

MEETING CALL
REGULAR MEETING OF THE REPRESENTATIVE ASSEMBLY
OF THE DAVIS DIVISION OF THE ACADEMIC SENATE

Thursday, October 26, 2023

2:10 – 3:30 p.m.

Student Community Center, Multi-Purpose Room

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| 2. | Announcements by the President – None | |
| 3. | Announcements by the Vice Presidents – None | |
| 4. | Announcements by the Chancellor – None | |
| 5. | Announcements by the Deans, Directors or other Executive Officers – None | |
| 6. | Special Orders | |
| | a. Remarks by Davis Division Chair Ahmet Palazoglu | |
| | b. Remarks by Provost and Executive Vice Chancellor Mary Croughan | |
| | c. Remarks by Associate Vice Chancellor for Health, Wellness, and Divisional Resources in Student Affairs | |

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*Consent Calendar. Items will be removed from the Consent Calendar on the request of any member of the Representative Assembly.

All voting members of the Academic Senate (and others on the ruling of the Chair) shall have the privilege of attendance and the privilege of the floor at meetings of the Representative Assembly, but only members of the Representative Assembly may make or second motions or vote.

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Judy Van de Water, Secretary
Representative Assembly of the
Davis Division of the Academic Senate

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MEETING SUMMARY
REGULAR MEETING OF THE REPRESENTATIVE ASSEMBLY
OF THE DAVIS DIVISION OF THE ACADEMIC SENATE

Thursday, June 8, 2023

2:10 – 4:00 p.m.

Student Community Center – Multipurpose Room

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| <ol style="list-style-type: none"> 1. *Approval of the February 16, 2023 Meeting Summary 2. Announcements by the President – None 3. Announcements by the Vice Presidents – None 4. Announcements by the Chancellor – None 5. Announcements by the Deans, Directors or other Executive Officers – None 6. Special Orders <ol style="list-style-type: none"> a. Remarks by Davis Division Chair Ahmet Palazoglu <ul style="list-style-type: none"> - Systemwide Academic Council will continue engaging on issues occurring with the UC Retirement Administration Service Center, and with UCOP on concerns about communication structures during the labor strike - Motion made: “the Chair of the Davis Division <p style="margin-left: 40px;">will consult with the Executive Council of the Davis Division of the Academic Senate and the faculty at large, in that order, regarding any plans from the administration to apply cost-of-living adjustments to off- and/or above scale salaries at a different rate than the on scale salary adjustments; and</p> <p style="margin-left: 40px;">specifically, after receiving notification from the administration of any plans for differential treatment of off- and/or above-scale salaries, shall refer the matter to the Committee on Planning and Budget and request that the chair of the Committee on Planning and Budget present the committee’s analysis of the planned action to the Executive Council;</p> <p style="margin-left: 40px;">if the Executive Council endorses the administration’s plan, shall share the proposed plan and the Executive Committee’s written endorsement with members of the Division and will call for an electronic vote by the Divisional members; and</p> <p style="margin-left: 40px;">will inform the administration that the Senate endorses the proposed plan only in the event of a majority vote in favor of the plan.”</p> <ul style="list-style-type: none"> o Chair overruled motion on advice of parliamentarian: it must be withdrawn, as it should have been written in the form of a resolution, due to length, formality, and importance - Resolution proposed; view resolution content. Vote: 30 in favor, 28 against. Approved. | <p>3</p> |
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7. Reports of Special Committees

*Consent Calendar. Items will be removed from the Consent Calendar on the request of any member of the Representative Assembly.

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8. Reports of Standing Committees	
a. Committee on Elections, Rules, and Jurisdiction	
i. Proposed Revision to Davis Division Bylaw 52: Committee on Affirmative Action and Diversity	4
- Friendly amendment to add in language of “citizenship” and “political beliefs”	
- Vote: 56 in favor, 0 against. Approved.	
ii. Proposed Revision to Davis Division Regulation 520: Doctor of Philosophy	7
- Vote: 58 in favor, 0 against. Approved.	
iii. Proposed Revision of Davis Division Regulation A545: Passed or Not Passed Grading	10
1. Responses to Request for Consultation: Passed/Not Passed Deadline Proposal from ASUCD	12
- Vote: 37 in favor, 24 against. Approved.	
iv. Proposal to Establish Davis Division Regulation 519: Doctor of Nursing Practice (DNP)	26
- Vote: 56 in favor, 1 against. Approved.	
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10. Unfinished Business	
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12. Informational Items	
a. *2023-2024 Academic Senate Standing Committee Appointments	29
b. Revised Entry Level Writing Requirement (ELWR) Courses at UC Davis	34
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d. Provost Croughan Response to Senate Chair Palazoglu on 2023-24 Budget Actions	41
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Heather Rose, Secretary
Representative Assembly of the
Davis Division of the Academic Senate

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2022-2023 Annual Report

Committee on Academic Personnel – Oversight

Davis Division of the Academic Senate

The Committee on Academic Personnel – Oversight Committee (CAP) advises the Vice Provost for Academic Affairs (VPAA) on matters that affect the personnel process. This guidance includes recommendations on appointments, promotions, merits, high-level merit actions, third-year deferrals, five-year reviews, and appraisals. CAP appoints members of Faculty Personnel Committees (FPCs) and also recommends membership on ad hoc committees when necessary, with the latter appointments made by the Vice Provost. The weekly agenda for CAP actions is determined by a list that prioritizes appointments and tenure cases. [Appendix A](#) provides a summary of CAP’s deliberations by category for the past academic year.

Academic Personnel Actions

During the 2022-23 academic year, CAP met 40 times and considered over 591¹ agenda items, of which 562 were academic personnel actions.² The committee reviewed 10 “Change-of-Title” actions, 26 Endowed Chair actions, 3 Deferrals, 9 Five-Year Reviews, 14 Emeritus Status actions, and 5 appointments or reappointments as Department Chair. CAP also evaluated 29 Initial Continuing Appointments for Lecturers. Of the 544³ academic personnel actions that CAP and the VPAA reviewed at the time of this report, the VPAA disagreed with CAP’s recommendation 43 times (about 8%). In most of these cases, CAP’s recommendation included majority and minority votes.

Overall, both CAP and the FPCs made negative recommendations in fewer than 3% of merit and promotion cases. This reflects the high quality of research and teaching that is performed by the vast majority of the faculty at UC Davis.

Step Plus System

The 2022-23 academic year was the ninth year of Step Plus implementation for all Academic Senate titles and was the sixth year that accelerations in time for merits were not allowed. The Step Plus system was designed to allow evaluations to be done in a more timely and efficient manner, to reward faculty for outstanding performance in teaching and service in addition to research, and to eliminate the need for faculty to specifically request greater than normal advancement.

Promotions

[Appendix D](#) provides a summary of CAP’s recommendations on non-redelegated Step Plus promotion cases. CAP reviewed a total of 114 Step Plus promotions during the 2022-23 academic year. For promotions to Associate Professor⁴ (n=72) and Professor (n=42),⁵ CAP recommended promotion in 112

¹ During the 2022-2023 academic year, CAP reviewed several actions that were effective in another year (i.e. 2021-22, 2020-21, and 2019-20). This report analyzes all actions reviewed in 2022-2023 including those effective in another year.

² Includes POP, TOE, and spousal/partner search waiver requests.

³ At the time of this report, final decision information was not yet available for 2 actions. The number of academic personnel actions cited here does not include any actions where final decision information is not recorded in the Academic Affairs database (e.g., POP, TOE, spousal/partner search waiver requests, incomplete actions). This number also excludes any redelegated actions for Faculty Personnel Committee (FPC) members that undergo CAP’s review but are decided by the respective college or school dean.

⁴ Includes promotions to Associate Professor of Teaching (Lecturer with Security of Employment or LSOE).

⁵ Includes promotion to Professor of Teaching (Senior Lecturer with Security of Employment or Sr. LSOE).

of 114 cases. CAP agreed with the department recommendations in 76% of cases (n=87). CAP recommended an additional 0.5-step or an additional 1.0-step promotion above and beyond department recommendations in 12% of cases (n=15). CAP recommended 0.5-or 1.0-step below the department recommendation in 8% of cases (n=9). CAP recommended a merit increase in lieu of a promotion in fewer than 1% of cases (n=1). CAP did not recommend promotion in 2% of cases (n=2).

[Appendix B](#) lists the accelerated promotions that came to CAP (as noted, accelerations in time were not an option for normal merit actions in 2022-2023). CAP reviewed a total of **14** accelerated promotions in 2022-23. Faculty who received favorable recommendations for a multi-year acceleration generally had received some major recognition nationally or internationally, had superior scholarly achievements, were excellent teachers, and had meritorious service. At the upper levels of the professoriate, the expectation of excellence in all areas increases with each step.

Merits

[Appendix E](#) provides a summary of CAP's recommendations for non-redelegated Step Plus merit cases. CAP reviewed a total of **210** Step Plus merits during the 2022-23 academic year. CAP accepted the department recommendation in 60% of cases (n=125). CAP recommended an additional 0.5-step or an additional 1.0-step merit in 10% of cases (n=21). CAP recommended 0.5-or 1.0-step below the department recommendation in 24% of cases (n=50). CAP did not recommend merit advancement in 5% of cases (n=11).

Step 6 Merit Actions

CAP continues to experience difficulties with some cases for advancement to Professor, Step 6. The requirement for outside letters was discontinued in the 2014-15 academic year. However, Step 6 is still a barrier step and is subject to the criteria set forth in [APM 220-18.b.4](#) and [UCD-APM 220.IV.C.4a](#). In the absence of outside letters, department letters should be **very** clear in addressing the Step 6 criteria, and should provide the type of information that was previously gathered from outside letters. Department Chairs should reference the standards for research, teaching, and service as described in the APM. CAP notes that such information continues to be largely absent from the Department Chair and Deans' letters, suggesting that Step 6 is being regarded as a normal advancement rather than a barrier step. This is further reflected in Department voting patterns and comments, which do not always appear to take the barrier step into account.

If the Department Chair and Dean's letters do not clearly explain how the candidate has met the criteria outlined in the APM for advancing over this barrier step, CAP will send the dossier back and request that extramural letters be submitted with the packet.

CAP will continue to return dossiers that do not provide sufficient justification for advancement to Professor, Step 6 as specified in the APM.

Above Scale Merit Actions

CAP also continues to experience difficulties with some cases for advancement to Professor, Above Scale and Professor, Further Above Scale. Department Chairs should reference the high standards for research, teaching, and service as described in APM 220 to help ensure understanding of the criteria for advancement to Above Scale and Further-Above-Scale actions. Additionally, departments should note

the normative period for advancement to above scale: “Except in rare and compelling cases, advancement will not occur after less than four years at Step IX.”

Dossier Accuracy

Under Step Plus, more than 1.0-step advancement is being awarded for outstanding teaching and service. Therefore, it is extremely important that dossiers accurately document both the amount and the quality of teaching and service. To prevent the return of dossiers to departments for correction, CAP requests that Departments and Deans’ offices clearly document the period of review for service activities, provide sufficient detail about teaching activities, including evaluations and details of graduate student mentoring, provide publications that are readily accessible, and provide verbatim faculty comments in department letters.

CAP will continue to return improperly prepared dossiers to departments/candidates, which will result in significant delays in processing merit cases and may require the department to revote.

Discussion Items/Requests for Consultation

Other items that CAP discussed include: Academic Affairs Reference Check Program, Incentivizing Completion of Trainings for Academic Appointees, Proposed Revisions to APM 210, Review and Appraisal Committees, Proposed Revisions to APM 710, Leaves of Absence/Sick Leave/Medical Leave, and the 2023-24 Salary Program Proposal.

Career Equity Reviews

Career equity reviews occur concurrent with a merit or promotion action for faculty who (1) hold an eligible title, and (2) have not been reviewed by CAP during the previous four academic years. The purpose of career equity reviews is to address potential inequities that may have originated at the point of hire and/or during a faculty member’s career. Career equity reviews consider the entire record of the individual to determine whether their current placement on the academic ladder is consistent with that of other faculty at equal or higher rank and step. In 2022-23, CAP conducted 3 career equity reviews that were initiated at a lower level of review. As noted above, CAP also examines equity for every case that it reviews and recommends equity adjustments when appropriate.

Five-Year Reviews

CAP conducted 9 five-year reviews, recommending “advancement, performance satisfactory” in 1 case, recommending “no advancement, performance satisfactory” in 6 cases and recommending “no advancement, performance unsatisfactory” in 2 cases.

Initial Continuing Appointments for Lecturers

CAP reviewed and made recommendations on 29 initial continuing non-Senate appointments in 2022-23. CAP recommended appointment in 29 cases and recommended against appointment in 0 cases. Teaching excellence is the primary requirement for a continuing appointment.

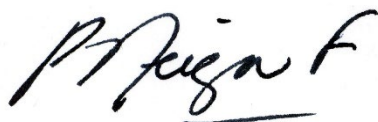
Accelerated Merits for Continuing Lecturers

CAP considers accelerated merit requests for Continuing Lecturers, whereas normal merit advancements are redelegated to the Deans. In 2022-23, CAP considered 9 such requests and recommended accelerated advancement in 8 cases.

University Committee on Academic Personnel (UCAP)

Edward Dickinson served as CAP's representative to the University Committee on Academic Personnel, which held several meetings throughout the academic year. The Office of the President, UCAP members, and other UC Academic Senate committees and officers bring issues to the attention of UCAP. Accordingly, CAP was regularly informed of UCAP discussions and provided input into such discussions, when appropriate.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Patricia Oteiza', with a stylized flourish at the end.

Patricia Oteiza, Chair

CAP's Membership 2022-23

Patricia Oteiza, Chair
Edward Dickinson, Vice Chair
David Begun
Prabir Burman
Zhi Ding
Neal Fleming
Angela Gelli
Naomi Janowitz
Francisco Uzal
Kelly Adams, Analyst

APPENDIX A: SUMMARY OF CAP ACTIONS

	Yes	No	Other	Total Actions
Appointments	112	0	15	127
Assistant Professor	16		4	20
Associate Professor	13		3	16
Professor	11		2	13
Lecturer PSOE / Lecturer SOE	2			2
Assistant/Associate/Adjunct Professor	6			6
Via Change in Title	7		3	10
Initial Continuing Appointment	28		1	29
Endowed Chair Appointment/Reappointment	25		1	26
Department Chair Review	4		1	5
Promotions (includes accelerated promotions)	102	2	27	131
Associate Professor	59		15	74
Professor	33	2	10	45
Lecturer SOE / Sr. Lecturer SOE	8		1	9
Senior Continuing Lecturer	2		1	3
Merit Increases	136	11	72	219
Assistant Professor	7		3	10
Associate Professor	15	2	4	21
Merit to or across Professor, Step 6	35	4	20	59
Merit to or across Professor, Above Scale	14	1	13	28
Professor, Above Scale to Further Above Scale	17	2	7	26
Lecturer PSOE / Lecturer SOE / Sr. Lecturer SOE	5			5
Other Merit Increases	35	2	24	61
Continuing Lecturer	8		1	9
Miscellaneous Actions	60	3	16	79
Appraisals	25		14	39
Career Equity Reviews		3		3
Deferrals	3			3
Emeritus	14			14
Five-Year Reviews	7		2	9
POP Screenings	4			4
Spousal/Partner Search Waivers	6			6
TOE Screenings	1			1
TOTAL	410	16	130	556

“Yes” actions are those where CAP’s recommendation agreed with the department’s proposed recommendation (but excludes those actions where the department recommended no advancement); “No” are those actions where either the department recommended no advancement and CAP agreed or the department recommended an advancement and CAP recommended no advancement; “Other” actions are all remaining cases where the recommendations for advancement differed between the department and CAP.

APPENDIX B: SUMMARY OF ACCELERATED ACTIONS IN TIME

Acceleration Proposed	Yes	No	Other	Total
1-yr	12			12
2-yr	1		1	2
TOTAL	13	0	1	14

APPENDIX C: SUMMARY OF REDELEGATED MERIT ACTIONS (reviewed by FPC)

College/School/ Division	FPC Recommendation			Dean's Decision on All Actions			Actions without FPC Review	Total Actions reviewed by FPC
	Yes	No	Other	Yes	No	Other		
CA&ES	34	2	2	40	1	3	6	38
CBS	7		1	7		1		8
COE	20	1	6	22	1	5	1	27
EDU	2			2				2
GSM	7			7				7
L&S: HArCS	10		2	53		3	44	12
L&S: MPS	11		6	22		5	10	17
L&S: SS	21		11	30		7	5	32
LAW	6			6				6
SOM	37		7	91	2	11	62	44
SON	1			1				1
SVM	22		2	21	3			24
TOTAL	178	3	37	302	7	35	128	218⁶

“Yes” actions are those where the FPC’s recommendation agreed with the department’s proposed recommendation (but excludes those actions where the department recommended no advancement); “No” actions are those where either the department recommended no advancement and the FPC agreed or the department recommended an advancement and FPC recommended no advancement; “Other” actions are all remaining cases where the recommendations for advancement differed between the department and the FPC.

