
2. Click the **Proceed** button below the *Welcome to ASIS* text. *(See Pic 1 below)*

![Pic 1](image1.png)

3. Enter in your UC Davis Kerberos login name and password. *(See Pic 2 below)* If you are uncertain of your Kerberos login information you will need to call the IT Express Computing Help Desk at 530-754-HELP (754-4357). If you do know your username, but have forgotten your password, you will need to visit the IT Express Computing Help Desk in person to obtain a new password.

![Pic 2](image2.png)
4. Click on the link entitled **2008-10 Divisional Representative Ballot** within the box at the top of the screen entitled **Ballots/Surveys That Require Your Attention.** *(See Pic 3 below)*

![Pic 3](image)

5. Click on no more than three (3) of the four (4) checkboxes to the left of the names of the nominees on the ballot that you wish to vote for. *(See Pic 4 below)*

![Pic 4](image)

6. Click the **Submit** button located below the ballot to cast your vote. Once you click the submit button your vote will be cast and the link to the ballot on your home page *(see Step 4 above)* will be removed from your list of ballots.
7. After casting your vote, you will receive an acknowledgment screen (see below). “Your vote has been recorded.” (See Pic 5 below) You may now either continue to work within ASIS or log out by clicking the **Logout** link at the bottom of the left navigation panel.

![Acknowledgment Screen](Image)

*Pic 5*