

NOTICE OF MEETING LOCATION

REPRESENTATIVE ASSEMBLY
OF THE DAVIS DIVISION OF THE ACADEMIC SENATE

To: Representative Assembly Members of the Davis Division of the Academic Senate

From: Davis Division of the Academic Senate Office

Re: Notice of Meeting Location

The **February 28, 2012** Representative Assembly meeting will be held at the **Memorial Union, MU II**.

Directions to the room can be found at the following website: <http://campusmap.ucdavis.edu/?b=104>.

MU II is located on the second floor.

The meeting is scheduled to begin at **2:10pm**.

MEETING CALL
REGULAR MEETING OF THE REPRESENTATIVE ASSEMBLY
OF THE DAVIS DIVISION OF THE ACADEMIC SENATE

Tuesday, February 28, 2012
2:10 – 4:00 p.m.
Memorial Union, MU II

Page No.

1. Meeting Summary of the October 25, 2011 Meeting	3
2. Announcements by the President - None	
3. Announcements by the Vice Presidents - None	
4. Announcements by the Chancellor - None	
5. Announcements by the Deans, Directors or other Executive Officers	
6. Special Orders	
a. Remarks by Academic Senate Chair Linda Bisson	
b. Remarks by Graduate Student Association Police Committee – Jordan Carroll	
7. Reports of Standing Committees	
a. Committee on Committees	
i. Confirmation of Academic Senate Chair Elect for 2012-2014	
b. Faculty Research Lecture (To be honored on May 2, 2012)	
i. Confirmation of 2011-2012 Faculty Research Lecture Award Recipient	10
c. Public Service (To be honored on May 2, 2012)	
i. Confirmation of 2011-2012 Distinguished Scholarly Public Service Award Recipients	11
d. CERJ Bylaw Changes	
i. DDR 534: Course Evaluations	13
ii. DDB 56: Committee on Courses of Instruction	14
iii. DDB 147: Faculty of the School of Veterinary Medicine	16
8. Petitions of Students	
9. Unfinished Business	
10. University and Faculty Welfare	
11. New Business	
12. Informational Item	
a. *2010-2011 Preparatory Education Subcommittee Annual Report	18

Ines Hernandez-Avila, Secretary
Representative Assembly of the
Davis Division of the Academic Senate

*Consent Calendar. Items will be removed from the Consent Calendar on the request of any member of the Representative Assembly.

All voting members of the Academic Senate (and others on the ruling of the Chair) shall have the privilege of attendance and the privilege of the floor at meetings of the Representative Assembly, but only members of the Representative Assembly may make or second motions or vote.

MEETING SUMMARY (DRAFT)
REGULAR MEETING OF THE REPRESENTATIVE ASSEMBLY
OF THE DAVIS DIVISION OF THE ACADEMIC SENATE

Tuesday, October 25, 2011
2:10 – 4:00 p.m.
UCD Conference Center, Ballrooms B & C

Page No.

- | | |
|--|----|
| 1. Transcript of the June 3, 2011 Meeting
Motion: To accept the June 3 RA transcript.
Motion seconded and no further discussion.
ACTION: Passed by acclamation. | 4 |
| 2. Announcements by the President – None | |
| 3. Announcements by the Vice Presidents – None | |
| 4. Announcements by the Chancellor – None | |
| 5. Announcements by the Deans, Directors or other Executive Officers – None | |
| 6. Special Orders | |
| a. Remarks by ASUCD President – Adam Thongsavat
ASUCD President Thongsavat described the priorities for ASUCD’s 11.1 million dollar budget for the coming year. These include a re-use center at the MU for sustainability items, a student print shop, an entrepreneur fund to provide grants to students, and the Pantry food bank for students. ASUCD is hosting a town hall on November 3 regarding the Athletics Strategic Audit document and conducting a campus-wide poll about it. They are also reviewing police policies. Another area of activity involves advocacy efforts on behalf of UC to emphasize the impact UC and students have on California. ASUCD will bring in speakers, including Yolo County political leaders. | |
| b. Remarks by GSA Chair - Katheryn Kolesar
GSA Chair Kolesar indicated the focus of GSA activities is to increase interaction among graduate and professional students. She cited the importance of the Pantry, travel support and extra-curricular activities, such as yoga. GSA will host a graduate and professional student symposium in April 2012. Awards will be made to those making outstanding presentations. GSA will request support money from departments and ask faculty to volunteer as judges. | |
| c. Annual Report of the Committee on Academic Personnel: | |
| i. Oversight Committee – Shirley Chiang | 28 |
| A member asked about the status of a task force, approved at the 6/3/11 RA meeting, to determine the feasibility of simplifying the academic personnel process. That task force is currently being populated by Committee on Committees. | |
| Motion: To accept the Committee on Academic Personnel Oversight Subcommittee report. | |
| Motion seconded and no further discussion. | |
| ACTION: Passed by acclamation. | |

*Consent Calendar. Items will be removed from the Consent Calendar on the request of any member of the Representative Assembly.

