VICE PROVOST BARRY KLEIN

RE:  Voting Procedures – Department of Chemistry

The Committee on Academic Personnel has reviewed the voting procedures submitted by the Department of Chemistry, and is pleased to approve the procedures as submitted. CAP assumes that the exclusion of emeriti/ae faculty from voting on personnel matters applies to all categories of personnel actions. If this is not the case, please have a clarification submitted.

CAP thanks the Chair for the timely and conscientious response.

D. A. Phillips, Chair
Committee on Academic Personnel

DAP: sb

c:  Dean P. Rock
    Professor C. Meares
TO: Peter Rock, Dean
FROM: Claude F. Meares Chair
SUBJECT: Voting Procedures in the Chemistry Department

The recent secret ballot on the question “Assistant Professors have the right to vote on personnel actions within the Assistant Professor Ranks, except for promotion to tenure” has passed by a vote of the tenured faculty (16-In Favor, 2-Opposed, 1-recusal, 6-Not Participating).

Attached to this memo is our proposed version of the new Chemistry Department voting procedures for the coming academic year, in the format requested by The Committee on Academic Personnel.

Please let me know if there are any problems.

As Peter Rock 9-28-99
Chemistry Department, UCD August 26, 1999

Voting Procedures -- Academic Year 1999-2000

1. Merits, promotions, appraisals:
All tenured professors (e.g., associate and full professors) have the right to vote on all merit actions, promotions, and appraisals. Nontenured professors (e.g., assistant professors) vote on personnel actions within the assistant professor ranks, except for promotion to tenure. Nontenured professors may examine the personnel actions for tenured professors.

2. Appointments to new faculty positions at any level, to joint professor positions at any level, and to visiting lecturer and professional research positions:
All professors (e.g., assistant/associate/full) vote.

3. Deferrals/Five-year reviews:
As in #1 above.

4. Interdepartmental transfers and phased retirements:
As in #2 above.

5. Voting privileges of permanent faculty:
As in #2 above, except personnel matters covered in #1.

6. Voting privileges of emeriti faculty:
Emeriti do not have the right to vote on departmental matters, except as provided in Bylaw 55, Article D.

7. Voting privileges of phased retirement faculty:
Same as those of full-time faculty.

8. Voting privileges of lecturers, SOE and senior lecturers, SOE:
None, except as provided in Bylaw 55.
June 7, 1999

To: Peter A. Rock, Dean
Division of Mathematical & Physical Sciences
College of Letters and Science

From: Claude F. Meares, Chair
Department of Chemistry

Re: Extension of Voting Privileges on Merit Actions for Assistant Professors, and Extension of Voting Privileges on Promotion Actions for Professor

The chemistry faculty reconsidered departmental voting and consultation procedures at a faculty meeting held on May 7, 1999. Following this, eligible faculty submitted secret ballots; the results of those ballots are provided below.

In an effort to clarify existing language in the departmental voting and consultation procedures, a two-thirds majority has approved the following changes:

I. New Policy:

That all regular faculty at or above the proposed rank and step have the right to vote on merit actions within the Assistant Professor rank. All tenured faculty will be allowed to vote on merit actions within the Associate Professor and Professor ranks.

Eligible: 31 (4 on sabbatical and 4 did not participate)
Favor: 18
Oppose: 5
Approved (78% of those voting)

II. New Policy:

All tenured faculty have the right to vote on all cases of promotion to the ranks of Professor, and Associate Professor.

Eligible: 18 (4 on sabbatical and 1 did not participate)
Favor: 10
Oppose: 3
Approved (77% of those voting)

Based upon the above and the requirement that a two-thirds majority is needed to extend voting privileges, we wish to request approval by CAP of these new voting procedures. Please advise concerning the proper way to do this. Thanks.

Sincerely,

Claude F. Meares
Chair

cc: D. Tinti
N. Schore