

Davis Division of the Academic Senate Executive Council

Protocol for Engaging the Academic Senate Leadership

Campus leaders as well as many members of the Academic Senate expect the Davis Divisional leadership to be advised and engaged as necessary when there is a disruptive event on campus. The following should guide the decision to notify and provide a brief summary of the disruption to the Divisional leadership:

1. Initial step of Event and Crisis Management Team (ECMT) notification according to existing policy; ECMT notification includes the Davis Divisional Chair and Vice Chair, so no additional steps are required.

If ECMT notification has not yet occurred, the following parameters should be used by the Provost/Executive Vice Chancellor or Vice Chancellor-Student Affairs to determine if ECMT notification is necessary:

1. An academic building is occupied or impacted.
2. Class disruption lasting over 10 minutes.
3. An event has been engaged for over two hours.
4. An event is deemed important by administrative leadership.

Alternative route for Davis Divisional Leadership Notification:

1. Notify the Executive Director of the Academic Senate or the alternate (contact information will be provided).
2. The Executive Director will then get in touch with the Chair or alternate.