

MEETING CALL
REGULAR MEETING OF THE REPRESENTATIVE ASSEMBLY
OF THE DAVIS DIVISION OF THE ACADEMIC SENATE

Thursday, May 7, 2009
2:10 – 4:00 p.m.
Memorial Union, MU II
Updated 5/4/09

Page No.

| | |
|---|----|
| 1. Transcript of the February 24, 2009 Meeting | 2 |
| 2. Announcements by the President - None | |
| 3. Announcements by the Vice Presidents - None | |
| 4. Announcements by the Chancellor - None | |
| 5. Announcements by the Deans, Directors or other Executive Officers - None | |
| 6. Special Orders | |
| a. Remarks by the Divisional Chair – Bob Powell | |
| 7. * New Business (Item reordered per Davis Division Bylaw 160 (B)) | |
| a. College/School Bylaw and Regulation Updates: 2007-08 L&S Annual Report | 7 |
| b. Davis Division Response to Proposed Extension of the CBS Interim Dean appointment | 17 |
| 8. Report of Standing Committees | |
| a. CERJ | |
| i. Bylaw Changes | |
| 1. DDB 141: Change in Membership of Letters & Science Faculty | 20 |
| 2. DDB 56: Membership on Committees of Courses of Instruction | 22 |
| 3. DDB 148: Faculty of the School of Nursing | 24 |
| ii. Announcement of Committee on Committees Nominations | 25 |
| 9. Petitions of Students | |
| 10. Unfinished Business | |
| a. Chancellor and Provost Response to 3-year Interim Administrative Appointment | 30 |
| 11. University and Faculty Welfare | |
| 12. Informational Item | |
| a. General Education Implementation Directive | 33 |

Don C. Price, Secretary
Representative Assembly of the
Davis Division of the Academic Senate

*Consent Calendar. Items will be removed from the Consent Calendar on the request of any member of the Representative Assembly.

All voting members of the Academic Senate (and others on the ruling of the Chair) shall have the privilege of attendance and the privilege of the floor at meetings of the Representative Assembly, but only members of the Representative Assembly may make or second motions or vote.

MEETING CALL
REGULAR MEETING OF THE REPRESENTATIVE ASSEMBLY
OF THE DAVIS DIVISION OF THE ACADEMIC SENATE

Tuesday, February 24, 2009

2:10 – 4:00 p.m.

Memorial Union, MU II

DRAFT UNTIL APPROVED

Page No.

Past Academic Senate Chairs presented Chancellor Vanderhoef with certificate of service.

1. Transcript of the October 16, 2008 Meeting

2

5. a. moved to the top of the agenda

Action: General consent given

2. Announcements by the President - None
3. Announcements by the Vice Presidents - None
4. Remarks by Academic Senate Chair
5. Announcements by the Chancellor
 - a. State of the Campus – Chancellor Larry N. Vanderhoef

Chancellor Vanderhoef’s last State of the Campus address; reflected on his first address 15 years ago in 1994. Discussed the state, national, and global economic situation and how UC leadership is considering this a “reset” opportunity for UC. Spoke of UCD’s excellence. No questions, discussion, or action.

Chair Powell inserted an update regarding the UCD Chancellor Search Committee-Faculty Subcommittee, refers members to the article in Dateline (http://www.dateline.ucdavis.edu/dl_detail.lasso?id=11177) for more information. No questions, discussion, or action.

6. Announcements by the Deans, Directors or other Executive Officers
 - a. Presentation by IET –
 - i. Online Course Evaluation – Elizabeth Gibson

Introduction by IET Assistant Vice Provost David Shelby (on behalf of IET Vice Provost Pete Siegel). Elizabeth Gibson provided an update of the Online Course Evaluation discovery phase. Opened up for discussion/questions. Niels Gronbech Jensen, the Committee on Information Technology Chair, reported that his committee has been reviewing the situation and summarized the committee’s main concerns.

Action: Per Chair Powell, topic will be discussed in Executive Council.

*Consent Calendar. Items will be removed from the Consent Calendar on the request of any member of the Representative Assembly.

All voting members of the Academic Senate (and others on the ruling of the Chair) shall have the privilege of attendance and the privilege of the floor at meetings of the Representative Assembly, but only members of the Representative Assembly may make or second motions or vote.

MEETING CALL
REGULAR MEETING OF THE REPRESENTATIVE ASSEMBLY
OF THE DAVIS DIVISION OF THE ACADEMIC SENATE

Tuesday, February 24, 2009

2:10 – 4:00 p.m.

Memorial Union, MU II

DRAFT UNTIL APPROVED

Page No.

7. New Business (Item reordered per Davis Division Bylaw 160 (B))
- a. DDR 522 and 523: Proposed Change in the Effective Date for the Revised Regulations 522 & 523 – General Education Program 5

Elizabeth Constable and Christopher Thaiss are co-chairs of the GE Task Force, and have identified the need to delay the existing effective date to September 1, 2011 with the following resolution:

Resolution: “The existing effective date of September 1, 2010 for the implementation of Davis Division Regulations 522 (Baccalaureate Degree Requirement in General Education) and 523 (Criteria for General Education Certification) shall be rescinded and a new effective date of September 1, 2011 established.”

Action: Discussion ensued; the question was called, seconded and passed.

Vote: On the motion: 43 – 0

Motion passes.

8. Reports of Standing Committees (Item reordered per Davis Division Bylaw 160 (B))
- a. CERJ Bylaw Changes
- i. DDB 99: Academic Senate Committee on Research 6

Action: Discussion (regarding voting/nonvoting members) ensued; the motion to approve was called, seconded and passed.

Action: The Committee on Elections, Rules, and Jurisdiction will address/clarify voting/nonvoting members in Davis Division Senate bylaws.

Vote: On the motion: 41 – 0, 2 Abstentions.

Motion passes.

- ii. DDB 39: Academic Senate Committee on Committees (*Revised*) 8

Committee on Committees Chair Brian Mulloney presented.

Action: Opened up for discussion, the motion to approve was called, seconded and passed.

Vote: On the motion: 41 – 0, 1 Abstention.

Motion passes.

*Consent Calendar. Items will be removed from the Consent Calendar on the request of any member of the Representative Assembly.

All voting members of the Academic Senate (and others on the ruling of the Chair) shall have the privilege of attendance and the privilege of the floor at meetings of the Representative Assembly, but only members of the Representative Assembly may make or second motions or vote.

MEETING CALL
REGULAR MEETING OF THE REPRESENTATIVE ASSEMBLY
OF THE DAVIS DIVISION OF THE ACADEMIC SENATE

Tuesday, February 24, 2009

2:10 – 4:00 p.m.

Memorial Union, MU II

DRAFT UNTIL APPROVED

Page No.

- b. Faculty Research Lecture
 - i. Confirmation of 2008-09 Faculty Research Lecturer Award Recipient 12

Faculty Research Lecture Award Committee Chair Alan Hastings proposed Charles Langley to receive this year's FRL award.

Action: The motion to accept was called, seconded and passed.

Vote: On the motion: 44 – 0, 1 Abstention

Motion passes.

- c. Public Service
 - i. Confirmation of 2008-09 Distinguished Scholarly Public Service Award Recipients (To be distributed at the meeting)

Public Service Committee Chair V.S. Polito proposed four recipients (3 awards) for this year's DSPSA award: Gail Goodman, team of Monique Borgerhof Mulder and Tim Caro, and Marc Schenker. Clarified that an independent financial contribution has increased the financial Public Service award amount.

Action: The motion to accept was called, seconded and passed.

Vote: On the motion: 42 – 0.

Motion passes.

- 9. Special Orders
 - a. CAES Special Review Committee Presentation 14

CAES Special Review Committee Member Ted Margadant presented the report.

Action: The motion to receive the report was called, seconded and passed.

Vote: On the motion to receive: 37 – 0.

Motion passes.

Discussion ensued. A member suggested a correction on page 2, fourth paragraph of the report (page 15 on the RA agenda): Need to update the following sentence in the report: "this was critical in this particular hire in that the AS Faculty preferred candidate A, whereas the AF members preferred candidate B." Professor Chalfant, from CA&ES, provided the

*Consent Calendar. Items will be removed from the Consent Calendar on the request of any member of the Representative Assembly.

