### Undergraduate Council

<table>
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<tr>
<th>Total Meetings: <strong>14</strong></th>
<th>Meeting frequency: <strong>Meetings are scheduled every other week during each quarter.</strong></th>
<th>Average hours of committee work each week: <strong>Chair can expect to put in 4-5 hours/week; committee members no more than 1 per week.</strong></th>
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<td>Total Proposals Reviewed: <strong>32</strong></td>
<td>Total projects deferred from the previous year: <strong>One</strong> (Emergency Preparedness, Pandemic Planning Guidelines)</td>
<td>Total projects deferred/continued to the coming academic year: <strong>0</strong></td>
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**Listing of bylaw changes proposed:** None.

**Listing of committee policies established or revised:** None.

**Issues considered by the committee:**

1. H1N1 Pandemic Planning
2. Curriculum Responses to Budget Cuts
3. Differential Fees for Certain Undergraduate Majors
4. Request for Change from Interdepartmental Program to Department for Comparative Literature
5. Request to Discontinue the Nature & Culture Undergraduate Major
6. Quarter to Semester Conversion
7. UCEP Request for Comments on Course Approvals for UC-wide Online Education Pilot Project
8. Undergraduate Educational Effectiveness Task Force Report
9. Joint Systemwide Senate/Administration Task Force on Education Abroad Program Report
10. Systemwide Review of Special Committee on Remote/Online Instruction and Residency Report
11. UC Davis Vision Document
12. Proposal to Repeal Senate Regulation 764
13. Academic Planning Guidelines for the Spread of Pandemic Flu (Davis campus)
14. WASC accreditation
15. Request to Rename International Agricultural Development Major
16. UCPB Position Paper on Differential Fees and Non-Resident Tuition
17. Proposed New Minors in Engineering
18. Committee on Special Academic Programs Review Procedures
19. Policies on Written Examinations
20. Reorganization of the Offices of the Chancellor and Provost
21. Commission on the Future First Round Recommendations
22. Compendium Update
23. General Education Implementation
24. Office of Undergraduate Studies reorganization
25. Printing Class Readers
26. Cluster 1 and Cluster 2 Program Reviews
27. Internship and Career Center Update
28. Systemwide Review: BOARS Area “d” Requirement
29. Request from Grade Change Committee regarding Student Petition
30. Fall 2009 Minimum Progress Report
31. UC Davis D-1 Athletics Report
32. Closing and Merging Majors

Recommended procedural or policy changes for the coming year: None.

**Committee’s narrative:**
The Chair of the Undergraduate Council attends the Provost/Senate Chairs meetings, Quarterly Briefing Meetings with the Chancellor and Provost, Academic Senate Executive Council meetings, and Davis Division Representative Assembly meetings. John Yoder served as the representative to the University of California Educational Policy (UCEP) committee during the 2009-2010 academic year and provided regular updates to the Undergraduate Council regarding systemwide issues pertaining to undergraduate education on all UC campuses. The Undergraduate Council dealt with a number of issues of great importance to the campus during the 2009-2010 academic year. Some of the more significant items are as follows:

**General Education Implementation**
One of the most significant items during the 2009-2010 academic year was the implementation of the new General Education requirements that are to be effective Fall quarter 2011. The GETS system was put into production on July 1, 2009 and departments/units were given through Fall quarter 2009 to conduct course reviews on all courses designated as general education. The UGC analyst was the lead analyst assigned to work and support the GE Implementation Task Force. This included working extensively with the GE Implementation Task Force membership, the Committee on Courses of Instruction (COCI), and the University Registrar’s office. Two GETS training sessions for all faculty and staff at the department level who had responsibility for reviewing/submitting courses were scheduled during Fall Quarter 2010. The web-based GETS system allowed departments/units to view/edit/review courses which were pre-designated as a GE course. Revisions to these courses were
reviewed, routed and approved through GETS by GE Implementation Task Force and GE Committee members. All GE course review should be finalized by the College Courses Committee and the Committee on Courses of Instruction in November 2010 for full campus implementation in Fall Quarter 2011.

**Commission on the Future (COTF) Recommendations**
The Undergraduate Council reviewed and discussed the first round Commission on the Future of the University recommendations, in particular the Education and Curriculum working group recommendations. In general the UGC felt that a great deal of thought went into document and that the authors understood the university and magnitude of the problem. The Undergraduate Council was particularly appreciative of the focus on quality throughout the document. The UGC realized that the document was written primarily in response to gloomy economic forecasts for the university rather than for increasing academic excellence. Indeed, some of the recommendations were at odds with ideal pedagogical planning. The UGC fully endorsed the call for increased financial transparency. There were several mentions of increasing administrative efficiency and reducing burdens on faculty time but such efforts seem rarely successful. Some of the recommendations assumed adequate physical and instructional capacity, but unfortunately this doesn’t exist now and will not likely exist in the near future. The Undergraduate Council also endorsed the comments that students need to be better prepared prior to arriving at UC.

**Pandemic Planning/Emergency Preparedness**
The Undergraduate Council was charged with reviewing the recommendations of the Pandemic Planning Task Force, in consultation with the Graduate Council, the Committee on Elections, Rules and Jurisdiction, and the Faculties of the several colleges and schools, to proposed nonbinding guidelines for consideration by the Executive Council and for reporting to the Representative Assembly pursuant to the Davis Division Bylaw 73(C). Such emergencies could range from accommodation of ill students where classes will still meet to a suspension of classes and a “closure” of the campus.

The Undergraduate Council came up with a set of academic planning guidelines during the 2009-10 academic year for the spread of pandemic flu. The document prioritizes the regulations of the division and provides the necessary accommodations of the impacted students on campus. The guidelines were reviewed by the Committee on Elections, Rules and Jurisdiction (CERJ) and the Graduate Council. Both committees made some revisions and eventually the guidelines were endorsed by all three committees. The academic planning guidelines now need to be placed on an upcoming Executive Council agenda. Once endorsed by the Executive Council, the guidelines will most likely be distributed as an informational item to the Representative Assembly and posted on the Academic Senate web site.
Update with Chancellor Katehi

The Undergraduate Council had the unique opportunity to meet with Chancellor Katehi on May 21, 2010. Academic Senate Chair Bob Powell recommended to the Chancellor that she meet with the Undergraduate Council to discuss the plans for reorganization in the Offices of the Chancellor and Provost. At the meeting the Chancellor discussed many issues including the reorganization of the Offices of the Chancellor and Provost including the Office of Undergraduate Studies. Members of the Undergraduate Council were invited to voice their comments during the meeting and the Chancellor committed to keeping the Council involved in the reorganization process. The Provost has been asked to conduct an analysis and come up with a plan/report that will be presented to the Chancellor before any final decisions are made.

Respectfully submitted,

John Yoder, Chair
John Bolander
Patrick Farrell
Susan Keen
Timothy Lewis
Douglas Miller
Krishnan Nambar
Daniel Potter
Diana Strazdes
Christopher Thaiss
Shrinivasa Upadhyaya
Kent Wilken
Kerstin Lueck (Academic Federation Rep)
Kathleen Ward (Academic Federation Rep)
Matthew Blair (ASUCD Rep)
Mona Navid (ASUCD Rep)
Rudy Ornelas (ASUCD Rep)
Rashelle Musci (GSA Rep)
Patricia Turner (Ex-Officio – Vice Provost for Undergraduate Studies)
Frank Wada (Ex-Officio – University Registrar)
Kimberly Pulliam, Undergraduate Council Analyst