Committee on Courses of Instruction (COCI)
Course Evaluation Policy
(Amended November 2013)

Registered students must be given an opportunity to evaluate courses offered for academic credit, but course evaluations are optional for Guest Lecture Seminar, Research, and Internship Courses where the course does not include a substantial project, term paper or exam.

Delegation of Authority

MOUs that delegate oversight of course contents to a school or college also delegate the evaluation process to the respective school or college for those courses.

Minimum Elements of the Course Evaluation

(Every course evaluation must contain the following two questions as written in addition to an opportunity for comments.)

1. Please indicate the overall teaching effectiveness of the instructor. (5 = excellent; 4 = very good; 3 = satisfactory; 2 = fair; 1 = poor).

2. Please indicate the overall educational value of the course. (5 = excellent; 4 = very good; 3 = satisfactory; 2 = fair; 1 = poor).