VICE PROVOST BARBARA A. HORWITZ  
Academic Personnel

Re: Voting Procedures – Department of Urology

The Committee on Academic Personnel has reviewed the voting procedures for the Department of Urology and finds them acceptable.

[Signature]

William H. Casey, Chair  
Committee on Academic Personnel

WHC:sb
PROFESSOR BILL CASEY, CHAIR  
Committee on Academic Personnel

RE:  Revised Voting Procedures – Department of Orthopaedic Surgery

Dear Bill:

I am forwarding the proposed revisions to the Academic Senate Voting Procedures for the Department of Orthopaedic Surgery in the School of Medicine for review and approval by the Committee on Academic Personnel.

I appreciate your assistance and look forward to receiving your response.

Sincerely,

Barbara A. Horwitz  
Vice Provost—Academic Personnel

/Imd

Enclosures

c:  Associate Dean Callahan  
Chair DiCesare  
Analyst Sutton
DEPARTMENT OF UROLOGY – SCHOOL OF MEDICINE  
ACADEMIC SENATE VOTING PROCEDURES  

For Appointments to New Academic Senate Positions and  
Merit & Promotion Actions at All Levels

The department will follow provisions of voting rights established by Title VI. Rights and Authority of Senate Members.

A. Designation of Voting Rights

1. All Academic Senate faculty have the right to vote on all new departmental appointments that confer membership in the Academic Senate. Prior to such a vote, all the non-emeritae/i departmental members of the Academic Senate will be afforded an opportunity to make their opinions known to the voters via faculty meetings.

2. All Academic Senate faculty have the right to vote on all cases of personnel action to the ranks of Professor for all academic series.

3. All Academic Senate faculty have the right to vote on all cases of personnel action to the ranks of Associate Professor for all academic series.

4. All Academic Senate faculty have the right to vote on all cases of Assistant Professor personnel action for all academic series.

5. For voting purposes, all cases that involve the removal of the Acting modifier from the title of a member of the Academic Senate shall be treated as promotions to the rank in question.

6. All cases of non-reappointments or terminations of Assistant Professors, all academic series, shall be voted upon by all Academic Senate faculty, all academic series.

7. In all instances specified in paragraphs A1 to A6, vote by secret ballot will be followed. Amendment to the voting procedure requires passage of a 2/3 majority secret vote of department Academic Senate members.

B. Emeritae/i members of the Academic Senate retain membership in the departments to which they belonged at the time of their retirement. They do not have the right to vote on departmental matters.

C. Consult Academic Federation faculty on all cases of Academic Senate personnel action and report their opinion.

Concur  

Edward J. Callahan, Ph.D.  
Associate Dean Academic Affairs  
3/14/07  

Disagree