

April 30, 2013

**SANDI GLITHERO**

Cases Coordinator  
Office of Academic Affairs

**RE: Davis Division of the Academic Senate Response - UCD APM Appendix II-B  
Amendment Proposal: Appointment of Graduate Students and Postgraduate  
Researchers to Academic Titles**

The proposal was forwarded to all Davis Division of the Academic Senate standing committees and Faculty Executive Committees within the schools and colleges for comment. A detailed response was received from the Graduate Council. The Davis Division of the Academic Senate reviewed the draft revisions and we observe the following:

- We are pleased to see a layoff language clause added to the Appendix, particularly the 60-day advance notice requirement.
- In section V.A.2, “continuously” should be added to “A student appointed [*continuously*] as a GSR for at least six months”.
- In section III.F.1, the phrase “...or exceeding quarters of appointment limitations...” should be deleted since Petitions for Exception cannot be filed to exceed quarters of appointment limitations.
- We propose adding to the sample appointment letter a clause addressing the adjustment of a GSR appointment when a TA position is accepted concurrently. If a graduate student accepts a TA appointment that requires an existing GSR appointment to be adjusted (i.e., reduced to appropriate levels), the GSR appointment will return to the previous percentage upon completion of the TA appointment. One example of such a situation is when students accept a TA appointment that would bring their total commitment to more than 75%. The Graduate Council unanimously voted and approved adding this clarifying language to the policy.

Accordingly, we submit for your consideration the aforementioned recommendations and revisions to the draft proposal.

Sincerely,



Bruno Nachtergaele, Chair  
Davis Division of the Academic Senate  
Professor: Mathematics