All voting members of the Academic Senate (and others on the ruling of the Chair) shall have the privilege of attendance and the privilege of the floor at meetings of the Representative Assembly, but only members of the Representative Assembly may make or second motions or vote.

MEETING SUMMARY (DRAFT)
REGULAR MEETING OF THE REPRESENTATIVE ASSEMBLY
OF THE DAVIS DIVISION OF THE ACADEMIC SENATE

Tuesday, October 25, 2011
2:10 – 4:00 p.m.
UCD Conference Center, Ballrooms B & C

Page No.

d. Remarks by the Divisional Chair – Linda Bisson

i. 2020 Initiative

A new funding streams model is being implemented.

The goal is to hire more faculty.

The Chancellor is setting up 3 committees:

Academic growth planning,

Enrollment planning,

Facilities planning.

Each will consist of 12-15 members (Faculty, Staff, and Students).

The Academic Senate Executive Council has a subcommittee comprised of Faculty Executive Committee chairs to integrate Senate planning with departments & units.

ii.

ew campus budget model (based on *UCD Framework for a New Budget Process: Incentive – based Budget Model Introduction*)- Document Attached.

In spring, the new model should be available with actual figures.

It is to be implemented for 2012-13.

The Committee on Planning & Budget is taking the lead on evaluating the white papers presented by the administration.

As the model is based on that of the University of Michigan, it will need to be modified to fit UCD.

N

e. Annual Report of the Committee on Academic Personnel:

i. Appellate Committee – Bryce Falk

41

Motion: To accept the Committee on Academic Personnel Appellate Subcommittee report.

Motion seconded and no further discussion.

ACTION: Passed by acclamation.

Annual Reports on Consent Calendar:

*Consent Calendar. Items will be removed from the Consent Calendar on the request of any member of the Representative Assembly.

All voting members of the Academic Senate (and others on the ruling of the Chair) shall have the privilege of attendance and the privilege of the floor at meetings of the Representative Assembly, but only members of the Representative Assembly may make or second motions or vote.

MEETING SUMMARY (DRAFT)
REGULAR MEETING OF THE REPRESENTATIVE ASSEMBLY
OF THE DAVIS DIVISION OF THE ACADEMIC SENATE

Tuesday, October 25, 2011
2:10 – 4:00 p.m.
UCD Conference Center, Ballrooms B & C

	<u>Page No.</u>
f. *Annual Report of the Committee on Academic Freedom and Responsibility (not submitted)	
g. *Annual Report of the Committee on Admissions and Enrollment	46
h. *Annual Report of the Committee on Affirmative Action and Diversity	62
i. *Annual Report of the Committee on Committees	64
j. *Annual Report of the Committee on Courses of Instruction	66
k. *Annual Report of the Committee on Distinguished Teaching Awards	70
l. *Annual Report of the Committee on Elections, Rules and Jurisdiction	72
m. *Annual Report of the Emeriti Committee	111
n. *Annual Report of the Faculty Research Lecture Award Committee	112
o. *Annual Report of the Committee on Faculty Welfare	114
p. *Annual Report of the Grade Changes Committee	121
q. *Annual Report of the Graduate Council	125
r. *Annual Report of the Committee on Information Technology	133
s. *Annual Report of the Committee on International Education	135
t. *Annual Report of the Joint Academic Federation/Senate Personnel	146
u. *Annual Report of the Library Committee	157
v. *Annual Report of the Committee on Planning and Budget	160
w. *Annual Report of the Committee on Privilege and Tenure	164
x. *Annual Report of the Committee on Public Service	166
y. *Annual Report of the Committee on Research	169
z. *Annual Report of the Undergraduate Council	174
i. Annual Report of the Subcommittee on General Education	178
ii.	A
Annual Report of the Subcommittee on Preparatory Education	181
iii.	A
Annual Report of the Subcommittee on Special Academic Programs (not submitted)	
iv.	A
Annual Report of the Subcommittee on Undergraduate Instruction and Program Review	182
aa. *Annual Report of the Committee on Undergraduate Scholarships, Honors and Prizes	184

*Consent Calendar. Items will be removed from the Consent Calendar on the request of any member of the Representative Assembly.