⁶ At the time of this report, final decision information was not yet available for 2 cases.

**APPENDIX D: SUMMARY OF NON-REDELGATED STEP PLUS ACTIONS
(PROMOTIONS)**

College/School/ Division	Department Recommendation	CAP Recommendation			TOTAL
		Yes	No	Other	
CA&ES	1.0-step	5	1		6
	1.5-step	8		2	10
	2.0-step	5			5
CBS	1.5-step	2		1	3
	2.0-step	1			1
COE	1.0-step	2			2
	1.5-step	2		2	4
	2.0-step	3		1	4
EDU	1.5-step	1			1
	2.0-step	2		1	3
L&S: HArCS	1.0-step		1	2	3
	1.5-step	1			1
	2.0-step	3			3
L&S: MPS	1.0-step			1	1
	2.0-step	1			1
L&S: SS	1.0-step	5			5
	1.5-step	3			3
	2.0-step	4			3
LAW	Lateral	1			1
SOM	1.0-step	17		5	22
	1.5-step	12		5	17
	2.0-step			1	1
SON	1.5-step	3			3
SVM	1.0-step	2		1	3
	1.5-step	4		3	7
TOTAL		87	2	25	114

“Yes” actions are those where CAP’s recommendation agreed with the department’s proposed recommendation (but excludes those actions where the department recommended no advancement); “No” are those actions where either the department recommended no advancement and CAP agreed or the department recommended an advancement and CAP recommended no advancement; “Other” actions are all remaining cases where the recommendations for advancement differed between the department and CAP.

**APPENDIX E: SUMMARY OF NON-REDELEGATED STEP PLUS ACTIONS
(MERITS)**

College/School/ Division	Department Recommendation	CAP Recommendation			TOTAL
		Yes	No	Other	
CA&ES	1.0-step	2			2
	1.5-step	4		3	7
	2.0-step	17		5	22
CBS	1.0-step	2			2
	1.5-step	1		1	2
	2.0-step	7		5	12
COE	1.0-step	1	2		3
	1.5-step	5		1	6
	2.0-step	4		2	6
	2.5-step	2	1		3
EDU	1.0-step	1			1
GSM	1.5-step	1			1
L&S: HArCS	1.0-step	1			1
	1.5-step	3	1	4	8
	2.0-step	6		5	11
L&S: MPS	1.0-step	5	3	1	9
	1.5-step	8		2	10
	2.0-step	3		1	4
L&S: SS	1.0-step	3			3
	1.5-step	9		4	13
	2.0-step	9		7	16
SOM	1.0-step	9	2	2	13
	1.5-step	11	2	9	22
	2.0-step	3	1	8	12
SON	1.0-step	1			1
SVM	1.5-step	3		10	13
	2.0-step	7			7
TOTAL		128	12	70	210

“Yes” actions are those where CAP’s recommendation agreed with the department’s proposed recommendation (but excludes those actions where the department recommended no advancement); “No” are those actions where either the department recommended no advancement and CAP agreed or the department recommended an advancement and CAP recommended no advancement; “Other” actions are all remaining cases where the recommendations for advancement differed between the department and CAP.

2022-2023 Annual Report

Committee on Academic Personnel Appellate Subcommittee (CAPAC)

Davis Division of the Academic Senate

Metrics

1. Total meetings: 8
2. Meeting frequency: Twice a month and depending upon receipt of appeal(s).
3. Average hours of committee work per week: 2-3 hours per committee member per appeal.
4. Total appeals reviewed: 28
5. Total of reviewed appeals deferred from the previous year¹: 13
6. Total appeals deferred to the next academic year: 18

Divisional Business

1. Requests for Consultation and issues considered by the committee: None.
2. Committee policies established or revised: None.
3. Bylaw and Regulation changes approved by the Representative Assembly: None

Systemwide Business

1. Requests for Consultation and other issues considered by the committee: None

Respectfully Submitted,

Scott Simon, Chair
Christine Cocanour, Member
Dean Tantillo, Member
William Usrey, Member
Charles Walker, Member
Melisa Contreras, Analyst

¹ Actions deferred from prior year were actions received in summer 2022.

Table 1: Origin of Appeals Reviewed	
School or College	# Appeals
School of Medicine	8
College of Letters and Science	11
College of Agricultural & Environmental Sciences	4
College of Engineering	2
College of Biological Sciences	1
School of Education	1
School of Law	0
School of Veterinary Medicine	0
Graduate School of Management	0
School of Nursing	1
Grand Total	28

Table 2: CAPAC Recommendations to the Vice Provost – Academic Affairs (Non-Redelegated Actions)				
Proposed Appeal	# Cases	Recommend Approval of Appeal	Recommend Denial of Appeal	Reconsideration²
Accelerated Promotion	0	0	0	0
1.0 Step Merit, Above Scale	2	0	2	0
1.5 Step Merit, Above Scale	1	1	0	0
2.0 Step Merit, Above Scale	0	0	0	0
1.0 Step Merit, Further Above Scale	0	0	0	0
1.5 Step Merit, Further Above Scale	1	0	1	0
2.0 Step Merit, Further Above Scale	0	0	0	0
1.0 Step Merit	2	0	2	0
1.5 Step Merit	4	2	2	0
2.0 Step Merit	6	2	4	0
9% Merit	0	0	0	0
1.0 Step Promotion	1	0	1	0
1.5 Step Promotion	2	1	1	0
2.0 Step Promotion	2	1	1	0
1.0 Step – Appeal of Equity Review	0	0	0	0
TOTALS	21	7	14	0

² A reconsideration occurs when new information has been added to the appeal packet that the previous review committee has not had the opportunity to review. Reconsideration cases are returned to the original review committee via the academic personnel system.

Table 3: CAPAC Recommendations to the Individual Deans (Redelegated Actions)				
Proposed Appeal	# Cases	Recommend Approval of Appeal	Recommend Denial of Appeal	Reconsideration³
Accelerated Promotion	0	0	0	0
1.0 Step Merit, Above Scale	0	0	0	0
1.5 Step Merit, Above Scale	0	0	0	0
2.0 Step Merit, Above Scale	0	0	0	0
1.0 Step Merit, Further Above Scale	0	0	0	0
1.0 Step Merit	3	2	1	0
1.0 Step Merit – Split	0	0	0	0
1.5 Step Merit	1	0	1	0
2.0 Step Merit	1	1	0	0
1.0 Step Promotion	1	0	1	0
1.5 Step Promotion	1	0	1	0
2.0 Step Promotion	0	0	0	0
TOTALS	7	3	4	0

³ A reconsideration occurs when new information has been added to the appeal packet that the previous review committee has not had the opportunity to review. Reconsideration cases are returned to the original review committee via the academic personnel system.

Table 4: CAPAC Recommendation vs. Final Decision							
		CAPAC Recommendation		Final Decision (by Provost or Dean)			
Proposed Appeal	# Cases	Recommend Approval of Appeal	Recommend Denial of Appeal	Approved Appeal	Denied Appeal	Other⁴	Pending Decision⁵
Accelerated Promotion	0	0	0	0	0	0	0
1.0 Step Merit, Above Scale	2	0	2	0	2	0	0
1.5 Step Merit, Above Scale	1	1	0	0	1	0	0
2.0 Step Merit, Above Scale	0	0	0	0	0	0	0
1.0 Step Merit, Further Above Scale	0	0	0	0	0	0	0
1.5 Step Merit, Further Above Scale	1	0	1	0	1	0	0
2.0 Step Merit, Further Above Scale	0	0	0	0	0	0	0
1.0 Step Merit	5	2	3	2	3	0	0
1.0 Step Merit - Split	0	0	0	0	0	0	0
1.5 Step Merit	5	2	3	2	3	0	0
2.0 Step Merit	7	3	4	3	4	0	0
1.0 Step Promotion	2	0	2	0	2	0	0
1.5 Step Promotion	3	1	2	1	2	0	0
2.0 Step Promotion	2	1	1	1	1	0	0
9% merit	0	0	0	0	0	0	0
TOTAL	28	10	18	9	19	0	0

⁴ Other is a decision that was made by the Vice Provost of Academic Affairs (non-redelegated actions) or an individual Dean (redelegated actions) that was other than that what was being appealed and the recommendation made by CAPAC to either approve or deny the appeal.

⁵ Final decision authority has not made its final decision on the appeal action.

2022-2023 Annual Report

Committee on Academic Freedom & Responsibility

Davis Division of the Academic Senate

Metrics

1. Total meetings: 2
2. Meeting frequency: Varies
3. Average hours of committee work per week: Varies
4. Total items reviewed: 6
5. Total of reviewed items deferred from the previous year: 0
6. Total items deferred to the next academic year: 0

Divisional Business

1. Requests for Consultation and issues considered by the committee:
 - Inquiry regarding Department Listservs & Academic Freedom
 - Request to review and provide feedback on “Dialogues Across Difference: Solution to Disruptive Speech in the Learning Environment” (from UC Davis Office of Diversity, Equity and Inclusion)
2. Committee policies established or revised:
 - N/A
3. Bylaw and Regulation changes approved by the Representative Assembly:
 - N/A

Systemwide Business

1. Requests for Consultation and other issues considered by the committee:
 - Systemwide Request from the University Committee on Privilege and Tenure regarding a guide to handling of Simultaneous Academic Misconduct and Personnel Actions
 - Request for Advice for UC Meeting on College Board’s Changes to the African American Studies Curriculum
 - Systemwide Review of Proposed Presidential Policy on Anti-Discrimination
 - Systemwide Request from University Committee on Academic Freedom – to review and provide feedback on UC San Diego’s Ad Hoc Report of the Senate Teaching and Technology

Respectfully Submitted,

Gregory Downs, Chair

Greta Hsu, Member
Meaghan O'keefe, Member
Andres Sciolla, Member
Aaron Tang, Member
Jeffrey Kennedy, Academic Federation Representative
Britney Cao, ASUCD Representative
Emily Nelsen, GSA Representative
Karen Comparan, Analyst

2022-2023 Annual Report Committee on Admissions & Enrollment Davis Division of the Academic Senate

Metrics

1. Total meetings: 8
2. Meeting frequency: Monthly
3. Average hours of committee work per week: Varies
4. Total items reviewed: 8
5. Total reviewed items deferred from the previous year: 1
6. Total items deferred to the next academic year: 0

Divisional Business

1. Requests for Consultation and issues considered by the committee:
 - 2020 UC Davis Athletics Report of Academic Performance
 - A-G Ethnic Studies Proposal
 - Revisions to Area C (Mathematics) Course Policy
 - 2021 UC Davis Athletics Report of Academic Performance
 - Discussion of modifications to holistic review scale used by the Office of Admissions staff
2. Committee policies established or revised:
 - N/A
3. Bylaw and Regulation changes approved by the Representative Assembly:
 - N/A

Systemwide Business

1. Requests for Consultation and other issues considered by the committee:
 - Proposed Senate Regulation 479 (Cal-GETC)
 - Entry Level Writing Requirement Task Force Report
 - Proposed Amendment to Senate Regulation 630
 - Proposed Conforming Amendments to Senate Regulations on Admission
 - A-G Ethnic Studies Proposal
 - Revisions to Area C (Mathematics) Course Policy

Respectfully Submitted,

John Stachowicz, Chair
Anthony Albano, Member
Erik Carlsson, Member
Julia Chamberlain, Member
Mark Halperin, Member
Xin Liu, Member
Hooman Rashtian, Member
Li Tian, Member
Cecilia Tsu, Member
Christian Bohringer, AF Representative
Logan Ueno, ASUCD Representative
Marika Sigal, GSA Representative
Robert Penman, Executive Director of Undergraduate Admissions, Guest
Amelia Gray, Interim Director of Evaluation and Policy, Guest
Lizbeth Lopez, Analyst

2022-2023 Annual Report

Committee on Affirmative Action and Diversity

Davis Division of the Academic Senate

Metrics

1. Total meetings: 8
2. Meeting frequency: 2-3 times a quarter
3. Average hours of committee work per week: 4-5
4. Total items reviewed: 7
5. Total Applications reviewed: 12
6. Total of reviewed items deferred from the previous year: 1
7. Total items deferred to the next academic year: 1

Divisional Business

1. Requests for Consultation and issues considered by the committee:
 - RFC: PPM 320-05, Gender Identity and Lived Name
 - RFC: 2023-24 Salary Program Proposal
 - Review of: Vice Chancellor of Diversity, Equity, and Inclusion, Renetta Tull's presentation
 - Review of: Applications for the UC Davis Chancellor's Fellowship for Diversity, Equity, and Inclusion (12)
 - Selection of recommended recipients for the UC Davis Chancellor's Fellowship for Diversity, Equity, and Inclusion
 - Review of: UC Davis Chancellor's Fellowship for Diversity, Equity, and Inclusion Call
2. Committee policies established or revised:
 - None
3. Bylaw and Regulation changes approved by the Representative Assembly:
 - Davis Division Bylaw 52 (Affirmative Action and Diversity)

Systemwide Business

1. Requests for Consultation and other issues considered by the committee:
 - None

Respectfully Submitted,

Agustina Carando, Chair
Keith Baar, Member

Shelley Blozis Villarreal
Titus Brown, Member
Stacy-Ann Elvy, Member
Michelle Ko, Member
Ayako Yasuda, Member
Carole Hom, Academic Federation Representative
William Matthews, Academic Federation Representative
Alyssa Weakley, Academic Federation Representative
Persable Tecle, ASUCD Representative
Alice Dien, GSA Representative
Elizabeth Ramirez, Analyst

2022-2023 Annual Report

Committee on Courses of Instruction

Davis Division of the Academic Senate

Metrics

1. Total meetings: 8
2. Meeting frequency: Monthly
3. Average hours of committee work per week: 2
4. Total course forms approved: 317
5. Total petitions approved: 284
6. Total courses deferred from the previous year: 63
7. Total courses deferred to the next academic year: 6

Divisional Business

1. Requests for Consultation and issues considered by the committee:
 - Student Reentry Program and XD course proposal process from Continuing and Professional Education
 - RFC – First Year Study Abroad Pilot Program
 - Student instructional accommodations
 - Proctoring of online exams
 - RFC – Proposal to Change the Deadline to Elect P/NP Grading
 - Credit by examination for students who have previously failed the course
 - Request for Hindi subject code
 - Worked with Disability Management Services to provide guidance on the use of remote teaching as an accommodation for instructors.
2. Committee policies established or revised:
 - Revision to Virtual and Hybrid Courses Policy
 - Revision to petition forms for the Appointment of Undergraduate TAs and Undergraduate Readers
3. Bylaw and Regulation changes approved by the Representative Assembly:
 - None

Systemwide Business

1. Requests for Consultation and other issues considered by the committee:
 - None

Respectfully Submitted,

Colleen Bronner, Chair
Hussain Al-Asaad, Member
Diane Beckles, Member
Shirley Chiang, Member
Kory Ching, Member
Susan Handy, Member
Joel Ledford, Member
Steven Luck, Member
Mona Monfared, Member
Erwan Monier, Member
Anh-Vu Pham, Member
David Wilson, Member
Bo Liu, CBS Courses Committee Representative
Melody Hou, SOM Courses Committee Representative
Fabio Soares de Lima, SOVM Courses Committee Representative
Jason White, COE Courses Committee Representative
Kevin Gee, SOE Courses Committee Representative (Winter)
Kerry Enright, SOE Courses Committee Representative (Fall, Spring)
Ted Hullar, CAES Courses Committee Representative
Richard Kim, L&S Courses Committee Representative
Greta Hsu, GSM Courses Committee Representative
Britney Cao, ASUCD Representative
Paige Szabadi, ASUCD Representative
Prashant Khatiwada, GSA Representative
Brian Hodge, Registrar (ex-officio)
Edwin Arevalo, Analyst (Fall)
Theresa Costa, Analyst (Winter, Spring)
Elizabeth Ramirez, Analyst (Fall)
Jamie Phillips, Analyst (Fall)

2022-2023 Annual Report

Committee on Distinguished Teaching Awards

Davis Division of the Academic Senate

Metrics

1. Total meetings: 2
2. Meeting frequency: As needed
3. Average hours of committee work per week: 0.5
4. Total nominations reviewed: 12
5. Total of reviewed nominations deferred from the previous year: 0
6. Total nominations deferred to the next academic year: 0

Divisional Business

1. Requests for Consultation and issues considered by the committee:
 - None
2. Committee policies established or revised:
 - None
3. Bylaw and Regulation changes approved by the Representative Assembly:
 - None

Systemwide Business

1. Requests for Consultation and other issues considered by the committee:
 - None

Respectfully Submitted,

Paul Eastwick, Chair
 Lucy Corin, Member
 Masud Seyal, Member
 Cassandra Tucker, Member
 Lawrence Winn, Member
 Seon Hye Moon, GSA Representative
 Alana Nguyen, GSA Representative
 Joana Wirkus, GSA Representative
 Elizabeth Ramirez, Analyst

