I. **New Business Items**
   a. **Ph.D. Proposal – Public Health and Sciences**
      The committee briefly discussed the revisions to the proposal. Some of the questions/comments brought up by the committee members included:
      - 60 unit workload seems unusual. Can this be clarified?
      - Why are they changing from a department based to a graduate group?
      - Recommend getting commitment from the lead dean of the School of Medicine on how they will contribute to the new program.
      - It is recommended that only one point of contact be assigned when the new program submits bylaws, degree requirements etc. to Graduate Council.

      **Action Item:** Dean Mohapatra will look further into the proposal to answer the questions posed by the committee.

   b. **Strategic Reason of Graduate Studies for a Name Change**
      Dean Mohapatra provided a brief overview for the strategic reason behind the proposal for the Office of Graduate Studies (OGS) Name Change to School of Graduate Studies. The overall goal for the change is to improve the quality of graduate education. OGS would like to work on recruitment, and more aggressive multi-year fellowships in order to create an environment where more offers can be made to high quality students. Funding for this is needed, and state funds cannot be relied upon. Self-supporting programs, and reaching out to donors and alumni base will be the best source for funding.

      Changing the name will create a brand and enhance the identity of OGS. Beyond the UC system Office of Graduate Studies is not a highly recognized name. 60% of the AAU universities use the term Graduate School and Graduate College. Enhancing the identity and brand of OGS will help with bringing internal and external sources.

      A proposal was introduced in 2010-11 “Reconstitution of Graduate Studies”, which is completely different than what is being proposed now. This proposal for a strategic name change is only proposing to change the name and not the administrative structure of the office.

**GC General Comments/Questions**

- **Budget:**
  - How much and who is spending on Graduate education?
  - How is the money being allocated? How is the money being spent?
• How much money are the lead Deans contributing and how much is being vetted through the Provost?
• It is a requirement that the Graduate Council’s name and role remain unchanged.
• Need more information on how the funds from the Professional Masters programs and SSDPs are distributed.
• There needs to be more transparency on the overall campus budget model regarding Graduate education.
• It is important to look at the data in the current budget model system to identify the issues and make adequate recommendations.
• The problems with the current structure should be addressed prior to seeking a name change.
• It is important to ensure that the Vice Provost of Graduate Education title/position remain with the same authority regardless of the name change.
• There needs to be a structure set up that will also benefit graduate groups. Things to consider:
  o Graduate Group Chairs – Stipends/Incentives to serve
  o FTEs

**Action Item:** Dean Mohapatra will work with the group of graduate council members listed below to incorporate the GC recommendations into the proposal.

**GC group members:**

1. Prasant Mohapatra
2. Nicole Baumgarth
3. Cathy Vandevoort
4. Margie Longo
5. Jeffrey Schank
6. Prabir Burman
7. Katrina Brock, GSA Representative
8. Amory Meltzer, GSA Representative
9. Denneal Jamison-McClung, Federation Representative

Office of Graduate Studies Support for Graduate Student Mentoring Action Plan (GSMAP)

The committee briefly discussed the mock-up “Graduate Student Annual Progress Report” form created by Katrina Brock. Members recommended that certain questions be flagged as mandatory to ensure that the necessary information is completed. Chair Paw U asked for confirmation that the Office of Graduate Studies could make the shift to an online progress report system. Dean Mohapatra confirmed that implementation and resources for this could be provided by the Office of Graduate Studies.

**GC will need to decide:**

• Who will have access?
• How long will the data be saved?
• Who can view the data?
**Action Item:** The mock-up “Graduate Student Annual Progress Report” will be provided to the members via the ASIS Whiteboard for additional feedback.