All voting members of the Academic Senate (and others on the ruling of the Chair) shall have the privilege of attendance and the privilege of the floor at meetings of the Representative Assembly, but only members of the Representative Assembly may make or second motions or vote.

MEETING SUMMARY (DRAFT)
REGULAR MEETING OF THE REPRESENTATIVE ASSEMBLY
OF THE DAVIS DIVISION OF THE ACADEMIC SENATE

Tuesday, October 25, 2011
2:10 – 4:00 p.m.
UCD Conference Center, Ballrooms B & C

Page No.

- | | |
|--|-----|
| 7. Reports of standing committees | |
| a. CERJ Bylaw Changes | |
| i. DDB 135: Faculty Voting Rights | 188 |
| The Committee on Elections, Rules and Jurisdictions Chair presented the proposed amendment. | |
| Motion: To accept the change to DDB 135: Faculty Voting Rights, effective immediately. Motion was seconded and no further discussion. | |
| ACTION: Approved by a vote of 27 in favor, 6 against, and 1 abstention. | |
| | |
| 8. Petitions of Students | |
| 9. Unfinished Business | |
| 10. University and Faculty Welfare | |
| 11. New Business | |
| a. *College/School Bylaw and Regulation Update: School of Veterinary Medicine | 189 |
| b. *College/School Bylaw and Regulation Update: School of Education | 191 |

Professor John Owens was given privilege of the floor.

He wants to encourage the Academic Senate to make its voice heard on the recent UCD Athletics report. He presented 8 points (below).

- 1) Academic standards. Historically UC Davis student-athletes look like the rest of the student body in terms of entering grades and test scores, UC Davis grades, and graduation rates. This is not the case at our peer institutions with a "business model". What academic compromises are we willing to make as an institution if we choose to pursue a business model?

*Consent Calendar. Items will be removed from the Consent Calendar on the request of any member of the Representative Assembly.

All voting members of the Academic Senate (and others on the ruling of the Chair) shall have the privilege of attendance and the privilege of the floor at meetings of the Representative Assembly, but only members of the Representative Assembly may make or second motions or vote.

MEETING SUMMARY (DRAFT)
REGULAR MEETING OF THE REPRESENTATIVE ASSEMBLY
OF THE DAVIS DIVISION OF THE ACADEMIC SENATE

Tuesday, October 25, 2011
2:10 – 4:00 p.m.
UCD Conference Center, Ballrooms B & C

Page No.

- 2) Student-athlete opportunities. UC Davis currently features a large, broad-based athletic program. The report recommends substantial cuts in the number of teams and student-athlete opportunities to give a smaller number of sports a better chance to win.
- 3) The major decision-making process that the campus adopted in its move to Division I is no longer being respected, notably during the process of cutting sports 16 months ago.
- 4) Recent improprieties by the athletics department in admit-by-exception decisions for student-athletes touch directly on the Academic Senate's responsibility for undergraduate admissions.
- 5) The dismissal of the Faculty Athletic Representative by the Chancellor on October 1 raises serious questions about the current ability of the faculty to properly oversee the academic integrity of intercollegiate athletics.
- 6) The teacher-coach model, where our coaching staff have had 50% academic appointments and teach credit-bearing courses, is intended to keep our athletic programs closely tied to the academic side of the university. Recent hiring and renewal decisions by the athletic department are eroding this model.
- 7) Coaches are now being asked to fundraise to support their programs, which raises significant conflicts of interest with their primary mission of providing the best possible environment for their student-athletes.
- 8) Finally, the athletic department has recently exhibited a troubling lack of transparency in its relationship with AAAC, particularly in its budget.

The athletics report was offered for response in August, but the Academic Senate suggested waiting until the Fall to request responses since much of the UCD community had yet to return to campus. Since then, the Chancellor has extended the deadline for response.

*Consent Calendar. Items will be removed from the Consent Calendar on the request of any member of the Representative Assembly.

All voting members of the Academic Senate (and others on the ruling of the Chair) shall have the privilege of attendance and the privilege of the floor at meetings of the Representative Assembly, but only members of the Representative Assembly may make or second motions or vote.

