

TRANSCRIPT
SPECIAL Meeting of the Representative Assembly
of the Davis Division of the Academic Senate

Announcements:

- The Chair announced the administration has changed to programs that will impact undergraduates:
 - Planned Educational Leave Program – will now be one quarter
 - Students will now be allowed to register for 17 units. Interim Vice Provost-Undergraduate Studies, Fred Wood acknowledge over-enrollment may occur. The Vice Provost committed to identify resources to meet the demand. Members of the Representative Assembly voiced concern about the potential negative impact of this decision. The Chair encouraged the members to watch and see before taking further action such as developing regulations.

8) **Continued:** Reports of standing committees

- a) Undergraduate Council & Special Committee on Academic Probation, Disqualification, Dismissal and Minimum Progress:
Proposed amendments to Davis Division Regulation A552

Action: Approved with Undergraduate Council, friendly and motioned amendments (attached).

- b) Committee on Library – Proposed Resolution on Scholarly Communication

Action: Resolution returned to committee.

- c) Report from the Parking and Transportation Committee – Chair, Judith Stern

Action: Professor Stern canceled as the administration was cooperating with the committee's requests.

- f) Committee on Committees: Approval of proposed appointment to Privilege and Tenure-Hearings Chair: Professor Bill Hing, School of Law

Action: unanimously approved.

9) Petitions from Students – None

10) Unfinished business – None

11) University and faculty welfare – None

12) New business – Mikal Saltveit, Chair Conflict of Interest Committee

Action: Item deferred to June Representative Assembly meeting. In the interim, Professor Saltveit was encouraged to meet with the Executive Council and other standing committees.

The Chair thanked members for attending the special meeting.

Meeting adjourned: 2:45

Vicki Smith, Secretary
Representative Assembly of the
Davis Division of the Academic Senate

Approved with Amendment-Davis Division Regulation A552

Amendments approved by the Representative Assembly following debate are highlighted by outlining. Deletions are shown by ~~strikethrough~~. Additions are in **bold** type.

EXPECTED AND MINIMUM PROGRESS

A552

(A) ~~Minimum Progress Defined.~~ **Expected Progress Defined.** A full-time regular undergraduate student (see Davis Division Regulation C561 for definition of a part-time student) shall be considered to make **normal** ~~normal~~ **expected** progress with an average of 15 units passed per quarter.

(B) Minimum Progress Defined. A full-time, regular undergraduate student (see Davis Division Regulation C561 for definition of a part-time student) shall be required to maintain an average of at least 13 units passed over all quarters of enrollment. Minimum progress shall be defined as an average of 13 units passed per quarter calculated at the end of every spring quarter for the preceding three quarters (Fall, Winter, Spring) comprising an academic year. The average shall be calculated based on the number of quarters in which the student was enrolled full-time during that period. Any student who falls below minimum progress shall be "subject to academic disqualification." (Am 6/7/83; App by Assembly 11/30/83; Am 6/8/99; Eff. 9/1/2000)

~~(1) Term of Enrollment. When a student is granted a variance from the minimum progress requirement, the exempt quarter(s) will not be counted as a "term of enrollment" for purposes of this regulation, and the units passed during the exempt quarter(s) shall not be counted toward satisfaction of the minimum progress requirement.~~

(21) Units Passed

(a) **For the purposes of calculating minimum progress, Remedial non-credit courses shall be evaluated according to the "Carnegie Unit" rule and counted as units passed, subject to prior approval of such courses for this purpose by the Davis Division Committee on Courses of Instruction. The unit values associated with such courses shall not be applied toward the satisfaction of any baccalaureate degree requirement.** (Am. 2/9/77)

(b) If a student receives a grade of D in a course and repeats the course, the course shall be counted as units passed each time **if the course** is passed **up to a maximum of 16 units.**

(c) Units passed during a summer session at UCD or at another accredited school and transferred to UCD shall be counted as units

passed during the **first full-time term** quarter of enrollment at UCD immediately **preceding** following the summer session.