2022-2023 Annual Report

Committee on Elections, Rules and Jurisdiction

Davis Division of the Academic Senate

Metrics

1. Total meetings: 5
2. Meeting frequency: 2-3 times a quarter
3. Average hours of committee work per week: 1-2 hours
4. Total items reviewed: 13
 - 4 Bylaw and Regulation proposals
 - 0 Requests for formal advice
 - 6 Other advice/responses provided
 - 4 Elections/ballots supervised
5. Total of reviewed items deferred from the previous year: 1
6. Total items deferred to the next academic year: 1

Proposed Amendments to Bylaws and Regulations

The Committee is authorized “To prepare and report for action by the Representative Assembly such changes and additions to the Bylaws and Regulations as it may deem advisable.” (Davis Division Bylaw 71.B.1). The following changes were recommended during the academic year 2021-2022:

1. Davis Division Bylaw 52: Committee on Affirmative Action and Diversity. The revisions made to the bylaw update the committee’s name to the Committee on Diversity, Equity and Inclusion, revise the listed ex-officio to better align with the Office of Diversity, Equity and Inclusion and include the definition for “diversity” to fall in line with Regents Policy 4400. The revisions also provide a clearer description of the kind of work committee members in the future can expect to do when serving on the committee. The Chancellor’s Fellowships for Diversity, Equity and Inclusion, a collaboration between the Academic Senate office and the Office of the Chancellor that was initiated in 2019-2020 was also added to the bylaw. The proposal was adopted by Representative Assembly on June 8, 2023.
2. Davis Division Regulation 519: Doctor of Nursing Practice (DNP). The new regulation establishes the academic requirements for the DNP degree objective, analogous to the requirements for higher degrees established in regulations 500-520 within the existing Davis Division Regulations. The establishment of DDR 519 will ensure a consistent standard is applied in the evaluation of new programs within the DNP degree objective and applied in the revision of degree requirements for current and future DNP programs. The proposal was adopted by Representative Assembly on June 8, 2023.
3. Davis Division Regulation 520: Doctor of Philosophy. The revisions made to the regulation remove the “three week” requirement as it causes significant confusion among students and faculty and no longer yields value for students, programs, or Graduate Studies. This “three week” stipulation may have been necessary during a time when the filing process required significant lead time to transmit and review paperwork, but current practices, tools, and staffing

resources allow for this process to be completed in a shorter time frame. The requirement to submit the abstract to Graduate Studies is now obsolete since it is processed digitally via the ProQuest submission. The proposal was adopted by Representative Assembly on June 8, 2023.

4. Davis Division Regulation A545: Passed or Not Passed Grading. The revisions made to the regulation allow for the formal inclusion of a deadline for Passed/Not Passed (P/NP) grading. The deadline is proposed to move from the historical 25th day of instruction for quarters (15th day of instruction for summer sessions) to the 40th day of instruction for quarters (20th day of instruction for summer sessions). This two-week shift allows students greater flexibility in their grading modes and reduces the need for students to petition for late approval. The proposal was adopted by Representative Assembly on June 8, 2023.

Formal Advice Issued

Most of the work of the Committee involves advising Senate officers, Senate committees, and individual members when questions or conflicts arise. Such advice is not formally binding but suggests the likely outcome should a formal Legislative Ruling be requested. Advice on issues of a recurring nature and/or of general importance was issued as follows.

None was issued during 2022-23.

Other Advice/Responses Provided

1. College and School Bylaw and Regulation Amendments. CERJ reviewed and provided feedback on bylaw and regulation revisions for the following colleges and schools: Graduate School of Management, School of Medicine, and School of Veterinary Medicine.
2. Request for Consultation: Proposed Revisions to Presidential Policy on Policies. CERJ reviewed and provided feedback on the Systemwide proposed revisions to the Presidential Policy on Developing and Maintaining Presidential Policies ("Policy on Policies").
3. General Catalog Galleys (2023-2024). CERJ reviewed the General Catalog Galleys for the American History and Institutions (AH&I) Requirement, Courses, General Education, and Independent Student Program sections, and provided feedback and comments to the Office of the University Registrar.
4. Faculty Guide. CERJ reviewed the 2023 Faculty Guide and provided feedback and comments to the Office of the University Registrar.
5. Request for Consultation: Proposal to Establish Graduate School of Management Faculty Regulations (included as part of the Proposal to Establish a Major in Business). CERJ reviewed and provided feedback specifically to the proposal to establish college regulations for the Graduate School of Management which were included as part of the RFC proposal to establish a major in Business.
6. Request for Advice from Senate Chair regarding a vote on resolution. The Senate Chair requested for CERJ advice on how to process the vote (in the event that it was needed) based on the resolution that was passed at the June RA.

Pending Matters for 2023-2024

1. College and School Bylaw and Regulation Amendments. CERJ reviewed the proposal to establish Graduate School of Management regulations and sent feedback. A response and revised proposal were received and will be reviewed in fall.

Respectfully Submitted,

Andrea Fascetti, Chair

Daniel Potter, Member

Eric Rauchway, Member

Mary Vasquez, Academic Senate Analyst

2022-2023 Annual Report

Committee on Faculty Distinguished Research Award

Davis Division of the Academic Senate

Metrics

1. Total meetings: 2
2. Meeting frequency: As needed
3. Average hours of committee work per week: 0.5
4. Total nominations reviewed: 8
5. Total of reviewed nominations deferred from the previous year: 0
6. Total nominations deferred to the next academic year: 0

Divisional Business

1. Requests for Consultation and issues considered by the committee:
 - Review of nominations and selection of Faculty Distinguished Research Award recipient.
2. Committee policies established or revised:
 - None
3. Bylaw and Regulation changes approved by the Representative Assembly:
 - None

Systemwide Business

1. Requests for Consultation and other issues considered by the committee:
 - None

The 2023 Faculty Distinguished Research Award Recipient:

Distinguished Professor Jay Lund, Department of Civil and Environmental Engineering

Respectfully Submitted,

Carlito Lebrilla, Chair
 Michele Barbato, Member
 Nathan Kuppermann, Member
 Alyssa Thornton, Member
 Archana Venkatesan, Member
 Jamie Phillips, Analyst

2022-2023 Annual Report Committee on Faculty Welfare Davis Division of the Academic Senate

Metrics

1. Total meetings: 9
2. Meeting frequency: 3 times a quarter
3. Average hours of committee work per week: 2
4. Total items reviewed: 11
5. Total of reviewed items deferred from the previous year: 0
6. Total items deferred to the next academic year: 0

Divisional Business

1. Requests for Consultation and issues considered by the committee:
 - RFC: Reference Check Program
 - RFC: Proposed Revisions to 380-09, Visiting Academic Collaborators
 - RFC: Incentivizing Completion of Trainings for Academic Appointees
 - Review of: Okanagan Charter Presentation
 - RFC: 2023-24 Salary Program Proposal
2. Committee policies established or revised:
 - None
3. Bylaw and Regulation changes approved by the Representative Assembly:
 - None

Systemwide Business

1. Requests for Consultation and other issues considered by the committee:
 - RFC: Presidential Policy on Vaccination Programs
 - RFC: Proposed Presidential Policy on Anti-Discrimination
 - RFC: Proposed Revisions to Presidential Policy on Inventions, Patents, and Innovation Transfer
 - RFC: Proposed Presidential Clery Act Policy
 - RFC: Proposed Revisions to APM 210, Review and Appraisal Committees
 - RFC: Proposed Revisions to APM 710, Leaves of Absence/Sick Leave/Medical Leave

Respectfully Submitted,

Janet Foley, Chair
Heather Bischel, Member
David Bunch, Member
Chris Drake, Member
Reina Engle-Stone, Member
Saul Schaefer, Member
Valley Stewart, Member
Antonia Palkovic, Academic Federation Representative
Tong-Reen Tan, Staff Assembly Representative
Elizabeth Ramirez, Analyst

Annual Report: Academic Year 2022 - 2023

Davis Division: Academic Senate

Committee on Grade Changes

Total Meetings 9	Meeting frequency <i>Once per month during academic year</i>	Average hours of committee work each week <i>2-3 hours meeting and 6-8 hours additional review time.</i>
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Total <i>Retroactive/Grade Change Petitions</i> Reviewed: 640	Total of reviewed <i>Retroactive/Grade Change Petitions</i> deferred from the previous year: 0	Total <i>Retroactive/Grade Change Petitions</i> deferred to the coming academic year: 0
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Listing of bylaw changes proposed:

Listing of committee policies established or revised:

Removed abortion from GCC guidelines Item 9e.

Added verbiage to GCC guidelines Item 10d. regarding Y grades requested in retroactive drop processes

Corrected contact information in GCC guideline 15b.

Issues considered by the committee:

Recommended procedural or policy changes for the coming year:

A temporary process to accommodate retroactive grade mode changes prior to graduation for students entering the CS major that is now in the COE during the 2023-2024 academic year.

Committee Chair Signature: Christopher J. Nitta

Date: 8/24/2023

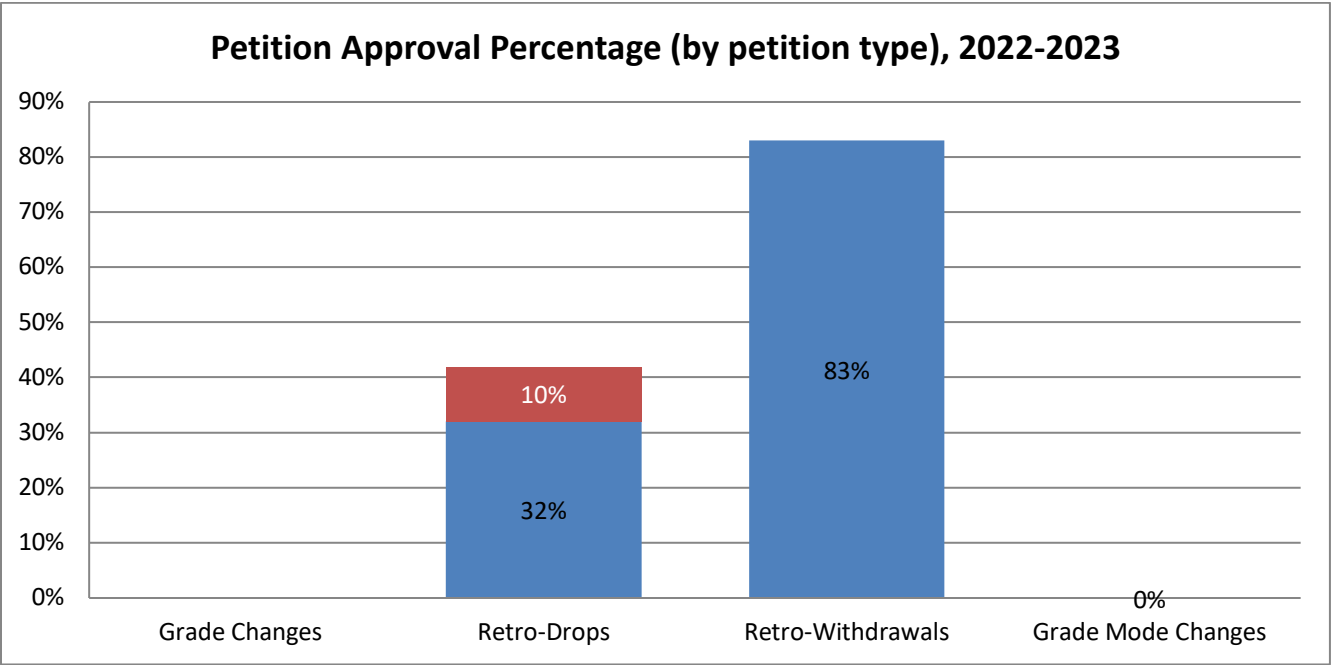
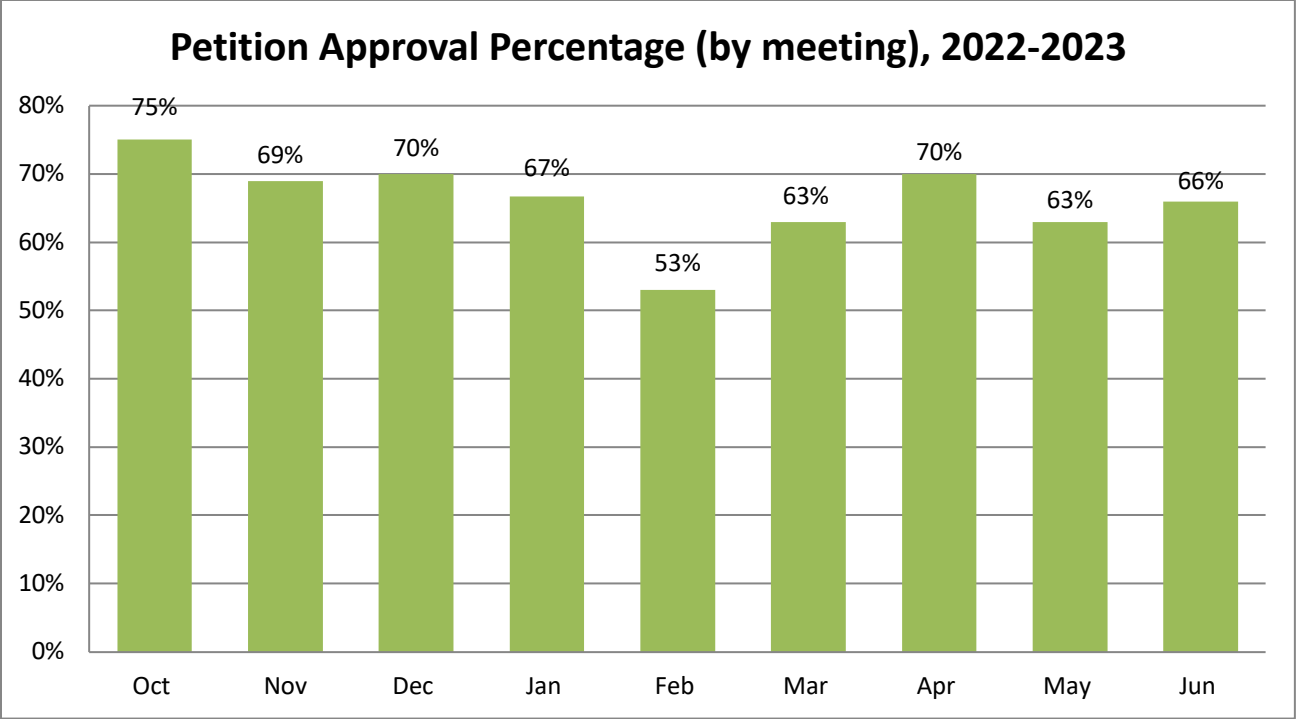
2022-2023 Summary and Highlights

During the 2022-23 academic year, the Office of the University Registrar received 640 Grade/Retroactive Change petitions: 0 grade change petitions, 185 Retroactive Change Petitions (drops and grade mode changes), and 450 Retroactive Withdrawal Petitions. The Grade Change Committee reviewed all of these petitions. Approximately 120 Retroactive Grade Mode changes for graduation requirements were approved by the Grade Change Deputies as directed by the GCC. Additional retroactive petitions (adds and unit changes) were submitted to the OUR which were processed internally by the Office of the University Registrar according to the Committee's published guidelines. The Committee approved 67.7% of the petitions it reviewed.

Petitions Approved/Reviewed, 2022-2023

Meeting	Grade Changes	Retro-Drops	Retro-WDs	P/NP Changes	Total
Oct	0/0	22(*5)/47	97/112	0/1	119/160
Nov	0/0	5(*1)/12	37/49	0/0	42/61
Dec	0/0	3/10	28/34	0/0	31/44
Jan	0/0	6(*3)/15	24/27	0/3	30/45
Feb	0/0	5(*1)/19	19/26	0/1	24/46
Mar	0/0	4(*2)/18	39/50	0/0	43/68
Apr	0/0	7(*1)/23	38/41	0/0	45/64
May	0/0	6(*5)/17	27/35	0/0	33/52
Jun	0/0	2/24	64/76	0/0	66/100
Total	0/0	60(*18)/185	373/450	0/5	433/640

Key: Approved/Total; *Denied but approved as Retroactive Withdrawals



Committee Chair signature _____

NOTE: 32% of Retroactive Drop petitions were approved outright, while an additional 10% were approved as Retroactive Withdrawals.

