

June 10, 2011

RALPH J. HEXTER

Provost and Executive Vice Chancellor

Re: Consolidation of the Reporting Structure for the Student Academic Success Center and Internship and Career Center

The proposal was forwarded to all of the standing committees of the Davis Division including the college/school Faculty Executive Committees. Responses were received from: Undergraduate Council (UGC), Committee on Special Academic Programs (SAP) and Committee on Planning and Budget (CPB).

Overall, the responses reflect support for the consolidation proposal. Consolidation should result in substantial budgetary savings at the current (vice-provost) management level. We wish to assert that the main reason for support of the consolidation proposal is a perception that it will lead not only to a reduction of administrative overhead, but also better serve our students.

The Division believes that the newly formed unit needs a full-time director. Currently, the directors are part-time. A new director should provide leadership that will enable each organization to develop its distinctive assets; have contacts within industry and experience advising students; and is willing to review the team management among senior staff that has made the ICC itself so effective.

Academic oversight **must** be maintained at the Divisional Senate level; given the new unit's close involvement with instruction, through ICC's arrangement of academic internships. The Divisional Senate currently engages the Committee on Special Academic Programs in carrying out oversight responsibility; however, there may also be a role for the Committee on Preparatory Education depending upon the consolidated structure implemented. Given the Divisional Senate's structure is already in place, a single point of academic oversight and feedback currently exists and eliminates the need to generate another committee to be populated with our members.

The Division is aware of a continuing yearly reduction in ICC support from Bixby funds, and suggests suspension of all further reductions.

The following are additional comments and recommendations provided by specific committees for your consideration:

- Consider including Undergraduate Research Center in the unit to be formed. The center is a good fit given the portfolio of services to be provided by the new unit. (CPB)

- Consolidation with SASC should not compromise the identity or mission of ICC. The “brand identity” of ICC is a campus asset of great value and should be maintained. (SAP; endorsed by UGC)
- SASC’s five graduate and professional school advisors are best placed within ICC, since students’ perceptions of internships, career, graduate and professional school education inevitably overlap. ICC should be the campus’s central resource for this kind of advising. (SAP; endorsed by UGC)
- A new non-faculty director, who has contacts within industry and experience with advising students, would be ideal for the full-time director position. (CPB)
- The consolidation should provide an opportunity to define SASC more coherently. SASC without its graduate and professional school advising will have a unified collection of services: remedial tutoring in math, chemistry, and writing, ESL instruction, and advising aimed at retention of minority, disadvantaged, and at-risk students. Similar programs could be transferred here. We notice that CAMP (California Alliance for Minority Participation), a program now in the Undergraduate Research Center, focuses on learning skills and advising, and might be better placed within SASC as part of the consolidation. (SAP; endorsed by UGC)
- A campaign to raise an endowment to support ICC is consistent with the Chancellor’s Vision for Excellence. The campaign should directly solicit funds for ICC. This would lend assurance of, and clarity to, the financial future of the program. (UGC and SAP)

Sincerely,



Robert Powell, Chair
Davis Division of the Academic Senate
Chair & Professor: Chemical Engineering and
Materials Science
Professor: Food Science & Technology