DEAN H. RAO UNNAVA  
Graduate School of Management  

RE: Voting Procedures – Graduate School of Management  

Dear Dean Unnava:  

This letter is to inform you that the Committee on Academic Personnel has approved the revised voting procedures for the Senate Faculty in the Graduate School of Management. I am attaching their memo for your information.  

Sincerely,  

Maureen L. Stanton  
Vice Provost—Academic Affairs  
Distinguished Professor—Evolution and Ecology  

/lhs  

Attachment  

c: Associate Dean Barber  
Analyst Marks
February 1, 2017

Maureen Stanton, Vice Provost
Academic Affairs

Re: Revised Voting Procedures: Graduate School of Management

Dear Vice Provost Stanton,

The Committee on Academic Personnel (CAP) has reviewed the Revised Graduate School of Management Voting Procedures, submitted via the Vice Provost for Academic Affairs on January 12, 2017. CAP approves the revised voting procedures. The vote was eight in favor and none opposed, with one member absent.

Sincerely,

Rida A.M.T. Farouki, Chair
Committee on Academic Personnel

Cc: Lynn Daum, Academic Affairs
PROFESSOR RIDA FAROUKI, CHAIR
Committee on Academic Personnel

RE: Revised Voting Procedures – Graduate School of Management

Dear Rida:

I am forwarding the proposed revisions to the Academic Senate Voting Procedures for the Graduate School of Management for review and approval by the Committee on Academic Personnel (CAP).

I appreciate your assistance and look forward to receiving your response.

Sincerely,

Maureen L. Stanton
Vice Provost—Academic Affairs
Distinguished Professor—Evolution and Ecology

/lhs

Enclosures

c: Dean Unnava
   Associate Dean Barber
   Analyst Marks
Graduate School of Management
Voting Rights for Personnel Actions
Approved by Faculty Vote: September 2016

a. All tenured faculty in the department have the right to vote on all new departmental appointments that confer membership in the Academic Senate. Prior to such a vote, all the non-emeritae/i departmental members of the Academic Senate must be afforded an opportunity to make their opinions known to the voters.

b. Professors and Associate Professors have the right to vote on all cases of promotion to the rank of Professor. Professors, Associate Professors, and Senior Lecturers with Security of Employment (SOE) have the right to vote on all cases of appointment or promotion to the rank of Senior Lecturer (SOE).

c. Professors and Associate Professors have the right to vote on all cases of promotion to the rank of Associate Professor. Professors, Associate Professors, Senior Lecturers (SOE) and Lecturers (SOE) have the right to vote on all cases of appointment to the rank of Lecturer (SOE).

d. For voting purposes, all cases that involve the removal of the Acting modifier from the title of a member of the Academic Senate shall be treated as promotions to the rank in question.

e. All cases of advancement within any rank that confers membership in the Academic Senate shall be voted upon by those persons entitled to vote on promotion to the rank in question under the provisions of Paragraphs b. to d.

f. Emeritae/i do not have voting privileges for personnel actions.

Approved by GSM Faculty: September 2016

Reviewed by CAP: ________________

Approved by VP-AA: ________________
January 6, 2017

DEAN H. RAO UNNAVA
Graduate School of Management

RE: Voting Procedures – Graduate School of Management

Dear Dean Unnava:

The Committee on Academic Personnel (CAP) has reviewed the voting procedures for the Graduate School of Management and recommends an additional change, as outlined in their attached memo.

Please forward a revised copy of the Voting Procedures to my office for submission to CAP.

Sincerely,

Maureen L. Stanton
Vice Provost—Academic Affairs
Distinguished Professor—Evolution and Ecology

/lhs

Attachment

c: Associate Dean Barber
   Analyst Marks
January 6, 2017

Maureen Stanton, Vice Provost
Academic Affairs

Re: Revised Voting Procedures: Graduate School of Management

Dear Vice Provost Stanton,

The Committee on Academic Personnel (CAP) has reviewed the Revised Graduate School of Management Voting Procedures, submitted via the Vice Provost for Academic Affairs on November 1, 2016. CAP appreciates the changes made in response to the previous review, but feels that a few remaining minor points should be addressed.