All voting members of the Academic Senate (and others on the ruling of the Chair) shall have the privilege of attendance and the privilege of the floor at meetings of the Representative Assembly, but only members of the Representative Assembly may make or second motions or vote.

MEETING CALL
REGULAR MEETING OF THE REPRESENTATIVE ASSEMBLY
OF THE DAVIS DIVISION OF THE ACADEMIC SENATE

Tuesday, February 24, 2009

2:10 – 4:00 p.m.

Memorial Union, MU II

DRAFT UNTIL APPROVED

Page No.

drafted resolution, discussed and seconded, opened up for discussion. Concern was stated regarding point #3.

Action: Moved and seconded to add the amendment: “This recommendation does not extend to schools or colleges in which Deans function as Department Chairs.”

Vote: on the motion to accept the amendment: 27 – 1.

Vote: on the motion to accept the resolution and amendment: 27 – 0, 2 Abstentions, 1 Recusal.

Motion passes.

WHEREAS the Representative Assembly has received the January 6, 2009 Report of the Special Review Committee for the College of Agricultural and Environmental Sciences (CA&ES),

It is hereby RESOLVED that

- 1. The Committee on Elections Rules and Jurisdiction (CERJ) shall consult with the Committee on Academic Personnel-Oversight Committee and shall provide Advice that clearly defines the role Academic Federation faculty can play in the recruitment of Academic Senate faculty. This Advice shall be widely disseminated to departments within CA&ES.**
- 2. The Chair of the Davis Division shall consult with the Chancellor and report back to the Representative Assembly regarding the conditions under which External Advisory Committees can be appointed and the format by which their views are reported. The Chair shall seek to insure that reports of such committees do not have an undue influence on faculty and administrative hires and that the opinion of external stakeholders should be solicited, when appropriate, but such input should be informal and advisory only.**
- 3. The Davis Division of the Academic Senate hereby formally recommends that Senate faculty with administrative appointments of Associate Dean or higher recuse themselves from attending confidential meetings on new hires, and from casting votes on hiring decisions in their home departments, unless they decide in advance of the search to recuse themselves from any administrative role in the recruitment or appointment.**

Amendment:

This recommendation does not extend to schools or colleges in which Deans function as Department Chairs.

Motion: To continue at next meeting adjourn. Moved and seconded.

Action: Unanimously approved

*Consent Calendar. Items will be removed from the Consent Calendar on the request of any member of the Representative Assembly.

All voting members of the Academic Senate (and others on the ruling of the Chair) shall have the privilege of attendance and the privilege of the floor at meetings of the Representative Assembly, but only members of the Representative Assembly may make or second motions or vote.

MEETING CALL
REGULAR MEETING OF THE REPRESENTATIVE ASSEMBLY
OF THE DAVIS DIVISION OF THE ACADEMIC SENATE

Tuesday, February 24, 2009

2:10 – 4:00 p.m.

Memorial Union, MU II

DRAFT UNTIL APPROVED

Page No.

| | | |
|--|--|----|
| 10. Petitions of Students | | |
| 11. Unfinished Business | | |
| a. Chancellor and Provost Response to 3-year Interim Administrative Appointment | | 20 |
| 12. University and Faculty Welfare | | |
| 13. New Business | | |
| a. College/School Bylaw and Regulation Updates: 2007-08 L&S Annual Report | | 23 |
| b. Davis Division Response to Proposed Extension of the CBS Interim Dean Appointment | | 33 |

Don C. Price, Secretary
Representative Assembly of the
Davis Division of the Academic Senate

***Handouts (added to the transcript of the meeting)**

1. 2008-09 Distinguished Scholarly Public Service Award Recipients

*Consent Calendar. Items will be removed from the Consent Calendar on the request of any member of the Representative Assembly.

All voting members of the Academic Senate (and others on the ruling of the Chair) shall have the privilege of attendance and the privilege of the floor at meetings of the Representative Assembly, but only members of the Representative Assembly may make or second motions or vote.

**ANNUAL REPORT OF THE COLLEGE OF LETTERS AND SCIENCE
2007-2008**

TO: Representative Assembly of the Davis Division of the Academic Senate

The following amendments were made in the Bylaws and Regulations of the Faculty of the College of Letters and Science during academic year 2007-2008.

By-Laws:

Under the auspices of the College Executive Committee, a Special Committee on Bylaws was established during the academic year 2006-2007. Membership consisted of Howard W. Day (Chair), Debra Long, Dann Trask, and David Webb.

The original charge to the Special Committee was to recommend minor changes in the Bylaws made necessary by the change in the structure of the College. After the College Assembly failed to achieve a quorum for the second successive year, the Special Committee's charge was broadened to also include considering changes that would permit the faculty of L&S to conduct its business more efficiently.

Following a comprehensive review, the Special Committee recommended an array of amendments to the Bylaws intended to: more closely align with Davis Division Bylaw terminology and procedures; better reflect the current College structure; revise and clarify selected policies and practices, including Faculty membership and representation; and expedite the business of the Faculty.

With minor modifications, the recommendations were approved by the College Executive Committee and submitted for consideration at the Spring 2008 meeting of the College Assembly where the proposal gained the required margin for approval.

The amended Bylaws appear on the following pages (with additions indicated in **bold** and deletions by ~~strike through~~).

Yvette Flores, Chair
Faculty of the College
of Letters and Science
2007-2008

FACULTY OF THE COLLEGE OF LETTERS AND SCIENCE

~~BY LAWS~~**BYLAWS**

PART I. FUNCTIONS

1. The Faculty of the College of Letters and Science (Davis) shall conduct the government of that college through its elected College Assembly. (~~Academic Senate By Law~~**Bylaw 30133**) (Am. 3/6/73; 6/4/08)

PART II. MEMBERSHIP

2. (A) The Faculty of the College of Letters and Science (Davis) shall consist of:
 - (1) The President of the University;
 - (2) The local Chief Campus Officer;
 - (3) The ~~Dean~~**Deans** of the College of Letters and Science;
 - (4) The University Librarian and the Registrar of the Davis campus;
 - (5) All members of the Academic Senate who are members of departments in which students in the College of Letters and Science may elect their major work;
 - (6) All members of the Academic Senate who are members of the following departments and programs: Military Science and University Writing Program;
 - ~~(7) From the Faculty of the College of Agricultural and Environmental Sciences and from the Faculty of the College of Engineering representation as follows: one representative for each twenty Academic Senate members of these faculties. Representatives shall be members of the Davis Division of the Academic Senate and they shall be chosen in such manner as the faculties may prescribe.~~

(Am. 6/6/83; 6/6/89; 6/4/08)

- (B) Instructors of less than two years' service shall not be entitled to vote. (~~Academic Senate By Law~~**Bylaw 34**) (Am. 6/4/08)

PART III. OFFICERS

3. **Term of Office.** Unless otherwise noted, the term of office for all officers specified under Part III of these Bylaws shall be one year. Officers shall serve from September 1 through the following August 31 or, in the case of replacement, from the date of appointment through the following August 31. (En. 6/4/08)
4. ~~Chairperson~~**Chair.** The ~~chairperson~~**Chair of the faculty** shall be ~~chairperson~~**Chair** also of the Executive Committee, shall serve as presiding officer of the College Assembly, and shall appoint committees of the Faculty not otherwise provided for. (Am. 3/6/73; 6/4/08)
5. ~~Vice-Chairperson~~**Vice-Chair.** The Faculty shall elect annually a ~~vice chairperson~~**Vice-Chair** according to the provisions of ~~By Law~~**Bylaw 16**. The election results shall be announced at the spring meeting of the College Assembly. The ~~vice chairperson~~ **Vice-Chair shall** automatically assume office as ~~chairperson~~**Chair** upon the occurrence of a vacancy in that office or **the completion of his or her term of service as Vice-Chair.**~~after the following spring election of a vice chairperson.~~ The ~~vice chairperson~~ **Vice-Chair** shall be an ex officio (voting) member of

the Executive Committee and shall preside in the absence of the ~~chairperson~~**Chair** at meetings of the **Executive Committee and the** College Assembly. (En. 3/6/73; Am. 6/4/08)