MEETING SUMMARY (DRAFT)
REGULAR MEETING OF THE REPRESENTATIVE ASSEMBLY
OF THE DAVIS DIVISION OF THE ACADEMIC SENATE

Tuesday, October 25, 2011
2:10 – 4:00 p.m.
UCD Conference Center, Ballrooms B & C

Page No.

It was reiterated that the faculty had voted 2 to 1 against going to Division I sports. Many worried about the issue of sustainability and voiced concern.

The issue of Admission by Exception was discussed and the issue was raised as to whether or not this number would increase or be taken wholly by student athletes instead of being used by other underrepresented groups of students.

It was proposed that this kind of discussion should be taken up by a task force. The task force could discuss and report on the surrounding changes being proposed by the athletics report. The Executive Council could come up with a formal charge for the task force. It was recommended that the task force act quickly.

The Davis Division of the Academic Senate Executive Director made a statement that the Academic Senate Office does not have staff available to support such a task force.

It was also noted that the athletics report was not well received. It was also noted that students pay the fees for Division I.

Motion:

To direct Executive Council to form a task force to review the issues concerning athletics using the UC Davis Athletic Strategic Audit 2011 as well as eight points raised by Professor Owens in his presentation to the Assembly.

Motion was seconded.

ACTION: Approved by a vote of 32 for, 0 against, and 0 abstentions.

*Consent Calendar. Items will be removed from the Consent Calendar on the request of any member of the Representative Assembly.

All voting members of the Academic Senate (and others on the ruling of the Chair) shall have the privilege of attendance and the privilege of the floor at meetings of the Representative Assembly, but only members of the Representative Assembly may make or second motions or vote.

MEETING SUMMARY (DRAFT)
REGULAR MEETING OF THE REPRESENTATIVE ASSEMBLY
OF THE DAVIS DIVISION OF THE ACADEMIC SENATE

Tuesday, October 25, 2011
2:10 – 4:00 p.m.
UCD Conference Center, Ballrooms B & C

Page No.

Meeting Adjourned.

Ines Hernandez-Avila, Secretary
Representative Assembly of the
Davis Division of the Academic Senate

*Consent Calendar. Items will be removed from the Consent Calendar on the request of any member of the Representative Assembly.

All voting members of the Academic Senate (and others on the ruling of the Chair) shall have the privilege of attendance and the privilege of the floor at meetings of the Representative Assembly, but only members of the Representative Assembly may make or second motions or vote.

Brief Biography of Professor MICHAEL TURELLI
Nominee for the 2012 Academic Senate Faculty Research Lecture Award

After reviewing fourteen extremely strong nominations, the Faculty Research Lecture Committee unanimously recommends Professor Michael Turelli, Distinguished Professor of Evolution and Ecology, as the 2012 Faculty Research Lecturer.

Professor Turelli has been a faculty member at UC Davis since 1977. He received his Ph.D. in Biomathematics in 1977 from the University of Washington. In nominating him for the Faculty Research Lecture we recognize his lengthy history of productive scholarly work, which has led to his exceedingly high stature in the international scientific community. He has received several prestigious awards recognizing his contributions to science, including being elected a fellow of the American Academy of Arts and Sciences, a Guggenheim Fellowship, the American Society of Naturalists' Karlin Award in Mathematical Evolutionary Theory, and the Miller Research Professorship. He is regularly asked to speak at high profile international conferences.

Professor Turelli has made fundamental contributions to multiple areas of evolutionary biology and has had a major impact on science and society. Dr. Turelli has made fundamental theoretical contributions to the analysis of genetic variation and its maintenance in natural populations. It is important to emphasize that besides its inherent scientific importance, Professor Turelli's work in this area has helped lay the modern theoretical foundation for both selective breeding programs and efforts to maintain genetic variation in species of special economic or conservational concern. Another central problem of biology addressed by Professor Turelli's work is understanding how one species splits into two species during evolution. He developed the basic theoretical framework for understanding empirical patterns of species genetic incompatibilities and their accumulation through time. In addition to his impressive body of theoretical population genetics research, Professor Turelli has made important theoretical and experimental contributions to the study of the population biology of the intracellular parasite *Wolbachia*. The success of this basic research led to his leadership role in a large international effort to use *Wolbachia* in the fight against Dengue fever.

