The home page of the Academic Senate Information System (ASIS) (Pic 1) is composed of the following sections:

1. Title area
2. Top Navigation
3. Left Navigation
4. Body Area

Title Area (Right Section)
The right section of the ASIS title area (Pic 2) consists of the following:

1. **Log Out**: Click to log out of ASIS
2. **Print This Page**: Click to print the page body without the title area, top navigation and left navigation.
3. **Help**: Click to email ASIS technical support regarding issues encountered while using the site.
4. **User name and current quarter**
**Top Navigation**
The top navigation bar of ASIS (*Pic 3*) consists of links to the following:

*ASIS Home and External Links*
1. The ASIS home page
2. The UC Davis website
3. The Academic Senate website
4. The Academic Federation website
5. The Systemwide Academic Senate website
6. The Emeriti committee website

*ASIS Internal Links*
1. Academic Senate, Academic Federation and Other Committees Lists
2. Meeting Calendar
3. Current and archived Academic Senate news items
4. Link to the Course Approval System
5. Link to the Committee on Research (Travel Grant) page
6. The ASIS Policy/Terms of Use

**Left Navigation**
The left navigation bar of ASIS (*Pic 4*) consists of links to the following:

1. **Your Information**
   a. *Update Availability page*
      Update your availability by selecting times of the week during the quarter when you are not available.
   b. *User Information page*
      View and update your personal information.
   c. *Consultation Requests*

2. **Your Committees**
   Links to committees you currently serve on

3. **Log Out**
Body Area
The body of the ASIS home page (Pic 5) consists of the following:

1. **Items That Require Your Attention**
   This section will only appear when there are items that require immediate attention, including:
   a. Ballots or Surveys
   b. Call for Preference of Service

2. **Your Committees**
   A list of all the committees you currently serve on including:
   a. The next meeting date
   b. Your role on the committee
   c. The name of the committee’s advisor

3. **Your Consultation Requests**
   If you serve as a committee chair, all consultation requests submitted by the Academic Senate Office will appear in this section.

4. **News**
   Current and archived Academic Senate news items