6. ~~Secretary.~~ The ~~secretary~~**Secretary** of the Executive Committee shall serve as ~~secretary~~**Secretary** of the Faculty. The ~~secretary~~**Secretary** shall annually prepare and send to each member of the Faculty a list of members of the Faculty. (Am. 4/24/67; 3/6/73; 6/1/81; 6/4/08)
7. The ~~chairperson~~**Chair**, or the ~~vice-chairperson~~**Vice-Chair** if that officer is absent, is authorized to call informal meetings of the Faculty for the purpose of presentation or discussion of matters of interest to the Faculty. At such meetings the formal order of business shall not be applicable, and no formal resolutions shall be passed or votes taken except such as affect the program, place, or time of meeting of such informal sessions. (Am. 4/24/67; 3/6/73; 6/4/08)

PART IV. COLLEGE ASSEMBLY

8. The Faculty of the College of Letters and Science shall govern itself through an elected College Assembly.
 - (A) The College Assembly shall consist of:
 - (1) At least one representative from each of the teaching departments of the College of Letters and Science.
 - (2) Additional representatives from the administrative departments of the college, which shall be determined as follows:
 - (a) A second representative from each administrative department of the college with more than twelve and less than twenty-five members who are also members of the Academic Senate (Davis);
 - (b) A third representative from each administrative department of the college with twenty-five or more members who are also members of the Academic Senate (Davis);
 - ~~(3) From the College of Agricultural and Environmental Sciences (Davis) and the College of Engineering (Davis), one voting representative each; representatives shall be members of the Academic Senate (Davis) and they shall be chosen in such manner as the faculties of each college prescribe;~~
 - (43) And nonvoting ex officio members:
 - (a) The President of the University;
 - (b) The local Chief Campus Officer;
 - (c) The ~~Dean~~**Deans** of the College of Letters and Science;
 - (d) The University Librarian and the Registrar of the Davis campus;
 - (e) Members of the Executive Committee in their capacity as committee members;

(Am. and Renum. 6/4/08)

- (54) The ~~chairperson~~**Chair** and ~~vice chairperson~~**Vice-Chair**, who may vote only if presiding at a meeting of the College Assembly and if that vote is required to break a tie. (Am. and Renum. 6/4/08)

(Am. 6/6/89; 6/4/08)

- (B) Faculty members of the college who teach in one or more interdepartmental programs but who do not hold at least a one-half time appointment in an established department of the college shall vote for interdepartmental representatives to the College Assembly. The number of such interdepartmental representatives shall be determined in the same way as the number of representatives for regular departments. It shall be based on the number of individuals who fall in the category described rather than FTE. Solicitation of nominations and balloting for interdepartmental representatives shall be ~~handled directly by the Dean of the college~~ **supervised by the Executive Committee**. In discharging this responsibility, the ~~Dean~~**Executive Committee and its designated agent(s)** shall follow the procedures for such elections in regular departments, consulting all faculty members in the category described. (Am. 2/27/75; 6/4/08)

- (C) The College Assembly shall meet at least once each year during the spring, and otherwise at such times as the ~~chairperson~~**Chair** of the Executive Committee believes that the business before the college warrants calling a meeting. Attendance at such meetings shall be recorded and published with the minutes of the Assembly, and the minutes shall be distributed to all members of the Faculty of the college. Upon written request of ten voting members of the College Assembly, the ~~chairperson~~**Chair** or, in that officer's absence, the ~~vice chairperson~~**Vice-Chair** must call a meeting. (Am. 6/1/78; 6/4/08)

- (D) ~~Thirty of~~**A majority of the elected** voting members of the College Assembly shall constitute a quorum for the transaction of **legislative business (i.e., changes to the Bylaws, Regulations, or Guidelines)**. **A quorum for the transaction of all other business shall be 25% of the elected voting members. In the event that a quorum is not achieved at a meeting, the Chair, or Vice-Chair acting in the absence of the Chair, may call for an electronic vote by the members of the College Assembly. Quorum requirements for an electronic ballot shall be the same as for any meeting.** (Am. 6/4/08)

- (E) Balloting. During the Spring Quarter the ~~chairperson~~**Chair** of each department shall solicit nominations of a number not less than one and one-half times the number of Assembly members to be elected, including at least one candidate of a rank below Professor, for each position to be filled. The latter requirement may be waived only with consent of the Executive Committee.

- (1) The departments shall elect representatives ~~by paper ballots~~ during the spring. All department members who are also Academic Senate (Davis) members shall be entitled to vote.
- (2) Departmental members shall be entitled to cast votes equal to the number of representatives to be elected from their department. The candidate(s) with the most votes shall be elected.
- (3) At the time of a regular or special election a department may elect one or more alternate representatives (prescribing their order of priority) to serve when a regular departmental representative is temporarily unable to serve. (En. 5/29/80)
- (4) In the event of a vacancy in a department's representation, the ~~chairperson~~**Chair** of that department shall arrange a special election according to the procedures of this section **to fill the balance of the term of the vacant representative or**

alternate representative. The term of service of a replacement representative or alternate representative begins five days after the Secretary of the Faculty has been notified of the election.

- (5) Representatives shall be elected for two-year terms. These terms shall be staggered so that approximately one-half of the Assembly is elected each year.
- (6) The department ~~chairperson~~**Chair** shall notify the ~~secretary~~**Secretary** of the Faculty of the results of the election.

(Am. 6/4/08)

- (F) Any member of the college faculty may attend and speak at College Assembly meetings, but only members of the Assembly may make or second motions or vote; members of a standing or special committee of the college may move for, but not second, the acceptance of reports or recommendations, or amendments thereto presented by their committees.
- (G) The Faculty may request a mail ballot of any policy decision made by the College Assembly. Upon receipt of a petition signed by thirty-five members of the college faculty, the Executive Committee must refer the matter to the Faculty for its determination. The Faculty decision shall be binding. (En. 3/6/73)
- (H) Any decision taken by the Executive Committee may be brought to the Assembly floor for reconsideration if a request for reconsideration is made thirty days or less following its announcement in the circulated minutes of the Executive Committee. A request for reconsideration requires a petition of either (a) ten voting members of the Assembly or (b) any thirty-five members of the Faculty. The Executive Committee must refer the matter as expeditiously as possible to a meeting of the Assembly. A two-thirds majority of all voting members present shall be required to override any decision of the Executive Committee. (En. 6/1/81)

PART V. COMMITTEES

TITLE I. APPOINTMENT AND TENURE

- 10. (A) Standing committees, except as otherwise specifically provided in these ~~By Laws~~**Bylaws**, shall be appointed each year, ~~after at the last regular meeting of the College Assembly Executive Committee. and before July for a term ending the following year at the time when new committees are appointed.~~ **Standing committees not approved by the Executive Committee at that time shall be approved as early as possible. The term of service for members of standing committees shall be one year, extending from September 1 through the following August 31, or, in the case of approval by the Executive Committee after September 1, from the date of appointment through the following August 31.** (Am. 11/14/60; 3/6/73; 6/4/08)
- (B) Each standing committee shall report its recommendations for action to the Executive Committee. Each standing committee shall formulate standards and policies which will ensure uniformity and continuity in the fulfillment of its duties, such standards and policies to be subject to review by the College Assembly, after approval by the Executive Committee. (Am. 3/6/73)
- (C) Each standing committee shall submit directly to the College Assembly **an** annual written reports summarizing its activities. (Am. 3/6/73; 6/4/08)

- (D) Any standing committee may report directly to the College Assembly at any time on any recommendation made to the Executive Committee upon which the Executive Committee has failed, after a reasonable time, to act or has taken action substantially at variance with the recommendation. Before such direct report to the College Assembly is made, a standing committee shall notify the Executive Committee in writing of its intention and include reasons therefor. (Am. 6/8/53; 1/5/55; 3/13/56; 3/6/73)

