March 10, 2015

Colleagues,

I have attached a letter from President Napolitano initiating the Stewardship Review for Chancellor Katehi. The Chancellor Stewardship Review process provides the Divisional Academic Senate membership an opportunity, at five-year intervals, to provide confidential feedback regarding the Chancellor’s campus stewardship. The Chancellor’s Stewardship Review will occur April through August 2015.

The review process was negotiated between the Academic Senate and former President Yudof, in 2009, with most recent revisions approved in 2012. The process is managed by the UC Academic Senate through its Executive Director and the UC Academic Senate Chair to maintain confidentiality on the campus. The Chancellor Stewardship Review informs the President’s annual performance review of the Chancellor. The March 22, 2012, document, Review of Chancellors, describes the process in detail. A copy is available for reference on the 2015 Chancellor’s Stewardship Review website (website):

A successful Chancellor Stewardship Review must include two key components: 1) Academic Senate member participation at all levels, and 2) a process that assures confidentiality throughout the process. These key components guided development of the Davis Division of the Academic Senate’s 2015 Chancellor’s Stewardship Review process and timeline which is available on the website.

The UC Academic Senate office is operated completely independent of the UC Office of the President. The UC Academic Senate Executive Director will collect all inputs submitted by members of the Davis Division of the Academic Senate. Inputs will be received via US mail and a confidential e-mail address established by the UC Academic Senate Executive Director. For all inputs received from Academic Senate members, the UC Academic Senate Executive Director will redact identifying information, in the beginning (e.g. the e-mail address and other identifying information contained in the e-mail header) and the end (e.g. signature block), before the material is forwarded to the Ad Hoc Review Committee. (The Ad Hoc Committee’s role and purpose is described in the Review of Chancellors document referenced above.) Please note: the body of written comments or reports will not be reviewed or redacted to remove identifiable content.

The Divisional Executive Council was given the option of scheduling in-person interviews with the Ad Hoc Review Committee. The matter was discussed by the Divisional Executive Council on March 6, 2015. It was decided that the integrity of the process, and confidentiality of the members engaged, is the highest priority; therefore, we will not request in-person interviews during the 2015 Chancellor’s Stewardship Review. Scheduling in-person interviews would reveal the identity of the Ad Hoc Review Committee members which could create the perception that ad-hoc members, particularly from the Davis campus, were lobbied. There is always a danger that verbal commentary can be misunderstood. Therefore, all comments will be submitted in writing to the UC Academic Senate Executive Director.
By April 1, 2015, the Chancellor will provide the Davis Division of the Academic Senate a summary of her accomplishments during the review period and her vision going forward. I will send notification when Chancellor Katehi’s summary is available and include instructions for submitting comments to the UC Academic Senate Executive Director. I encourage you to respond during the April 2015 comment period. When responding please consider the Criteria to Guide Chancellor Review Committees posted on the website.

Sincerely,

[Signature]

André Knoesen, Chair  
Davis Division of the Academic Senate  
Professor: Electrical and Computer Engineering

Attachment