2022-2023 Annual Report

Graduate Council & Graduate Council Subcommittees

Davis Division of the Academic Senate

Metrics

1. Total meetings:

- Graduate Council: 17
- Academic Planning and Development: 1
- Administrative Committee: 10
- Bylaws: 1
- Courses: 1
- Educational Policy: 4
- Program Review: 8
- Program Review Closure: 1
- Welfare: 1

2. Meeting frequency:

- Graduate Council: Bimonthly; additional meetings set as needed
- Academic Planning and Development: All committee work done remotely; meetings set as needed
- Administrative Committee: Meetings set as needed
- Bylaws: All committee work done remotely; meetings set as needed
- Courses: All committee work done remotely; meetings set as needed
- Educational Policy: All committee work done remotely; meetings set as needed
- Program Review: Bimonthly; additional meetings set as needed
- Program Review Closure: All committee work done remotely; meetings set as needed
- Welfare: Once during winter quarter; additional meetings set as needed

3. Average hours of committee work per week:

- Graduate Council: 2+
- Academic Planning and Development: 1+
- Administrative Committee: 1+
- Bylaws: 1+
- Courses: 1+
- Educational Policy: 2+
- Program Review: 2+
- Program Review Closure: 2+
- Welfare: 1+

4. Total items reviewed: 293

- Graduate Council: 89
- Academic Planning and Development: 1
- Administrative Committee: 16
- Bylaws: 7
- Courses: 59
- Educational Policy: 55
- Program Review: 9
- Program Review Closure: 17
- Welfare: 40 nominations

5. Total items deferred from the previous year: 36

- Graduate Council: 1
- Academic Planning and Development: 0
- Administrative Committee: 0
- Bylaws: 5
- Courses: 8
- Educational Policy: 15
- Program Review: 2
- Program Review Closure: 5
- Welfare: 0

6. Total items deferred to the next academic year: 42

- Graduate Council: 5
 1. Doctoral Qualifying Examinations Policy Revisions (GC2005-05)
 2. Policy on Service on Advanced Degree Committees (GC1998-01)
 3. Avian Sciences Program Review
 4. Second Language Acquisition Designated Emphasis Program Review Closure
 5. Master of Engineering in Medical Device Development
- Academic Planning and Development: 0
- Administrative Committee: 0
- Bylaws: 5
 1. Ecology
 2. Plant Pathology
 3. Environmental Policy and Management
 4. Clinical Research
 5. Integrative Genomics and Genetics
- Courses: 22
- Educational Policy: 10
 1. Business Analytics Degree Requirement Revisions

2. Communication Degree Requirement Revisions
3. Computer Science Affiliation Request with DE in Neuroengineering
4. Environmental Policy and Management Degree Requirement Revisions
5. History Degree Requirement Revisions
6. Nursing (DNP-FNP) Degree Requirement Revisions
7. Nursing (DNP-Nursing Anesthesia) New Program Proposal
8. Physics Degree Requirement Revisions
9. Comparative Literature Affiliation Request with DE in Science and Technology Studies
10. Chemistry and Chemical Biology Degree Requirement Revisions

- Program Review: 0
- Program Review Closure: 0
- Welfare: 0

Divisional Business

1. Requests for Consultation and issues considered by the committee:
 - California National Primate Research Center ORU 15-Year Review
 - Expectations for 299 Special Study/Research Units
 - Additional Guidance on 299 Courses
 - Mentoring Guidelines
2. Committee policies established or revised:
 - December 16, 2022: Degree Requirements Template GC2005-04 (rev.08)
 - April 21, 2023: Degree Requirements Policy GC2005-04 (rev.09)
 - June 16, 2023: Degree Requirements Policy GC2005-04 (rev.10)
 - June 16, 2023: Policy Regulating Programmatic Changes Submitted for Review by Graduate Council GC2000-04 (rev. 03)
3. Bylaw and Regulation changes approved by the Representative Assembly:
 - Davis Division Regulation 519: Doctor of Nursing Practice (DNP)
 - Davis Division Regulation 520: Doctor of Philosophy
4. Administrative Committee:
 - Admissions Appeals: 2
 - Blanket Exceptions: 0
 - Disqualification Appeals: 8
 - Embargo: 1
 - External Committee Member Appeal: 0
 - Split Qualifying Exam Decisions: 5
5. Graduate program reviews:

- December 2, 2022: Music Graduate Program
- January 6, 2023: Forensic Science (MS)
- January 6, 2023: Education (Credential/MA)
- February 3, 2023: Design Graduate Program
- March 3, 2023: Preventative Veterinary Medicine
- May 19, 2023: Educational Leadership (CANDEL)
- May 19, 2023: Classics and Classical Reception
- June 16, 2023: Education (PhD)

6. Graduate program review closures:

- December 2, 2022: Global Nutrition Designated Emphasis (DE)
- February 17, 2023: History
- February 17, 2023: Hydrologic Sciences
- February 17, 2023: Biology of Vector-borne Diseases DE
- March 3, 2023: Food Science
- March 3, 2023: Human Rights DE
- March 3, 2023: Entomology
- March 17, 2023: Viticulture and Enology
- March 17, 2023: Biostatistics
- March 17, 2023: Philosophy
- April 7, 2023: Music
- April 7, 2023: Biomedical Engineering
- April 7, 2023: Epidemiology
- May 5, 2023: Chemical Engineering
- May 19, 2023: Epidemiology
- June 2, 2023: Materials Science and Engineering
- June 2, 2023: Second Language Acquisition DE

7. Affiliation requests:

- November 18, 2022: [Native American Studies with African and African American Studies DE](#)
- November 18, 2022: [Integrative Genetics and Genomics with Host Microbe Interactions DE](#)
- December 2, 2022: [Education with Computational Social Science DE](#)
- December 16, 2022: [Plant Biology with Host-Microbe Interactions DE](#)
- January 6, 2023: [Education with African and African American Studies DE](#)

8. Bylaws:

- January 6, 2023: [Biophysics](#)
- March 17, 2023: [Energy Systems](#)
- April 21, 2023: [Human Development](#)

9. Degree requirements:

- January 20, 2023: [Energy Systems](#)
- February 3, 2023: [Statistics](#)
- February 17, 2023: [Nursing Science and Health-Care Leadership \(PhD\)](#)
- February 17, 2023: [Electrical and Computer Engineering](#)
- February 17, 2023: [Pharmaceutical Chemistry](#)
- March 3, 2023: [English](#)
- March 17, 2023: [Biophysics](#)
- April 7, 2023: [Nursing \(Master's Entry Program\)](#)
- April 7, 2023: [Geography](#)
- April 7, 2023: [Electrical and Computer Engineering](#)
- May 5, 2023: [Statistics](#)
- June 2, 2023: [Mechanical and Aerospace Engineering](#)
- June 2, 2023: [Anthropology](#)
- June 2, 2023: [Hydrologic Sciences](#)
- June 16, 2023: [Business Administration \(MBA\)](#)
- June 16, 2023: [Physician Assistant Studies](#)
- June 16, 2023: [Art History](#)
- June 16, 2023: [Mathematics](#)
- June 16, 2023: [Molecular, Cellular and Integrative Physiology](#)
- June 16, 2023: [Ecology](#)
- June 16, 2023: [Immunology](#)
- June 16, 2023: [Viticulture and Enology](#)
- June 16, 2023: [Human Development](#)
- June 16, 2023: [Child Development](#)

10. New program proposals:

- November 18, 2022: Neuroengineering DE
- December 2, 2022: Master of Management
- January 20, 2023: Master of Engineering in Medical Device Development
- February 3, 2023: Graduate Academic Unit Certificate (GAUC) in Enhancing Patient Safety and Quality Improvement in Healthcare
- May 5, 2023: Graduate Academic Certificate (GAC) in Psychiatric Mental Health Nurse Practitioner
- May 5, 2023: GAUC in Business Analytics
- May 5, 2023: GAUC in Finance
- May 5, 2023: GAUC in Management Specialty
- May 5, 2023: GAUC in Management Core
- May 5, 2023: GAUC in Marketing
- May 5, 2023: GAUC in Quantitative Core in Business
- May 5, 2023: GAUC in Translational Research
- June 16, 2023: GAUC in Advancing Health Equity Series

11. Simple name change requests:

- None

12. Requests to sunset:

- None

13. Suspension of Admissions:

- January 20, 2023: Education (MA)

Systemwide Business

1. Requests for Consultation and other issues considered by the committee:

- None

Respectfully Submitted,

Jeffrey Schank, Chair

Elenora Grandi, Vice Chair

Christopher Meissner, Member

Gregory Miller, Member

Lisa Miller, Member

Lisa Oakes, Member

Matthew Gilbert, Member

Michael Ziser, Member

Rebecca Parales, Member

Rachel Chen, Member

Toby Warner, Member

Denneal Jamison-Mcclung, Academic Federation Representative

Loralyn Taylor, Academic Federation Representative

Courtney Pollard, GSA Representative

Marcela Radtke, GSA Representative

Rachel McKenzie, GSA Representative

Ryan Hodge, GSADC Representative

Bharti Singal, PSA Representative

Nathalie Aoun, PSA Representative

Jean-Pierre Delplanque, Vice Provost and Dean, Graduate Studies (ex-officio)

Ellen Hartigan-O'Connor, Associate Dean for Graduate Students and Postdoctoral Scholars (ex-officio)

Duncan Temple Lang, Associate Dean for Graduate Programs (ex-officio)

Kelly Adams, Policy Analyst

2022-2023 Annual Report

Committee on Information Technology

Davis Division of the Academic Senate

Metrics

1. Total meetings: 9
2. Meeting frequency: 3 times a quarter
3. Average hours of committee work per week: 2
4. Total actions reviewed: 8
5. Total of reviewed actions deferred from the previous year: 2
6. Total actions deferred to the next academic year: 3

Divisional Business

1. Requests for Consultation and issues considered by the committee:
 - Service Change (from IET) – Temporary Affiliate (TAF)
 - Service Change (from IET) – Duo Enhancements
 - Review of: Graduate Studies and other E-Forms involving Faculty signatures
 - Review of: ParkMobile and other campus Apps Privacy Policies
 - Review of: Unit Head Liabilities
 - Review of: Oracle/Aggie Enterprise
 - Review of: Privacy and Control of Teaching Materials in LMS
 - Review of: Deceased Emeriti Faculty Survivor Access
2. Committee policies established or revised:
 - None
3. Bylaw and Regulation changes approved by the Representative Assembly:
 - None

Systemwide Business

1. Requests for Consultation and other issues considered by the committee:
 - Review and Discussion of Oracle implementation at other campuses

Respectfully Submitted,

Kyaw Tha Paw U, Chair
 Chris Drake, Member
 Rohan French, Member

Francois Gygi, Member
Qizhi Gong, Member
Frank Chuang, Academic Federation Representative
Jahanvi Narwal, ASUCD Representative
Sadaf Bandeali, GSA Representative
Viji Murali, CIO and Vice Provost of Information and Educational Technology (ex-officio)
Elizabeth Ramirez, Analyst

2022-2023 Annual Report

Committee on International Education

Davis Division of the Academic Senate

Metrics

1. Total meetings: 3
2. Meeting frequency: Varies
3. Average hours of committee work per week: 4 hours
4. Total GE Petitions reviewed: 25
5. Total of reviewed GE Petitions deferred from the previous year: 0
6. Total GE Petitions deferred to the next academic year: 0

Divisional Business

1. Requests for Consultation and issues considered by the committee:
 - Review of UCEAP First Year Study Abroad Pilot Program Proposal
 - Proposed Revisions to UC Davis PPM 380-09, Visiting Academic Collaborators
 - Review of the Rebranding the Excellence in Teaching in Study Abroad Award as the Excellence in Teaching for Global Learning Award
2. Committee policies established or revised:
 - N/A
3. Bylaw and Regulation changes approved by the Representative Assembly:
 - N/A

Systemwide Business

1. Requests for Consultation and other issues considered by the committee:
 - N/A

Respectfully Submitted,

Joseph Sorensen, Chair (Spring)
 Jennifer Schultens, Chair (Fall, Winter)
 John Bolander, Member
 Heather Hether, Member
 Gabrielle Nevitt, Member
 Shahid Siddique, Member
 Eleonora Napoli, Academic Federation Representative
 Keven Zhou, ASUCD Representative

Mingrui Wen, GSA Representative

Nancy Erbstein, Associate Vice Provost of Global Education (Ex-Officio)

Zachary Frieders, Executive Director of Global Learning Hub (Ex-Officio)

Michael Lazzara, Associate Vice Provost of Academic Programs and Partnerships (Ex-Officio)

Wes Young, Director of Services for International Students and Scholars (Ex-Officio)

Karen Comparan, Analyst

2022-2023 Annual Report Library Committee Davis Division of the Academic Senate

Metrics

1. Total meetings: 4
2. Meeting frequency: 1-2 times a quarter
3. Average hours of committee work per week: Varies
4. Total items reviewed: 2
 - 2 Graduate Program Proposals
5. Total of reviewed deferred from the previous year: 1
6. Total deferred to the next academic year: 0

Divisional Business

1. Requests for Consultation and issues considered by the committee:
 - Graduate Proposal to Establish a Master of Management (MM)
 - Graduate Proposal to Establish a Master of Engineering in the Medical Device Development
2. Committee policies established or revised:
 - N/A
3. Bylaw and Regulation changes approved by the Representative Assembly:
 - N/A

Systemwide Business

1. Requests for Consultation and other issues considered by the committee:
 - N/A

Respectfully Submitted,

Cecilia Giulivi, Chair

Leopoldo Bernucci, Member

Julie Bidwell, School of Nursing Representative

Gina Bloom, College of Letters & Sciences Representative

Titus Brown, School of Veterinary Medicine Representative

Hsin-Chia Cheng, College of Letters & Sciences Representative

Nancy Erbstein, School of Education Representative

Maxwell Fung, School of Medicine Representative
Emily Meineke, College of Agricultural & Environmental Science Representative
Johann Morri, Academic Federation Representative
Suzette Santiago, GSA Representative
MacKenzie Smith, University Librarian & Vice Provost (ex-officio)
Jiandi Wan, College of Engineering Representative
Louis Warren, College of Letters & Sciences Representative
Melisa Contreras, Analyst

2022-2023 Annual Report

Committee on Planning & Budget

Davis Division of the Academic Senate

Metrics

1. Total meetings: 15
2. Meeting frequency: Biweekly
3. Average hours of committee work per week: 2 hours
4. Total items reviewed: 35
 - Requests for Consultation (RFC): 8
 - Endowed Chairs: 4
 - Partner Opportunity Program (POP): 4 (not listed for confidentiality)
 - Target of Opportunity (TOE): 1 (not listed for confidentiality)
 - Spousal/Partner Search Waivers: 6 (not listed for confidentiality)
 - Graduate Program Proposals: 3
 - Other items: 7
5. Total items deferred from the previous year: 2
 - Master of Management Graduate Management Proposal
 - Austin and Arutha Goss Presidential Chair in African American and African Studies
6. Total items deferred to the next academic year: 0

Divisional Business

1. Requests for Consultation and other issues considered by the committee:
 - First Year Study Abroad Pilot Program
 - Proposal to Discontinue the Minor in Food Service Management
 - California National Primate Research Center ORU 15-Year Review
 - Proposal to Transfer Computer Science Major and Minor
 - Proposal to Establish a Major in Business
 - 2023-24 Salary Program Proposal
2. Endowed Chair/Professorship Reviews:
 - Austin and Arutha Goss Presidential Chair in African American and African Studies
 - Jacqueline Anderson Endowed Chair
 - Michael and Ester Vaida Endowed Chair in Cosmology and Astrophysics
 - PetSmart Charities Endowed Chair in Accessible Veterinary Care
3. Graduate Program Proposals:
 - Master of Management
 - Master of Engineering in Medical Device Development
 - Doctor of Nursing Practice (DNP) in Nurse Anesthesia (*courtesy review*)

4. Other items:

- Discussed and provided to administration faculty range salary adjustment principles and issues related to differential increases for on-scale and above-scale faculty
- Hosted CPB 2023 Winter Retreat with FEC chairs and administrative leadership
- Discussed deferred maintenance and capital projects AVCs Tollefson and Carroll and VC Shinnerl
- From April to June, reviewed final budget materials for all schools and colleges and provided recommendations and feedback to BIA
- Recommended framework for administrative staffing review
- Discussed recommendations from Instructional Space Advisory Subcommittee
- Regular discussions with BIA on the state of the campus budget; topics included new collective bargaining agreements, faculty salary range adjustments, administrative staffing review framework, the 2023-24 state budget proposals, the campus budget framework letter, and the budget consultation process.