TITLE II. LIST OF STANDING COMMITTEES: THEIR POWERS AND DUTIES

11. Executive Committee. The ~~chairperson~~**Chair** of the Faculty shall be ~~chairperson~~**Chair** of an Executive Committee of six appointed members. Each member shall serve for a period of three years. **The Vice-Chair shall annually submit to the College Assembly at its spring meeting the names of the candidates to replace members of the Executive Committee in their last year of service. The College Assembly shall confirm all appointments to three-year terms of service.**~~The College Assembly shall confirm all appointments. Two members shall be replaced each year by the chairperson between the time that officer's term begins and the July 1 following.~~ The ~~chairperson~~**Chair** shall make temporary appointments to replace those members, who because of sabbatical leaves or for other reasons, are unable to serve. Such appointments shall be automatically terminated at the time the regularly appointed member is able to resume service or at the end of the regularly appointed member's term, whichever is sooner. Each Executive Committee shall elect its own ~~secretary~~**Secretary** from among appointed members. The ~~vice chairperson~~**Vice-Chair** of the Faculty shall be an ex officio (voting) member of the committee. The ~~Dean~~**Deans** and Associate Deans of the College of Letters and Science shall be ex officio, nonvoting members of the committee. (Am. 4/24/67; 3/6/73; 6/4/08)
- (A) To this committee the Letters and Science portion of the courses of instruction section of the annual General Catalog, and other University publications used by the students in arranging their work, shall be submitted before publication for such advice or suggestion as the committee may offer to the committees or persons responsible for the publications in question. The committee shall have general oversight of the welfare of the students in the college and shall have power to bring before the College Assembly any recommendations that the committee may deem advisable. (Am. 3/6/73)
- (B) Requirements for the majors, including prerequisites and limitations on programs, and alternative electives, shall be submitted by the departments to the Executive Committee of the College of Letters and Science for approval, before publication and before they become effective.
- (C) The Executive Committee shall be responsible for certifying completion of graduation requirements to the Executive Council and for recommending variances. The authority to certify completion may be delegated to the ~~Dean~~**Deans** or Associate Deans of the college. The authority to recommend variances may be delegated to the Subcommittee on Student Petitions. (En. 6/6/83; 6/4/08)
- (D) Group or interdepartmental majors may be set up by conference between members of two or more departments or programs of the college subject to the approval of the Executive Committee. The governing body for that interdepartmental program shall be known as the Program Committee. It shall number no fewer than five members nor more than ten. The membership shall include all faculty members with regular appointments in the program and such other faculty members as may be nominated by the Program Director, after consultation with the Program Committee, if established, subject to review by the Executive Committee of the college. The Program Director, designated by the Dean in consultation with the members of the Program Committee, if established, shall also serve as chair of the Program Committee, unless the Program Committee chooses to select another of its members for this responsibility. The Program Committee shall be

responsible for certifying to the proper authorities the completion of graduation requirements in these programs. (Am. 6/6/83)

- (E) Each Executive Committee shall appoint the other standing committees. Each Executive Committee may appoint special committees, from within and/or without its membership, to advise it concerning matters within its jurisdiction. In appointing committees, the Executive Committee shall designate the ~~chairperson~~**Chair** thereof. The Executive Committee shall determine policies for the replacement of committee members who, for any reason, are unable to serve. (Am. 6/8/53; 3/13/56; Renum. 6/6/83; Am. 6/4/08)
- (F) The Executive Committee shall take action on the recommendations of the standing committees; subject to the qualifications stated in ~~By-Law~~**Bylaw** 10. (Am. 1/19/53; 6/8/53; 1/5/55; Renum. 6/6/83; Am. 6/4/08)
12. Courses of Instruction. There shall be a standing Committee on Courses of Instruction, to be composed of seven members, at least two from each area of instruction in the college (arts and humanities, social sciences, and mathematics and natural sciences), and appointed in the same manner as the other standing committees of the college. To this committee shall be referred for study and recommendation the following: (A) requests for approval of new courses, (B) requests for changes in existing courses, (C) requests for cancellation of existing courses, and (D) such other matters relating to courses as may be referred to it by the Executive Committee. Recommendations of this committee concerning approval, change, or cancellation of courses shall be regarded as final, unless appealed by a member of the Faculty to the Executive Committee. (Am. 4/24/67; 5/19/94)
13. Honors. There shall be a standing Committee on Honors composed of three members to be chosen in the same manner as the other standing committees of the college. This committee shall recommend students for honors and supervise regulations concerning honors in the college. (Am. 6/8/53; 1/5/55)
15. Educational Policy. There shall be a standing Committee on Educational Policy consisting of six members, at least one from each area of instruction in the College, to be chosen in the same manner as the other standing committees of the college. It shall be the duty of this committee to make such studies, reports, and recommendations concerning questions of educational policy and matters of curricula as it may deem appropriate or as may be referred to it by the ~~Dean~~**Deans** of the college, ~~chairperson~~**Chair** of the Faculty, other committees, or by the College Assembly. The ~~vice chairperson~~**Vice-Chair** of the Faculty shall be an ex officio (voting) member of the committee. (Am. 4/24/67; 3/6/73; 6/1/78; 5/19/94; 6/4/08)
16. Nominations and Elections Committee. There shall be a standing Committee on Nominations and Elections consisting of three members to be chosen in the same manner as the other standing committees of the college. During each Winter Quarter this committee shall nominate and announce to each member of the Faculty one or more candidates for the position of ~~vice chairperson~~**Vice-Chair** of the Faculty. Additional nominations for candidates may be made by petition signed by any five members of the Faculty and received by the Committee on Nominations and Elections within ten days following its announcement of a candidate or candidates. Each proposed nominee shall certify acceptance of the nomination. Elections will be conducted according to the provisions of Davis Division ~~By-Laws~~**Bylaws** 16(C) and 71. (Am. 6/4/08)
17. Rules and Jurisdiction. There shall be a standing Committee on Rules and Jurisdiction consisting of three members to be appointed by the Executive Committee for terms of three years, one member to be replaced or reappointed at the end of each year. This committee shall have the following responsibilities:

- (A) To review all proposed amendments to the ~~By-Laws~~**Bylaws** and Regulations of the college for clarity and for consistency with the currently established ~~By-Laws~~**Bylaws** and Regulations of the Faculty and the Academic Senate. (Am. 6/4/08)
 - (B) To recommend to the Executive Committee, for action by the College Assembly, any changes and additions to the ~~By-Laws~~**Bylaws** and Regulations that it finds are needed to meet the criteria stated in section (A). (Am. 6/4/08)
 - (C) To advise the college, its officers, committees and members in matters of jurisdiction and interpretation of legislation. (Am. 2/17/75; 6/1/81)
18. Library Committee. There shall be a standing Committee on Library consisting of three members, one from each area of instruction in the College, to be chosen in the same manner as the other standing committees of the college. It shall be the duty of this committee to advise the Librarian and to consider other matters relating to the Library. (Am. 4/24/67; 5/19/94)
19. Individual Majors. There shall be a standing Committee on Individual Majors consisting of five members to be chosen in the same manner as the other standing committees of the college. This committee shall include at least one member from each of the following areas: Humanities, Social Sciences, **and** Physical Sciences, ~~and Biological Sciences~~. The Associate Deans of the college shall be ex officio, nonvoting members of the committee.
- To this committee shall be referred for study and recommendation all petitions for individual majors. Recommendations of this committee concerning approval of individual majors shall be regarded as final when the decision is unanimous. In all other cases the recommendations shall be returned to the Executive Committee for final action. (En. 12/7/70; Am. 6/1/78; 6/4/08)
20. Committee on the Study of Foreign Languages. This committee shall have seven members, including at least two members from the language departments. If possible, all Undergraduate Colleges should be represented among its membership. The members of this committee shall be appointed in the same manner as other standing committees of the College.
- (A) The primary function of this committee is to promote the study of foreign languages by such means as publicity, and close cooperation with the ~~Office of Relations With Schools~~ **and** the Office of Undergraduate Admissions. (Am. 6/4/08)
 - (B) The committee shall periodically compare the foreign language standards at UC Davis with those of other University of California campuses and other colleges and universities.
 - (C) The committee shall periodically re-evaluate the current levels of foreign language requirements across the campus curricula, especially in the light of the statement of the purpose of foreign language study prepared by the College and found in the General Catalog.
 - (D) The committee shall advise ~~Dean~~**Deans** and other University officers on needs to strengthen current or establish new programs in foreign languages. (Am. 6/4/08)
 - (E) The committee shall maintain liaison with the Committee on the Education Abroad Program of the Davis Division of the Academic Senate to explore how campus programs in foreign languages can enhance the Education Abroad Program and vice versa.
- (Am. 4/24/67; 6/6/90, Eff. 9/91; 6/4/08)
22. Teaching Program Planning and Review. There shall be a standing Committee on Teaching Program Planning and Review consisting of seven members chosen in the same manner as other committees of the college. This committee shall include one member each from the Social

Sciences, the Humanities, **and** the Physical Sciences, ~~and the Biological Sciences,~~ and one ~~member~~ **ex officio, non-voting member** from the Executive Committee of the college. It shall be the responsibility of this committee to assist programs and departments to realize their full potential as teaching units, and to advise the ~~Dean~~ **Deans** concerning the allocation of resources. It shall also supervise the review of all college teaching programs. The final report on the program reviewed shall be prepared by the standing committee and be transmitted to the ~~chairperson~~ **Chair** of the teaching program reviewed, the Dean~~(s)~~ and the ~~chairperson~~ **Chair** of the Executive Committee~~(s)~~ of the college~~(s)~~. (Am. 5/25/76; 6/6/83; 6/4/08)

PART VI. ORDER OF BUSINESS

(A) The first item of business at each meeting of the College Assembly shall be a roll call of members. Members present and members absent shall be recorded in the minutes of the meeting. A roll call vote on any matter before the College Assembly must be recorded in the minutes upon the request of any College Assembly member present.

