

May 1, 2013

SANDI GLITHERO

Cases Coordinator
Office of Academic Affairs

RE: APM 240: Dean (Appointment and Review) Procedures

The proposal was forwarded to all Davis Division of the Academic Senate standing committees and Faculty Executive Committees within the schools and colleges for comment. Detailed responses were received from the Affirmative Action & Diversity Committee, Committee on Academic Personnel - Oversight, Elections, Rules & Jurisdiction, Graduate Council, and from the Faculty Executive Committee for the College of Letters and Science.

The Davis Division of the Academic Senate has following concerns:

- Section II. A. 2. a. "Provision of academic leadership to the faculty... *and, admissions for professional schools and the Graduate Division*" (emphasis added). We recommend revising this to read "admissions for professional schools and the Graduate Division to the extent that it is delegated by the Academic Senate." It is not clear whether the dean's duty is "admission" or "provision of academic leadership to the faculty... [concerning] admissions."
- Section III. B.2 should contain more guidance to help deans prepare appropriate materials for the dossier. For example, a suggested page length or other indication of the expectations.
- Section III.B.3: We are very concerned about the wide latitude for the scope of review process expressed in the following: "The committee may... the effectiveness of his/her work." We would prefer a review process that outlines the procedures for soliciting information for appraisal. For example, it might be appropriate to state clearly that faculty, staff and administrators have the opportunity to submit an appraisal as part of the review process.
- Section III.C.1 outlines a consultation process for appointing acting deans. We recommend adding a parallel process of consultation for interim deans, especially since interim deans often hold their position for longer than acting deans.

We also have the following questions:

- Do these procedures pertain to the Dean of Graduate Studies? The reference to Graduate Council in Section II.A.2.a seems to indicate that they do.
- Do these procedures pertain to the Dean of UC Davis Extension?
- Why were the sections on Assistant and Associate Deans (III.C.2) and Divisional Deans (III.D) deleted? Are there plans to craft separate policies? For example, the elimination of the Associate Dean position from APM 240 implies that the Chancellor will have no control over the appointment or tenure of an Executive

Associate Dean appointed to take responsibility for the medical school by the Vice Chancellor of Health Sciences and Dean of the Medical School.

Finally, a description of the duties and responsibilities of Lead Deans for Graduate Groups should be provided. Appending or referencing an organizational chart would be beneficial.

Given the information detailed above, we would like to review additional modifications and additions to the procedure before final implementation.

Sincerely,

A handwritten signature in cursive script, appearing to read "Bruno Nachtergaele". The signature is written in dark ink and is positioned centrally below the word "Sincerely,".

Bruno Nachtergaele, Chair
Davis Division of the Academic Senate
Professor: Mathematics