Re: Voting Procedures – Department of Viticulture & Enology

The Committee on Academic Personnel has reviewed the voting procedures for Academic Senate faculty in the Department of Viticulture and Enology. CAP finds the voting procedures appropriate.

[Signature]

Catherine Morrison Paul, Chair
Committee on Academic Personnel

CMP:sb
DEPARTMENT OF VITICULTURE AND ENOLOGY
ACADEMIC SENATE VOTING PROCEDURES – Approved 9/13/06

1. **Academic Senate Personnel Actions**
All senate faculty have the right to vote on all Academic Senate personnel actions involving new departmental appointments, appraisals, advancements and promotions, deferrals, five-year reviews, interdepartmental transfers and phased retirements, in accordance with Bylaw 55 of the Academic Senate. All academic senate faculty on phased retirement have full voting rights on personnel, but emeriti (i.e.) do not.

The right to express an opinion regarding the personnel actions of Academic Senate members has been extended to Specialists in Cooperative Extension.

2. **Department Voting Privileges for all issues not related to Academic Personnel**
All eligible Academic Senate Faculty and Specialists in Cooperative Extension have full voting privileges on departmental issues. All academic senate faculty on phased retirement have full voting rights on non-personnel issues and concerns.

The right to express an opinion and have the privilege of the floor has been extended to Emeriti (i.e.) and other Academic Federation members.

3. **Voting Privileges of Sr. Lecturers SOE and Lecturers SOE:**
None

4. **On Personnel Matters, One of Three Votes is Acceptable:**
A positive vote, a negative vote or an abstention is acceptable for personnel actions. If no vote is received from a voting member, it will be recorded as no vote received, not as an abstention.

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**NOTED.**

Michael P. Parrella  
Associate Dean
PROFESSOR CATHERINE MORRISON PAUL, CHAIR
Committee on Academic Personnel

RE: Voting Procedures – Department of Viticulture and Enology

Dear Cathy:

I am forwarding the proposed Academic Senate Voting Procedures for the Department of Viticulture and Enology in the College of Agricultural and Environmental Sciences for review and approval by the Committee on Academic Personnel.

I appreciate your assistance and look forward to receiving your response.

Sincerely,

Barbara A. Horwitz
Vice Provost—Academic Personnel

/clf

Enclosures