(B) The order of business at meetings of the College Assembly subsequent to the roll call of members shall be as follows:

- (1) Minutes
- (2) Announcements by the President
- (3) Announcements by the ~~Chairperson~~ **Chair**
- (4) Announcements by the ~~Dean~~ **Deans**, or other executive officers
- (5) Special orders
- (6) Reports of special committees
- (7) Reports of standing committees
- (8) Petitions of students
- (9) Unfinished business
- (10) New business

(Am. 6/4/08)

(C) The regular order of business may be suspended at any meeting by a two-thirds vote of the voting members present.

(D) The rules contained in Robert's Rules of Order shall be the authority except where inconsistent with the provisions of these ~~By-Laws~~ **Bylaws**. (Am. 6/8/53; 3/6/73; 6/4/08)

PART VII. SUSPENSION OF RULES

29. The rules of the Faculty may be suspended at a meeting by vote of the College Assembly, provided that not more than two voting members present object to such suspension. (Am. 4/24/67; 3/6/73)

30. The College Assembly shall not make recommendations to the Academic Senate as to the amendment or repeal of Senate legislation, or as to new legislation, unless written **or electronic** notice of the proposed recommendations shall have been sent to each member of the Faculty at

least five days previous to the College Assembly meeting at which the recommendation is to be moved. (Am. 4/24/67; 3/6/73; 6/4/08)

31. Recommendations to the Academic Senate as to the curriculum of the College of Letters and Science are subject to a further restriction. Any such recommendation may be finally adopted at the meeting of the College Assembly at which it is first presented only if the sense of the recommendation as circulated is preserved. If adopted with amendments from the floor which change the intention of the measure, such adoption shall be regarded as preliminary. The recommendation shall then be circulated, as amended, with the call for the next meeting of the College Assembly. (Am. 4/24/67; 3/6/73)

| PART VIII. AMENDMENT OF ~~BY-LAWS~~**BYLAWS**

32. The foregoing ~~By-Laws~~**Bylaws** may be added to, amended, or repealed at any regular or special meeting of the College Assembly by a two-thirds vote of all voting members present, provided that written notice of amendment shall have been sent to each member of the Faculty at least five days previous to the meeting at which the amendment is to be moved, and provided also that the proposed amendment shall have been presented to the Committee on Rules and Jurisdiction (See ~~By-Law~~**Bylaw** 17) for study and analysis.

(Am. 4/24/67; 3/6/73; 6/4/08)

| PART IX. ~~MAIL-BALLOT ON REGULATIONS AND BY-LAWS~~**BYLAWS**

33. Upon petition of twenty-five members of the Faculty or upon request of two-thirds of the members of the Executive Committee voting, any proposed regulation or any proposed ~~By-Law~~**Bylaw** approved by a standing committee of the college shall be submitted to a ~~mail~~ ballot of the Faculty according to the provisions of the Davis Division. This ~~By-Law~~**Bylaw** will go into effect immediately.

(En. 5/27/69; Am. 6/4/08)

December 15, 2008

LARRY N. VANDERHOEF

Chancellor

BARBARA HORWITZ

Provost and Executive Vice Chancellor

Re: Proposal: Reappointment of Interim CBS Dean

I discussed the proposal to extend the appointment of Interim College of Biological Sciences (CBS) Dean Ken Burtis with the Executive Council on December 5, 2008. I distributed the summaries of the November 10, 2008, meeting between the CBS Department Chairs and Directors, Members of the CBS Faculty Executive Committee and others, to the members of Executive Council, in preparation for the discussion.

The Executive Council wishes to restate its opposition to interim appointments of a length greater than one year while a simultaneous national search is conducted. Our resolve remains in light of the issues presented to members of CBS. The Executive Council recognizes that the campus, state, nation and world are experiencing a dramatic financial crisis. The members understand that initiating a national search during this tough financial period is difficult at best. To further exacerbate the difficulty, as reported in the summaries, you have stated the campus has no funds available to conduct a national recruitment for a Dean in the sciences including the College of Biological Sciences.

The Council is troubled by the impact of the CBS debt depicted in both summaries. We are well aware of the multi-million dollar debt that CBS is assigned. Our Committee on Planning and Budget met with then Provost Hinshaw and interim Dean Burtis to discuss the debt, reasons it occurred and how it was to be managed soon after its discovery. The Executive Council is also acutely aware that all of the appointment and start-up package commitments made by former Dean Wise required approval from the Chancellor or his delegate. Thus, it is inaccurate to describe the debt incurred as being the sole responsibility of the former CBS Dean when such actions require central campus approval and oversight. It is also inconceivable that the campus' "strategy" for settling this debt requires CBS to pay \$250,000 per year for roughly the next 24 years. Faculty morale, aspirations and desire for visionary (and validated) leadership cannot be sacrificed for essentially the remaining careers of all current members of the College.

We wish to echo the sentiments of the CBS faculty that a national search for the CBS Dean is necessary to bring stability and credibility to the CBS Dean's position, the College of Biological Sciences and UC Davis. It is with significant reservation that I report the Executive Council is willing to consider that there is a need to extend the interim appointment of CBS Dean Ken Burtis through June 30, 2011. We consider this based on the discussion summaries and the commitment to complete a full five-year review (described in APM 240-80) of Dean Burtis prior to June 30, 2011. Interim Dean Burtis and CBS deserve a thorough five-year review given his performance is described as excellent.

As you are aware, during the Representative Assembly's winter meeting a report concerning the appointment of interim administrators, following the interim appointment of a College of Engineering Dean for three-years, is expected. This memo and the accompanying documents will be made available to the Assembly to ensure full disclosure.

Sincerely,



Robert Powell, Chair
Davis Division of the Academic Senate
Chair & Professor: Chemical Engineering and Materials Science
Professor: Food Science & Technology

c: Executive Council Members

December 31, 2008

CHAIR ROBERT POWELL

Davis Division of the Academic Senate

Dear Chair Powell:

Thank you for your letter of December 15 that provides the Executive Council's perspective regarding the extension of Ken Burtis' term as Dean of the College of Biological Sciences (CBS). We appreciate the Council's recognition of the extraordinary fiscal challenge confronting the campus and the difficulty that it presents in conducting a national search for the next dean at this time.

Although we welcome the Council's support (albeit with significant reservation) of extending Dean Burtis' appointment until June 30, 2011, we would like to take this opportunity to clarify issues raised in your letter and to share our thoughts on the matter.

First, this action does not represent an interim appointment "of a length greater than one year," as referenced in your letter. Dean Burtis was appointed to an interim position for one year (2005-2006) and subsequently appointed to a three-year term as dean (not interim dean), effective July 1, 2006. At that time, his appointment was supported by the Biological Sciences' Advisory Committee and department chairs. The extension of his appointment now is supported by the college's Faculty Executive Committee and department chairs and directors, based on recognition of the current fiscal difficulties and on the dean's performance.

Second, we would like to address the issues raised in your letter regarding the circumstances surrounding the debt incurred by CBS in the years prior to June 2005 and the impact of the debt on the search for a new dean. We agree with you that the debt is a significant burden for the college, and we have, in fact, been working with the college to reduce and eventually eliminate this deficit.

