Committee on Courses of Instruction (COCI)

Agenda

Wednesday, December 16, 2015
1:00 PM – 3:00 PM
Mrak Hall, Room 408

*Note*

All pertinent documents are attached to the meeting call and/or posted in ASIS. To save resources, we no longer print agendas or meeting calls.

ASIS Website: http://asis.ucdavis.edu/ (use Kerberos to log in)

If you are calling in to the meeting, follow the steps below to utilize the ReadyTalk Conferencing Feature:

For all calls from the US and Canada: Call in to 1-866-740-1260

Enter the 7 Digit Access Code: 7547468

1. Approval of the November 4 Meeting Summary
   a. Motioned, Second, and Approved.

2. Chair’s update
   a. Student Facilitated Courses update
   b. Academic Senate Office transitions

3. Response to Professor Bloom report and next steps (Please review the report on the ASIS whiteboard)
   a. Online and hybrid courses- Reconsider existing policies. Should UCD not allow take home exams / online proctor exams.
   b. Committee has been tasked with re-writing the following policies:
      i. Should take home exams be allowed for online and hybrid courses.
      ii. Should online proctoring services be allowed for online and hybrid courses.
   c. Action Item: COCI to respond with request for further research on third party online proctoring technology. Consensus is that Hybrid courses should be allowed to have take-home final exams.

4. SAP proposal (Please review on the ASIS whiteboard)
   a. Proposal is approved by the committee to send to executive council.

5. Computer Science Courses discussion
   a. Email from Professor Nina Amenta (Please review on the ASIS whiteboard)
      i. Have a simulcast of the lectures of the lecture in another classroom with a TA. Essentially an Over-flow room. It is important that students would be able to have a platform to ask the professor questions during class time to ensure all students have equal access to the material.
         1. How do we make sure student’s time in the main room and overflow room are equal?
ii. **Action Item**: Dan will draft a response. Approve ECS 30 and 165 for winter 2016 quarter. Also bring the issue up to leadership, how is this overflow issue going to be resolved in the future with the expansion?

6. **Discussions of learning activities**:
   a. PROJECT and PRACTICE
   b. **Learning Activity website**: [http://academicsenate.ucdavis.edu/committees/committee-list/coci/learning-activities.html](http://academicsenate.ucdavis.edu/committees/committee-list/coci/learning-activities.html)
      i. Further explanation on how studio and laboratory hours are calculated due to ambiguous wording under policies and procedures and learning activities on Academic Senate website.
   
   ii. **Action Item**: Analyst will post the learning activities spreadsheet on whiteboard for comments.

7. **Expectations of Expanded Course Descriptions**: Tabled

8. **Open discussion**