Davis Division of the Academic Senate
Process and Timeline: 2015 Chancellor Katehi Stewardship Review

The following process complies with the Review of Chancellors guideline as most recently revised in 2012. Articulated by the system Academic Senate office in a letter from UC Academic Senate Chair Mary Gilly, the timeline comports with that of previous Chancellor Stewardship Reviews. Decisions specific to the Davis Division were made by Divisional Chair André Knoesen, in consultation with Executive Council and past Divisional Chairs.

March 2015:
- Divisional Academic Senate member notification.
- The Davis Divisional Committee on Committees nominates members to serve on an Ad Hoc Review Committee; members from other divisions are selected from nominations provided by the UC Committee on Committees. The identity of the members is confidential to all except the UC Academic Senate Chair, Vice Chair, and Executive Director.
- A Past Divisional Chairs group (Professors Linda Bisson, Bruno Nachtergaele and Robert Powell) independently selects members to form a Group of Individuals Active in Divisional Activities. The Past Divisional Chairs group will be provided with a list of standing committee chairs during the review period and nominations received from members of the 2014-2015 Committee on Committees and Executive Council to aid selection.
- Chancellor Katehi provides her statement of accomplishments and campus vision to the Divisional Academic Senate, and the comment period is launched. A special e-mail address will be provided to receive Academic Senate member written comments.

April 2015:
- The UC Academic Senate Chair selects and appoints an Ad Hoc Review Committee comprised of three members from the Davis Division of the Academic Senate and two members from other divisional Academic Senates (nomination process described above). While the identity of the nominees from the Davis campus will be known by Committee on Committees, they will not know the identity of the members chosen to serve from among their nominees.
- Throughout April 2015, written comments will be directly submitted by Academic Senate members to the UC Academic Senate Executive Director. The e-mail address, name or other identifying information in the e-mail header [top of the page] or in the e.g. signature block only will be redacted. Members wishing to insure complete confidentiality should refrain from including information in the body of the correspondence that will identify the author.
- A Group of Individuals Active in Divisional Activities (see selection process description above) will be convened by past Divisional Chair Professor Daniel Simmons. The group will convene to discuss the content of its report and the process for writing, editing and finalizing its report. The confidential report will be forwarded to the UC Academic Senate Chair.
• Consistent with the Review of Chancellors guideline, the Current and Past Divisional Chairs (Professors Linda Bisson, André Knoesen, Bruno Nachtergaele and Robert Powell) will convene and write a report reflecting their opinions of the Chancellor during the period under review. The confidential report will be forwarded to the UC Academic Senate Chair.

May/June 2015:
• The UC Academic Senate Executive Director creates a combined written record all feedback received, redacting identifiable information (described earlier) received from faculty to protect confidentiality, as well as the reports from the Group of Individuals Active in Divisional Activities and from the Current and Past Divisional Chairs.
• The Ad Hoc Review Committee meets to review the combined written record and prepare its report.
• The Ad Hoc Review Committee Report along with the combined written record is provided to the Academic Council Chair and Vice Chair. They review all information and certify to the President that the review process was undertaken in accord with procedure and that the Ad Hoc Review Committee report reflects the evidence submitted.
• The Academic Council Chair submits the letter of certification, the Ad Hoc Review Committee Report, and the combined written record to President Napolitano. Following review of these materials, the President will meet with the Ad Hoc Review Committee Chair and with the UC Academic Senate Chair.
• President Napolitano will meet with the current Divisional Chair to confidentially discuss the Chair’s perspective of the Chancellor’s Stewardship. In preparation for the meeting, the current Divisional Chair will review the Ad Hoc Committee Report. Chair Knoesen will request that the names of the Ad Hoc Committee members be redacted from the copy of this report.

July/August 2015:
• President Napolitano will meet with Chancellor Katehi to discuss the Stewardship Review.
• President Napolitano will inform the Divisional Academic Senate when the Stewardship Review has been completed.
• All records of the Stewardship review will be destroyed.