VICE PROVOST BRUCE R. WHITE
Academic Personnel

Re: Voting Procedures – Department of Music

The Committee on Academic Personnel has reviewed the voting procedures for Academic Senate faculty in the Department of Music. CAP finds the voting procedures appropriate.

Catherine Morrison Paul, Chair
Committee on Academic Personnel

CMP:sb
COMMITTEE ON ACADEMIC PERSONNEL

RE: Voting Procedures for Music Department

Attached are the revised voting procedures for the Music Department. In establishing the voting procedures, the department consulted Academic Senate Bylaw 55. I appreciate your review of the attached procedures.

Sincerely yours,

Jessie Ann Owens, Dean
Division of Humanities, Arts
and Cultural Studies

JAO: jm
VOTING PRIVILEGES AND PROCEDURES FOR ACADEMIC SENATE PERSONNEL ACTIONS

Voting Privileges of Normal Music Faculty Members

1) All non-emeritae/i members of the Academic Senate holding an appointment in the department (abbreviated herewith as "normal music faculty") vote on all faculty appointments in the department.

2) Professors and Associate Professors vote on all merit and promotion actions in the department.

3) Assistant Professors do not vote on any merit and promotion actions in the department, at any rank.

Voting Privileges of Emeriti Faculty
Voting privileges on academic personnel actions in the department are not extended to emeriti faculty.

Voting Privileges of Adjunct Faculty
In accordance with Academic Senate Bylaw 55, the Department allows adjunct faculty of equivalent rank to participate in the review of personnel actions, but they may not vote.

Procedure for Interdepartmental Transfers
Interdepartmental transfers are treated as appointments.

Procedure for Deferrals/Five-Year Reviews
The department chair will conduct deferrals and five-year reviews.

Procedure for Visiting Appointments
The Chair, after appropriate consultation, will make the final recommendation.