

During the 2011-2012 academic year the Davis Division of the Academic Senate approved several Bylaw and Regulation amendments. In addition, the Committee on Elections, Rules and Jurisdiction issued some important advice that has a significant impact on faculty, students, and the campus.

Legislation

- **Course Evaluations:** Approved April 17, 2012
 - Davis Division Regulation 534 (Course Evaluations)
(Link to the Regulation: http://academicssenate.ucdavis.edu/cerj/manual/dd_regs.cfm#534-)
 - Davis Division Bylaw 56 (Committee on Courses of Instruction)
(Link to the Bylaw: http://academicssenate.ucdavis.edu/cerj/manual/dd_bylaws.cfm#56-)

Summary: The approved Regulation mandates the use of course evaluations in courses determined by the Committee on Courses of Instruction (COCI). The Regulation specifies that the course evaluation process protects the privacy of the students and will not compromise the confidentiality of the information with respect to the instructor. The Committee on Courses of Instruction has the responsibility of oversight of student evaluation of teaching.
- **Enrolled-No Work Submitted:** Approved June 8, 2012
 - Davis Division Regulation A540: Grades (Enrolled-No Work Submitted (ENWS))
(Link to the Regulation: http://academicssenate.ucdavis.edu/cerj/manual/dd_regs.cfm#A540-)

Summary: An amendment to Davis Division Regulation A540 was approved eliminating the Enrolled-No Work Submitted (ENWS) notation as a grading option. This change will be effective fall quarter 2012. Previously, the Regulation contained a provision for a notation of "Enrolled-No Work Submitted" for students who turned in no work subject to grading for a class. The approved amendment eliminated the ENWS notation and will substitute for it a grade of F. In addition, a provision was added to Davis Division Regulation A540 to allow petition to the Grade Change Committee for removal of the grade in cases where failure to complete work is due to circumstances beyond the student's control.
- **Final Examinations:** Approved June 8, 2012
 - Davis Division Regulation 538: Final Examinations (Accommodations for Students with Disabilities)
(Link to the Regulation: http://academicssenate.ucdavis.edu/cerj/manual/dd_regs.cfm#538-)

Summary: In consultation with Campus Counsel, three amendments of Regulation 538 regarding accommodations for students with disabilities were approved. The first revision only prohibits fundamental alterations of the demands and standards of academic performance of the course. The second revision specifies that accommodation would have to cause undue financial and administrative burdens in order to be prohibited. The third revision states that course instructors have a legal obligation to provide recommended accommodations.
- **Credit by Examination:** Approved June 8, 2012
 - Davis Division Regulation 528 (Credit by Examination)
(Link to the Regulation: http://academicssenate.ucdavis.edu/cerj/manual/dd_regs.cfm#528-)

Summary: Students registered in a semester will now be eligible for credit by examination and, students registered in Spring Quarter will also be allowed to earn credit by examination in the immediately succeeding Summer Session.
- **Post-Baccalaureate Certificate Programs:** Approved June 8, 2012
 - Davis Division Bylaw 80 (Graduate Council)
(Link to the Bylaw: http://academicssenate.ucdavis.edu/cerj/manual/dd_bylaws.cfm#80-)
 - Davis Division Bylaw 88 (Committee on Public Service)
(Link to the Bylaw: http://academicssenate.ucdavis.edu/cerj/manual/dd_bylaws.cfm#88-)

Summary: Graduate Council was given explicit authority over the approval and review of post-baccalaureate certificate programs not offered *solely* through a University Extension program. The Public Service Committee was given explicit authority over the approval and review of post-baccalaureate certificate programs offered *solely* through a University Extension program.

Formal Advice

The Committee on Elections, Rules and Jurisdiction (CERJ) issued the following formal advice which is now available online. Link to the advice at: <http://academicsenate.ucdavis.edu/cerj/advice/2011-2012/index.htm> or go directly to the individual summaries below. This quarter's featured advice includes:

- **Impacted Majors:** Issued February 14, 2012
(<http://academicsenate.ucdavis.edu/cerj/advice/2011-2012/Impacted%20Majors.pdf>)
Summary: CERJ advised that any decision to declare a major impacted must be approved by the Faculty of the college and reported to the Undergraduate Council consistent with Standing Order of the Regents 105.2(A) which states, "The Academic Senate, subject to the approval of the Board, shall determine the conditions for admission, for certificates, and for degrees other than honorary degrees." CERJ advises that requiring completion of courses for admission to a major is a condition for a degree and therefore, authority to declare impacted status does not rest with the dean of the college housing the major, but rather with its Faculty. Approval by the Faculty Executive Committee would constitute approval by the Faculty.
- **Administration of Final Examinations:** Issued June 18, 2012
(<http://academicsenate.ucdavis.edu/cerj/advice/2011-2012/Administration-of-Final-Examinations.pdf>)
Summary: CERJ advised that the systemwide Regulations of the Academic Senate govern the administration of final examinations on all campuses, including the Davis campus. The relevant Regulations are 770 and 772
(<http://www.universityofcalifornia.edu/senate/manual/rpart3.html#r770>). In addition, Davis Division Regulation (DDR) 538 imposes specific requirements on the administration of final examinations on the Davis campus. Please note that Davis Division Regulation 538 clearly states that final examinations may not be administered before the beginning of finals week, and that take-home final examinations may not be made due before that time. In addition, any course in which a final project is thought by the unit offering the course to be pedagogically preferable to a final examination, the unit should request from the Committee on Courses of Instruction (COCI) an exemption from the final examination requirement.