

Prerequisite enforcement/checking timeline

- **Winter 2017 – College of Engineering courses that have prerequisites**
 - October 21, 2016
 - SA/OUR send emails to COE students, COE faculty, and all advisors regarding upcoming prerequisite checking for fall 2017, will include link to website with further information
 - October 24, 2016
 - Students begin to see notifications in Schedule Builder regarding incomplete prerequisites, they can create and save petitions for courses they have saved
 - October 31, 2016
 - Students begin registering for winter 2017 courses and submitting petitions for courses they've enrolled in
 - November 21, 2016
 - Faculty begin reviewing pending petitions
 - Mid-January 2017
 - OUR sends survey for feedback to faculty and students who used the prerequisite checking system
 - February 6, 2017
 - Last day for faculty to act on pending petitions
 - Last day for students to submit petitions

- **Spring 2017 – College of Biological Sciences courses**
 - November 21, 2016
 - Registrar's Office reaches out to CBS department chairs find out if prerequisite enforcement should be turned off for any undergraduate courses
 - December 9, 2016
 - All CBS departments respond to the November 21st request from the Registrar's Office
 - January 30, 2017
 - Students begin to see notifications in Schedule Builder regarding incomplete prerequisites, they can create and save petitions for courses they've saved
 - February 6, 2017
 - Students begin registering for spring 2017 courses and submitting petitions for courses they've enrolled in
 - February 27, 2017
 - Faculty begin reviewing any pending petitions
 - April 28, 2017
 - Last day for faculty to act on pending petitions
 - Last day for students to submit petitions

- **Fall 2017 – Campus wide**
 - Late November 2016
 - OUR provides instructions/training to department course scheduling staff on how to indicate if prerequisites should be checked for each course they

schedule in Banner after confirming their departmental policy and/or instructor preference

- March 1, 2017
 - Students begin to see notifications in Schedule Builder regarding incomplete prerequisites, they can create and save petitions for courses they've saved
- May 15, 2017
 - Students begin registering for spring 2017 courses and submitting petitions for courses they've enrolled in
- August 21, 2017
 - Faculty begin reviewing any pending petitions
- October 24, 2017
 - Last day for faculty to act on pending petitions
 - Last day for students to submit petitions