The debt resulted primarily from an imbalance between the resources available to the college from all internal and external sources and college expenditures on rapidly increasing new faculty startup costs, including lab renovations. A failure in timely, complete, and accurate information from the college to the central campus administration regarding available college resources, combined with delegated responsibility to deans for most financial commitments led to significant over-commitments by the college and resulted in CBS' debt.

In recognition of the importance of CBS to the mission of the university and the serious constraints facing this (and other colleges) in meeting the ever-increasing costs of faculty startups and retentions, we have been working cooperatively with Dean Burtis over the past four years to return the college to a sound financial condition while sustaining the excellence of its programs. Our efforts have included central campus contributions to

CHAIR ROBERT POWELL

December 31, 2008

Page 2

reducing the debt (\$2.7 million over the past four years), negotiated contributions from CBS that were scaled to minimize unduly negative impacts on the academic and research missions of the college, and a significant increase in campus contributions to faculty hiring costs and retentions in the college that have permitted maintenance of the *status quo* in faculty headcount over the past four years (i.e., 14 faculty were successfully hired after the deficit plan was implemented). Moreover, a four-year plan to halve the debt is proceeding ahead of schedule.

We recognize and share the concern of the Executive Council about the impact of the remaining debt on the ability of CBS to carry out a national search for a new dean. However, with the serious financial constraints facing the entire university, there is a need for shared sacrifices in sustaining critical university programs for the next few years. It seems not unreasonable that CBS should continue to share in the repayment of its debt, given that it continues to benefit from the services of the outstanding faculty hired using the funds in question. As the university emerges from the challenging financial constraints under which it now operates and is once again in a position to make increased investments in areas of importance such as the biological sciences, we will make every effort to ensure that CBS is on equal footing with the other schools and colleges. We also agree that there should be a full five-year review of the performance of Dean Burtis prior to June 30, 2011, as stipulated in your letter.

We understand that you intend to make your December 15 letter and accompanying documents available to the Representative Assembly. We ask that you make this response available as well.

Thank you.

Sincerely,



Larry N. Vanderhoef
Chancellor



Barbara A. Horwitz
Interim Provost and Executive Vice Chancellor

/lah

c: Executive Council Members

**PROPOSED REVISION OF DAVIS DIVISION BYLAWS
CHANGE IN MEMBERSHIP OF COLLEGE OF LETTERS & SCIENCE FACULTY**

Submitted by the Committee on Elections, Rules and Jurisdiction.

Endorsed by the Executive Committee of the College of Letters and Science

The College of Letters and Science (L&S) has amended its Bylaws to allow Senate appointments to the University Writing Program and to eliminate the inclusion in its Faculty of representatives of the Faculty of the College of Agricultural and Environmental Sciences and the College of Engineering. The College has asked that the Division make a conforming change in the Senate Bylaws.

Rationale: With the establishment of the University Writing Program (UWP), it was determined that the appropriate faculty to administer the program would be Academic Senate members conducting research in Rhetoric and Composition. However, Davis Division Bylaw 141 and Bylaw 2(A) of the College of Letters and Science have both required Senate faculty in the College to hold appointments in “departments in which students in the College of Letters and Science may elect their major work.”

While an exception is made for members of the Department of Military Science, there is no exception for the UWP (which was not in existence when these Bylaws were adopted). Because the UWP does not offer a major and is not currently expected to do so, this precludes the appointment of Senate faculty solely to the UWP.

No curriculum could be more central to the educational mission of the University than writing. And the supervision of all courses and curricula is explicitly entrusted to the Senate by the Regents under the University’s system of shared governance:

The Academic Senate shall authorize and supervise all courses and curricula offered under the sole or joint jurisdiction of the departments, colleges, schools, graduate divisions, or other University academic agencies approved by the Board...
[Standing Order of the Regents 105.2(b)]

We therefore propose that Davis Division Bylaw 141 be amended to allow Senate members to be appointed to the UWP.

The amendment to remove inter-college representation on the Faculty of the L&S aligns the College’s Bylaw on the constitution of its Faculty with those the other three undergraduate colleges, none of which provide for inter-college representation on their Faculties. Moreover, although two of the colleges have representation on the L&S Faculty, the College of Biological Sciences is not represented, so there is an imbalance in college representation on the L&S Faculty itself. The only way to achieve uniformity would be to add Biological Sciences representation to the L&S Faculty and add inter-college representation to the other three Faculties, or to eliminate inter-college representation altogether. Although the L&S acknowledges the need for systematic communication among the undergraduate colleges, it believes that representation on the respective Faculties is not the appropriate mechanism.

There is no reason to believe that the other three undergraduate colleges will provide for reciprocal L&S representation on their Faculties, particularly given the fact that the recently-

established College of Biological Sciences did not provide such representation. Thus, there seems to be no reason for L&S to continue its current practice of providing representation from two of the undergraduate college Faculties. It seems perfectly feasible that some other mechanism for communication can be established, and in fact L&S is asking the Senate to develop such a mechanism.

We therefore propose that Davis Division Bylaw 141 be amended to eliminate the provision for membership of representatives of the Faculties of the College of Agricultural and Environmental Science and the College of Engineering in the Faculty of the College of Letters and Science.

Consistent with the proposed revision, the University Writing Program may function as an academic unit within the College of Letters and Science for all Senate purposes including voting rights and responsibilities under Academic Senate Bylaw 55.

Proposed Revision: Davis Division Bylaw 141 shall be amended as follows. Deletions are indicated by ~~strikeout~~; additions are in **bold type**.

Bylaw 141

The Faculty of the College of Letters and Science shall consist of (1) the President of the University; (2) the Chief Campus Officer; (3) the Dean of the College; (4) the Librarian and the Registrar of the Davis campus; (5) all members of the Academic Senate who are members of departments in which students in the College of Letters and Science may elect their major work; (6) all members of the Academic Senate who are members of the Department of Military Science **or the University Writing Program**; ~~(7) from the College of Agricultural and Environmental Sciences Faculty of the Davis Division, and from the Faculty of the College of Engineering,~~ representation as follows: one representative for each twenty Academic Senate members of these Faculties. Representatives shall be members of the Davis Division of the Academic Senate and they shall be chosen in such manner as the Faculties may prescribe.

**PROPOSED REVISION OF DAVIS DIVISION BYLAWS
MEMBERSHIP ON COMMITTEE OF COURSES OF INSTRUCTION**

Submitted by the Committee on Committees.

Endorsed by the Committee on Courses of Instruction

Davis Division Bylaw 56(A) defines the membership on the Committee of Courses of Instruction (COCI). There are two members each from the College of Agricultural and Environmental Sciences, the College of Engineering, and the College of Letters and Science. The proposed amendment would expand COCI by two members by specifying that there are to be in addition two members from the College of Biological Sciences (CBS).

Rationale:

Before the creation of the College of Biological Sciences, there were three undergraduate colleges, each of which are represented by two members of COCI. There are now four undergraduate colleges, and equity requires that the newly-established fourth college should have the same level of representation as do the three older colleges. Since each of the three older colleges have two members, independently of their size, CBS should have two members as well to be equally represented.

An additional reason in favor of this proposal is that COCI itself will be coming under significant strain due to the implementation of the new General Education Regulations. The addition of two new members would be helpful in the implementation process.

Proposed Revision: Davis Division Bylaw 56 shall be amended as follows. Deletions are indicated by ~~strikeout~~; additions are in **bold type**.

Bylaw 56. Courses of Instruction

A. This committee shall consist of the chairperson of the appropriate committee of each college or school having a committee on courses of instruction on the Davis campus ex officio, the Registrar of the Davis campus ex officio, the Chairperson of the Graduate Council Courses Committee ex officio, two additional members from each of the Colleges of Agricultural and Environmental Sciences, **Biological Sciences**, Letters and Science, and Engineering, one graduate student representative, two undergraduate student representatives and one representative appointed by the Davis Academic Federation.

B. It shall be the duty of this committee to advise at its discretion departments on the Davis campus and members of the Davis Division on the following matters: the formal approval of new courses of instruction, desirable modifications in courses already approved, the approval of special prerequisites for major subjects, the withdrawal or retention of courses, the conduct of courses, the credit valuation of courses, the classification of courses, reviews Independent Study programs, and any other matters germane to courses of instruction with which the committee may be charged by the Division or other proper authority. The functions of the committee shall consist primarily of general policy determination for the Davis Division, coordination, and review, but the committee shall retain the power of final approval and shall finally decide such matters as may be properly appealed to it. In the discharge of its responsibilities it shall, insofar as practicable, make full use of the appraisals

and recommendations of the appropriate committees of the several colleges and schools, particularly when they represent a diversity of academic interests.

