## Request Academic Senate Representation on a non-Senate Committee

When requested, the Committee on Committees may nominate or appoint faculty to serve on committees other than Academic Senate standing committees. Requests to the Committee on Committees should be sent via email to the Divisional Chair (<a href="mailto:academicsenatechair@ucdavis.edu">academicsenatechair@ucdavis.edu</a>) and Executive Director (<a href="mailto:emarevalo@ucdavis.edu">emarevalo@ucdavis.edu</a>) and include the following information:

- What is the purpose of the group or committee that is requesting faculty representation?
- Are you requesting that the Committee on Committees appoint the faculty member(s) to your committee, or are you requesting that the Committee on Committees provide you a list of nominations for the position(s)?
- How many faculty are you requesting be appointed/nominated? If you are requesting a list of nominations, how many faculty will be selected?
- What is the average weekly/monthly/quarterly time commitment for members of this committee?
- What is the duration of the committee? How many quarters will it meet?