Vice Provost Barbara Horwitz
Academic Personnel

Re: Voting Procedures – Radiation Oncology

The Committee on Academic Personnel has reviewed the proposed voting procedures for personnel actions in the Department of Radiation Oncology. CAP recommends approval of the procedures as proposed.

Linda F. Bisson, Chair
Committee on Academic Personnel

LFB: sb

c: Professor John Earle
DATE: August 26, 2002

TO: Lydia Howell, M.D.
    Associate Dean – Academic Affairs
    School of Medicine

FROM: Janice Ryu, M.D.
      Associate Professor and Acting Chair

RE: ACADEMIC SENATE BYLAW 55

I am forwarding the Department of Radiation Oncology's voting procedures
(listed below) and voting template for review and approval.

The faculty in the Department of Radiation Oncology unanimously approved the
right to vote on all academic personnel actions to all ranks in the Assistant Professor,
Associate Professor and Professor in Regular, In Residence, and Clinical “—” series.
Non Academic Senate members (e.g., Adjunct Series, Salaried Clinical Series) will be
consulted on all academic personnel actions and their opinion will be recorded separately.

Enclosure

(VotingBylaws)
DEPARTMENT VOTING PROCEDURES FOR PERSONNEL ACTIONS

DEPARTMENT: RADIATION ONCOLOGY
DATE: AUGUST 26, 2002

ELIGIBILITY TO VOTE

<table>
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<tr>
<th>Regular</th>
<th>Clin &quot;-&quot;</th>
<th>In Res</th>
<th>Salaried</th>
<th>Adunct</th>
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### Specified Personnel Actions

- New Appointments (Academic Senate Membership) ALL ALL ALL
- Promotion to:
  - Associate Professor
  - Associate Professor IR
  - Professor
  - Professor IR
  - Lecturer SOE
  - Sr. Lecturer SOE ALL ALL ALL
- Removal of Acting Titles: ALL ALL ALL
- Non Reappointment/Termination: ALL ALL ALL

### Non Specified Personnel Actions

- Merit Increases ALL ALL ALL
- Deferrals ALL ALL ALL
- Appraisals ALL ALL ALL
- New Appointments:
  - Professional Research
  - Clinical Compensated
  - Adjunct
  - Lecturer without SOE
  - Visiting Lecturer/Adjunct Lecturer
  - Joint Appointments
  - Changes in Status ALL ALL ALL
  - Interdepartmental Transfers ALL ALL ALL
  - Phased Retirements ALL ALL ALL