In addition to his excellence in scholarly achievements and teaching, Professor Turelli provided strong leadership as chair for the Section of Evolution and Ecology. His records of service to the department, campus and his profession are truly exceptional.

Professor Turelli has a strong reputation for delivering excellent presentations that are engaging to the specialist and non-specialist alike. Thus, Professor Turelli promises to deliver an especially accessible and lucid presentation as this year's Faculty Research Lecturer.

Nominations for the 2012 Distinguished Public Service Award

The University of California has a long tradition of service to the state and the people of California. The Academic Senate Distinguished Scholarly Public Service Award offers the opportunity to honor exceptional faculty who continue that tradition and demonstrate the commitment of the Davis campus to public service. Faculty members who perform scholarly public service use their expertise in teaching, research or professional competence to make unpaid contributions to local, statewide, national, or international public arenas.

The Senate Public Service Committee submits the names of the following four individuals in nomination for the 2012 Distinguished Public Service Award:

ELIZABETH APPLGATE, Department of Nutrition

A valued colleague and faculty member of over 25 years, Dr. Applegate is selected for her commendable and tireless scholarly public service in the area of nutrition, health and fitness education. The committee recognizes her public service efforts and impact on millions of people across the nation through the broad range of non-profit and community groups, particularly underrepresented groups such as the disabled and chronically ill, along with state and national organizations, including local and national youth sport groups, to whom she gives countless voluntary lectures and workshops. She also voluntarily provides her scholarly expertise on a variety of nutrition and fitness topics as a noted resource for the media, through which she gives numerous interviews to newspaper, magazines, radio, and TV along with online text and videos, providing accurate and usable nutrition-related information. She is renowned on the Davis campus for her award winning superb teaching style, due largely in part to her teaching philosophy which is to make nutrition science actionable and pertinent. Dr. Applegate is internationally recognized as an outstanding nutrition educator with published books and research papers to her credit, and she holds a partial appointment with Intercollegiate Athletics as Director of Sports Nutrition.

MARK MANNIS, Department of Ophthalmology and Vision Science

Dr. Mannis is a visionary leader and international authority on corneal transplantation and external diseases of the eye. His 30-year commitment to public service has tremendously advanced eye-banking and tissue-donation services and medical education in the United States and throughout the world, especially in Latin America. Dr. Mannis' efforts to increase the number of high-quality ocular tissues available for transplant, as well as the number of ophthalmologists and technicians trained in the latest corneal transplant and eye-banking methodologies, have enabled tens of thousands of individuals with blinding eye diseases around the globe to receive the gift of sight. Thirty years ago, Dr. Mannis and UC Davis Medical Center assumed leadership of a fledgling eye bank founded by the Lions Club, and developed its services over the years to become the well-established Sierra Eye and Tissue Donor Services. Today, the full-service nonprofit agency operates three regional offices that offer donated eye, skin, cardiovascular, cartilage and musculoskeletal tissues for transplant. Dr. Mannis has dedicated the last 15 years to expanding eye bank networks in Latin America to serve the eye-

care needs of vulnerable populations who needlessly suffer from preventable and treatable blinding eye diseases. The committee recognizes Dr. Mannis as exemplifying UC Davis' institutional commitment to combining academic excellence with social responsibility and leadership to transform health care.

JOHN LARGIER, Bodega Marine Laboratory

Dr. Largier is a professor of coastal oceanography in the Department of Environmental Science and Policy and the Bodega Marine Laboratory. He has played a notable and sustained role in service to the public by providing scientific advice on matters related to the health of marine and coastal environments via media events and interviews, membership on assessment and advisory teams, participation in working groups and on task forces, and presentations at public meetings. His efforts are across the spectrum from service intended to spur development of science beyond the university, to the application of science in policy, advising agencies, and informing the public. His work is not focused on a single issue, but straddles many, as he responds to requests to contribute scholarly insight in resolving critical, complex environmental problems, locally, statewide, regionally, nationally and internationally. The committee recognizes Dr. Largier's engaged scholarship and its impact in the areas of climate change, protected marine life, coastal pollution, estuaries and fisheries. The committee also recognizes the expert advice that he has provided to utilities, ocean industries and coastal development.