C. This committee shall have the following responsibilities with regard to the General Education Program: (Am. 12/15/1967)

1. Approval and cancellation of courses as General Education courses, except those offered through the Education Abroad Program.
2. Assignment of courses to appropriate areas within the General Education Program, except those offered through the Education Abroad Program.

**PROPOSED REVISION OF DAVIS DIVISION BYLAWS
FACULTY OF THE SCHOOL OF NURSING**

Submitted by the Committee on Elections, Rules and Jurisdiction

The Board of Regents has established a School of Nursing on the Davis campus. This proposal would establish a Davis Division Faculty of the School of Nursing. When the Faculty is in place, steps may be taken toward establishing Bylaws for the Faculty of the School of Nursing, which in turn is necessary for the establishment of degree programs in the School.

Rationale: Standing Order of the Regents 105.1(B) states that, “The Academic Senate shall determine its own membership under the above rule, and shall organize, and choose its own officers and committees in such manner as it may determine.” The Senate has organized itself through the creation of Faculties, as specified in Title V of the Senate Bylaws. The administrative organization of campuses is reflected by the composition of Faculties, as stated in ASB 50(A), which reads in part: “The government of each college and school is vested in its Faculty, except as limited by the authority of the Divisional Graduate Council and the Coordinating Committee on Graduate Affairs. Each Faculty is directly responsible to the Division of which it is a committee.” Since a new school has been established on the Davis campus, its Senate members should be organized into a Faculty.

The membership of any Faculty is governed by ASB 45, which reads in part:

“In accordance with the provisions of this Bylaw, the membership of each Faculty is defined by the bylaws of the Division to which it is responsible, or by the Bylaws of the Senate for those Faculties directly responsible to the Assembly. Membership in a Faculty is limited to the following Senate members:

1. The President of the University;
2. The Chancellor;
3. The chief academic administrative officer of the school or college; (Am 12 May 2004)
4. All members of the Academic Senate who are members of departments assigned to that school or college (Academic Senate members who have retired and transferred to emeritus/a status retain departmental membership.); (Am 4 May 89)
5. Such other Senate members as are specified in Divisional Bylaws or these Bylaws.”

The membership of the proposed Faculty of the School of Nursing conforms to this Bylaw.

Effective Date:

This resolution, and the Bylaw it proposes, shall become effective immediately upon adoption by the Representative Assembly.

Proposed New Article:

Bylaw 148. Faculty of the School of Nursing.

The Faculty of the School of Nursing shall consist of (1) the President of the University; (2) the Chief Campus Officer; (3) the Vice-Chancellor for Human Health Services; (4) the Deans of the Schools, Colleges and Divisions of the Davis campus; (5) the Dean of Graduate Studies; (6) all members of the Academic Senate who hold appointments in the School of Nursing; (7) all members of the Academic Senate who are members of the Graduate Group in Nursing Science and Health Care; (8) the University Librarian of the Davis campus.

April 27, 2009

REPORT OF THE COMMITTEE ON ELECTIONS, RULES AND JURISDICTION
NOMINATIONS FOR THE COMMITTEE ON COMMITTEES

The Call for Nominations for membership on the Committee on Committees was sent to all members of the Division on April 3, 2009. There were three vacancies to be filled for 3-year terms expiring August 31, 2012.

Election of the Current Nominees: The Secretary received two nominations. Where the number of persons nominated does not exceed the number of places to be filled, Bylaw 16 (C) (5) specifies that "the election by ballot shall be omitted." The nominees and the terms for which they shall serve are:

Richard P. Tucker (SOM: Cell Biology & Human Anatomy) term expires August 31, 2012
Francisco J. Samaniego (L&S: MPS: Statistics) term expires August 31, 2012

As required by Bylaw 16 (C) (5), the Secretary shall, upon instruction by the Representative Assembly at the May 7, 2009, meeting, declare these nominees elected for the terms noted. They shall then take office on September 1, 2009.

Continuing Committee Members: Pursuant to Bylaw 39 (B) (1) the regular three-year terms of three members of the Committee will expire on August 31, 2009, at the instruction of the Representative Assembly.

The six continuing members of the Committee are:

Trish Berger (Animal Science) term expires August 31, 2010
Suad Joseph (Anthropology) term expires August 31, 2010
Michele Yeh (East Asian Languages and Cultures) term expires August 31, 2010
Matthew Farrens (Computer Science) term expires August 31, 2011
Sharon Hietala (CA Animal Health & Food Safety Lab) term expires August 31, 2011
Richard Sexton (Agricultural and Resource Economics) term expires August 31, 2011

Filling of Remaining Vacancies on an Interim Basis: Following the election of the nominees on May 7, 2009, there will be one vacant position on the Committee to be filled by an Academic Senate member from the College of Biological Sciences. Pursuant to Davis Division Bylaw 40 (A), the new Committee (comprising the six continuing members and the two newly-elected members) shall fill the vacancy in its membership, and the member so appointed shall serve through August 31, 2010.

Respectfully submitted,

G. J. Matthey, Chair
Thomas B. Farver
Donna Shestowsky

TO: The Secretary, Davis Division

We hereby nominate

FRANCISCO J. SAMANIEGO
(Name)

STATISTICS
(Department)

for election as the MATHEMATICAL AND PHYSICAL SCIENCES representative to the Committee on Committees.

The nominee named above has consented to serve in the event of election.

George Roussas/Statistics
(Name - please PRINT - and Department)

on file in the Academic Senate Office
(Signature)

Richard Plant/ Plant Sciences
(Name - please PRINT - and Department)

on file in the Academic Senate Office
(Signature)

Randolph M. Siverson/Political Science
(Name - please PRINT - and Department)

on file in the Academic Senate Office
(Signature)

John Oakley/Law
(Name - please PRINT - and Department)

on file in the Academic Senate Office
(Signature)

Judy Stern/Nutrition/Internal Medicine
(Name - please PRINT - and Department)

on file in the Academic Senate Office
(Signature)

Davis, April 20, 2009
(Date)

The completed form must contain:

- **The original signature of each signatory**
- **A 120 word nominee biography**

Francisco J. Samaniego is currently Professor of Statistics in the Division of Mathematical and Physical Sciences. His research interests include Mathematical Statistics, Bayesian methods, Engineering Reliability and Sampling Theory. From 1983 to 1988, he served the campus as Assistant Vice Chancellor for Academic Affairs. He has also served as Director of the UCD's Teaching Resources Center and of the Statistical Laboratory, the consulting arm of the Statistics Department. He has received the Academic Senate's Distinguished Teaching Award (2002) and the UC Davis Prize for Undergraduate Teaching and Scholarly Achievement (2004). Among his varied service to the Academic Senate, he is a former member and Chair of the Committee on Faculty Welfare and of the Committee on Committees.

TO: The Secretary, Davis Division

We hereby nominate

RICHARD P. TUCKER, Ph.D.
(Name)

CELL BIOLOGY & HUMAN ANATOMY
(Department)

for election as the SCHOOL OF MEDICINE representative to the Committee on Committees.

The nominee named above has consented to serve in the event of election.

Peter E. Sokolove, MD/Emerg. Med.
(Name - please PRINT - and Department)

on file in the Academic Senate Office
(Signature)

Scott Hundahl, MD/Surgery
(Name - please PRINT - and Department)

on file in the Academic Senate Office
(Signature)

Hanne M. Jensen/Med. Pathology
(Name - please PRINT - and Department)

on file in the Academic Senate Office
(Signature)

Neal Fleming/Anesthesiology/Pain Med.
(Name - please PRINT - and Department)

on file in the Academic Senate Office
(Signature)

James Bourgeois/Psychiatry
(Name - please PRINT - and Department)

on file in the Academic Senate Office
(Signature)

Davis, April 13, 2009
(Date)

The completed form must contain:

- **The original signature of each signatory**
- **A 120 word nominee biography**

Biography – Richard Tucker, PhD

Richard Tucker is a Professor of Cell Biology and Human Anatomy at the School of Medicine. He earned his PhD in Zoology from UC Davis in 1986, and was a postdoctoral fellow in Europe and a faculty member at Wake Forest before returning to UC Davis in 1994 to study developmental biology and teach human anatomy and embryology to professional, graduate and undergraduate students. He is the past Chair of the SOM Faculty Executive Committee and Committee on Committees, and has served on the SOM Admissions Committee, Student Progress Committee and Committee on Educational Policy as well as on the Executive Committee of the Academic Senate. He currently serves on the SOM Faculty Executive Committee and Faculty Personnel Committee.