1. The non-specific phrase "a department" in Article (a) should be changed to "the department".
2. Article (e) continues to refer to "non-reappointments or terminations" of Assistant Professors or Lecturers with Potential Security of Employment in reference to faculty votes. The faculty vote is, in fact, on whether or not a candidate should be promoted, not on non-reappointment or termination (such decisions being made at a higher level). In view of this, Article (e) is redundant, since it is covered by Article (c). CAP suggests that Article (e) be deleted, and the remaining Articles be re-labelled accordingly.

Sincerely,

Rida Farouki, Chair
Committee on Academic Personnel

Cc: Lynn Daum, Academic Affairs
November 1, 2016

PROFESSOR RIDA FAROUKI, CHAIR
Committee on Academic Personnel

RE: Revised Voting Procedures – Graduate School of Management

Dear Rida:

I am forwarding the proposed revisions to the Academic Senate Voting Procedures for the Graduate School of Management for review and approval by the Committee on Academic Personnel (CAP).

I appreciate your assistance and look forward to receiving your response.

Sincerely,

Maureen L. Stanton
Vice Provost—Academic Affairs
Distinguished Professor—Evolution and Ecology

/lhs

Enclosures

c: Dean Unnava
   Associate Dean Barber
   Analyst Marks
Graduate School of Management
Voting Rights for Personnel Actions
Approved by Faculty Vote: September 2016

a. All tenured faculty in a department have the right to vote on all new
departmental appointments that confer membership in the Academic Senate.
Prior to such a vote, all the non-emeritae/i departmental members of the
Academic Senate must be afforded an opportunity to make their opinions known
to the voters.

b. Professors and Associate Professors have the right to vote on all cases of
promotion to the rank of Professor. Professors, Associate Professors, and Senior
Lecturers with Security of Employment (SOE) have the right to vote on all cases
of appointment or promotion to the rank of Senior Lecturer (SOE).

c. Professors and Associate Professors have the right to vote on all cases of
promotion to the rank of Associate Professor. Professors, Associate Professors,
Senior Lecturers (SOE) and Lecturers (SOE) have the right to vote on all cases of
appointment to the rank of Lecturer (SOE).

d. For voting purposes, all cases that involve the removal of the Acting modifier
from the title of a member of the Academic Senate shall be treated as promotions
to the rank in question.

e. All cases of nonreappointments or terminations of Assistant Professors or
Lecturers with Potential Security of Employment (LPSOE) shall be voted upon by
those faculty eligible to vote on promotions to the rank of Associate Professor or
appointments to the titles Lecturer (SOE) and Senior Lecturer (SOE),
respectively.

f. All cases of advancement within any rank that confers membership in the
Academic Senate shall be voted upon by those persons entitled to vote on
promotion to the rank in question under the provisions of Paragraphs b. to e.

g. Emeritae/i do not have voting privileges for personnel actions.

Approved by GSM Faculty: September 2016

Reviewed by CAP: _______________

Approved by VP-AA: _______________
October 17, 2016

DEAN H. RAO UNNAVA  
Graduate School of Management

RE: Voting Procedures – Graduate School of Management

Dear Dean Unnava:

The Committee on Academic Personnel (CAP) has reviewed the voting procedures for the Graduate School of Management and recommends additional changes, as outlined in their attached memo.

Please forward a revised copy of the Voting Procedures to my office for submission to CAP.