ROBERT WASHINO, Department of Entomology

Dr. Washino is a world-renowned mosquito expert/medical entomologist. He is Emeritus Professor of Entomology and former Chair of the UC Davis Department of Entomology and Associate Dean of the UC Davis College of Agricultural and Environmental Sciences. Throughout his academic career and now in retirement, Dr. Washino gives freely of his time and expertise to state, federal and international agencies, as well as the private sector. Locally, he committed himself to the public health agency, the Sacramento-Yolo Mosquito and Vector Control District, which protects the public from disease transmission of mosquito viruses. Nationally, he testified before congressional committees and served on USDA and California Department of Food and Agriculture task forces targeting such insects as the Africanized honey bee and Mediterranean fruit fly. He added breadth and depth to national organizations such as the Entomological Society of America and bridged to the international World Health Organization. Dr. Washino focused on the need to study plant pest and disease caused by harmful non-indigenous (exotic) organisms and to solve the critical demand for strengthened pest exclusion, early detection, and alternative strategies for managing pest and disease problems. His efforts demonstrate a total commitment to public service, particularly advancement of public welfare.

The Public Service Committee is pleased to acknowledge the outstanding service contributions of these four faculty members and encourages the Representative Assembly to approve their awards.

PROPOSED DAVIS DIVISION REGULATION 534

COURSE EVALUATIONS

Submitted by the Committee on Elections, Rules and Jurisdiction

Endorsed by

The proposed Regulation would mandate the use of course evaluations in courses determined by the Committee on Courses of Instruction and would specify that the course evaluation process would protect the privacy of the students and not compromise the confidentiality of the information with respect to the instructor.

It is proposed that the amendment to Regulation 534 be effective immediately.

Rationale.

At present, there is no mandate for the collection of course evaluations by instructors. Although it is a nearly universal practice in a large class of courses, there are cases in which no evaluations are collected in these courses. (The exact class of courses would be determined by the Committee on Courses of Instruction.) Such evaluations are important for the control of the quality of courses and their instructors and should be required. The growing trend toward the use of electronic means of course evaluations poses a potential threat to the privacy of the evaluating student and hence the integrity of the process. Since the evaluations are integral to the academic personnel process, which is intended to be confidential, the instructor's confidentiality should also be protected. (There are cases such as those involving legal actions where access to evaluations becomes necessary.)

Proposed Revision: Davis Division Regulation 534 shall be amended as follows. Deletions are indicated by ~~strikeout~~; additions are in **bold type**.

534. Course Evaluations

In every course designated by the Committee on Courses of Instruction, all instructors must distribute course evaluation forms in such a manner as to afford to each student the ability to evaluate the instructor and the course. Such forms shall be collected in a manner that to the fullest extent possible preserves the anonymity of the student and restricts the identification of the course instructor to authorized persons only, including the Committee on Academic Personnel and others involved in the academic personnel process.

**PROPOSED REVISION OF DAVIS DIVISION BYLAW 56
COMMITTEE ON COURSES OF INSTRUCTION**

Submitted by the Committee on Elections, Rules and Jurisdiction

Endorsed by the Committee on Courses of Instruction and the Executive Council

The proposed amendment would give to the Committee on Courses of Instruction the responsibility of oversight of student evaluation of teaching.

Rationale.

At present, there is no mechanism for Divisional oversight of the teaching evaluation process. This has become a serious gap in Divisional authority due to the rapid conversion of paper evaluation forms to electronic forms, which pose real threats to confidentiality both to the faculty and the students. Because of the integral part evaluations play in the academic personnel process, the Division has a serious interest in overseeing the administration of course evaluations.

A Special Committee on Student Evaluation of Teaching has recommended a number of concrete requirements for the governance of teaching evaluations. These recommendations could be embedded in legislation, but this poses the practical problem that the legislation would have to be changed when the inevitable need for change in the details of the requirements occurs. The current proposal would permit a standing committee of the Division specifically charged with oversight of courses to provide rules for the conduct of evaluations.

Proposed Revision: Davis Division Bylaw 56 shall be amended as follows. Deletions are indicated by ~~strikeout~~; additions are in **bold type**.

