### General Education Committee

<table>
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<th>Total Meetings: 7</th>
<th>Meeting frequency: Monthly</th>
<th>Average hours of committee work each week: 6</th>
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Reviewed the following: (See Committee Narrative.)

| 2 Questions (Criteria used for determining topical breadth and core literacy courses; and the committee's role in developing an assessment of the effectiveness of the new GE requirements); 0 reports; and 0 issues continued from the previous year. | 2 Questions (Criteria used for determining topical breadth and core literacy courses; and the committee's role in developing an assessment of the effectiveness of the new GE requirements); 0 reports; and 4 issues (Posting FAQs and responses to the GE web page; the student catalog rights respective to the old GE and their catalog rights respective to the new GE; faculty who want to opt-out of making their courses compliant with the new GE; and getting faculty to make their courses compliant with the new GE) continue to the coming academic year. |

**Listing of bylaw changes proposed:** None

**Listing of committee policies established or revised:** None

**Issues considered by the committee that were also considered last year**

| General Education requirements
| Approval criteria applied by Committee on Courses of Instruction when determining Topical Breadth and Core Literacies for proposed courses.
| Proposed changes to Davis Division Regulation 522
| Development and initial testing of procedures for ongoing assessment of the new General Education requirements
| Coordination of assessment design with the Office of the Vice Provost for Undergraduate Studies |
Recommended procedural or policy changes for the coming year: None.

Committee's narrative:

The General Education Committee (GEC) is a subcommittee of the Undergraduate Council. The committee is charged with the responsibility of supervising the General Education (GE) program by establishing the criteria that govern certification of courses for the GE program, periodic review of the rosters of courses that are approved for GE credit and the inclusion of these courses in the General Catalog along with other appropriate information regarding General Education, determining the extent to which multidisciplinary individual majors satisfy GE requirements in the components of the GE program, actively promoting the development of new GE courses and clusters, continuous review of the effectiveness of the GE program, and of advising the Representative Assembly on matters relating to the GE program including desirable changes to regulations and bylaws.

The committee met seven times during the 2011-12 academic year. It reviewed surveys drafted and designed to get a sense of how instructors were implementing the new General Education requirements. It reviewed and formalized responses to questions that campus units had regarding the implementation and application of the new GE requirements and the continuance and application of the old GE requirements, which remain in effect but are being phased out as the student population to which they apply graduates. The committee discussed the purpose, character, nature, targets and goals of plans designed to assess the implementation of the new GE requirements and the resulting student learning outcomes. It reviewed and discussed the GE assessment tools, approaches and rubrics of other institutions of higher education. It reviewed and commented on General Catalog text edits regarding transfer students, Intersegmental General Education Transfer Curriculum (IGETC) policy and new and old GE requirements. The committee also responded to two exception request proposals from the College of Engineering: one proposal concerned the old GE requirements; and one proposal concerned the new GE requirements.

The committee's work revealed inconsistencies in General Education language on different web pages used to describe, define and or interpret general education requirements and led to the committee's clarification of the Davis Division Regulations concerning Requirements for Undergraduate Degrees. The committee’s work also revealed that two separate GE web links/tools characterized the same course differently. The committee determined that the new GE course approval processing procedures need to be defined. The committee also pointed out the discrepancy between old GE topical breadth descriptions and new GE topical breadth descriptions. When the Registrar’s Office made the Internal Transcript Guide (ITG) available (designed to help faculty and staff decipher the UC Davis internal transcript document), the committee brought to the attention of the Registrar’s Office that embedded links to general education information were confusing and provided inaccurate information. Working with the Registrar’s Office, the committee resolved the ITG issues. The committee determined that General Education information needed to be located at one web site/page and that the link to this site/page needed to be used on any other web site/page as the link to General Education information.
The committee provided recommendations for improving the Integrated Curriculum Management System (ICMS).

The committee discussed and determined its role in the Western Association of Schools and Colleges (WASC) accreditation process that is scheduled to begin in the Fall of 2012.

The GEC Chair, together with the chair of the Committee on Courses of Instruction (COCI) and the chair of the Undergraduate Council (UGC), agreed during a meeting mid-October, 2011, that all GE questions were to be passed along to COCI. During the same meeting, the procedure for passing GE questions to COCI was outlined and agreed upon.

The committee formalized responses to questions and inquiries posed by campus units seeking clarification of the application of the new GE requirements and the old GE requirements and submitted its formalized responses to the Committee on Elections, Rules and Jurisdiction for review and comment. The committee plans to post the final formalized responses to the General Education web site under the heading "FAQs."

Priorities for 2012-13:
Clarification of GE information for benefit of students.
Clarification of Davis Division Regulations 521-523.
Clarification of non-submission of courses for Topical Breadth approval.
Clarification of rejection of courses submitted for Topical Breadth approval.
Clarification of status of courses submitted for Topical Breadth approval.
Availability of a search tool that would report on GE information on all courses and was not restricted by quarter parameters.
Update GE web page, especially with FAQs.
Catalog rights respective to the old GE requirements.
Catalog rights respective to the new GE requirements.
COCI criteria for determining topical breadth and core literacy courses.
The committee’s role in developing an assessment of the new GE student learning outcomes.
Navigation of new Registrar Office web site.

Respectfully submitted,

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