; Am. 1/27/81; 10/20/97)

- E. Unless otherwise specified, members of regular standing committees shall take office on the first day of September following their appointment or election and shall serve through the following August 31. Replacements shall serve from the date of appointment through the following August 31. (Am. 1/20/70; Renum. 4/21/80; Am. 1/27/81)
- F. Student representatives shall be appointed by the appropriate student government organization under procedures agreed to by the Executive Council. Non-student representatives shall be appointed in the manner designated in the **bylaw** pertaining to the committee on which they are to serve. Representatives on a committee do not have voting privileges, but they have the right to participate in committee deliberations, except as specified otherwise in the **bylaw** pertaining to the specific committee involved, and they may have their opinions recorded. (En. 4/21/80; Am. 1/27/81)
- G. Unless otherwise specified in these Bylaws, the annual reports of the regular standing committees of the Davis Division shall be submitted to the Secretary by August 31st and shall constitute a special order for the first regular meeting of the Representative Assembly in the fall term of each academic year. (Am. 10/19/71, effective 12/21/71; **4/25/05**; Renum. 4/21/80; Am. 1/27/81; 4/26/82)

Proposal: Revision to Davis Division of the Academic Senate Bylaw 33

Submitted by: The Executive Council Special Committee on Shared Governance
Bylaw Revisions

Deletions are indicated by ~~strikeout~~, additions are in **bold type**.

- The amendment to bylaw 33 restricts the authority of the Chancellor to co-opt a standing committee of the Davis Division of the Academic Senate.

This proposed amendment is contained in recommendations of the report of the Special Committee on Shared Governance. The Special Committee was directed by the Executive Council to draft bylaw revisions consistent with its recommendations. The justification for each of these changes is contained in the report. The report is accessible through the Academic Senate website.

33. Powers and Responsibilities of Committees

- A. Each committee of the Davis Division is responsible to the Division and has the obligation to report its actions to the Representative Assembly, but it has the right to report concurrently to the University Assembly of the Academic Senate. (Am. 10/19/71, effective 12/21/71)
- B. Any committee of the Academic Senate, as specified in **Academic Senate** Bylaw 20 ~~of the University Academic Senate~~, may report to any other committee specified in that **bylaw** and may be called upon by the University Assembly, by any Division, or by any Faculty to give information concerning its procedures and policies.
- C. **Except as otherwise provided in the Standing Orders of the Regents or Academic Senate bylaws, additional duties may be imposed on a divisional committee by the Regents, the President of the Senate, or the Chief Campus Officer only through the Chair of the Davis Division with the advice and consent of the Executive Council. No action with respect to any such additional duties shall be regarded as an action of the Davis Division unless reported to, and approved by, the Representative Assembly (subject to substantiation or refutation in a mail ballot, according to the provisions of Davis Division Bylaw 35.B).** (Am. 10/19/71, effective 12/21/71; Renum. 4/21/80) ~~If additional duties are imposed by any other divisional committee by order of the Regents, by the President, or by the Chief Campus Officer, the committee in exercising such duties is answerable only to the one imposing the additional duties. Should the committee desire the approval of its action in such additional functions or advice in executing them, it may communicate thereon with the Divisional Representative, or~~

~~University Assemblies. An account of any such additional duties shall be included in the annual report of the committee.~~

Proposal: Revision to Davis Division of the Academic Senate Bylaw 48

Submitted by: The Executive Council Special Committee on Shared Governance
Bylaw Revisions

Deletions are indicated by ~~strikeout~~, additions are in **bold type**.

- Bylaw 48 changes the name of the Committee on Planning and Budget, and incorporates some of the process used by the committee this year in the budget review.

These proposed amendments are contained in recommendations of the report of the Special Committee on Shared Governance. The Special Committee was directed by the Executive Council to draft bylaw revisions consistent with its recommendations. The justification for each of these changes is contained in the report. The report is accessible through the Academic Senate website.

48. Planning and Budget

- A. This committee shall consist of nine members appointed by the Committee on Committees, and one representative appointed by the Davis Academic Federation with due regard given to breadth of experience in planning and budgetary matters.
- B. The committee shall have the following duties:
 1. **To meet with the Chancellor or the Chancellor's designate at the beginning of each academic year for a briefing on all sources of revenue for the Davis campus, the allocation of revenue to units of the campus, and budgetary planning for the succeeding academic year.**
 2. **To assess budgetary proposals and requests, including requests for allocation of faculty positions (FTE) for succeeding academic years.**
 3. To confer with and advise the Chief Campus Officer and Divisional administrative agencies regarding policy on academic planning, budget and resource allocations; to forward recommendations on staff allocations to the Committee on Academic Personnel for their review.
 4. To initiate and coordinate studies or reviews of existing and proposed academic programs as they relate to local matters of academic planning, budget and resource allocation, and to report thereon to the Chief Campus Officer and/or to the Representative Assembly as it may deem appropriate.
 5. On matters relating to academic planning and budget, to receive reports from, and maintain liaison with, the Committee on Educational Policy, the Graduate Council, and the Library Committee.

6. To report regularly to the Executive Council and the Representative Assembly on matters under consideration.
7. To receive reports from, and maintain liaison with, the University Committee on Planning and Budget. (En. 2/22/77; Renum. 9/77)

C. * * *