General Education Committee (GEC)
Wednesday, March 2
10:00 a.m. to 11:30 p.m.
408 Mrak Hall

Summary

Members: Daniel Cebra (Chair), Ricardo Castro, Zhi Ding, Mark Goldman, Laurie San Martin, Jan Szaif, Becca Thomases, Huaijun Zhou, David Michalski (AF Rep), Inayah Baagee (ASUCD Rep), Debbie Stacionis (analyst)

Unable to attend: Becca Thomases, Laurie San Martin

I. Domestic Diversity – AS Chair Knoesen has committed to the Chancellor an expedited, immediate assessment of all campus GE Domestic Diversity courses. The timeline for this project follows:
   - Request to departments sent by March 14
   - Replies from departments received by April 15
   - GEC decision/report to AS Chair Knoesen by April 29
   - A workgroup to determine resulting action to be convened for the summer

Action: The committee will vote at next week’s meeting whether or not to accept the proposal.

II. Cluster 3 Kickoff Meeting Documents/Information (template revision? Omit?)

The current template is no longer valid given that all requested information will now be given to the programs in order for them to complete their GE assessment. Programs will now be given a template to complete determining if the GE courses still deliver the stated literacy. Those templates will be accessible on the Academic Senate GEC webpage. Programs will also be given written instructions regarding submitting syllabi, assignments, and student work for selected courses.

Action:
1. Chair Cebra will construct those templates for all Cluster 3 GE courses (obtaining that information from the data sent from the Registrar’s Office)
2. Chair Cebra will draft a document to give to programs explaining the GEC request for student work from specific courses

III. Cluster 1 & 2 Assessments – review, discuss, and determine next steps. The goal is to have reports completed by the end of the quarter (March 19).

Committee members who have not yet completed their assigned assessments were asked to complete them and send to Debbie to post on the whiteboard.
IV. Assigned Literacy Assessment Reports
   The committee discussed how best to write the assessment reports for each literacy. The determined format follows:
   Key points to address:
   1) Number of courses/programs offering such GE’s, and fraction of these actually taught per year (data from Registrar)
   2) Fraction of assessed programs in compliance/out of compliance (e.g. 3 of 7 in compliance)
   3) Patterns observed in this literacy/tendencies that emerged:
      a) fraction of syllabi ok – common trends identified
      b) fraction of assignments ok- common trends identified
      c) Other problems/trends identified

V. Daniel’s drafted program reports to post on the whiteboard for committee comments.
   Chair Cebra asked the committee to review the three reports he has completed and the committee felt those reports were satisfactory.
   Action: Chair Cebra will continue writing reports for the remaining Cluster 1 and 2 programs.