- (d) Units passed by examination in accordance with policies established by the Davis Division Committee on Courses of Instruction (see SR 620) shall be counted as units passed during the term in which the examination was taken.
- (e) Units graded as IP (in progress) shall be counted as units passed.
- (f) Units graded I are not counted as units passed. When the grade I is replaced by a passing grade, the units shall be counted toward minimum progress for the quarter in which the I grade was awarded. (Am. 6/7/83; App. by Assembly 11/30/83)

~~(B) Variance from Minimum Progress Requirement. The faculty of a college (or its authorized agent) may grant a variance from the minimum progress requirement for one or more quarters for students who are on academic probation, or for other acceptable reasons. Among these reasons are certification by a physician that the student's health may necessitate a variance, certification by an employer that the student is working at least 12 hours per week, serious personal problems, an accident, or a death in the immediate family.~~

~~(C) Waiver of the Minimum Progress Requirement.~~

~~—The faculty of a college (or its authorized agent) may waive or alter the minimum progress requirement for students with certified learning disabilities who have been determined to require such an adjustment by a campus Learning Disability Specialist. (Am 6/8/87; App. by Assembly 11/29/88)~~

~~(D) Failure to Make Minimum Progress. (Renum. 6/8/87)~~

- ~~(1) A student failing to make minimum progress shall remain "subject to academic disqualification: until the next progress check. During this period, enrollment in classes will require permission of the appropriate faculty. (Am. 6/7/83; App. by Assembly 11/30/83)~~

~~A student who fails to make minimum progress may continue to take courses on a Passed or Not Passed basis (See Davis Division Regulation A545). **In accordance with the provisions of Davis Division Regulation A552(B), at the end of every Spring quarter it shall be determined if each student enrolled full-time for any quarter during the preceding academic year has met the minimum progress requirement of an average of 13 units passed per quarter. A student whose average number of units passed is less than 13 but greater than or equal to 12**~~

shall be placed on “academic probation for quantitative reasons.” A student whose average number of units passed is less than 12 shall be “subject to academic disqualification for quantitative reasons.” An undergraduate student is in scholastic good standing if not on academic probation or subject to disqualification for either qualitative reasons as defined in Senate Regulation 900(A) or quantitative (progress) reasons as defined herein.

(2) For every student who is “subject to academic disqualification for quantitative reasons” failing to make minimum progress at the end of Spring quarter, a “degree progress average” shall be calculated at the close of the next full-time quarter of enrollment at UCD. The degree progress average is defined as the quotient of the number of units passed during full-time quarters from the initial quarter of matriculation at UCD divided by the number of full-time quarters completed at UCD.

(3) A student whose degree progress average is less than 13 units shall be “subject to academic disqualification for quantitative reasons.” A student whose degree progress average is 13 or more units shall not be “subject to academic disqualification for quantitative reasons.”

(4) For a student failing to make minimum progress at the end of Spring Quarter, the degree progress average shall be calculated each subsequent full-time quarter of enrollment as long as the student is “subject to academic disqualification for quantitative reasons.”

(24) Student Notification:

It is the responsibility of each college to provide advising for students who do not make minimum progress. Continued registration of an undergraduate student subject to dismissal for failure to make minimum progress is at the discretion of the faculty concerned (or its authorized agent) and is subject to such conditions as the faculty may impose. A student “subject to disqualification for quantitative reasons” for two consecutive, full-time quarters shall be disqualified from the university. That action shall be taken by the College faculty (or its authorized agent) and is subject to such conditions as the faculty may impose. Exceptions to disqualification for quantitative reasons may be granted only for extraordinary circumstances. By the college faculty (or its authorized agent) in appropriate circumstances under policies adopted by the college faculty.

(5) An undergraduate student in scholastic good standing for qualitative reasons as defined in Senate Regulation 900(A) but who is subject to academic probation or disqualification for quantitative (progress)

reasons as defined herein, may continue to opt to take courses on a Pass or Not Passed basis (See Davis Division Regulation A545(A)).

(6) Colleges shall report the numbers of students subject to disqualification for quantitative reasons and the number of exceptions and reasons for those exceptions to the Undergraduate Council on an annual basis in the fall quarter.

~~(37)~~ A notation on a full-time student's transcript that he or she either has not made minimum progress **or is on probation** or subject to dismissal **disqualification** for failure to make minimum progress shall be removed ~~when the student meets the next applicable minimum progress requirement, or when the student has satisfied all other requirements for graduation, or at the discretion of the faculty concerned (or its authorized agent).~~

Except when a student has been disqualified from the university, All notations regarding failure to comply with the minimum progress requirement shall be covered over when copies of a student's transcript are prepared for outside persons or agencies, such as professional or graduate schools.

~~(4)~~ A student who fails to make minimum progress at the end of the spring term, but who satisfies the minimum progress requirement by attending a summer session at UCD or at another accredited school, shall be regarded as not having failed to make minimum progress. The notation on the student's transcript that he or she has not made minimum progress or is subject to dismissal for failure to make minimum progress shall be removed. (En. 1974; Am. 11/18/76 by mail ballot; Variance approved by Assembly 11/30/77)