Systemwide Business

1. Requests for Consultation and other issues considered by the committee:

- Proposed Revisions to Presidential Policy BFB-BUS-43, Purchase of Goods and Services
- Proposed Revisions to Presidential Policy on Sustainable Practices

Respectfully Submitted,

Heather Rose, Chair

Beth Bechky, Member

Robert Brosnan, Member

Satya Dandekar, Member

Sashi Kunnath, Member

Timothy Lenoir, Member

Sarah Stewart, Member

Gail Taylor, Member

Peter Wainwright, Member

Christophe Morriseau, Academic Federation Representative

Ahmet Palazoglu, Academic Senate Chair (ex-officio)

Kadee Russ, Academic Senate Vice Chair (ex-officio)

Kelly Adams, Analyst

2022-2023 Annual Report

Instructional Space Advisory Subcommittee

Davis Division of the Academic Senate

Metrics

1. Total meetings: 3
2. Meeting frequency: Varies
3. Average hours of committee work per week: 1
4. Total items reviewed: 4
5. Total of reviewed items deferred from the previous year: 1
6. Total items deferred to the next academic year: 0

Divisional Business

1. Requests for Consultation and issues considered by the committee:
 - Review of: Spring 2022 Classroom Condition Survey Results (administered in collaboration with the Office of the University Registrar)
 - Review of: Fall 2022 Classroom Condition Survey Questions and Email (administered in collaboration with the Office of the University Registrar)
 - Receipt of: Fall 2022 Classroom Condition Survey Results (administered in collaboration with Office of the University Registrar)
 - Memo to CPB: Spring 2022 and Fall 2022 Classroom Condition Surveys, Results and Recommendations
2. Committee policies established or revised:
 - N/A
3. Bylaw and Regulation changes approved by the Representative Assembly:
 - N/A

Systemwide Business

1. Requests for Consultation and other issues considered by the committee:
 - N/A

Respectfully Submitted,

Luca Comai, Chair
 Yuk Chai, Member
 Dietmar Kuelitz, Member
 Timothy Mcneil, Member

Stephanie Mudge, Member
Brett Snyder, Member
Megan Van Noord, Academic Federation Representative
Brian Hodge, University Registrar (Ex-Officio)
Karen Comparan, Analyst

2022-2023 Annual Report

Committee on Privilege and Tenure

Investigative and Hearings Subcommittees

Davis Division of the Academic Senate

Metrics

1. Total meetings:
 - Investigative: 9 meetings
 - Hearings: 3 hearings
2. Meeting frequency:
 - Investigative: Scheduled biweekly; held only as needed
 - Hearings: Scheduled as needed when actions referred
3. Average hours of committee work per week:
 - Investigative: Dependent on workload
 - Hearings: Dependent on workload
4. Total matters reviewed:
 - Investigative:
 - Grievances: 12
 - Hearings:
 - New Grievances Referred: 0
 - New Disciplinary Actions Referred: 3
 - New Early Termination Actions Referred: 1
5. Total of reviewed matters deferred from the previous year:
 - Investigative: 2
 - Hearings: 2
6. Total matters deferred to the next academic year:
 - Investigative: 2
 - Hearings: 1

Divisional Business

1. Requests for Consultation and issues considered by the committee:
 - None
2. Committee policies established or revised:
 - None
3. Bylaw and Regulation changes approved by the Representative Assembly:
 - None

Systemwide Business

1. Requests for Consultation and other issues considered by the committee:
 - Systemwide Request to Review the Proposed Presidential Policy on Anti – Discrimination
 - Systemwide Request to Review Proposed Revisions to APM – 710 and APM – 210

As of August 31, 2023:

Investigative:

- Total Grievances received and reviewed by the subcommittee: 12
 - Grievances where prima facie was not found: 10
 - Grievances where prima facie was determined, and preliminary review conducted: 2
 - Grievances not referred to a hearing: 1
 - Grievances referred to a hearing: 1
- Status of Grievances:
 - Grievances sent to informal resolution and closed: 2
 - Grievances closed: 10
- Grievances carried over into 2023-2024: 2

Hearings:

- Disciplinary matter:
 - Held: 2
 - Settled: 1
 - Withdrawn: 0
 - Pending: 1
- Grievance matter:
 - Held: 0
 - Settled: 0
 - Withdrawn: 0
 - Pending: 0
- Early Termination:
 - Held: 1
 - Settled: 0
 - Withdrawn: 0
 - Pending: 0

2022-2023 Annual Report Committee on Public Service Davis Division of the Academic Senate

Metrics

1. Total meetings: 2
2. Meeting frequency: As needed
3. Average hours of committee work per week: 0.5
4. Total items reviewed: 4
5. Total nominations reviewed: 4
6. Total of reviewed items/nominations deferred from the previous year: 0
7. Total items/nominations deferred to the next academic year: 1

Divisional Business

1. Requests for Consultation and issues considered by the committee:
 - Review of: UCD Continuing & Professional Education Certificate Proposal – Public Health Program Certificate
 - Review of: UCD Continuing & Professional Education Certificate Proposal – Water Resources Management Certificate
 - Review of: UCD Continuing & Professional Education Certificate Proposal – Biomedical Engineering for Industry Certificate
 - Review of nominations and selection of the Distinguished Scholarly Public Service Award recipients.
2. Committee policies established or revised:
 - None
3. Bylaw and Regulation changes approved by the Representative Assembly:
 - None

Systemwide Business

1. Requests for Consultation and other issues considered by the committee:
 - None

The 2023 Distinguished Scholarly Public Service Award Recipients:

Professor J. Anthony Seibert, Department of Radiology

Professor Ulfat Shaikh, Department of Pediatrics

Distinguished Professor Daniel Sperling, Department of Civil and Environmental Engineering

Professor Glenn C. Yiu, Department of Ophthalmology

Respectfully Submitted,

Oscar Jorda, Chair

Bo Feng, Member

Richard Kravitz, Member

Daniel Sumner, Member

Michele Steffey, Member

Ryan Davis, Academic Federation Representative

Stacey Muse, Academic Federation Representative

Vivienne Muller, GSA Representative

Susan Catron, Dean of the Division of Continuing and Professional Education (ex-officio)

Tessa Hill, Associate Vice Provost of Academic Programs in Public Scholarship and Engagement (ex-officio)

Joanna Regulska, Vice Provost and Dean of Global Affairs (ex-officio)

Jamie Phillips, Analyst (spring)

Elizabeth Ramirez, Analyst (fall and winter)

2022-2023 Annual Report Committee on Research Davis Division of the Academic Senate

Metrics

1. Total meetings: 11
2. Meeting frequency: 3-4 meetings per quarter
3. Average hours of committee work per week: Varies
4. Total items reviewed: 5
5. Total of reviewed items deferred from the previous year: 0
6. Total items deferred to the next academic year: 0
7. Total grant proposal reviewed:
 - 2022-2023 Travel Grants (\$800): 405
 - 2022-2023 Small Grants (\$2000): 169
 - 2022-2023 Large Grants (\$10,000-\$25,000): 54
8. Total grant proposals awarded:
 - 2022-2023 Travel Grants (\$800): 398
 - 2022-2023 Small Grants (\$2000): 166
 - 2022-2023 Large Grants (\$10,000-\$25,000): 24
9. Total grant proposals deferred to the coming academic year: 0

Divisional Business

1. Requests for Consultation and issues considered by the committee:
 - California National Primate Research Center ORU 15-Year Review
 - Strategy to Fund Increased Salary and Benefit Costs for Graduate Student Researchers, Academic Researchers, and Post-Doctoral Scholars
 - Proposed Revisions to 380-09, Visiting Academic Collaborators
 - Proposed Revisions to PPM 240-50, General Policy Regarding Human Research
2. Committee policies established or revised:
 - N/A
3. Bylaw and Regulation changes approved by the Representative Assembly:
 - N/A

Systemwide Business

1. Requests for Consultation and other issues considered by the committee:
 - Proposed Revisions to Presidential Policy on Inventions, Patents, and Innovation Transfer

Respectfully Submitted,

Paul D. Hastings, Chair
Sanchita Bhatnagar, Member
Nipavan Chiamvimonvat, Member
Georgia Drakakaki, Member
James Housefield, Member
Beth Levy, Member
Frank Osterloh, Member
Sally Ozonoff, Member
Jasquelin Pena, Member
David Roche, Member
Sabyasachi Sen, Member
Jared Shaw, Member
Astrid Volder, Member
Bart Weimer, Member
Vladimir Yarov-Yarovoy, Member
Kara Carr, AF Representative
Jeffery Gibeling, Ex-Officio
Lizbeth Lopez, Analyst

2022-2023 Annual Report Undergraduate Council Davis Division of the Academic Senate

Metrics

1. Total meetings: 17
2. Meeting frequency: 5 to 6 meetings a quarter (twice per month)
3. Average hours of committee work per week: Chair: 10-12 hours/week; Members: varies, with heaviest workload in late winter and spring
4. Total business items reviewed: 90
 - 7 divisional requests or RFCs
 - 20 proposals to revise majors or minors
 - 7 other items (includes 4 special academic program reviews)
 - 48 annual undergraduate instruction and program reviews
 - 2 interim undergraduate program reviews
 - 18 general education reviews
 - 14 undergraduate program reviews
 - 1 program review summary
 - 13 undergraduate program review closures
 - 3 presentations
 - 2 revised policies
 - 0 bylaw or regulation revisions
 - 3 systemwide requests or RFCs
5. Total of reviewed items deferred from the previous year: 6
6. Total items deferred to the next academic year: 3

Divisional Business

1. Requests for Consultation and issues considered by the committee:
 - RFC: First Year Study Abroad Pilot Program
 - RFC: Proposal to Discontinue the Minor in Food Service Management
 - RFC: Proposal to Establish a Minor in Medical Humanities
 - RFC: Proposal to Transfer Computer Science Major and Minor
 - Senate Chair Request to engage in discussions and propose recommendations for the Equitable Access Program
 - RFC: Passed/Not Passed Deadline Proposal from ASUCD
 - RFC: Proposal to Establish a Major in Business
2. Review of Proposals to Revise Majors or Minors:
 - Proposed Revisions to Music Major (College of Letters and Science)
 - Proposed Revisions to Agricultural and Environmental Education Major (College of Agricultural and Environmental Sciences)*

- Proposed Revisions to Global Disease Biology Major (College of Agricultural and Environmental Sciences)*
- Proposed Revisions to Global Disease Biology Minor (College of Agricultural and Environmental Sciences)*
- Proposed Revisions to Biomedical Engineering Major (College of Engineering)
- Proposed Revisions to Biomedical Engineering Minor (College of Engineering)
- Proposed Revisions to Computer Engineering Major (College of Engineering)
- Proposed Revisions to Electrical Engineering Major (College of Engineering)
- Proposed Revisions to Chemical Engineering Major (College of Engineering)
- Proposed Revisions to Biochemical Engineering Major (College of Engineering)
- Proposed Revisions to Environmental Engineering Major (College of Engineering)
- Proposed Revisions to Pharmaceutical Chemistry Major (College of Letters and Science)*
- Proposed Revisions to Anthropology Major (College of Letters and Science)
- Proposed Revisions to Climate Science Policy Minor (College of Agricultural and Environmental Sciences)
- Proposed Revisions to Environmental Science and Management Major (College of Agricultural and Environmental Sciences)
- Proposed Revisions to Food Science Major (College of Agricultural and Environmental Sciences)
- Proposed Revisions to Environmental Policy Analysis and Planning Major (College of Agricultural and Environmental Sciences)
- Proposed Revisions to Sustainable Environmental Design Major (College of Agricultural and Environmental Sciences)*
- Proposed Revisions to Managerial Economics Major (College of Agricultural and Environmental Sciences)
- Proposed Revisions to Managerial Economics Minor (College of Agricultural and Environmental Sciences)

**Proposals with asterisks were returned to college Faculty Executive Committee to either request for additional information and/or to deny review due to program review status.*

3. Annual Undergraduate Instruction and Program Reviews:

- Interim Reviews: Gender, Sexuality and Women's Studies and Science and Technology Studies (2)
- Cluster 1 General Education Reviews (18)
- Cluster 1 Program Reviews (14)
- Cluster 1 Program Review Summary (1)
- Cluster 7 Closing the Loop & Final UGC Statements (13)

4. Other Items reviewed:

- Request to defer music program review to following program review cycle (Cluster 2)
- 2021 UC Davis Athletics Report of Academic Performance
- Special Academic Program Review of the Undergraduate Research Center
- Special Academic Program Review of the University Honors Program
- Special Academic Program Review of the Center for Leadership

- Special Academic Program Review of the First Year Seminars
- 2022 UC Davis Athletics Report of Academic Performance

5. Presentations by Campus Departments:

- Discussion with Student Affairs Vice Chancellor Dr. Pablo G. Reguerín, and Executive Director of UC Davis Stores Jason Lorgan regarding Equitable Access
- Presentation about STEP (Special Transitional Enrichment Program) from Director Julie Agosto-King, Center for Opportunity Scholar Success
- Discussion with members from the Joint Working Group for the Creation of a Business Major, Faculty Advisor to the Provost Ari Kelman, and Provost and Executive Vice Chancellor Mary Croughan

6. Committee policies established or revised:

- Revised Undergraduate Instruction and Program Review Schedule
- Process for Expedited Approval of Inclusion of Math 19 Series

7. Bylaw and Regulation changes approved by the Representative Assembly:

- None

Systemwide Business

1. Requests for Consultation and other issues considered by the committee:

- Systemwide Senate Review of Proposed Senate Regulation 479 (Cal-GETC)
- Systemwide Senate Review of Entry Level Writing Requirement Task Force Report and Recommendations
- Systemwide Senate Review of Revision to Senate Regulation 630

Respectfully Submitted,

Katie Harris, Chair

Eliot Atekwana, Member

Amanda Crump, Member

Gerardo Con Diaz, Member

Omnia El Shakry, (Special Academic Programs Chair), Member

Marina Ellefson, (General Education Committee Chair), Member

Rachael Goodhue, Member (fall and winter)

Yuming He, (Preparatory Education Chair), Member

Nitin Nitin, Member

Benjamin Shaw, Member

Mitchell Singer, (Undergraduate Instruction and Program Review Chair), Member

Hulleah Tsinnahjinnie, Member

Melissa Browne, Academic Federation Representative

Erin Easlon, Academic Federation Representative (fall)

Megan Chung, ASUCD Representative

Paige Szabadi, ASUCD Representative
Persable Tecle, ASUCD Representative
Simon Kuang, GSA Representative
John Stachowicz, Committee on Admissions and Enrollment Chair, (ex-officio)
Brian Hodge, University Registrar, (ex-officio)
Michael Bradford, Vice Provost and Dean, Undergraduate Education (ex-officio)
Mary Vasquez, Academic Senate Analyst

2022-2023 Annual Report Committee on General Education Davis Division of the Academic Senate

Metrics

1. Total meetings: 6
2. Meeting frequency: Twice per quarter
3. Average hours of committee work per week: 0.5
4. Total programs reviewed: 18
5. Total literacies assessed: 67
6. Total of reviewed programs deferred from the previous year: 1 (Russian)
7. Total programs deferred to the next academic year: 1 (Music)

Divisional Business

1. Requests for Consultation and issues considered by the committee:
 - None
2. Committee policies established or revised:
 - Revised survey tool used to collect review information from committee members
 - Revised instructional document for programs to include checklist of required documents
 - Revised GE review schedule (Added AST, TAE, and WAS, Removed CHA, Shifted LDA)
3. Bylaw and Regulation changes approved by the Representative Assembly:
 - None

Systemwide Business

1. Requests for Consultation and other issues considered by the committee:
 - Proposed Senate Regulation 479 (Cal-GETC)

Respectfully Submitted,

Marina Ellefson, Chair
 Marcela Cuellar, Member
 Adele Igel, Member
 Kristin Kiesel, Member
 Nobuko Koyama, Member
 Erwan Monier, Member
 Jas Szaif, Member

Megan Chung, ASUCD Representative
Nicholas Spada, Academic Federation Representative
Theresa Costa, Analyst (Winter, Spring)
Elizabeth Ramirez, Analyst (Fall)

2022-2023 Annual Report

Committee on Special Academic Programs

Davis Division of the Academic Senate

Metrics

1. Total meetings: 3
2. Meeting frequency: Two meetings in fall, one meeting in winter
3. Average hours of committee work per week: .25 hours/week
4. Total programs reviewed: 4
5. Total of reviewed programs deferred from the previous year: 0
6. Total programs deferred to the next academic year: 0

Divisional Business

1. Requests for Consultation and issues considered by the committee:
 - Four Special Program Reviews completed and sent to Undergraduate Council
 - Center for Leadership Learning
 - First-Year Seminars
 - Undergraduate Research Center
 - University Honors Program
2. Committee policies established or revised:
 - None
3. Bylaw and Regulation changes approved by the Representative Assembly:
 - None

Systemwide Business

1. Requests for Consultation and other issues considered by the committee:
 - None

Respectfully Submitted,

Omnia El Shakry, Chair
 Russell Hovey, Member
 Lorenzo Nardo, Member
 Philippe Rast, Member
 Theresa Costa, Analyst (Winter, Spring)
 Felicia Murdoch, Analyst (Fall)

