General Education Committee (GEC)
Friday, January 15
12:30 a.m. to 2:00 p.m.
408 Mrak Hall

Summary

Members: Daniel Cebra (Chair), Ricardo Castro, Zhi Ding, Mark Goldman, Laurie San Martin, Jan Szaif, Becca Thomases, Huaijun Zhou, David Michalski (AF Rep), Inayah Baagee (ASUCD Rep), Debbie Stacionis (analyst)

I. Update from January 5 Meeting with UIPR & UGC Chairs re Assessment – The committee was presented the summary from the January 5 meeting including a timeline of tasks to be completed within the next 2-3 months.

II. Cluster 3 Assessment Plans – Chair Cebra presented the proposed plan for assessment for Cluster 3 programs to the committee followed by discussion. The proposal includes:

- AS Chair Knoesen’s plan to communicate with Deans and Dept. Chairs the importance of program reviews and faculty involvement in completing the reviews
- Assistance from the Registrar’s office to receive enrollment data for GE courses which this committee will then use to determine from which courses to request data
- Data to be requested from program – Multiple Choice is of no help
- Reports to programs and to the Provost
- Request for GE course review by departments to assess all courses still qualify for appropriate GE literacies
- Earlier date for Cluster 3 Kickoff Meeting which will now be held in early March rather than April to aid programs in collecting spring quarter data

Motion: To accept the proposed assessment plan which includes requesting GE course information from the Registrar’s office to determine from which courses to request data. Requested data will include syllabi, assignments and three pieces of student work, along with program self-assessment of the class, as to the relevancy to the literacy.

Motion seconded and passed

Motion: Programs under review will be asked to assess all GE courses to assure they qualify for stated literacies. Motion seconded and passed

The next meeting will include discussion of information/documents to be included in the Cluster 3 Kickoff Meeting assuring submitted work is relevant to the literacy.
III. Cluster 1 Assessments – It was determined that the committee will wait until they’ve completed assessment of the Cluster 2 data and review both clusters together.

IV. Cluster 2 Data
   - what was received – Received data has been posted to the whiteboard except for two programs that submitted files too large to load and Physics which will send data soon. Chair Cebra will determine which pieces of work to post from large files.
   - how to assess – Committee members will continue to review the same literacies they were assigned for Cluster 1 except Mark will take Quantitative as well since there is only one American Cultures class, and Becca will take Science since there are no World Cultures classes.
   - final steps – reports – The committee feels it’s important for programs to get informative and tactful feedback on their work. On the evaluation grid, it was suggested to add another section “Information Not Provided” for those that did not submit the requested information. Each member will draft an overall report for the literacy they’ve been assigned, and that report will be presented to the committee for final approval.
     **Action:** For Program and Provost reports, Chair Cebra will draft a template letter for the next meeting.
     **Action:** Committee members will review the Cluster 2 data for their assigned literacy and submit to Debbie to post on the whiteboard before the next meeting on February 10.

V. Literacy rewrites were done by the committee last year. Those posted on the UCD GE website are the old version. The committee must determine final versions they would like posted.
   **Action:** Debbie will post the current version along with the rewrites for discussion and possible revisions at the next meeting.

Next Meeting: February 10, 12:00-1:30pm in Mrak 408