

From: [Jeff Barrett](#)
To: [Gina Anderson](#)
Subject: 200-45 Review - CBS Graduate Tracking System
Date: Friday, July 23, 2010 4:00:03 PM

Hello Gina,

We'd like to invite the Academic Senate to participate in the following review under the 200-45 Administrative Computing Policy:

Project: Graduate Tracking System
Sponsors: College of Biological Sciences
Details: <http://admincomputing.ucdavis.edu/projects/cbs-grad-tracking.cfm>

Overview:

- The College of Biological Sciences Dean's Office began to develop the Graduate Tracking System in December 2007 to replace an outdated Microsoft (MS) Access application that was used by the Graduate Group Complex (GGC) to support the tracking of their graduate groups. The GGC currently administers nine graduate groups.
- The application allows graduate program/group coordinators to track their graduate students by combining the existing Banner data (such as qualifying exam, dissertation committee and thesis committees members, GRE test scores, filing fee/PELP information, thesis/dissertation titles, current GPA, student ID number, gender, birthday, ethnicity, citizenship, mailing addresses, email address, advancement to candidacy date, qualifying exam date and outcome, enrollment term, degree objective, degree conferral date) and non-Banner data (such as advisory and rotation committees, progress report information, major professors, academic advisors, registration status, comments field, and faculty graduate group memberships with review years).
- An added benefit of the application for graduate groups (which have participating faculty from many schools/colleges) is the ability to see all listed committees mentioned above on a single page for each participating faculty member and student. Finally, the application provides a simple report page for the coordinators to use to enhance their ability to support their faculty and students.

Status:

- We are just now initiating the full 200-45 review process for this project, and we are seeking a brief statement summarizing the Academic Senate's feedback/position. You can send any Senate feedback directly to me, in whatever electronic format (Word, PDF, etc.) is most convenient for you.
- As with other projects, 200-45 provides a venue for ongoing review and discussion. In addition to a formal Academic Senate response, direct comments from Senate members are always welcome. (As previously discussed, we are careful to distinguish between individual comments and the official positions of campus organizations.)

Best Regards,

Jeff

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If members wish to comment directly, we have established a SmartSite for 200-45 project reviews. For those who have not yet joined, directions for signing up and participating are as follows:

To access the 200-45 Review SmartSite

1. Go to SmartSite (<http://smartsite.ucdavis.edu>) and select the Log In button in the top right corner.
2. Enter your UC Davis LoginID and password.
3. The first time you access the site, you will need to join the 200-45 Review site so you can participate in the discussion forum.
 - o To join, click Membership under the My Workspace tab in the top left corner.
 - o Select Joinable Sites at the top of the Membership window.
 - o Select Join under the 200-45 Review entry. (The site list is alphabetical, so it should be near the top.)
 - o You now should see a 200-45 Review tab to the right of the My Workspace gold tab (or in the More pull-down menu in the upper right corner).
4. Click on the 200-45 Review tab to enter the site.

To provide feedback or ask questions regarding a project under review

1. Within the 200-45 SmartSite, choose Project Forums.
2. Select the specific project (called a Topic in SmartSite) that you would like to discuss.
3. Within a Topic, you can choose Post New Thread to add new comments or questions.
4. To contribute to an existing discussion or respond to a question, select the item of interest and choose Reply.

You can also pose questions directly to the project contacts; they are listed on the project page referenced above.

(For examples of previously submitted projects and feedback, please see <http://admincomputing.ucdavis.edu/projects/>.)

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