VICE PROVOST BARBARA A. HORWITZ
Academic Personnel

Re: Revised Voting Procedures – Entomology & Nematology

The Committee on Academic Personnel (CAP) has reviewed the proposed revised voting procedures for the Department of Entomology and Nematology. CAP’s only suggestion is that the title of the document for the actual voting procedures should reflect the merged departmental name, i.e., *Entomology and Nematology* instead of just *Entomology*, if indeed the merged department now goes by the combined name.

Shirley Chiang, Chair
Committee on Academic Personnel
PROFESSOR SHIRLEY CHIANG, CHAIR
Committee on Academic Personnel

RE: Revised Voting Procedures – Department of Entomology and Nematology

Dear Shirley:

I am forwarding the proposed revisions to the Academic Senate Voting Procedures for the Department of Entomology and Nematology for review and approval by the Committee on Academic Personnel.

I appreciate your assistance and look forward to receiving your response.

Sincerely,

[Signature]

Barbara A. Horwitz
Vice Provost—Academic Affairs

/Imd

c: Dean Delany
Chair Lewis
Analyst DiMuro

Enclosure
October 21, 2011

Neal Van Alfen, Dean

The review and voting of the revised Entomology and Nematology departmental voting policy was strongly supported by the faculty in Entomology and Nematology. The voting in favor of this revision included AES Entomologists & Nematologists and Academic Senate Members.

Edwin Lewis,
Acting Chairperson

Noted:

Mary E. Delany, Assoc. Dean

Date: 10-25-11
Department of ENTOMOLOGY
Academic Senate Voting Policy

October 2011
Designation of Voting Rights:

Academic Personnel Actions:

Appointments, Merits, Promotions and Five-Year Reviews:
All tenured and non-tenured faculty holding Academic Senate appointments shall have the right to vote on all new Academic Senate departmental appointments, appraisals, merits, and promotion actions, involving Academic Senate; all cases that involve removal of the “Acting” modifier from the title of an Academic Senate member; all cases of non-reappointment or termination, and all cases of academic appointees undergoing a five-year review. Cooperative Extension Specialists shall have the right to express an advisory opinion on all Academic Senate actions listed above.

Votes of Academic Senate members will be reported as an aggregate (i.e., not segregated by rank). Strict confidentiality will be maintained in regard to all ballots, comments, and advisory opinions in personnel actions.

Emeritus members of the faculty shall have the privilege of the floor at faculty meetings and the right to make their opinions known, but shall not vote.

Deferrals:
Individuals eligible for advancement but requesting deferral shall summarize their accomplishments in teaching, research and service and present them for informal review by the Chair. The Chair may recommend two consecutive one-year deferrals without faculty consultation.

Votes:
A positive vote, a negative vote or an abstention is acceptable for personnel actions. If no vote is received from a voting member, it will be recorded as “did not vote”.