1. Chair Knoesen asked for a moment of silence to acknowledge the passing of Chancellor Emeritus Larry Vanderhoef and Professor Aldo Antonelli.

2. June 2, 2015 Meeting Summary – motion to accept June 2, 2015 meeting summary
   Motion seconded
   Motion unanimously approved

3. Announcements by the President – None

4. Announcements by the Vice Presidents – None

5. Announcements by the Chancellor – None

6. Announcements by the Deans, Directors or other Executive Officers – None

7. Special Orders
   a. Remarks by the Divisional Chair – Prof. André Knoesen
      Executive Council has 3 main priorities for 2015-16
      1. Faculty hiring and retention
      2. Enrollment management in order to satisfy student needs.
      3. The Four Year Degree Completion Initiative which will include programmatic initiatives and will conclude in two years. Faculty and departments will be asked to
         • participate in Prerequisite Enforcement
         • review undergraduate majors to confirm requirements are current and if degree completion requires more than 45 upper division units, seek to reduce that number
      By the end of winter quarter 2016, departments will be asked to report factors that impede undergraduate degree completion within four years.

      Question: Is there a template for programs to use when conducting the review? Answer: One is being worked out at UOP, and more information will be distributed when available.

      The Academic Senate Call for Nominations for Distinguished Teaching Award, Faculty Research Lecturer and Distinguished Scholarly Public Service Award just went out. Chair Knoesen reminded members to spread the word and nominate colleagues.

b. Remarks by ASUCD Representative No representative was present so no report was given

c. Remarks by GSA Chair – Ralph Washington Jr. –
   This year, the UC Davis Graduate Student Association is more active in systemwide advocacy: UCD GSA has rejoined the University of California Student Association, which has adopted a graduate agenda that is in concordance with GSA priorities this year.

*Consent Calendar. Items will be removed from the Consent Calendar on the request of any member of the Representative Assembly.

All voting members of the Academic Senate (and others on the ruling of the Chair) shall have the privilege of attendance and the privilege of the floor at meetings of the Representative Assembly, but only members of the Representative Assembly may make or second motions or vote.
Ralph Washington, Jr. is co-Chair of the Council of Student Body Presidents, which has as members all the graduate and undergraduate student body presidents in the UC system. In September, he facilitated the first set of meetings with President Napolitano.

Healthy mentorship of graduate students is one of the more important priorities for GSA this year. They are working with the Ombuds office, faculty, and graduate students. Chair Knoesen announced that Graduate Council has declared graduate student mentorship a priority for the upcoming year and it will involve GSA who holds representation on the Graduate Council and its subcommittees.

d. *Annual Report of the Committee on Academic Personnel – Oversight Committee – Prof. David Simpson reported that cases are taking more time due to Step Plus. Lack of adequate documentation is an issue for many dossiers and often service documentation is out of date. CAP continues to have difficulty with Step 6 merit actions because justifications are not being provided by department chairs and extramural letters have been discontinued. Requests for additional information and clarification were sent to department chairs regarding issues with dossiers. Late actions have been an issue as well especially in the School of Medicine. The average faculty member is doing better than before. Letters and justification from department chairs help CAP make recommendations for extra steps. Personnel actions with only outstanding research productivity are not moving forward as before due to an increased focus on service and teaching. Fewer cases are being overturned by the Vice Provost. Professor Simpson gave a word of thanks to Professor James Jones for UCAP representation and to Kimberly Pulliam, committee Analyst.
   Vote to approve CAP report – motion to approve
   Motion seconded
   Motion unanimously approved 48

Annual Reports on Consent Calendar:
c. *Annual Report of the Committee on Academic Personnel – Appellate Committee 62
d. *Annual Report of the Committee on Academic Freedom and Responsibility 68
e. *Annual Report of the Committee on Admissions and Enrollment 72
f. *Annual Report of the Committee on Affirmative Action and Diversity 75

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MEETING SUMMARY
REGULAR MEETING OF THE REPRESENTATIVE ASSEMBLY
OF THE DAVIS DIVISION OF THE ACADEMIC SENATE

Thursday, October 22, 2015
2:10 – 4:00 p.m.
Memorial Union, MUII

Page No.3

8. Reports of standing committees
9. Petitions of Students none
10. Unfinished Business none
11. University and Faculty Welfare
12. New Business
13. Informational Item
   a. Four Year Degree Completion Initiative

Meeting adjourned 3:01 pm

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