2022-2023 Annual Report

Committee on Preparatory Education

Davis Division of the Academic Senate

Metrics

1. Total meetings: 3
2. Meeting frequency: 1-2 times a quarter
3. Average hours of committee work per week: Varies
4. Total items reviewed: 7
5. Total of reviewed items deferred from the previous year: 3
6. Total items deferred to the next academic year: 0

Divisional Business

1. Requests for Consultation and issues considered by the committee:
 - Entry Level Writing Requirement Task Force Report
 - Entry Level Writing Requirement (ELWR) Courses at UC Davis
 - Review of ENL3A
2. Committee policies established or revised:
 - N/A
3. Bylaw and Regulation changes approved by the Representative Assembly:
 - N/A

Systemwide Business

1. Requests for Consultation and other issues considered by the committee:
 - Systemwide Senate Review of Entry Level Writing Requirement Task Force Report and Recommendations
 - Systemwide Senate Review of Proposed Senate Regulation 479 (Cal-GETC)
 - UCOPE charge (Bylaw 192)
 - Math Placement Data

Respectfully Submitted,

Yuming He, Chair
 Rebekka Andersen, Member
 Natalia Caporale, Member
 Ozcan Gulacar, Member

Timothy Lewis, Member
Dawn Takaoglu, AF Representative
Kyle Johnson, ASUCD Representative
Liz Lopez, Analyst

2022-2023 Annual Report

Committee on Undergraduate Instruction and Program Review

Davis Division of the Academic Senate

Metrics

1. Total meetings: 11
2. Meeting frequency: Monthly in fall and winter, biweekly in spring
3. Average hours of committee work per week: 1.5 hours/week
4. Total programs reviewed: 14
5. Total of reviewed programs deferred from the previous year: 1 (Russian)
6. Total program reviews deferred to the next academic year: 1 (Music)

Divisional Business

1. Requests for Consultation and issues considered by the committee:
 - RFCs - None
 - Other items considered –
 - 14 Cluster 1 Program Review Visits and Reports completed and sent to Undergraduate Council
 - Discussed data provided to programs and UIPRC by BIA
 - Adjusted payment method for program review breakfasts
2. Committee policies established or revised:
 - Revised Program Review Schedule
 - Revised Program Self-Review Template
3. Bylaw and Regulation changes approved by the Representative Assembly:
 - None

Systemwide Business

1. Requests for Consultation and other issues considered by the committee:
 - None

Respectfully Submitted,

Mitchell Singer, Chair
 Kathleen Cruz, Member
 Juliana Leite Nobrega De Moura Bell, Member

Erick Engstrom, Member
Debbie Fetter, Member
Tucker Jones, Member
Jay Lund, Member
Francis McNally, Member
Neelima Sinha, Member
Ian Faloona, College of Agricultural and Environmental Sciences Faculty Executive Committee Representative
John Albeck, College of Biological Sciences Faculty Executive Committee Representative
Jason White, College of Engineering Faculty Executive Committee Representative
Kathryn Olmsted, College of Letters and Science Faculty Executive Committee Representative
Jihao Xu, GSA Representative
Jennifer Schwedler, Academic Federation Representative
Theresa Costa, Analyst (Winter, Spring)
Lizbeth Lopez, Analyst (Fall)

COMMITTEE ON UNDERGRADUATE SCHOLARSHIPS, HONORS & PRIZES 2022-2023 ANNUAL REPORT

TO: The Representative Assembly of the Davis Division of the Academic Senate

For the 2022-2023 academic year, 109,370 students applied for undergraduate admission: 14,776 new transfers and 94,594 new freshmen. The Committee does not evaluate freshmen or all transfer applicants to the University. Transfer applicants must have submitted a letter of recommendation in order to be evaluated by the Committee; those who did not submit the letter of recommendation are considered for undergraduate scholarships, but are not eligible for bonus points through the review.

The Committee, comprising members representing all of the colleges, first met on January 27, 2023. At this meeting, committee members reviewed the 2021-2022 Annual Report and the calendar for 2022-2023. They also discussed committee expectations, workload, and reading procedures for application evaluation. Shortly thereafter, the Committee began receiving and reviewing 2022-2023 scholarship applications. In order to be considered, all applicants had to have a minimum 3.25 GPA. The Committee evaluated all complete continuing student applications (977); they evaluated the eligible transfer student applications from those who submitted a letter of recommendation (391).

A total of 1,368 applications needed to be evaluated for the 2023-2024 scholarship award year. Because each application is to be reviewed by at least two Committee members, 2,736 reads needed to be completed within the reading period. This year we had 21 members, not including the Chair. If all 21 members read equal amounts of applications, they would each need to review about 130 files; this equates to about 15-21 hours of work per person, given a 7 – 10 minute/file reading rate. Readings were officially completed on April 10, over five weeks after the original March 3 deadline.

The University Medalist Sub-Committee reviewed the nomination packets of and interviewed four finalists on April 19, 2023. The group decided upon Neeraj Senthil from the College of Engineering as the 2022-2023 University Medal recipient.

Respectfully submitted,

Cheryl Boudreau, Chair

Christian Baldini

David Gundry

David Horton

Debashis Paul

Emilija Pantic

Fuzheng Guo

Hamed Pirsiavash

James Angelastro

Joseph Shen

Katharine Graf Estes

Katrina Jessoe

Maceo Montoya

Margaret Ronda

Olivier Rubel

Qinglan Xia

Susan Kauzlarich
Susette Min
Xi Chen

Academic Federation Representatives

Mary Gallagher
Weici Zhang

**BYLAWS AND REGULATIONS
OF THE
FACULTY
OF THE
COLLEGE OF AGRICULTURAL AND ENVIRONMENTAL SCIENCES**

**UNIVERSITY OF CALIFORNIA
DAVIS**

REVISED MAY 2022

BYLAWS

PART I. FUNCTION

1. The Academic Senate Faculty (also referred to as "Academic Senate") of the College of Agricultural and Environmental Sciences shall govern the College of Agricultural and Environmental Sciences in matters of instruction leading to the degree of Bachelor of Science in accordance with the Bylaws and Regulations of the Academic Senate. Conduct of the government with respect to graduate instruction shall be subject to the rules and coordinating powers of the Graduate Council (Am. 5-21-91; 6-5-96; Am. 6-9-05; 5-23-18).
2. The Academic Federation of the College of Agricultural and Environmental Sciences, Davis, shall act in an advisory capacity to the associate director of the Agricultural Experiment Station, Davis. Matters of concern shall include agriculture and natural resources (Am. 11-30-87; 5-21-91; 6-9-05).

PART II. MEMBERSHIP (Am. 5-23-18)

3. The Academic Senate of the College of Agricultural and Environmental Sciences (Davis Division Bylaw 143) shall consist of:
 - (A) The president of the university, the chancellor of the Davis campus, the dean of the College of Agricultural and Environmental Sciences, Davis, the dean of Graduate Studies, Davis, and the vice chancellor for Research, Davis (Renum. 2-22-94; Am. 6-9-05; 5-23-18);
 - (B) All members of the departments, divisions or equivalent administrative units of the College of Agricultural and Environmental Sciences, Davis, who are members of the Academic Senate (Am. 11-30-71; 5-26-87; Renum. 2-22-94; 6-9-05); and
 - (C) The university librarian and registrar of the Davis campus (Am. 11-30-87; 5-21-91; Renum. 2-22-94; 6-9-05).
4. The Academic Federation of the College of Agricultural and Environmental Sciences, Davis, shall consist of: (Am. 11-30-87; 6-9-05)
 - (A) All members of the departments, divisions or equivalent administrative units of the College of Agricultural and Environmental Sciences, Davis, who are members of the Academic Federation (Am. 11-30-87; 6-9-05; Am. and Renum. 5-23-18).
 - (B) Members of the Academic Federation of the College of Agricultural and Environmental Sciences may serve as representatives to all bodies of the faculty. Only members of the Academic Senate shall be eligible to vote when the Faculty is taking action on any matter for the Academic Senate, including matters relating to courses and programs of instruction, or giving advice to University officers or other non-Senate agencies in the name of the Senate. Members of the Academic Federation are given the right to vote on other questions (Am. and Renum. 5-23-18).

PART III. MEETINGS

5. There shall be at least one regular meeting each year (normally the annual CA&ES spring faculty meeting of members of the Academic Senate and Academic Federation of the college), to be held within the last 15 days of academic instruction. The annual reports of the standing committees shall constitute an order of business at this meeting (Am. 6-2-69; 6-1-95; Am. and Renum. 5-23-18).

6. A special meeting may be called by the chair or vice chair of the Executive Committee at any time. Also, upon the written request of a total of ten members of the Academic Senate and/or representatives of the Academic Federation to the secretary, a special meeting must be called within thirty days of receipt of the request (Renum. 2-22-94; Am. 6-5-96; Am. 6-9-05; Am. and Renum. 5-23-18).
7. The call for each meeting shall be issued through the secretary, who shall notify each member of the Academic Senate and representatives of the Academic Federation, at least five academic days before the meeting. For a special meeting, the notice shall include a statement of the purpose which shall constitute the order of business for the meeting (Am. 6-5-96; 6-9-05; Am. and Renum. 5-23-18).
8. A total of twenty-five voting members of the Academic Senate and/or representatives of the Academic Federation shall constitute a quorum for the transaction of business in which the Faculty is not taking final action on any matter for the Academic Senate, or giving advice to University officers or other non-Senate agencies in the name of the Senate. At least twenty-five voting members of the Academic Senate shall constitute a quorum for the transaction of business in which the Faculty is taking final action on any matter for the Academic Senate, or giving advice to University officers or other non-Senate agencies in the name of the Senate (Am. 6-5-96; 6-9-05; Am. and Renum. 5-23-18).

PART IV. COMMITTEES (Renum. 5-23-18)

9. (A) Committees of the Faculty include standing committees and special committees. These are made up of members of the Academic Senate, representatives of the Academic Federation, and others as applicable. These committees may be constituted of elected members and representatives, appointed members and representatives, and ex officio members and representatives. The Executive Committee can appoint an additional committee member(s) and representatives(s) on an ad hoc basis whenever the workload increases. Members and representatives of standing committees are appointed annually beginning September 1, and they are expected to serve a term of three years. Continuity is accomplished by appointing some new members and representatives each year with the expectation that each member and representative will serve for three years (Am. 11-28-83; 6-4-84; 5-21-91; 6-5-96; 6-9-05; 6-7-07; Am. and Renum. 5-23-18).
- (B) The annual reports of the standing committees shall be presented at the annual meeting of the spring term (Am. 5-28-75; 5-21-91; 6-5-96; 6-9-05).
- (C) Special committees are created by action of the Executive Committee. Unless otherwise specified at the time of creation of a committee, the members and representatives shall be appointed by the Executive Committee for terms not to exceed one year. Each special committee shall have such powers and perform such duties as shall be designated in the resolution calling for its appointment. No special committee, however, shall be appointed or elected to perform any duties assigned to a regular standing committee. Only members of the Academic Senate shall be eligible to vote when a special committee is taking action on any matter for the Academic Senate, including matters relating to courses and programs of instruction, or giving advice to University officers or other non-Senate agencies in the name of the Senate. Members of the Academic Federation are given the right to vote on other questions (Am. 5-28-75; 6-5-96; Am. and Renum. 5-23-18).
10. Executive Committee

The Executive Committee shall consist of eight **elected** members of the Academic Senate and four **elected** representatives of the Academic Federation, as defined in Part II, one nonvoting undergraduate student and one nonvoting graduate student representative, and the following

as nonvoting ex officio members: the dean of the college and an associate dean selected by the dean of the college. The eight members of the Academic Senate and four representatives of the Academic Federation serve three-year terms. Term start dates should be staggered to ideally elect four new Academic Senate and one to two new Academic Federation members each year. If the terms of more than four Academic Senate members end at the same time, terms may be extended one year to re-balance start dates, at the discretion of the CA&ES Faculty Executive Committee. The divisions of Human and Environmental Sciences are each represented by two of the eight Academic Senate members and by one of the four Academic Federation representatives. The division of Agricultural Sciences is represented by four of the eight Academic Senate members and by two of the four Academic Federation representatives. A designated Executive Committee member shall serve as liaison for the college with campus libraries on matters of education.

Only members of the Academic Senate shall be eligible to vote when the committee is taking action on any matter for the Academic Senate, including matters relating to courses and programs of instruction, or giving advice to University officers or other non-Senate agencies in the name of the Senate. Members of the Academic Federation are given the right to vote on other questions.

The undergraduate student representatives are selected through a call by the college Committee on Committees. The committee solicits applications from volunteers who note their committee interest, current GPA and grade level. On this basis, the students are invited to participate. The chosen students are required to complete FERPA certification to ensure student confidentiality (Am. 5-21-91; 6-6-94; 6-5-96; 6-10-98; 6-7-00; 6-9-05; 6-7-07; Am. and Renum. 5-23-18; Am. 6-4-20).

(A) It shall be the duty of the Executive Committee:

- (1) To coordinate the actions and affairs of the Academic Senate and the Academic Federation of the college (Am. 6-6-94);
- (2) To recommend to the college members of the Academic Senate and Academic Federation the appointive members and representatives of all standing committees as prescribed in these bylaws (Renum. 2-22-94; Am. 6-5-96, 5-23-18);
- (3) To appoint members and representatives of special committees as may be authorized (Renum. 2-22-94; Am. 5-23-18);
- (4) To receive requests that may require committee action and to direct such requests to the appropriate committee or committees (Am. 6-1-67; Renum. 2-22-94, Am. 6-9-05);
- (5) To serve as liaison between standing and special committees of the college and between those committees and the UC Davis Division of the Academic Senate. Examples of standing and special meetings include the Academic Senate Chairs Orientation meeting in September, CA&ES chairs meetings and other special committees. The Executive Committee should provide for representation at these meetings or arrange for updates to ensure the committee is apprised of Academic Senate and college activities (Am. 6-1-67; Renum. 2-22-94; Am. 6-6-94; 6-5-96, Am. 6-9-05; 5-23-18);
- (6) To serve as the primary (but non-exclusive) Academic Senate consultative body for the administration of the College of Agricultural and Environmental Sciences on all policy and procedural changes to academic affairs, including faculty hiring. To consider administrative matters referred to it by the dean of the college (Renum. 2-22-94, Am. 6-4-20);

- (7) During fall quarter to consider the list of members of the Academic Senate and representatives of the Academic Federation as specified in Bylaw 15C (En. 6-5-96. Am. and Renum. 6-9-05; Am. 5-23-18);
 - (8) During spring quarter to consider changes in membership of the Academic Senate and representatives of the Academic Federation as specified in Bylaw 15C (En. 6-5-96. Am. and Renum. 6-9-05; Am. 5-23-18); and
 - (9) To cooperate with the library committees of the UC Davis Division of the Academic Senate and represent the College Academic Senate and Academic Federation with respect to the library on issues of education (En. 6-10-98, Am. and Renum. 6-9-05).
- (B) The chair of the committee is authorized to confer with the chair of the Committee on Committees of the UC Davis Division of the Senate to arrange liaison between the two committees (Am. 6-9-05).
- (C) Officers
- (1) Chair and Vice Chair

The chair and vice chair of the Executive Committee shall be members of the Academic Senate. They shall take office on September 1. The chair, or in the chair's absence the vice chair, shall call and preside at all meetings (Am. 6-1-67; 5-28-75; 6-5-96; 6-9-05, 5-23-18).
 - (2) Secretary

The secretary of the Executive Committee can be either a member of the Academic Senate or a representative of the Academic Federation. It shall be the duty of the secretary to issue notice of meetings, to keep and distribute minutes of the proceedings, to issue notice of elections, and to conduct elections as provided in these bylaws. The secretary shall send annually to the members of the Academic Senate and representatives of the Academic Federation, in the fall term, the list of members of the Academic Senate and representatives of the Academic Federation prepared by the Rules and Jurisdiction Committee. Changes in membership and representation shall be reported by the department chairs to the secretary and an updated list shall be prepared spring quarter for approval of the Executive Committee and voted on by the general membership at its annual meeting as specified in Bylaw 15C (Am. 6-1-67; 5-21-91; 6-5-96; 5-23-18).
- (D) Following the CA&ES elections, the current Executive Committee and newly elected members and representatives whose term begins the following 1st of September shall meet during May prior to the annual CA&ES spring faculty meeting in June, to select the new chair, vice chair, and secretary. At that same meeting, the student representatives will be identified for all CA&ES committees for the following year (Am. 6-1-67; 11-22-82; 6-9-05; 5-23-18).
- (E) The term of the new Executive Committee begins on September 1 of each year (Am. 6-9-05).
- (F) The Executive Committee shall determine when vacancies exist in its own membership and representation and shall fill such vacancies as specified in Bylaw 20H (Am. 6-6-94; Renum. 6-9-05; Am. 5-23-18).