Sincerely,

Maureen L. Stanton  
Vice Provost—Academic Affairs  
Distinguished Professor—Evolution and Ecology

/lhs

Attachment

c: Associate Dean Barber  
   Analyst Marks
Maureen Stanton, Vice Provost  
Academic Affairs  

Re: Revised Voting Procedures: Graduate School of Management  

Dear Vice Provost Stanton,

The Committee on Academic Personnel (CAP) has reviewed the Graduate School of Management Voting Procedures, submitted via the Vice Provost for Academic Affairs on September 14, 2016. CAP requests that the document be revised to address the following points before re-submission for further consideration.

1) Articles b, c, e refer to the titles “Professor in Residence” and “Professor of Clinical (e.g., Medicine)” that one would not ordinarily expect GSM faculty to hold. CAP requests explanation for their inclusion and, in the absence of a compelling motivation, that they be removed to streamline the text.

2) Article e refers to non-reappointments or terminations of Lecturers or Senior Lecturers. These terms are ordinarily understood to refer to SOE (Security of Employment, i.e., tenured) positions, a non-tenured Lecturer being an LPSOE (Lecturer with Potential for Security of Employment). Non-reappointments or terminations of tenured positions are exceptional events that do not entail faculty voting. The wording of this article must be modified accordingly. Likewise, the words “or non-reappointment” should be removed from Article f.

Sincerely,

Rida Farouki, Chair  
Committee on Academic Personnel  

Cc: Lynn Daum, Academic Affairs
PROFESSOR RIDA FAROUKI, CHAIR  
Committee on Academic Personnel

RE: Revised Voting Procedures – Graduate School of Management

Dear Rida:

I am forwarding the proposed revisions to the Academic Senate Voting Procedures for the Graduate School of Management for review and approval by the Committee on Academic Personnel (CAP).

I appreciate your assistance and look forward to receiving your response.

Sincerely,

Maureen L. Stanton  
Vice Provost—Academic Affairs  
Distinguished Professor—Evolution and Ecology

/lhs

Enclosures

c: Dean Unnava  
   Associate Dean Barber  
   Analyst Marks  
   Analyst Steidlmayer
Graduate School of Management  
Voting Rights for Personnel Actions  
Approved by Faculty Vote: June 2016

a. All tenured faculty in a department have the right to vote on all new departmental appointments that confer membership in the Academic Senate. Prior to such a vote, all the non-emeritae/i departmental members of the Academic Senate must be afforded an opportunity to make their opinions known to the voters.

b. Professors and Associate Professors have the right to vote on all cases of promotion to the ranks of Professor, Professor-in-Residence, and Professor of Clinical (e.g. Medicine). Professors, Associate Professors, and Senior Lecturers with Security of Employment (SOE) have the right to vote on all cases of appointment or promotion to the rank of Senior Lecturer (SOE).

c. Professors and Associate Professors have the right to vote on all cases of promotion to the ranks of Associate Professor, Associate Professor-in-Residence, and Associate Professor of Clinical (e.g. Medicine). Professors, Associate Professors, Senior Lecturers (SOE) and Lecturers (SOE) have the right to vote on all cases of appointment to the rank of Lecturer (SOE).

d. For voting purposes, all cases that involve the removal of the Acting modifier from the title of a member of the Academic Senate shall be treated as promotions to the rank in question.

e. All cases of nonreappointments or terminations of Assistant Professors, Assistant Professors-in-Residence, and Assistant Professors of Clinical (e.g. Medicine), or Lecturers and Senior Lecturers, shall be voted upon by those faculty eligible to vote on promotions to the ranks of Associate Professor, Associate Professor-in-Residence, Associate Professor of Clinical (e.g. Medicine), or appointments to the titles Lecturer (SOE) and Senior Lecturer (SOE), respectively.

f. All cases of advancement within any rank that confers membership in the Academic Senate shall be voted upon by those persons entitled to vote on promotion or nonreappointment to the rank in question under the provisions of Paragraphs b. to e.

g. Emeritae/i do not have voting privileges for personnel actions.

Approved by GSM Faculty: June 2016

Reviewed by CAP: ________________

Approved by VP-AA: ______________