56. Courses of Instruction

A. This committee shall consist of the chairperson of the appropriate committee of each college or school having a committee on courses of instruction on the Davis campus ex officio, the Registrar of the Davis campus ex officio, the Chairperson of the Graduate Council Courses Committee ex officio, two additional members from each of the Colleges of Agricultural and Environmental Sciences, Biological Sciences, Letters and Science, and Engineering, one graduate student representative, two undergraduate student representatives and one representative appointed by the Davis Academic Federation. (Am. 5/7/2009)

B. It shall be the duty of this committee to advise at its discretion departments on the Davis campus and members of the Davis Division on the following matters: the formal approval of new courses of instruction, desirable modifications in courses already approved, the approval of special prerequisites for major subjects, the withdrawal or retention of courses, the conduct of courses, the credit valuation of courses, the classification of courses, review of Independent Study programs, and any other matters germane to courses of instruction with which the committee may be charged by the Division or other proper authority, **as well as to provide oversight of the course evaluation process.** The functions of the committee shall consist primarily of general policy determination for the Davis Division, coordination, and review, but the committee shall retain the power of final approval and shall finally decide

such matters as may be properly appealed to it. In the discharge of its responsibilities it shall, insofar as practicable, make full use of the appraisals and recommendations of the appropriate committees of the several colleges and schools, particularly when they represent a diversity of academic interests.

C. This committee shall have the following responsibilities with regard to the General Education Program: (Am. 12/15/1967)

1. Approval and cancellation of courses as General Education courses, except those offered through the Education Abroad Program.
2. Assignment of courses to appropriate areas within the General Education Program, except those offered through the Education Abroad Program.

January 5, 2012

Kimberly Pulliam
Academic Senate

RE: DDB 147: SVM FACULTY MEMBERSHIP

I am writing on behalf of the Executive Committee of the School of Veterinary Medicine to acknowledge receipt and consideration of the proposed changes to the Davis Division Bylaw 147: SVM Faculty Membership. The SVM faculty voted to approve these changes; the EC also approved and requests that the revised version now be approved by the Davis Division Executive Council and Representative Assembly.

We wish to express our appreciation for the cooperation of the Davis Division in the process of faculty governance to revise the SVM Bylaws.

Sincerely,



Alan Conley, Chair
Executive Committee

**PROPOSED REVISION OF DAVIS DIVISION BYLAW 147
FACULTY OF THE SCHOOL OF VETERINARY MEDICINE**

Submitted by the Committee on Elections, Rules and Jurisdiction

Endorsed by the School of Veterinary Medicine Faculty and the Executive Council

Davis Division Bylaw 147 establishes the membership of the Faculty of the School of Veterinary Medicine. It would reduce membership in the Faculty to the minimum required by systemwide Bylaws, and it would allow as representatives (not members) non-members of the Academic Senate who hold appointments in its departments.

Rationale.

The Faculty of the School has amended its Bylaws to reconstitute membership in its Faculty. The current Faculty of the School has adopted this proposal in its Bylaws. Davis Division Bylaw 135 states, "The membership of each Faculty shall be defined by Bylaws of the Davis Division," so this proposed amendment would effectively re-define the membership of the Faculty of the School of Veterinary Medicine.

It is proposed that this amendment to Bylaw 147 become effective immediately upon adoption.

Proposed Revision: Davis Division Bylaw 147 shall be amended as follows. Deletions are indicated by ~~strikeout~~; additions are in **bold type**.

147. Faculty of the School of Veterinary Medicine (Am. 12/15/1967)

The Faculty of the School of Veterinary Medicine shall consist of (1) the President of the University; (2) ~~the Vice President Agriculture and Natural Resources;~~ (3) the Chancellor at Davis; (4) ~~the Director of the Agricultural Experiment Station;~~ (5) **(3)** the Dean of the School of Veterinary Medicine; (6) ~~the Dean of the College of Agricultural and Environmental Sciences;~~ (7) ~~the Dean of the College of Letters and Science;~~ (8) ~~the Dean of the School of Medicine at Davis;~~ (9) ~~the Dean of the Graduate Division at Davis;~~ (10) ~~(4) all staff members of the School of Veterinary Medicine who are members of the Academic Senate~~ **who hold appointments in the School of Veterinary Medicine;** (11) ~~the chair or his or her representative of the departments at Davis offering courses required in the curriculum of the School of Veterinary Medicine;~~ (12) ~~the University of California at Davis Chief Librarian or his or her representative;~~ (13) ~~the Dean of the School of Public Health at Berkeley, the Dean of the School of Medicine at San Francisco, and Director of the George William Hooper Foundation, or their designated representatives;~~ (14) ~~the Registrar at Davis~~ **(5) As representatives, all salaried members of the School of Veterinary Medicine in the Health Sciences Clinical Professor series.** (Am. 12/15/1967)