- (G) The Executive Committee shall have power to receive and act upon resignations, to decide when vacancies occur, and to make appointments to fill vacancies in standing and special committees. Substitutes may be appointed in cases of illness or emergency (Am. 5-21-91; 6-5-96; Renum. 6-9-05; Am. 5-23-18).
- (H) The Executive Committee shall make its own rules of procedure consistent with the bylaws (Am. 6-1-67; 6-5-96; Renum. 6-9-05).
- (I) At least five academic days prior to the regular meeting of the spring term, the Executive Committee shall distribute to the members of the Academic Senate and Academic Federation of the college a list of the proposed members and representatives of the various standing committees. The ex officio members and representatives and the proposed chairs of such committees shall be designated. Members of the Executive Committee shall be eligible to serve as members or representatives and as chairs of committees. At the regular meeting of the spring term, the Executive Committee shall report its recommendations for consideration by the Academic Senate and Academic Federation. Acceptance of the report of the Executive Committee by the Academic Senate and Academic Federation with or without amendments, shall constitute appointment of proposed members and representatives of standing committees (Renum. 6-5-05; Am. 5-23-18).

11. Graduate Education Committee

This committee shall consist of at least four appointed members of the Academic Senate, representing differing areas of interest and expertise, two appointed representatives of the Academic Federation, one nonvoting graduate student representative, and, as a nonvoting ex officio member, an associate dean of the college selected by the dean. The chair of the committee shall be appointed by the Executive Committee. Only members of the Academic Senate shall be eligible to vote when the committee is taking action on any matter for the Academic Senate, including matters relating to courses and programs of instruction, or giving advice to University officers or other non-Senate agencies in the name of the Senate. Members of the Academic Federation are given the right to vote on other questions. The graduate student representative is selected through a call by the college Committee on Committees. The committee solicits applications from volunteers who note their committee interest, current GPA and grade level. On this basis, the student is invited to participate. The chosen student is required to complete FERPA certification to ensure student confidentiality. The duties of this committee shall be to: (En. 6-6-94, Am. and Renum. 6-9-05; 5-23-18)

- (A) Advise the Executive Committee on graduate education issues and policies, especially in the context of college academic plans (En. 6-6-94; Renum. 6-9-05);
- (B) Act as liaison between Executive Committee and Graduate Council (En. 6-6-94; Am. and Renum. 6-9-05);
- (C) Review applications for graduate fellowships and other graduate medals and awards that are held specifically in the college; advise the Executive Committee on proper and best use of graduate endowment funds specific to the CA&ES (En. 6-6-94; Am. and Renum. 6-9-05; Am. 5-23-18); and
- (D) Maintain communication with the Executive Committee (Am. 6-9-05).

12. Student Actions and Commencement Awards Committee

This committee shall consist of five appointed members of the Academic Senate representing differing areas of interest and expertise, two appointed representatives of the Academic Federation, two nonvoting undergraduate student representatives, one nonvoting Dean's Office staff, and, as a nonvoting ex officio member, an associate dean of the college selected by the

dean. The chair will be appointed by the Executive Committee. Only members of the Academic Senate shall be eligible to vote when the committee is taking action on any matter for the Academic Senate, including matters relating to courses and programs of instruction, or giving advice to University officers or other non-Senate agencies in the name of the Senate. Members of the Academic Federation are given the right to vote on other questions. The Director of Undergraduate Academic Programs will provide staff support. The undergraduate student representatives are selected through a call by the college Committee on Committees. The committee solicits applications from volunteers who note their committee interest, current GPA and grade level. On this basis, the students are invited to participate. The chosen students are required to complete FERPA certification to ensure student confidentiality. The duties of this committee shall be to: (Am. 5-21-91; 6-6-94; Renum. 2-22-94; Am. and Renum. 6-9-05; 5-23-18)

- (A) This committee shall be responsible for reviewing and making recommendations on individual student petitions, including general education credit, changes in majors, excess unit petitions, senior residence waivers within 1-5 units, graduation requirements and dropping courses after normal deadlines. Decision making authority can be delegated to the Associate Dean of Undergraduate Academic Programs. An annual report shall be provided to the Executive Committee and Academic Senate as described under Section 12.D. (Reg. 23B-E) (Am. 5-21-91; 6-6-94; Am. and Renum. 6-9-05; 5-23-18);
- (B) Review and where appropriate act upon all student petitions requesting permission to graduate under exception to Davis Division or Senate regulations, forwarding approved petitions to the Davis Division of the Academic Senate and denied petitions to the Executive Committee for further review (Am. 5-21-91; 6-6-94; Am. and Renum. 6-9-05; Am. 6-7-07; Am. and Renum. 5-23-18);
- (C) Review candidate applications for undergraduate college/university medals and various other college awards (Am. 6-9-05; Renum. 5-23-18); and
- (D) Maintain communication with the Executive Committee. Provide a written report and summary annually to the Executive Committee and to the Academic Senate regarding delegated decisions, changes in the educational programs of the college during the past year and the current status of the programs (Am. 6-9-05; Am. and Renum. 5-23-18).

13. Undergraduate Majors and Courses Committee

This committee shall consist of eight appointed members of the Academic Senate, an appointed representative of the Academic Federation, two nonvoting undergraduate student representatives, one nonvoting Dean's Office staff, and the following nonvoting ex officio member: an associate dean of the college selected by the dean. The chair of the committee will be appointed by the Executive Committee. Only members of the Academic Senate shall be eligible to vote when the committee is taking action on any matter for the Academic Senate, including matters relating to courses and programs of instruction, or giving advice to University officers or other non-Senate agencies in the name of the Senate. Members of the Academic Federation are given the right to vote on other questions. The Director of Undergraduate Academic Programs will provide staff support. The undergraduate student representatives are selected through a call by the college Committee on Committees. The committee solicits applications from volunteers who note their committee interest, current GPA and grade level. On this basis, the students are invited to participate. The chosen students are required to complete FERPA certification to ensure student confidentiality. The duties of this committee shall be to: (En. 5-21-91; Renum. 2-22-94; Am. 6-6-94; Am. and Renum. 6-9-05; 5-23-18)

- (A) Review all proposals to add new majors or to change or delete existing majors and to make recommendations for appropriate action to the Executive Committee which will then

forward the proposals to the Davis Division of the Academic Senate (En. 5-21-91; Am. 6-6-94; Am. and Renum. 6-9-05; Am. 5-23-18);

- (B) To approve the criteria proposed for any major within the college for a minimum grade point average of a defined set of preparatory courses (or UC Davis equivalents) for entrance into the major (Am. and Renum. 6-9-05);
- (C) Review proposals to add new minors or to change or delete existing minor programs of study in the college and make recommendations for appropriate action to the Executive Committee which will then forward the proposals to the Davis Division of the Academic Senate (En. 5-21-91; Am. 6-6-94, Renum. 6-9-05; Am. 5-23-18);
- (D) Act upon all requests to add new courses or to change or delete existing courses and periodically review existing courses. At its discretion, the committee may give the concerned department or program (interdepartmental or intercollege majors) a hearing when a course request is denied or when the committee initiates recommendations for changes in an existing course. The committee will make recommendations for appropriate action to the Executive Committee which will then forward proposals with substantial changes to the Davis Division of the Academic Senate (En. 5-21-91; Am. 6-6-94, Am. and Renum. 6-9-05; Am. 5-23-18);
- (E) Provide a written report annually to the Executive Committee and to the Academic Senate regarding changes in the educational programs of the college during the past year and on the current status of the programs (En. 5-21-91; Am. 6-6-94, Am. and Renum. 6-9-05); and
- (F) Maintain communication with the Executive Committee (Am. 6-9-05).

14. Undergraduate Program Review Committee

This committee shall consist of three members selected from the Academic Senate. The committee chair shall be selected from the committee membership by the Executive Committee. In addition, an associate dean of the college, selected by the dean, serves as a nonvoting ex officio member. The duties of this committee shall be as follows: (En. 5-21-91; Renum. 2-22-94; Am. 6-6-94; 6-5-96, Am. and Renum. 6-9-05; 5-23-18)

- (A) The Undergraduate Program Review Committee (UPRC) chair serves as an ex officio and voting member of the Undergraduate Instruction and Program Review (UIPR) Committee, as part of the Undergraduate Council program review process and will be the liaison between the UIPR committee and the Executive Committee (Am. and Renum. 5-23-18);
- (B) The committee will assist with program reviews in the college being conducted by the UIPR committee and report conclusions and recommendations of the UIPR committee to the Executive Committee on an annual basis (En. 5-21-91; Renum. 2-22-94; Am. 6-6-94; 6-5-96; Am. and Renum. 6-9-05; 5-23-18); and
- (C) The committee shall maintain communication with the Executive Committee (Am. 6-9-05; Renum. 5-23-18).

15. Rules and Jurisdiction Committee

This committee shall consist of at least two members and one representative. Two members shall be selected from the Academic Senate and one representative shall be selected from the Academic Federation. The committee chair shall be selected from the committee membership

by the Executive Committee. The duties of this Committee shall be to: (Am. 11-30-87; 5-21-91; Renum. 2-22-94; Am. 6-5-96; 6-9-05; Am. and Renum. 5-23-18)

- (A) Review all changes in Bylaws and Regulations proposed to the college Executive Committee by other committees or by individuals (Am. 5-21-91; Am. 6-5-96; Am. and Renum. 5-23-18);
- (B) Recommend such changes and additions to the Bylaws and Regulations as may seem advisable (Am. 5-21-91; Renum. 5-23-18);
- (C) Prepare and submit a list of members of the Academic Senate and representatives of the Academic Federation to the secretary annually during the fall quarter. This list shall identify the department(s) within the college with which Academic Senate members and Academic Federation representatives are associated. This list shall be an item of business of the Executive Committee during the fall quarter. Changes shall be reported by the department chairs to the secretary, and an updated list shall be prepared by the committee in spring quarter for approval by the Executive Committee and voted on by the general membership at its annual meeting (Am. 5-30-79; 5-21-91; 6-5-96; 5-23-18);
- (D) Upon request, advise committee chairs and other officers of the Executive Committee concerning parliamentary procedures and rules of order (Am. 5-30-79; 5-21-91; 6-5-96);
- (E) Supervise all elections. These elections shall be conducted by the secretary of the Executive Committee and the Rules and Jurisdiction Committee in accordance with the procedures set forth in these bylaws (Am. 5-30-79; 6-5-96);
- (F) Edit and publish the Bylaws and Regulations of the college at appropriate intervals (Am. 5-21-91; 6-9-05); and
- (G) Maintain communication with the Executive Committee (Am. 6-9-05).

PART V. ORDER OF BUSINESS (Am. and Renum. 5-23-18)

- 16. (A) The order of business at regular meetings shall be the following:
(Am. 5-28-70; 6-5-96; 6-9-05; Renum. 5-23-18)
 - (1) Approval of Minutes
 - (2) Announcements
 - (3) Reports by administrative officers
 - (4) Reports of special committees
 - (5) Reports of standing committees
 - (6) Unfinished business
 - (7) New business
- (B) The regular order of business may be suspended at any meeting by a two-thirds vote of the members present.
- (C) The rules contained in Robert's Rules of Order shall guide meetings in all cases to which they are applicable (Am. and Renum. 5-23-18).

PART VI. AMENDMENT OF BYLAWS AND REGULATIONS (Renum. 5-23-18)

- 17. These bylaws may be added to, amended, or repealed at any regular or special meeting, by a two-thirds vote of the Academic Senate members present, provided that written notice of the proposed change shall have been sent to each member at least five academic days prior to the meeting at which the amendment is to be moved (Am. and Renum. 5-23-18).

18. The regulations may be added to, amended, or repealed at any regular or special meeting by a majority vote of the Academic Senate members present, provided that written notice of the proposed change shall have been sent to each member at least five academic days prior to the meeting at which the amendment is to be moved (Am. and Renum. 5-23-18).

PART VII. PROCEDURES (Renum. 5-23-18)

19. Definitions

In these Bylaws and Regulations, the term "academic days" shall mean days of instruction unless otherwise specified (Am. 6-4-84; Renum. 5-23-18).

20. Election of the Executive Committee

The secretary of the Executive Committee and the Rules and Jurisdiction Committee shall conduct elections with the assistance of such other tellers as they may deem necessary. The procedure shall be as follows: (Am. 6-1-67; 11-30-71; 5-30-79; Renum. 5-23-18)

(A) Manner of Election (Am. 5-23-18)

Ballots may be conducted by mail or electronically. The ballot shall be conducted by electronic means unless the Rules and Jurisdiction Committee determines that a mail ballot shall be employed instead. Throughout these bylaws the term "ballot" shall denote either a mail or electronic ballot. The only report that shall be generated is the overall result of the vote (Am. 5-23-18).

- (1) **Electronic Ballots:** If the ballot is conducted by electronic means, each voter shall receive access to a secure, on-line voting system. The voting system shall be designed to meet the following criteria: (Am. 5-23-18)

Except as provided otherwise for the election of members of the Representative Assembly, balloting shall be conducted as follows:

- (a) The system shall verify each voter's identity (Am. 5-23-18);
- (b) It shall not be possible for any person to determine how any individual has voted (Am. 5-23-18);
- (c) Once a vote has been cast, neither the voter nor any other person shall be able to change the vote (Am. 5-23-18); and
- (d) No person shall be able to determine the results of the election or the number of votes cast until after the voting deadline (Am. 5-23-18).

- (2) **Mail Ballots:** If the ballot is conducted by mail: (Am. 5-23-18)

A plain envelope shall accompany the ballot. The voter, after marking the ballot, must enclose the ballot in this envelope. A second envelope, addressed to the secretary, shall be provided in which the plain envelope shall be returned to the Secretary. Upon the envelope addressed to the secretary there shall be a space for the name and signature of the voter. No ballot shall be counted unless such signature appears on said envelope (Am. 11-30-71, 6-6-94, Am. and Renum. 5-23-18).

(B) Notice of Election

The secretary shall send to each college member of the Academic Senate and Academic Federation a notice that nominations for Academic Senate members and Academic Federation representatives on the Executive Committee will be received by the secretary

during the next 20 academic days, specifying the date after which nominations will no longer be received. Nomination procedures for regular election to the Executive Committee shall be started annually by the secretary not later than the third Monday in March. The request for nominations shall state which of the college programmatic areas are to be represented by the nominees and shall list the Executive Committee holdovers, with departmental affiliation, college programmatic areas represented, and term remaining (Am. 6-1-67; 6-6-94; 6-5-96; 6-10-98; 6-9-05; Am. and Renum. 5-23-18).

(C) Nominations

Academic Senate members for Executive Committee shall be nominated by Academic Senate members, and Academic Federation representatives for Executive Committee shall be nominated by Academic Federation members. Each nominating petition indicates the programmatic area that the nominee is to represent if elected. It shall also include a statement that the nominee will accept the nomination, and shall be recommended in writing (either on paper or by electronic message) by three members of the Academic Senate for a nomination to an Academic Senate vacancy or by three members of the Academic Federation for a nomination to an Academic Federation vacancy, with their departmental affiliations indicated. If nominations received do not provide a candidate for each vacancy, the Executive Committee shall solicit members from the Academic Senate and Academic Federation to fill the vacancies. If only one candidate is nominated for a particular vacancy, the Executive Committee will verify the candidate and fill the vacancy. (Am. 6-6-94; 6-9-05; Am. and Renum. 5-23-18).

(D) Voting

Not more than ten academic days after the time for receiving nominations has expired, the secretary shall send a ballot to the college members of the Academic Senate and Academic Federation. This ballot shall consist of a list of the nominees, in an order determined by lot, and the programmatic area each nominee agrees to represent, together with the names and departmental affiliations of those nominating each. The ballot shall also list the names of the holdover members of the Executive Committee. All members of the Academic Senate will vote to elect Academic Senate nominees for each division within the college and all members of the Academic Federation will vote to elect Academic Federation nominees for each division within the college. (Am. 11-30-87; 6-6-94; 6-5-96; Am. and Renum. 5-23-18).

The ballot shall be accompanied by a statement that the ballot is to be submitted to the secretary within ten academic days and that specifies the date after which ballots will not be accepted. The statement shall also include instructions concerning the proper method of returning the ballot (Am. 6-9-05; 5-23-18).

(E) Counting the Ballots

The secretary shall deliver the ballots to the Rules and Jurisdiction Committee, who shall count them (Am. 5-30-79; 5-21-91; Renum. 5-23-18).

(F) Votes Required

For each place to be filled, the candidates receiving the highest number of votes shall be declared elected. In cases of a tie vote, Rules and Jurisdiction Committee will determine the elected Executive Committee member by lot (Am. 11-30-71; 6-6-94; 6-5-96; 6-9-05; Am. and Renum. 5-23-18).

(G) Ballot Validity

No paper ballot shall be valid on which more names of candidates to represent a given programmatic area have been marked than are called for by the ballot. Any voter who spoils a paper ballot may, by tearing it across once and returning it to the secretary, obtain another ballot (Renum. 11-30-71; Am. 6-6-94; Am. and Renum. 5-23-18).

