January 10, 2007

VICE PROVOST BARBARA A. HORWITZ
Academic Personnel

Re: Voting Procedures – SM: Neurological Surgery

The Committee on Academic Personnel has reviewed the voting procedures for the Department of Neurological Surgery, School of Medicine. CAP finds the voting procedures appropriate.

Catherine Morrison Paul, Chair
Committee on Academic Personnel

CMP: sb

Enclosure
PROFESSOR CATHERINE MORRISON PAUL, CHAIR  
Committee on Academic Personnel  

RE: Revised Voting Procedures – Department of Neurological Surgery  

Dear Cathy:  

I am forwarding the proposed revisions to the Academic Senate Voting Procedures for the Department of Neurological Surgery in the School of Medicine for review and approval by the Committee on Academic Personnel.  

I appreciate your assistance and look forward to receiving your response.  

Sincerely,  

[Signature]  
Barbara A. Horwitz  
Vice Provost—Academic Personnel  

/clf  

c: Associate Dean Callahan  
Chair Muizelaar  

Enclosures
December 5, 2006

To: Edward Callahan, Ph.D.
   Associate Dean of Academic Personnel
   Academic Affairs Office

From: J. Paul Muizelaar, M.D., Ph.D.
   Professor and Chair
   Department of Neurological Surgery

Subject: Academic Senate Voting Procedures

Attached are the revised "Academic Senate Voting Procedures" for the Department of Neurological Surgery, which were approved on December 5, 2006 by a two-thirds majority of the faculty members eligible to vote. We understand that when approved, these procedures will be in effect for the 2007-2008 academic personnel actions.

JPM/ps
Attachment
The Department of Neurological Surgery adopts the following academic senate voting procedures, effective beginning with 2007-2008 academic personnel actions:

1. Voting privileges on all academic personnel actions will be extended to Assistant, Associate, and Professor titles in the Regular, In-Residence, and Professor of Clinical Neurosurgery series.

2. Voting privileges will not be delegated to a committee on any actions.

3. Voting privileges will not be extended to Emeriti faculty.

4. Academic Federation members in the department will not be consulted on academic senate personnel actions.

5. Voting will be conducted by secret written ballot.

The above procedures have been approved by a two-thirds majority of all department members entitled to vote.

December 5, 2006