November 5, 2008

To: Executive Council Membership

Fr: Davis Division Vice-Chair Pablo Ortiz

Re: Chancellor Vanderhoef and Interim Provost Horwitz discussion with Executive Council on Friday, October 17, 2008

The following is a summary of the discussion between Chancellor Vanderhoef, Interim Provost and Executive Vice Chancellor Horwitz and the Executive Council membership. The discussion took place on Friday, October 17, 2008, and the topic was another three-year interim appointment to a campus leadership position (College of Engineering Dean):

Vice Chair Ortiz made clear this issue is not about personalities or the individuals in the current interim positions. The issue is shared governance and appropriate consultation. The Academic Senate objects to three-year interim appointments. The Academic Senate believes that three-year interim appointments deviate significantly from the practice envisioned in Academic Personnel Manual 240-24-b (which states that temporary appointments are "normally for a period not to exceed twelve months.") and also avoid appropriate Senate consultation. The Representative Assembly expressed concerns that the practice of lengthy interim appointments could extend to other positions, circumventing searches. The Senate views interim appointments in excess of 1 year unfavorably. Further, comments made during Representative Assembly reflect broad disapproval of the practice in general. The comments included outrage from some of the members, including members representing departments within the College of Engineering.

Professor Oakley stated there was a lot of energy in the Representative Assembly around this issue; and stated the Chancellor needs to know that.

Chancellor Vanderhoef stated that they did make a concerted effort to consult with the Academic Senate. They believed they were making a good faith effort to consult with the Academic Senate by initiating discussion and seeking advice from the College of Engineering faculty and Faculty Executive Committee. In fact, Chancellor and Provost felt they were going to great lengths in attempting to consult with the Academic Senate concerning an interim appointment. They met with the college Faculty Executive Committee and department chairs asking them how they should proceed. They asked for appointment of a faculty committee and the Faculty Executive Committee solicited a member of the college administration (Associate Dean Karen MacDonald) to ensure there was someone involved that understood the role/work of the Dean.

Committee on Planning and Budget Chair, Bruno Nachtergaele, made the point that the failure to have a regular search is not just a procedural concern. Regular searches lead to the identification and selection of the highest quality candidates. He also noted that interim status has the potential to undermine the effectiveness of an appointee. Provost Horwitz, however, felt that interim deans could nonetheless be effective.

Committee on Academic Personnel-Oversight (CAPOC) Chair, Bill Casey, shared that CAPOC has noted concerns with recruitment process and reported those concerns to the Vice Provost-Academic Personnel. He noted the erosion of the open search process reduces the perception of fairness.

The five-year review of Deans was discussed. The lack of reviews regarding both appointments and termination of appointments was noted as it may undermine accountability and oversight, leaving the Academic Senate out of the process. If a three-year appointee is not facing a review, the appointee's actions might be different than if facing a review. Appointment of an interim dean may mean nothing happens...it's a waiting period.

The College of Biological Sciences had an interim Dean appointment for three years and it is now ending. In response to a question from the CBS Faculty Executive Committee Chair, Sue Bodine about the status of the CBS Dean interim (three-year) appointment, Chancellor replied that next steps were still under consideration. The Chancellor stated that the former Dean of the College of Biological Sciences left a significant financial problem and the interim appointment of a CBS Dean for three years was an extraordinary circumstance. In fact, he discussed what to do with the college Faculty Executive Committee and it was the faculty who convinced him an interim appointment for three years was the best solution for the CBS at that time.

The Chancellor indicated that other campuses may not call it a three-year interim appointment...rather a one-year interim appointment, that then is extended to two-year interim appointment, and then to a three-year interim appointment. At UC Davis the campus chooses to be forthright concerning the length of time it takes to complete the process.

The Chancellor truly believes Enrique Lavernia is best person for the interim provost position. Also felt California is in a position that requires someone with understanding of our campus and issues of the state. However, the Chancellor acknowledged that if he had the opportunity, he might have handled this situation differently in terms of an interim Provost, and College of Engineering Dean.

One member indicated that there is concern the economic situation in the State and for the University may turn some candidates away. The Chancellor responded that it already has turned candidates away.

The Chancellor and Provost stated they need to have regular dialog with the Academic Senate. He stated that he is scheduled to meet with the UC Davis Chancellor Search Committee next week and intends to mention that the next Chancellor should consider breaking with the tradition that Chancellor provides an annual "State of the Campus Address" during the winter Representative Assembly meeting opting instead to address the Representative Assembly at every meeting to ensure there is routine dialog.

The Provost stated that when she served as the Vice Provost-Academic Personnel she made a point of not attending Representative Assembly meetings. She wanted to protect the campus from a charge that she decided a merit or promotion case in one way or another because of a faculty member's comments during a Representative Assembly meeting. However, as long as there is a prescribed time when the Chancellor or Provost attends and addresses the membership that should mitigate the concern.

Chancellor and Provost asked about attending Executive Council meetings. It was explained that the practice was changed three years ago. The Senate opted to forego including the Chancellor/Provost at Executive Council meetings in favor of meeting with them together, quarterly, in an effort to ensure all of the standing committee chairs could be in attendance.

Davis Division Parliamentarian Jay Helms suggested the Chancellor and Provost utilize the Senate policy established in spring 2008 which calls for all Administration requests for review or consultation to be addressed to the Davis Division Chair. This ensures that the appropriate Senate committees are involved in formulating a response while also insulating the Administration from criticism for having undertaken inappropriate consultation.

The Provost and Chancellor ended the session stating that they want to develop a less adversarial relationship between campus administration and the Academic Senate especially in light of economic issues in the next couple of years. Tough decisions will need to be made and everyone needs to work together to make them happen.

UC DAVIS: ACADEMIC SENATE

May 1, 2009

RE: General Education Implementation

The Committee on Courses of Instruction (COCI) and the General Education (GE) Implementation Task Force are ready to move forward with the implementation of the recently amended General Education regulations. Detailed information and guidelines for implementation are available via the General Education website: (<http://ge.ucdavis.edu/>).

Below is some information on how the revised GE regulations, effective Fall 2011, will be implemented. Please follow the proposed procedures to ensure your courses are in compliance with the new GE regulations.

As of May 4, 2009, departments will be able to view the advisory departmental course listings on the General Education website (<http://ge.ucdavis.edu/>). These listings provide provisional placement of courses within the proposed GE Core Literacy designations. The placement was determined by the GE Task Force to assist departments. Please review these lists for completeness and accuracy, and should you have any questions, please contact Kimberly Pulliam in the Academic Senate Office (530) 752-4918 or via email at kapulliam@ucdavis.edu. The implementation timeline has allocated spring and summer 2009 for review of the advisory departmental course listings. Departments are encouraged to communicate any questions about the listings during the spring and summer review.

GE Changes to Existing Courses

Approved courses that only require GE designation revisions will be reviewed, routed, and approved through a web-based course approval system called the GE Tracking System (GETS). Information, procedures, and deadlines about GETS will be announced and made available via the COCI website (http://academicsenate.ucdavis.edu/committee_cci.cfm) prior to the activation date of July 1, 2009.

New Course Requests

The current course approval system will also be modified to account for the new GE requirements. "New" courses or existing courses requiring more than just a GE designation revision must be routed through the usual online CAF system. A "New" course is defined as one that does not currently exist in the CAF system. The CAF system will be updated to reflect the new GE requirements on July 1, 2009.

The COCI plans to complete all GE designation reviews by November, 2010. For further information on GE, please contact Kimberly Pulliam. For information on the course approval process, please contact Edwin M. Arevalo in the Academic Senate Office (530) 754-7468 or via e-mail at emarevalo@ucdavis.edu.

Marcel Holyoak, Chair
Committee on Courses of Instruction

Chris Thaiss & Liz Constable, Co-Chairs
GE Implementation Task Force