(H) Vacancy in an Unexpired Term

The Executive Committee shall arrange to fill a vacancy in an unexpired term either by calling a special election or by appointment of the programmatic area candidate in the previous election, who received the next greatest number of votes after the successful candidate. If placement is filled by election, the Executive Committee can determine the length of term, but no longer than the normal three-year term (Am. 11-30-71; 11-21-72; 6-6-94; 6-10-98; Renum. 5-23-18).

(I) Announcement

Results of the election to the Executive Committee shall be announced at the spring meeting (Am. 11-30-71; Renum. 11-21-72; 5-27-77; 6-4-84; Renum. 5-23-18).

21. Ballots (Am. 5-28-70; 11-21-72; 6-4-84; 6-5-96; 6-9-05; Am. and Renum. 5-23-18)

Other than election of members and representatives of the Executive Committee, only those items of business which have been considered at a meeting of the Executive Committee or annual meeting may be submitted to a ballot of the membership of the Academic Senate and/or Academic Federation.

(A) Issues related to matters under Academic Senate purview

- (1) Subject to this provision, a measure must be submitted to a ballot at the request of the Executive Committee.
- (2) Subject to this provision, a measure must be submitted to a ballot at the written request of 20 voting college members of the Academic Senate within ten academic days after the meeting at which the action was taken or the measure considered.

(B) Issues related to other matters

- (1) Subject to this provision, a measure must be submitted to a ballot at the request of the Executive Committee.
- (2) Subject to this provision, a measure must be submitted to a ballot at the written request of 20 voting college members of the Academic Senate and/or Academic Federation within ten academic days after the meeting at which the action was taken or the measure considered,

(C) Balloting shall be conducted in accordance with the procedures of Bylaw 20, insofar as these are applicable. Ballots shall be accompanied by all relevant texts and a brief summary of the arguments pro and con. In certifying the results, the number of affirmative votes, the number of negative votes, and the number of invalid ballots shall be reported.

REGULATIONS OF THE COLLEGE

PART I. REQUIREMENTS FOR THE BACHELOR OF SCIENCE DEGREE

The Executive Committee shall be responsible for certifying completion of graduation requirements and for recommending variances. The authority to certify completion may be delegated to the Deans or Associate Deans of the college. The authority to recommend variances may be delegated to the Student Actions and Commencement Awards Committee (Am. 5-23-18).

22. The degree of Bachelor of Science will be awarded to those candidates who satisfy the general university requirements (Academic Senate Reg. 630, 634, 636, and 638) and the requirements of the college (Reg. 23). (For an exception, see Academic Senate Reg. 642.) (Am. and Renum. 3-16-76; Renum. 2-22-94; Am. and Renum. 5-23-18).

23. College Requirements (Renum. 3-16-76; 5-23-18)

- (A) Each candidate must complete a program of study as prescribed in a major approved by the Undergraduate Majors and Courses Committee and published in the UC Davis General Catalog. The program of study constituting a major, as published in the General Catalog, shall include a specification of depth subject matter courses. The candidate must attain a grade point average of at least 2.000 for these courses. The candidate must complete all required courses for the major on a letter-graded basis, unless courses are only offered on a Passed/Not Passed basis (Am. 3-16-76; 5-13-83; 11-28-83; 2-14-84; 5-21-91; 6-10-98; Renum. 2-22-94; Am. 6-9-05; 5-23-18; 5-16-19).

For Spring 2020, the requirement that courses within the majors of the CA&ES to be taken for a letter grade shall be waived **for students in good academic standing**. Courses taken for P/NP in satisfaction of major requirements will not be factored into a student's GPA calculation. This amendment shall be extended to apply to Summer Sessions I and II, 2020, Fall 2020, Winter 2021, Spring 2021, and Summer Sessions I and II, 2021 (Am. 6-4-20, 1-4-21, 3-18-21 and 6-17-21).

For Spring quarter 2020, an undergraduate student in the CA&ES who is not in good academic standing may opt to take specific major requirements on a Passed (P) or Not Passed (NP) basis up to the limits specified in the Davis Division Regulation A545(B) via petition and approval by the CA&ES Dean's office. Courses taken for P/NP in satisfaction of major requirements will not be factored into a student's GPA calculation. This amendment shall be extended to apply to Summer Sessions I and II, 2020, Fall 2020, Winter 2021, Spring 2021 and Summer Sessions I and II, 2021 (Am. 6-4-20, 1-4-21, 3-18-21, and 6-17-21).

- (B) A minimum of 180 quarter units is required for the degree (Am. 11-26-90; 6-10-98)
- (C) No more than 6 units of Physical Education 1 and/or 6 and no more than 20 units of Internship 92 and 192 and courses numbered 90X, 92, 97T, 97TC, 99, 190C, 190X, 192, 197T, 197TC or 199 may be counted toward the total of 180 units for the degree. A maximum of 12 units of Internship 92 and 192 is permitted. Credit will not be given for 192, 199 numbered courses prior to completion of 84 units (Am. 6-1-67; 5-24-77; 6-3-85; 5-21-91; 11-23-92; 6-10-98; 5-23-18).
- (D) At least 54 of the 180 units must be in upper division or graduate courses except that a maximum of 9 units in graduate level courses (200 series) and professional courses (300 and 400 series) will be accepted toward satisfaction of this requirement (Am. 5-23-18).
- (E) Satisfactory fulfillment of the English composition requirement. The English Composition requirement may be met in one of three ways: (Am. 5-23-18)

- (1) Either two courses emphasizing written expression or one course emphasizing written expression and one course emphasizing oral expression, with a grade of C- (or P) or better. The following UC Davis courses satisfy this requirement (Am. 5-23-18):
 - (a) One course must be selected from English 3, University Writing Program 1, 18, 19, 101, 102 series or 104 series (courses with primary emphasis in writing) (Am. 5-23-18); and
 - (b) One course selected from the courses not selected above, or from Communication 1, Comparative Literature 1, 2, 3, 4, or Native American Studies 5 (courses emphasizing either writing or speaking skills) (En. 5-28-75; Eff. Fall 1978; 6-3-85; Am. 11-26-90; 6-6-78; 6-1-95; 6-10-98; 6-9-99; 6-10-00; 5-23-18);
 - (2) Advanced Placement English score of 4 of 5 PLUS any course listed in 1(a) or 1(b) above EXCEPT University Writing Program 1 or English 3 (En. 11-26-90; Am. 6-10-98; 5-23-18)
- OR**
- (3) by passing the English Composition Examination administered by the College of Letters and Science upon completion of 70 units of degree credit (the examination does not yield credit) (Am. 5-23-18).

- (F) Meet university residence requirement. No additional college residence requirements (En. 6-3-85, Am. 6-9-05, 5-23-18).
- (G) University of California Extension courses can be used to satisfy graduation requirements only with approval of the dean, as long as the units are deemed as transferable units by the Undergraduate Admissions office. Only grade points from University of California, Davis extension courses, not extension courses from other campuses, will be counted toward the student's overall UC grade point average (En. 5-21-91, Am. 6-9-05, 5-23-18).
- (H) It is the college policy that students may choose to fulfill the university, college, and major requirements as stated in any UC Davis General Catalog in effect at any time they were enrolled at UC Davis. If they transferred to UC Davis from another post-secondary institution of higher education (i.e., community college, college, or university), they may follow the requirements as stated in any UC Davis Catalog in effect either during the three years immediately preceding their transfer to Davis or at the time they first enrolled at that prior institution, whichever is most recent. Once they have chosen the year of the General Catalog under which they wish to be governed, they must satisfy all of the university, college, and major requirements specified in that catalog (En. 5-21-91; Am. 6-10-98, Am. 6-9-05).
- (I) Undergraduate students may not exceed 225 units; registration for enrollment when the limit has been reached may only be approved by the dean (En. 6-10-98, Eff. Fall 1998).

24. Majors

The requirements for a major normally originate with the Academic Senate of a department (departmental majors) or an undergraduate group (interdepartmental or intercollege majors) and are finally approved for the Academic Senate of the college by the Undergraduate Majors and Courses Committee. An acceptable major prescribes a plan of study designed to explore an area

systematically, to assure that all students pursuing that major will acquire specified common knowledge while being encouraged in pursuit of their individual educational goals. An approved new major or modification of an existing major shall not become effective until published in the UC Davis General Catalog or a supplement (En. 3-16-76; 5-21-91; Renum. 2-22-94; Am. 6-10-98; 6-9-05; Am. and Renum. 5-23-18).

25. Multiple Majors (Renum. 5-23-18)

- (A) A student in good academic standing and with a minimum grade point average of 2.000 in all upper division courses taken so far may elect to declare simultaneously more than one major within the college or a combination of majors offered by the college and other undergraduate colleges on campus. Declaration of multiple majors is subject to the approval of the departments, programs or divisions in charge of the majors involved and the dean of the college (Am. 6-9-05, 5-20-22).
- (B) Combinations of majors offered by a single department, program or division are not allowed (Am. 6-9-05).
- (C) Approval of a request to declare more than one major is subject to the criteria for specifying minimal overlap between the programs: (Am. 6-9-05)
 - (1) Eighty percent of the upper division units offered in satisfaction of course and unit requirements of each major must be unique; that is, they may not be offered in satisfaction toward the upper division unit requirements of any of the other selected majors. Courses with substantial overlap in content will not count as part of the 80 percent.
 - (2) Departmental advisors may approve only one course for substitution when considering the 80 percent in upper division courses and units required for each major (Am. 6-9-05).
 - (3) When unit requirements of the majors included in a request differ, the major with the smaller number of upper division units required should be used to compute the minimal unit difference that must be met (En. 5-1-03).

26. Minors (En. 5-21-91; Renum 2-22-94; 5-23-18)

- (A) A minor will normally consist of a minimum of 18 to 24 units of upper division work. A grade point average of at least 2.000 is required for courses taken to fulfill the minor. The Passed/Not Passed option cannot be used for courses taken to fulfill minor requirements, unless the required course is only offered passed/not passed (En. 5-21-91; Am. 5-16-19).

For Spring 2020, the requirement that courses within the minors of the CA&ES to be taken for a letter grade shall be waived **for students in good academic standing**. Courses taken for P/NP in satisfaction of minor requirements will not be factored into a student's GPA calculation. This amendment shall be extended to apply to Summer Sessions I and II, 2020, Fall 2020, Winter 2021, Spring 2021 and Summer Sessions I and II, 2021 (Am. 6-4-20, 1-4-21, 3-18-21 and 6-17-21).

For Spring quarter 2020, an undergraduate student in the CA&ES who is not in good academic standing may opt to take specific minor requirements on a Passed (P) or Not Passed (NP) basis up to the limits specified in the Davis Division Regulation A545(B) via petition and approval by the CA&ES Dean's office. Courses taken for P/NP in satisfaction of minor requirements will not be factored into a student's GPA calculation. This amendment shall be extended to apply to Summer Sessions I and II, 2020, Fall 2020,

Winter 2021, Spring 2021 and Summer Sessions I and II, 2021 (Am. 6-4-20,1-4-21, 3-18-21 and 6-17-21).

- (B) Only one lower division course can be used to satisfy the 18 unit requirement for a minor (En. 5-21-91).
- (C) Only one course can be used to satisfy the requirements of both a major and a minor field (En. 5-21-91).
- (D) No course can be used to satisfy the requirements of more than one minor (En. 5-21-91).
- (E) A student may obtain more than one minor provided the applicable guidelines are allowed (En. 5-21-91).
- (F) Transfer units will not normally be used to satisfy minor requirements. Exceptions will require approval by the student's advisor (En. 5-21-91; Am. 6-10-98; 6-9-05; Am. and Renum. 5-23-18).
- (G) Students in the College of Agricultural and Environmental Sciences may obtain a minor in another college provided that minor program has been approved by the appropriate Academic Senate committee of that college (En. 5-21-91; Renum. 5-23-18).
- (H) Satisfactory completion of a minor program shall be certified by the student's advisor. A student wishing to have a program certified and entered onto a transcript shall file electronically the appropriate form from the student portal and obtain certification from his/her advisor and the dean's office. The filing deadline shall coincide with the deadline for filing the major certification (En. 5-21-91; Am. and Renum. 5-23-18).

PART II. STUDY PLAN APPROVAL AND MAJOR CERTIFICATION (Am. 5-21-91; 6-10-98; 6-9-05)

27. Academic Advising

Each department or undergraduate group develops its own program and procedures to provide academic advising for its students and for compliance with Regulation 28. Each major has one Lead Faculty Advisor who provides academic leadership in teaching and advising relative to that major. Faculty advisors are appointed by the Lead Faculty Advisor for the major. A faculty advisor must be either a member of the Academic Senate or the Academic Federation. Students should be encouraged to consult regularly with their advisors regarding their proposed study plans and other matters of concern (En. 3-16-76; 5-21-91; Renum. 2-22-94; Am. 6-10-98; 6-9-05; Am. and Renum. 5-23-18, Am. 5-20-22).

28. (A) Major Declaration

A student must declare a major once they complete 90 units. If a student changes their major once they complete 135 units, they must obtain approval by the Dean's Office. Filing a plan does not preclude subsequent change of major or other modifications of the plan, determined in consultation with the student's faculty advisor. Registration in the college for future quarters shall be denied students who do not comply with this regulation (Am. 5-16-72; 5-30-74; 3-16-76; 5-21-91; 6-10-98; Renum. 3-16-76; 2-22-91; Am. and Renum. 5-23-18).

(B) Major Certification

A major certification is completed by the tenth day of instruction in the quarter a student plans to graduate. At that time the faculty advisor and the graduating advisee verify that all major requirements have been completed. If all major requirements have not been met, the faculty advisor indicates the courses the student must complete with acceptable grades for courses in progress to meet all major requirements. The dean's office completes the degree certification by verifying that all college and university requirements have been satisfied. The dean's office will send each Lead Faculty Advisor a quarterly listing of all students who filed for candidacy through the Office of the University Registrar (En. 6-10-98; Am. 6-9-05, Am. and Renum. 5-23-18, Am. 5-20-22).

29. Add/Drop/Passed/Not Passed - After the Deadline

The dean of the college is designated by the Academic Senate as its agent in acting upon petitions of students to add/drop courses, to elect passed/not passed grading, or to revert back to letter grade after the deadline, such actions to be in accordance with Davis Division guidelines and with policies recommended by the Student Actions and Commencement Awards Committee. The passed/not passed option must not be used for major requirements, unless the required courses is only offered passed/not passed (En. 3-16-76; Am. 5-21-91; Renum. 2-22-94, Am. 6-9-05; Am. 6-7-07; Am. and Renum. 5-23-18; Am. 5-16-19).

30. Academic Probation or Disqualification

Academic probation or disqualification of students in the college shall be governed by the Academic Senate regulations regarding scholastic status (Academic Senate Reg. 900 and 902) and by the Davis Division regulations regarding incomplete grades (Davis Division Reg. A540) and minimum progress (Davis Division Reg. A540 and A552). The dean of the college is designated by the Academic Senate as its agent in administering these regulations, in conformance with policies recommended by the Student Actions and Commencement Awards Committee. The dean may request, from the student's advisor or the Lead Faculty Advisor for the major, advice about any case involving probation or disqualification (En. 3-16-72; Am. 5-21-91; Renum. 2-22-94; Am. 6-9-05; Am. 6-7-07; Am. and Renum. 5-23-18, Am. 5-20-22).

PART III. HONORS

31. The Student Actions and Commencement Awards Committee shall administer the regulations regarding undergraduate honors, and the Graduate Education Committee shall administer the regulations regarding graduate honors in the college (Renum. 3-16-76; 2-22-94; Am. 5-21-91; 6-6-94; 6-9-05; Am. and Renum. 5-23-18).

32. Undergraduate Honors

The Dean's Honors List includes the names of all students in the college who, in the preceding term, have completed at least 12 units on the Davis campus and who meet the minimum grade point average standard set for all work undertaken in the university by the Committee on Undergraduate Scholarships, Honors, and Prizes of the Davis Division of the Academic Senate.

Senior students in honors status have the privilege of taking courses in the 194H series entitled "Special Study for Honors Students" (Renum. 3-16-76; 2-22-94; Am. 6-6-94; Renum. 5-23-18).

33. Honors with the Bachelor's Degree

The graduating students who complete their academic work with distinction may be recommended for honors, high honors, or highest honors in accordance with the minimum standards prescribed by the Committee on Undergraduate Scholarships, Honors, and Prizes of the Davis Division of the Academic Senate. The names of students to whom honors, high honors, or highest honors have been awarded are published in the commencement program, and the distinction is noted on their transcripts and diplomas. Students who have earned less than 45 units at the University of California are not eligible for consideration. Units earned on a passed/not passed basis shall be counted in the total units required for honors, but shall be disregarded in determining the student's grade point average (Renum. 3-16-76; 2-22-94; Am. and Renum. 5-23-18; Am. 5-16-19).

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