

November 16, 2011

JEFF BARRETT

PPM 200-45 Review Coordinator
Informational and Educational Technology

Re: PPM 200-45 Review: Pre-Purchasing System

The Davis Division of the Academic Senate forwarded your request for review to all of the standing committees of the Division as well as Faculty Executive Committees within each college/professional school. The Committees on Emeriti, Faculty Welfare, Information Technology and Research responded with the following comments that are endorsed by the Division.

Overall the concept for this system was viewed favorably. Sponsors may find the following suggestions helpful:

- We are in favor of reforms that will lower the substantial amount of time and resources spent complying with the many rules that currently govern purchasing. If this new system proves successful in its ambitious goals, we would support its dissemination through other colleges in the University.
- This system would greatly benefit from a high level routing and workflow overview for the entire system, such that stakeholders in existing department and unit level purchasing systems can easily identify areas of overlap with their system, easing integration and reducing duplicate efforts.
- The main concern is that if the system ever goes down then faculty would not be able to order supplies because the paper ordering system is no longer allowed in many departments.
- The interface in particular should be carefully designed to allow users to employ the system WITH ZERO TRAINING. Faculty with no technical expertise or training should be able to use the system and achieve their goals easily. The campus does not need another MyTravel system-the antithesis of user friendly.

While the concept is viewed favorably, the proposal is quite vague regarding cost to the college managing the pilot as well as long-term maintenance and enhancement costs.

Given the above, the Davis Division conditionally supports the concept and system development. However, we need to receive sufficient information concerning long-term financial impact before the Division can offer full support.

Sincerely,



Linda F. Bisson, Chair
Davis Division of the Academic Senate
Professor: Viticulture and Enology