VICE PROVOST BRUCE R. WHITE  
Academic Personnel  

Re: Voting Procedures for Adjunct Faculty in Department of Physics  

The Committee on Academic Personnel has reviewed the voting procedures for Adjunct faculty in the Department of Physics. CAP finds the procedures acceptable.  

Christopher Reynolds, Chair  
Committee on Academic Personnel  

CR: sb  
Enclosure
Winston Ko, Dean  
Division of Mathematical and Physical Sciences  
College of Letters and Science  

ACADEMIC FEDERATION VOTING PROCEDURES – PHYSICS DEPARTMENT

Dear Winston,

I am forwarding the attached Voting Privileges and Procedures for Academic Federation personnel actions in the Physics Department for your review and approval. These updated policies have been adopted by a strong majority vote of the faculty and are intended to supersede those approved 9/21/2005.

The change made to our existing policies was to address voting privileges and procedures for Academic Federation instructional titles. Per instruction of the Vice Provost for Academic Personnel, Physics shall form a peer group and voting group for academic personnel actions of adjunct faculty and lecturers without salary.

Your consideration of this request is appreciated.

Sincerely,

Shirley Chiang

Enc: Voting Privileges and Procedures for Academic Federation Personnel Actions

c: Tracy Lade, MSO

July 10, 2007

for CAP’s discussion 9/12/07

CAP Sept. 12, 2007

For (CAP) FSRK 5/16/07

Thanks

L. Anne

8/16/07
Voting Privileges and Procedures for Academic Federation Personnel Actions

Voting Privileges and Procedures for the Appointment, Merit, and Promotion Actions of Non-Instructional Titles

Researchers, Project Physicists, and Specialists

Peer Group – This group is an ad hoc committee, appointed by the Chair, consisting of at least five members who will review and vote on individual appointment, merit, and promotion actions. This group shall be comprised of two or more normal physics faculty* members and two or more members of the Academic Federation in the title Research Physicist, Project Physicist, or Specialist, irrespective of rank for both Academic Senate and Federation members. The candidate will be consulted in the formation of the peer group.

Voting Group – The voting group will be identical to the peer group. The voting group will make recommendations and report the vote to the Chair.

Voting Privileges & Procedures for Appointment, Merit, and Promotion Actions of Academic Federation Instructional Titles not covered by Collective Bargaining Agreement

Adjunct Faculty and Lecturers Without Salary

Peer Group – Members of the Physics Department who are of equivalent rank form the peer group and are eligible to participate in the review of individual appointment, merit, and promotion actions of non-Senate instructional faculty. The Department Chair shall appoint a member of the peer group to chair the review and write a summary report of the group’s evaluation and peer-group vote. This report shall be submitted to the Department Chair and included in the candidate’s dossier.

Voting Group – Only normal physics faculty may vote on the departmental recommendation for appointment, merit, and promotion actions involving non-Senate instructional faculty.

[Signature] 7/18/07
Winston Ko, Dean
Division of MPS

*Normal Physics Faculty includes all non-emeritae/i members of the Academic Senate holding an appointment in the department.

Voting Privileges & Procedures Approved 9/21/05
Updated 6/13/07