



OFFICE OF THE VICE PROVOST --
ACADEMIC PERSONNEL

OFFICE OF THE PRESIDENT
1111 Franklin Street, 11th Floor
Oakland, California 94607-5200

February 25, 2013

ACADEMIC COUNCIL CHAIR POWELL
COUNCIL OF VICE CHANCELLORS
LABORATORY DIRECTOR ALIVISATOS
ANR VICE PRESIDENT ALLEN-DIAZ

Re: Final Review of Proposed New Policy APM - 430, Visiting Scholars and Other Visitors

Dear Colleagues:

Enclosed for Final Review is proposed new Academic Personnel Manual (APM) Section 430, Visiting Scholars and Other Visitors. The proposal is responsive to campus requests to create a new title to accommodate domestic and international visitors who are students enrolled in universities in the United States and abroad, and academics employed at other institutions who are visiting the University of California for short-term academic or cultural exchange experiences. This draft policy has been reviewed during Management Consultation and Systemwide Review with amended language proposed each time in response to reviewers' comments.

Following distribution of proposed language, Academic Personnel received a broad set of comments during both Management Consultation and Systemwide Review from campus administration and Senate committees. Respondents generally agreed with the proposed revisions; others offered recommendations to improve the language which are reflected in the revised draft policy.

Newly-proposed language includes the following:

- APM Section 430-0, Policy, describes more fully the purpose for establishing the new policy and title.
- New categories have been added to designate different types of visitors, e.g., Visiting Scholars, Visitor (Graduate Student) or Visitor (Undergraduate).
- Guidance has been added for those seeking the appropriate academic title for individuals who will be employed and compensated by the University of California.
- A specific reference has been added regarding eligibility for reimbursement of business, travel, and insurance expenses.
- Eligibility has been described for supplementary support in the form of per diem allowances or other support to help defray the cost of living, housing, travel, insurance, and incidental research expenses.
- An explicit statement has been added indicating that Visitors are bound by the rules and policies of the University of California.

February 25, 2013
Page 2

Final review is intended to advise the results of the Systemwide Review and how language has been refined. We do not anticipate substantive revisions during final review. This stage of consultation is intended to resolve prior discussions and to answer remaining questions.

This letter and enclosures anticipate that you will submit comments no later than **Wednesday, March 27, 2013**. Please send comments on the proposed policy to ADV-VPCARLSON-SA@ucop.edu. Questions may be directed to Janet Lockwood at Janet.Lockwood@ucop.edu or (510) 987-9499.

Sincerely,



Susan L. Carlson
Vice Provost
Academic Personnel

Enclosure: *Proposed New APM - 430, Visiting Scholars and Other Visitors*

cc: President Yudof
Chancellors
Provost Dorr
Executive Vice President Brostrom
Senior Vice President Vacca
Vice President Beckwith
Vice President Duckett
Vice Provosts of Academic Personnel
Academic Personnel Directors
Executive Director Fox
Executive Director Rodrigues
Executive Director Tanaka
Executive Director Winnacker
Deputy General Counsel Birnbaum
Senior Counsel Van Houten
Systemwide Policy Director Capell
Director Jennings
Director Chester
Manager Lockwood
Human Resources Analyst Bello
Senior Administrative Analyst Rupert