

June 4, 2012

JEFF BARRETT,

Technology Collaboration Liaison

Administrative and Resource Management/Informational and Educational Technology

RE: Davis Division Response: PPM 200-45 GradHub Concept

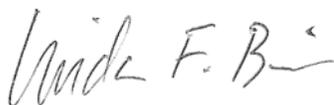
The Davis Division of the Academic Senate forwarded the referenced proposal to all divisional standing committees as well as Faculty Executive Committees within each college/professional school. Comments were received from the Committees on Information Technology and Planning and Budget as well as Graduate Council

Overall there is support for the concept in that many believe the project will fill a campus need. There were also some comments project managers should consider if there is a campus determination to move forward to project development:

- There is a strong belief that any system developed must be multi-platform web based.
- Prioritize the different components or modules of the GradHub and establish a time frame for each component.
- Distinguish, if necessary, between graduate programs and graduate groups
- Better document limitations of the current systems and how the new modules would improve the situation.
- More clearly identify stakeholders, such as graduate students, staff (in OGS and graduate programs or groups), and faculty; discuss benefits for each of these groups separately.
- Include stakeholders during the development to increase user-friendliness
- Include training of the different stakeholder groups during the initial phases
- Discuss data entry issues: manual, scanned, etc.
- How will GARD be seamlessly integrated within GradHub?

Finally, the Davis Division is very cautious in withholding outright support for the project given this is conceptual. In order to determine whether or not the Davis Division of the Academic Senate fully supports the project, we will need to review a refined project description (as would be provided when issuing an Request for Proposal (RFP)) with accompanying financial projections reflecting the actual cost to the campus including staff to support the system and long term maintenance.

Sincerely,



Linda F. Bisson, Chair
Davis Division of the Academic Senate
Professor: Viticulture and Enology