Library Committee

Monday, May 9, 2016
1:00 – 2:30 p.m.
410 Mrak
Meeting Summary

Present: Dennis Ventry (Chair), Renee Bryzik, Joseph Chen, Mary Christopher, Judy Jernstedt, MacKenzie Smith, Michael Toney, and Sierra Feldmann (Analyst)

Absent: M. Saif Islam, Kevin Gee, Norma Klein, and Krishnan Mithal

1. Approval of the 4-25-16 Meeting Summary (Draft Meeting Summary is under the Meetings Tab in ASIS)

M. Smith and J. Jernstedt proposed edits to the Item 3 of the 4/25/16 Meeting Summary.

ACTION: the committee voted unanimously to approve the 4/25/16 meeting summary contingent upon the suggested edits and clarifications

2. Regional Library Facility project to de-duplicate their collections (Supporting Document to be Posted to Whiteboard in ASIS)

The committee continued the discussion from the April meeting on the de-duplication of collections in the Regional Library Facilities. M. Smith confirmed that without de-duplication storage space would reach capacity within roughly two years. M. Smith also confirmed that the impact of the de-duplication should be minimal. In addition, de-duplication, while ongoing, only amounts to a temporary fix. A more permanent solution will involve expanding RLF storage capacity. Such an effort requires funding efforts, however, which, while underway, will take time to materialize fully.

Motion: Given the current space constraints of the Regional Library Facilities, the Library Committee endorses the de-duplication project of the Regional Library Facility.
Motion seconded and passed unanimously.

3. New strategic planning process for the spaces (Supporting Document to be Posted to Whiteboard in ASIS)

The strategic planning process for the library’s spaces is moving forward. One of the goals is to determine the desires and needs of the various constituencies, which involves interviewing campus leadership and engaging a student advisory group and the steering committee.
Phase 1: Visioning
Phase 2: Engage an architecture on possibilities
Phase 3: Engage in capital campaign

Townhalls may be conducted in the future, but the current goal involves targeted outreach due to the time constraints imposed by the approaching close of the academic year.

The committee discussed other ways to engage faculty. Currently, the Library has a webpage on its website pertaining to the Steering Planning Process. M. Smith noted that it might be possible to open a comments section for faculty on that site.

The Library Committee will be kept up-to-date on the status of the planning process.

**Actions:** *M. Smith will send the URL of the website referenced above to the committee.*

4. Review and discussion of the Library Committee’s Bylaws/Charter

The committee discussed potential changes to the Library Committee’s Bylaws including the membership composition of the committee. There was general agreement that the current composition of the committee may be under-inclusive.

Committee members agreed that there should be divisional representative from the College of Letters and Science. Currently, the College has one representative, who is the chair of the college library committee. However, with three very separate divisions, one representative does not guarantee faculty representation of the different disciplines.

Currently, the committee has discussed a maximum membership of eighteen (18): School of Law, School of Education, School of Veterinary Medicine, School of Medicine, School of Nursing, Graduate School of Management, College of Agricultural and Environmental Sciences, College of Biological Sciences, College of Engineering, College of Letters and Science (including all three divisions), graduate student representative, undergraduate student representative, Federation representative, two Standing Members appointed by COC (currently D. Ventry and J. Jernstedt as Chair and Vice Chair), and the University Librarian ex officio.

The committee also discussed that it might be beneficial for librarians to serve on the library committees of the various colleges and schools.

The committee acknowledged the need to revisit the committee’s charge, which should encompass data management, online management, digital, scholarly communication, etc.

**ACTION –** *Chair Ventry will draft potential changes to the Bylaws for the committee to discuss at the next meeting.*
Updates:
  • M. Smith notified the committee that the request from PSE for office space is likely to come back to the committee.

Discussion of the next meeting:
  • Primer for going forward on open access