**Annual Report: Academic Year 2010-2011
Davis Division: Academic Senate**

Subcommittee on Preparatory Education

Total Meetings: 3	Meeting frequency: once per quarter	Average hours of committee work each week: less than one
-------------------	-------------------------------------	--

Total 4 issues discussed (courses, proposals, cases, etc.)	Total of discussed issues continued from the previous year: one issue	Total 4 issues will continue to be discussed in the coming academic year
--	---	--

Listing of bylaw changes proposed: None

Listing of committee policies established or revised: None

Issues considered by the committee
1) the ESL task force's proposal to switch ESL instruction from Linguistics to UWP (see attached letter of support)
2) a review of workload writing and math courses (reports from Cynthia Bates and Andrew Waldron)
3) the increase of international students, esp coming via community colleges, who will be needing ESL writing support, at a time when the support budget looks as though it will be cut
4) concerns about transfer-student achievement and whether, or what kinds of, support might be needed

Recommended procedural or policy changes for the coming year: Central campus funding for English as a Second Language instruction that is based on the number of students needing this support (see narrative)

Committee Narrative

One major concern for the Preparatory Education Committee, carried over from 2009-2010, was funding for English as a Second Language (ESL) Instruction. The budget for ESL instruction was cut in half in 2010, despite increases in the population of international and immigrant students who require these services. The increasing emphasis at UC Davis on internationalization, especially the strong effort on the part of the administration to recruit a much larger number of international undergraduates, underscores the importance of ESL to the mission of the university. However, ESL has been funded out of the Social Science Division budget for a number of years, and cuts to that budget have resulted in strong negative impacts to the ESL program. The Preparatory Education Committee thus supports a new budget model for ESL that creates an earmarked line of funding from the Provost's office to pay for ESL instruction by directing a portion of international students' non-resident tuition to cover ESL costs, and that ties the number of ESL sections offered to the number of students testing into the program.

The Preparatory Education Committee is also concerned about the progression of ESL writing courses for freshman students. Currently, freshmen who test into ESL begin taking writing courses in the Linguistics department, then move into the Workload writing courses offered on the UC Davis campus by Sacramento City College, and finish by taking freshman composition in the University Writing Program. The committee feels that the freshman writing curriculum could be streamlined and student success could be enhanced if freshman students requiring ESL instruction could receive all of their writing coursework in the University Writing Program.

Additionally, the committee is concerned about a growing population of transfer students at UC Davis, many of them international students, who have not been adequately prepared by their community college coursework for the rigors of upper-division classes at UC Davis. We are particularly concerned by weak writing skills that lead to poor performance in upper-division writing classes, and we feel that this issue needs further research. We have obtained some data from the registrar's office on the achievement of international students in UWP classes that satisfy the upper-division writing requirement. However, analysis of this data has been deferred to the 2011-2012 academic year, when we also hope to obtain further data to elucidate the challenges faced by transfer students on this campus.

At our spring meeting, the committee additionally received reports on basic mathematics courses from Andrew Waldron and Workload writing courses from Cynthia Bates. Andrew Waldron reported that there are three relevant courses, MAT B, (Elementary Algebra), MAT C (Trigonometry), MAT D (Intermediate Algebra), which are designed to prepare students who lack the algebra skills necessary for MAT12, the pre-calculus course. MAT B was canceled this year due to low enrollment. Instructors report that students find these courses difficult; i.e., students who do not learn basic algebra skills in high school really struggle to do so at a later stage. Similarly, the Workload 57

basic writing course prepares students to take UWP 1, the standard freshman composition class at UCD; passing Workload 57 also fulfills the Entry Level Writing Requirement. Director Cynthia Bates offered a detailed analysis of passing rates over several quarters for students in the regular Workload writing sections compared with passing rates for students in the Educational Opportunity Program (EOP), English as a Second Language (ESL), and STEP program sections. Students in these programs are considered to be more at risk of failing, and thus are placed in smaller classes with experienced instructors. In all three types of sections a solid majority of students pass the course on the first try, but much smaller numbers of students pass the final exam for the class, which is a version of the Analytical Writing Placement Examination (AWPE) used to place students into this class in the first place. EOP, ESL, and STEP students have particularly high exam failure rates, but often pass the class based on their other written work. Cynthia Bates also discussed tutoring and counseling services available for Workload students.

Respectfully Submitted,

Alessa Johns (chair), Chris Drake (member), Julia Menard-Warwick (member), Robert Newcomb (member), Ning Pan (member), Pamela Major (Academic Federation Representative)